



TOWN OF WETHERSFIELD

Building Departments Requirements and Inspections

The Town of Wethersfield assumes no responsibility for any errors or omissions. Installer is required to follow all applicable codes. No handout could possibly cover all situations, nor is it intended to do so.

Applications and all supporting documentation

Please provide and supply the following when applying for required permits:

- *Applicant shall be owner or authorized agent. Owner's letter might be required.*
- *License*
- *Workers Comp*
- *Commercial: 4 copies of supporting construction documents. Stamped designed drawings might be required depending on the type of work.*
- *Residential: 2 copies of supporting construction documents. Stamped designed drawings might be required depending on the type of work.*
- *2 copies of A-2 Site survey or Plot plan for residential or commercial with applicable dimensions noted*
- *Statement of Special Inspection if required*

All submittals must be provided directly to the Building Dept for distribution.

Inspections

- *All Building Department Inspections are required to be booked 24 hours in advance*
- *Engineering Department requires 30-day inspection notice prior to issuance of C of O*

Certificate of Occupancy

The Building Department requires a sign off from all other departments. All life safety, ***FINAL INSPECTIONS*** and ***supporting documentation*** needs to be provided ***30 days*** prior to issuing a C of O. Some, if not all might be required. Please discuss with the Building Department and or the appropriate department that requested additional information.

- *All rough and final inspections to be performed*
- *Fire Marshal, Zoning, Planning, Health, Wetlands and Engineering sign offs*
- *Public Act No.16-45 requires documentation of the individual or entity that supplied the concrete and the name or entity that installed the concrete. This is required prior to C/O issuance*
- *Design professional letter of completion*
- *Statement of professional opinion*
- *Final special inspection reports*
- *State elevator certificate*
- *State Boiler inspector sign off*
- *As-Built survey*

The following is just a list of inspections. Sometimes more inspections will be required at the discretion of the Building Official.

It is the responsibility of the owner or owner's agent to call for required inspections!

Residential & Commercial Inspections

- Floodplain
- Foundation:
 - Soil
 - rebar
 - footing
 - piers
 - Foundation wall
 - Waterproofing
- Under-slab:
 - Footing drains
 - Insulation if required
 - Underground plumbing & electrical
 - Metal grids
 - Vapor barrier
- Framing:
 - Rough framing
 - Brace wall verification including the sheathing and nailing
 - Window and doors installation
 - Exterior vapor barriers including siding and roofing assembly
 - Fire stop and barriers
 - Sheet Rock
- Steel:
 - Rough
- Electrical:
 - Rough in-wall , ceiling and in-ground
 - Trenches
 - Devices
 - Panels
- Plumbing:
 - Rough in-wall , ceiling and in-ground
 - DWVT Test
 - Water pressure test
 - Gas pressure test
 - Shower pan flood test
- Mechanical:
 - Rough in-wall , ceiling and in-ground
 - Duct testing
 - Gas Pressure test
 - Chimney
- Masonry:
 - Fireplace chamber
 - Chimney/flue
 - ventilation
 - Vapor or waterproofing
 - Brick ,stone, block wall and grout
- Energy Conservation:
 - U and R factors
 - Insulation
 - Duct test
 - Building thermal envelope test and results

The following is just a list of inspections. Sometimes more inspections will be required at the discretion of the Building Official.

It is the responsibility of the owner or owner's agent to call for required inspections!

Engineering Residential & Commercial Sitework Inspections

➤ Inspections:

- ROW improvements/repairs
- Driveways
- Walks
- Drainage Systems
- Lawn restoration and/or E&S controls

Engineering Department requires 30 days' notice for all final inspections prior to the issuance of a C/O

Department contact information:

Building Department - 860-721-2839 EXT1

Fire Marshall Department -860-721-2806

Engineering Department – 860-721-2850

Planning Department – 860-721-2837