## **Personal Property Codes**

Code #10	Code #13	Code #17
Machinery & Equipment	Manufacturing Machinery & Equipment	Farm Machinery
Industrial manufacturing machinery	Manufacturing machinery &	Farm machinery used in the
& equipment	equipment used in research or	operation of a farm
	engineering devoted to	Examples:
Examples:	manufacturing; or used for the	tractors, harrows, bush hogs, hay
tools, dies, jigs, patterns etc.	signifigant servicing or overhauling	bines, hay rakes, balers, corn
Not eligible for an exemption under	of industrial machinery or factory	choppers, milking machines, milk
CGS 12-81 (76) - Code #13	products.	tanks, coolers, chuck wagons,
	Eligible for an exemption under CGS	dozers, back hoes, hydrophonic
	12-81 (76).	farm equipment, aquaculture
		equipment, etc.

Code #18	Code #19	Code #9
Farming Tools	Mechanics Tools	UNREGISTERED Motor Vehicles
Examples:	Examples:	Examples:
hoes, rakes, pitch forks, shovels,	wreches, air hammers, jack sockets,	campers, rv's, snowmobiles,
hoses, brooms, etc.	etc.	trailers, trucks, passenger cars,
		tractors, off road construction
		vehicles, etc. INCLUDES any car
		registered in another state but
		garaged in Connecticut.

Code #16	Code #20	
Furniture, Fixtures and Equipment	Electronic Data Processing Equipment	
Furniture, fixtures and equipment of all commercial,	Examples:	
industrial, manufacturing, mercantile, trading and all other	computers, printers, peripheral computer	
businesses, occupations and professions.	equipment, and any computer based equipment	
Examples:	acting as a computer as defined under Section 168	
desks, chairs, tables, file cabinets, calculators, copy	of the IRS Code of 1986. Bundled software IS	
machines, telephones (including mobile phones), answering	taxable and must be included.	
machines, postage meters, cash registers, moveable air		
conditioners, partitions, display racks, refrigerators, freezer,		
kitchen equipment, etc.		

Code #24	Code #23
All Other Goods, Chattels & Effects	Average Supplies
Any other taxable personal property not previously	The average monthly quantity of supplies normally
mentioned or which does not appear to fit into any of the	consumed in the course of a business.
other categories.	Examples:
Examples:	stationary, post-it notes, toner, computer paper,
video tapes, vending machines, pinball games, video games,	pens, pencils, rulers, staplers, paper clips, medical
signs, billboards, coffee makers, water coolers, leasehold	and dental supplies, maintenance supplies, etc.
improvements (other than realty), etc.	This code does NOT need to be broken down by
	year - it is a monthly/yearly total.

## Personal Property Assset Listing

Please list ALL of the items used in the course of conducting business (even if initially purchased for personal use). Use the Property Code Descriptions provided to determine what code each asset should be assigned.

Date/Year Aquired	Cost New (Incl. Transport & Install)	Item (& Quantity)	Code
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## Personal Property Leasehold Improvement Asset Listing

Leasehold improvements are defined as improvements to leased property that have been made by the lessee. (Examples include special wiring, plumbing for machinery, counters, booths, special partitioning and lighting, or other trade fixtures needed to operate business - any special fit out needed to conduct business)

Description of Improvement	Cost	Year Installed