#### **LESSEE'S LISTING REPORT** Lessee's Name

Pursuant to Connecticut General Statutes §12-

57a all leased, borrowed, consigned, loaned, rented, or stored personal property not owned by you but in your possession as of the assessment date must be included on this form. Failure to declare, in the form and manner as herein prescribed, shall result in the presumption of ownership and subsequent tax liability plus penalties. Property you do not lease that may be in your possession and must be reported includes (but is not limited to) dumpsters, gas/propane tanks, vending machines, water coolers, coffee machines.

CODY AND ATTACH ADDITIONAL CHEETS IS NEEDED

		COPT AND ATTACH	ADDITIONAL SHEETS IF INCEDED								
Yes N	October 1, 2023?	any leased items that were in your possess If yes, enter a description of the property ar in the space to the right.									
	on Óctober 1, 2023	Did you acquire any of the leased items that were in your possession on October 1, 2023? If yes, indicate previous lessor, item(s) and late(s) acquired in the space to the right.									
	Is the cost of any of the equipment listed below declared anywhere else on this declaration? If yes, note year in the 'Year Included' row and list cost in the 'Acquisition Cost' row.										
		Lease #1	Lease #2	Lease #3							
Name of	Lessor										
Lessor's address											
Lease N	umber										
Item des	cription / Model #										
Serial #											
Year of r	manufacture										
Capital Lease		Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐							
Lease Term – Beginning/End											
Monthly rent											
Acquisiti	on Cost										
Year Incl	luded										

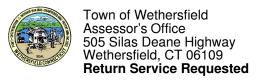
**DECLARATION OF PERSONAL PROPERTY AFFIDAVIT** 

### THIS FORM MUST BE SIGNED (AND IN SOME CASES WITNESSED) BEFORE IT MAY BE FILED WITH THE ASSESSOR. AVOID PENALTY - IMPROPERLY SIGNED DECLARATIONS REQUIRE A 25% PENALTY **COMPLETE SECTION A OR SECTION B** Section A OWNER: I DO HEREBY declare under penalty of false statement that all sections of this declaration have been completed according to the best of my knowledge, remembrance, and belief; that it is a true statement of all my personal property liable to taxation; and that I have not conveyed or temporarily disposed of any estate for the purpose of evading the laws relating to the assessment and collection of taxes as per Connecticut General Statutes §12-49. CHECK ONE OWNER PARTNER **MEMBER** CORPORATE OFFICER Signature Dated Signature/Title Print or type name Section B AGENT I DO HEREBY declare under oath that I have been duly appointed agent for the owner of the property listed herein and that I have full authority and knowledge sufficient to file a proper declaration for him in accord with the provisions of §12-50 C.G.S. Signature Dated Agent's Signature /Title Print or type agent's name AGENT SIGNATURE MUST BE WITNESSED Witness of agent's sworn statement Subscribed and sworn to before me -Dated Assessor or staff member, Town Clerk, Justice of the Peace, Notary or Commissioner of Superior Court

The Declaration of Personal Property must be signed and delivered or postmarked to the Assessor of this Town no later than Friday, November 1, 2024 to avoid a 25% Penalty for failure to file.

Page 4

## File On-line at: <a href="https://www.wethersfieldct.gov/assessor">https://www.wethersfieldct.gov/assessor</a>



## Wethersfield Assessor's Office Hours: Mon. - Fri. 8 a.m. to 4:30 p.m.

M-PPD-S State of CT OPM

# Wethersfield, Connecticut 2024 Declaration of Personal Property Short Form

Who Should File: All owners of taxable personal property. If you no longer own the above noted business or personal property assessed in your name last year, you need only to complete the AFFIDAVIT OF BUSINESS CLOSING OR MOVE OF BUSINESS OR SALE OF BUSINESS below and return this declaration to the Assessor. If you do not, the Assessor must assume that you are still operating the business or still own and have failed to declare your taxable personal property.

**Complete:** Complete the entire declaration. Writing "Same as last year" is not acceptable. Do not forget the DETAILED LISTING OF DISPOSED ASSETS REPORT (page 2) and the LESSEE'S LISTING REPORT (page 4).

Signature Required: The owners shall sign the DECLARATION OF PERSONAL PROPERTY AFFIDAVIT (page 4). The owner's agent may sign the

declaration, in which case the declaration must be duly sworn to or notarized.

**Extension:** The Assessor may grant a filing extension *for good cause* (CGS §12-42). If a request for an extension is needed, you need to **request** the filing extension in writing on or before November 1, 2024.

**Penalty for late filing** – The Declaration of Personal Property must be signed and delivered or postmarked to the Assessor of this Town no later than Friday, November 1, 2024 to avoid a 25% Penalty for failure to file.

## Deadline to File: Friday, November 1, 2024

Direct questions concerning declarat	Check Off List: ☐ Read instructions			
Phone (860) 721-2810 Email: assessor@wethersfieldct.gov	Fax: (860) 721-2813	<ul><li>☐ Complete appropriate sections</li><li>☐ Complete exemption applications</li></ul>		
Hand deliver declaration to: Town of Wethersfield Assessor's Office DROP BOX OR AT ASSESSOR'S WINDOW	Mail declaration to: Town of Wethersfield Assessor's Office 505 Silas Deane Highway Wethersfield, CT 06109	<ul> <li>□ Complete disposed asset report</li> <li>□ Corporations complete all of page 3</li> <li>□ Make a copy for your records</li> <li>□ Sign, date &amp; witness as required on page 4</li> <li>□ Return by November 1, 2024</li> </ul>		
AFFIDAVIT OF BUSINE	SS TERMINATION OR MOVE OR SAL	E OF BUSINESS OR PROPERTY		

	AFFIDAVIT OF BUSINESS TERMINATION OR M	NOVE OR SALE OF BUSINESS OR PROPERTY					
I	of	at					
Business or property	y owners name Business Name (if applicable)	Street location					
With regards to said I	ousiness or property I do so certify that on	Said business or property was (Please ⊠ appropriate box):					
•	Date						
SOLD TO:							
	Name	Address					
☐ MOVED TO:							
	City/Town and State to where business or property was moved	Address					
TERMINATED: Attach Bill of Sale or Letter of dissolution to this form and return it with this affidavit to the Asse							
The signer	is made aware that the penalty for making a false a	ffidavit is a \$500.00 fine or imprisonment for one year or both.					
Signature		Print name					
	This form may NOT be used by utility compan	ies, telecommunication companies, lessors,					

This form may NOT be used by utility companies, telecommunication companies, lessors, or persons claiming manufacturing machinery and equipment (Codes 10 or 13)

## 2024 DECLARATION OF PERSONAL PROPERTY - SHORT FORM SUMMARY SHEET

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	#53		srage Supplies The average monthly quantity of supplies normally consumed in the course of business (e.g., post-it notes, toner, computer disks, computer paper, pens, pencils, rulers, staplers, paper clips, medical and dental and maintenance supplies, etc.).										
	#20		#20 - Electronic Data Processing Equipment Electronic data processing equipment (e.g., computers, printers, peripheral computer equipment, and any computer-based equipment acting as a computer as defined under Section 168 of the IRS Code of 1986, etc.). Bundled software is taxable and must be included.										
	6l#	-											
	81#	ng Tools Farm tools, (e.g., hoes, rakes, pitch forks, shovels, hoses, brooms, etc.). anics Tools Mechanics tools (e.g., wrenches, air hammers, jacks, sockets, etc.).											
	<b>۷۱#</b>		#17 - Farm Machinery Farm machinery (e.g., tractors, harrows, brush hogs, hay bines, hay rakes, balers, com choppers, milking machines, milk tanks, coolers, chuck wagons, dozers, back hoes, hydroponic farm equipment, aduaculture equipment, etc.), the operation of a farm.										
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			ulators,	ypewriters, calcu	cabinets, t	tables, file	desks, chairs,	ures and equipment of of sessions. Examples: e telephones, telepho	rcupation and pr	er businesses, o	and all othe		
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Commercial and financial information is not open to public inspection. 2024 DECLARATION OF PERSONAL PROPERTY - SHORT FORM

COPY AND ATTACH ADDITIONAL SHEETS IF NEEDED

TAXABLE PROPERTY INFORMATION

Give actual acquisition costs including any additional charges for transportation and installation by year for each type of property described.

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Assessor's Use Only		JO	#18 - Farm Tools #19 - Mechanics Tools	eloriO enO		obstatus or		#12 – Commercial Fi #17 – Farm machine	Oircle 9nO
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complete the following. DO NOT INCLUDE DISPOSALS IN TAXABLE PROPERTY INFORMATION DETAILED LISTING OF DISPOSED ASSETS REPORT. If you disposed of, sold, or transferred a portion of the properly included in last year's filling,

soO noitisiupoA	Date Acquired	Description of Item									
	Pursuant to CGS 12-81(79) - Listing of assets purchased prior to 10/1/14 with an original value less than or equal to \$250										
DETAILED LISTING OF ASSETS HAVING AN ORIGINAL VALUE LESS THAN \$250 (COPY AND ATTACH ADDITIONAL SHEETS IF NEEDED)											
Acquisition Cost	Date Acquired	Description of Item	# aboO	Date Removed							
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Page 2