

Town of Wethersfield

505 SILAS DEANE HIGHWAY
WETHERSFIELD, CONNECTICUT 06109



June 12, 2020

To Wethersfield Residents and Businesses:

Effective Monday, June 15, 2020, Town Hall will open to the public, with limited hours available by appointment only. Visitors needing access must contact the appropriate department to make the appointment. To prepare for your appointment, please review the following.

1. The main entrance will be unlocked and open to the public ***by appointment ONLY***
 - a. All visitors will be checked-in by staff to meet State of Connecticut Contact Tracing requirements
 - b. Masks will be required for all visitors, but will not be provided by the Town
 - c. Wearing of gloves is encouraged and may be required in some departments, please put them on when entering the building, but not before
 - d. Markings will be placed on the floor to designate where visitors can stand
 - e. Visitors are reminded to not enter the building if they have had a temperature or other COVID related symptoms including cough or shortness of breath
2. Doors to the stairwells will remain closed to the public unless escorted by staff
3. Visitors must wait patiently at the entryway desk to be checked in by staff. No visitors will be allowed to wander the building – staff will help coordinate scheduling with multiple departments as needed
4. Please arrive no earlier than 5 minutes before the scheduled appointment
5. Whenever possible, please limit the number of family members/friends/business colleagues joining you to reduce the number of individuals in the building and potential increased exposure to all parties
6. Public restrooms will be available on the 1st floor only

Depending on your purpose in Town Hall, other requirements may apply. Please discuss these at the time of setting your appointment. We appreciate your understanding and patience as we take measured steps to ensure the health and safety for all.

In addition, effective Monday June 15, 2020 the Wethersfield Library will reopen for the limited service of holds-pickup only by appointment. Additional details will be available in the near future on the library's website www.wethersfieldlibrary.org.

The town continues to help re-open businesses approved through Governor Lamont's Executive Orders. Per state guidance, a committee has been convened to aid in the process. The current committee structure focuses on four main topics – Business (economic development); Government (permitting and operations); Social & Youth Services (provisions of basic needs, health and supports); and Education. Perhaps most important to this role is ensuring communication and outreach to the community. Businesses eligible to re-open on May 20, 2020, may access the online application and relevant information at <https://wethersfieldct.gov/coronavirus>.

As businesses continue to re-open, and the state's Phase II plan draws closer, I remind you that it benefits all of us to support our economy by shopping and eating locally. But, we must do it while continuing to socially distance. We need to be mindful of the state requirements to ensure we remain healthy, safe and vibrant. I know this is especially difficult in nicer weather. Please remember to be considerate and be mindful of the people around you.

There are many opportunities to be outside, visiting different areas of town, and supporting our local businesses. Please avoid congregating outside of these locations in a group as it may negatively impact the business. It is important for us to work together to reduce transmission of the Coronavirus and to get our community up and running.

In the meantime, the following still remain in effect:

The town Transfer Station continues with regular hours. Please also note playgrounds, basketball courts and ball fields will remain closed until further notice. This includes, but is not limited to:

- Town Hall (by appointment starting June 15, 2020)
- Library (holds pick-up only, by appointment starting June 15, 2020)
- Community Center/Senior Center
- Nature Center
- Solomon Wells House
- Old Academy
- Little Red School House
- All School Buildings
- Physical Services
- Fire Houses (Open for Emergency Personnel, but not general public)
- Police Station Community Room
- Wethersfield Volunteer Ambulance (Open for Emergency Personnel, but not general public)
- Keeney Memorial Cultural Center

Town staff continue to be available during normal business hours to assist resident transactions. Residents should expect some delay in response times and possible changes in how we operate since the building will now be open for both online, phone and limited in person appointments. However, we continue our commitment to provide support to our residents and businesses during this time.

Residents are encouraged to use online services available at www.wethersfieldct.gov and/or call the main number at 860-721-2800 rather than coming to town offices. Department e-mail addresses are available on the town website.

Please be advised that activities not essential to the general conduct of government may be cancelled to discourage unnecessary meetings or risking transmission by exposing staff to COVID-19. In the meantime, we continue to remain open with limited access.

I encourage residents to go to the town website and register for “e-notifications” at <https://wethersfieldct.gov/e-notifications> in order to receive the most up-to-date information and announcements.

Please do not hesitate to contact town staff through phone or e-mail if there are questions or concerns.

Summer Hours: As a reminder, summer hours officially begin next week as well, with the exception of the week of June 29th (4th of July week) when Town Hall hours will be Monday-Friday 8:00 am - 4:30 pm.

Sincerely,

Gary A. Evans
Town Manager