TOWN MANAGER:

Keeney Kooler Concert Series
July 12, 19 and 26
6:30 pm
Front Lawn of Keeney Memorial Cultural Center

OFFICE OF THE TOWN MANAGER

The Wethersfield COVID positivity rate is 25.3/100,000. Though still very high, numbers are now trending downward. The Health District advises wearing mask. If you need N95 masks or COVID test kits, please call the Town Manager's Office at 860-721-2801.

Town Manager’s Report:

I hope everyone had a great 4th of July weekend. It continues to be busy time for us here in Town Hall as we move into summer. Last week I had the pleasure of attending the Library Board meeting. It was great to meet the members of the Board and hear about their vision for the future. The library is truly a wonderful asset for Wethersfield. I want to thank Library Director, Brook Berry and Board Chair, Martha Conneely for the invitation.

I also joined Mayor Michael Rell, Economic Development Director, Gioia Zack and members of the Economic Development and Improvement Commission at the recent ribbon cutting for Indulge by Palazzo. Their specialty is protein packed, non-fried mini donuts and shakes. They also serve Wethersfield’s own Drumroll coffee. It’s always great to welcome in new businesses to Town and we wish them the best of luck!

The Town Council held a meeting on Tuesday, July 5th. This will be the only meeting this month. The next meeting will be on August 1st and that will also be the only meeting in August.

Have a great weekend!

Boards and Commissions Vacancies
Dedicated residents serve on many boards and commissions striving to keep our community moving. Please check the following link to view vacancies:

Board and Commission Overview
Board and Commission Vacancies
A. COUNCIL AND BOARD/COMMITTEE DATE:
   • There are no meetings this week

B. LIAISON MEETINGS
   • Housing Authority: Monday, July 11 Mayor Rell
   • Historic District Commission: Tuesday, July 12 Councilor Carbone
   • Design Review Advisory Committee: Wednesday, July 13

C. DEPARTMENT/DIVISION NEWS
   HUMAN RESOURCES:
   - Maintenance Technician II – HVAC – Recruitment will close July 14 2022
   - Part Time Clerk II – Assessor’s Office - Recruitment will close July 14 2022
   - Maintainer II - Tree Care Specialist - Recruitment will close July 14 2022
   - Seasonal Construction Inspector - Recruitment will close July 15 2022
   - Custodian I - Recruitment will close July 20 2022
   - Construction Inspector - Recruitment will close August 1, 2022
   - Maintainer III – Trades Worker HVAC / Plumber - Recruitment open until filled
   - Human Resources Manager – Open until filled
   - Assessor - Recruitment open until filled
   - Animal Control Officer – Recruitment will remain open until filled

   You may subscribe to e-notification to receive email notices of job postings. Go to wethersfieldct.gov/human-resources/ and click on “Sign up to receive job postings”

ECONOMIC DEVELOPMENT:
   • Celebratory Unveiling of additional Heritage Walk panels took place Thursday, June 23rd, 4:30pm. Representatives from Trinity Church and Great Meadows Conservation Trust were there as we highlighted the additional panels that were recently installed in front of Trinity Episcopal Church and at Wood Parcel. Phil Lohman was recognized for his art work on all panels and for his design of the directory panel. There is a new QR code on the directory panel so visitors can download (visible in the photo without the ribbon).
   • NPR Radio: Historic Wethersfield will be one of the featured sponsors on NPR Radio with a banner ad on CT Public running alternating weeks through October 2022.

ENGINEERING:
   • Available Positions in the Engineering Division: The Town is accepting applications for the following positions:
• Part-Time, Seasonal Construction Inspector who will work 29.5 hours per week from March through November annually to fill an existing vacancy and will be responsible for sidewalk maintenance and repairs, and inspection of other construction projects. The deadline for application submittals is July 15, 2022 at 4:30 p.m.
• Full-Time Construction Inspector who will work year-round to fill an existing vacancy and will inspect construction of a variety municipal, utility and private development projects along with other tasks required of the Engineering Division. The deadline for application submittals August 1, 2022 at 4:30 p.m.
• For additional information and an Employment Application, visit the Human Resources page of the Town’s website at www.wethersfieldct.gov.

• Construction Bid Solicitations: The Town has issued the following bid solicitations with associated information available on the Town’s website at https://wethersfieldct.gov/finance/open-bids:
  ➢ CCGP Old Wethersfield Safety Improvements: Project includes geometric and safety improvements at the intersections of Main St & Hartford Ave, Main St & State St, and Nott St & Garden St. Improvements will be funded through the State’s Community Connectivity Grant Program (CCGP) and State Grant-in-Aid Bond Funds as needed. Bids are due on Tuesday, July 12, 2022.
  ➢ LOTCIP Wolcott Hill Rd Reconstruction: Project includes road reconstruction and installation of new streetlights along Wolcott Hill Rd between Jordan Ln and Victoria Rd in Hartford. Roadway improvements will be funded through the State’s Local Transportation Capital Improvement Program (LOTCIP) and new streetlights will be funded using State Grant-in-Aid Bond Funds. Bids are due on Wednesday, July 13, 2022.

• MDC Water Main Replacement Project: MDC’s contractors are currently scheduled to mill and overlay portions of roads in August where new water mains were recently installed in the Ridge Crest Circle area and also the Pine Ln neighborhood. This week the Town Council approved award of a contract to Tilcon using the State bid for the Town to share costs of pavement restoration along Brown St and Westwood Dr with MDC being responsible for all costs associated with pavement rehabilitation along other roads. These shared costs will allow for pavement restoration that’s required, but located outside the limits of MDC’s work areas, which will provide better final surface conditions in the neighborhood.

• Pavement Marking Program: This week the Town Council approved award of the pavement marking program to Atlantic Pavement Markings based on bid prices solicited by CRCOG. At this time, it’s expected they will begin painting pavement markings along local roads and in school parking lots later this month.

• Railroad Update: Staff attended a public meeting in Rocky Hill last week where personnel from Genesee & Wyoming Railroad discussed past, current and future use of the railroad tracks between Middletown and Hartford. They have typically been running 1 to 2 round trips through Town per week, but expect that to increase to one round trip per day in the next few months once they start servicing a new customer. They will continue to try limiting travel through Town at night, but cannot guarantee that trips will only occur during the day.

• Spring Paving Program: Tilcon has installed the surface course of pavement on all roads. General Paving will be installing driveway aprons during July, which is the final phase of construction. The program schedule may be revised based on weather conditions and progress of the preparation work. We ask that the public drive slowly and use caution when traveling through these areas during construction.

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<tr>
<th>STREET</th>
<th>FROM</th>
<th>TO</th>
<th>TYPE OF CONSTRUCTION</th>
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<tbody>
<tr>
<td>DAVIS RD</td>
<td>VALLEY CREST DR</td>
<td>CHARTER RD</td>
<td>RECLAIM</td>
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<tr>
<td>BUTLER ST</td>
<td>MAPLE ST</td>
<td>VALLEY CREST DR</td>
<td>RECLAIM</td>
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<tr>
<td>KIMBALL RD</td>
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<tr>
<td>VALLEY CREST DR</td>
<td>MAPLE ST</td>
<td>PALMER DR</td>
<td>RECLAIM</td>
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<tr>
<td>WATERVIEW DR</td>
<td>DAVIS RD</td>
<td>ROCKY HILL</td>
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• Fall Paving Program: This week the Town Council approved contract awards to complete the Fall Paving Program that includes the roads listed below. The Town Physical Services crews are replacing catch basin tops in the area and remaining work is expected to commence in August.

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<tr>
<td>BROAD ST (WEST)</td>
<td>MIDDLETOWN AVE</td>
<td>ROBBINSWOOD DR</td>
<td>MILL &amp; OVERLAY</td>
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<tr>
<td>BROAD ST (EAST)</td>
<td>100’ NORTH OF FOOTE PATH LN</td>
<td>ROBBINSWOOD DR</td>
<td>RECLAIM</td>
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<tr>
<td>BROAD ST</td>
<td>ROBBINSWOOD DR</td>
<td>MARSH ST</td>
<td>RECLAIM</td>
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PARKS & RECREATION:
Check out the 2022 summer brochure at http://wethersfieldct.gov/recreation. Register online or call our office for more information at 860-721-2890.

- Mill Woods Pond and Willard Pool will open for the season on Thursday, June 16 at 1:00 pm. Proof of age and residency (e.g., driver's license) required for admission. See attached flyer for pool hours and admission fees. Family and Individual pool passes for residents can be purchased online or at the Recreation office at Town Hall. Swim lessons are offered at both swimming facilities refer to the summer brochure for information on classes.
- Summer camps, sports camps and programs begin the week of June 20. For all program information visit the department website.

PHYSICAL SERVICES:
Physical Services welcomed two new staff members:
Jared Spang, Electrician
James Sheehan, Tree Supervisor

Physical Services is recruiting to fill the following vacancies:
Maintainer III – Tradesperson HVAC in Physical Services
Maintenance Technician II – HVAC for the school buildings
Custodian 1 – 2nd shift

Activities this week:
- Working with Engineering for drainage and road work
- Filling potholes and curbing
- Field maintenance
- Landscaping activities on town properties
- Vehicle maintenance
- Pools are operating on schedule
- Summer schools are in operation and staff are performing maintenance in the schools
- Deep summer cleaning of schools is on schedule
- HVAC work at WHS
- Work is continuing on the renovation of the portable classrooms at Charles Wright
- The administrative staff is busy closing out the fiscal year

SOCIAL, YOUTH AND SENIOR SERVICES:
- For basic need assistance or financial hardship, please call Social, Youth and Senior Services at 860-721-2977.
- **Senior Center** – Activities include virtual programs and group programs in person at the Community Center. Bingo will start next week. For ongoing program information visit the website at www.wethersfieldct.gov/senior-center.
- **Renter’s Rebate Program**: the program began June 1, 2022. To date, 226 residents have applied totaling $123,949 in requested assistance.
- **CRT Energy Assistance Program**: The CRT Energy Assistance program has assisted 656 town residents through April 2022. Residents are encouraged to call and schedule an appointment over the phone with a staff member to obtain help with their heating costs. This year CRT has expanded the program to renters that have heat included with their rent. Please call for an appointment or questions.
- **Weekend Meals**: Children receiving free or reduced lunch are automatically eligible for this program. Those experiencing financial difficulties may also sign up. Contact Social & Youth Services for application or appointment.
● **Food Bank and Special Needs Fund:** The public may make monetary donations online to the Wethersfield Department of Social Services’ Food Bank and Special Needs. This fund is used to assist eligible residents with different needs in addition to food insecurities. Donations are processed safely and securely through the town’s online activity registration system.
https://rec.wethersfieldct.gov/wbwsc/webtrac.wsc/donation.html

**D. CHAMBER OF COMMERCE:** [www.wethersfieldchamber.com](http://www.wethersfieldchamber.com)
- President: Pat DePerry
- Executive Vice President: Peter O’Keefe

**E. CRCOG:** [www.crcog.org](http://www.crcog.org)

**F. Connecticut Conference of Municipalities (CCM):**
**Prescription Discount Card**
This program was developed by the Connecticut Conference of Municipalities and local government executives in conjunction with ProAct Inc. to help lower the prescription drug cost for Connecticut residents. The card is designed to be used if you do not have insurance or if a prescription is not covered by your current insurance program. The card cannot be used in conjunction with another insurance program to discount your co-pays or deductible. The card is:
- Available to all Connecticut residents.
- Free for participants.
- Every prescription medication, including some pet medications are eligible for a discount.
- Simply present discount card at a local participating pharmacy when filling a new prescription and start saving.
Total prescription price savings in program since inception (Nov. 2014): $24,459.92
Cards are available at Town Hall or a new card may be printed at [http://ctrxdiscountcard.com](http://ctrxdiscountcard.com)

**G. MIRA:** [www.ctmira.org](http://www.ctmira.org) (Formerly CRRA - [www.crra.org](http://www.crra.org))

**H. CRT:** CRT 2021 Annual Report
[https://www.crtct.org/newsroom/publications/](https://www.crtct.org/newsroom/publications/)

**I. COUNCIL OF SMALL TOWNS:** [www.ctcost.org](http://www.ctcost.org)

**J. ATTACHMENTS:**
- Agendas for Upcoming Week
PUBLIC HEARING (*public comments are heard after each presented application)
1. Application #7073-22 Morgan B. Fiszel, seeking to replace wood railings on upper left side of home with PVC railings at 538 Main Street. (Last day to act: July 12, 2022)
2. Application #7085-22 Michael Lueken, seeking to change front entryway framing to Fypon and composite construction and also add framing around garage door at 362 Middletown Avenue. (Last day to act: August 9, 2022)
3. Application #7086-22 Tesla Energy, seeking to install Tesla solar roof tiles on home at 48 Foote Path Lane. (Last day to act: August 9, 2022)
4. Application #709222 Jason Perrone, seeking to construct dormer on left side second-story of home and construct 10’x10’ addition on first-floor rear of home at 59 Foote Path Lane.

PUBLIC MEETING (*applicant/public comments cannot be heard during this portion)
1. Application #7073-22 Morgan B. Fiszel
2. Application #7085-22 Michael Lueken
3. Application #7086-22 Tesla Energy
4. Application #709222 Jason Perrone

1. Approval of Minutes of: June 28, 2022
2. Other Business
   a. Public comments on general matters of the Historic District
   b. Report of the Historic District Coordinator
3. Correspondence
4. Adjournment

cc: Town Manager, Town Clerk, Steve Lattarulo, Anthony Arborio, Debbie Picard, Charles Morrison, Assessor, Engineering, Fire Marshal, Planning and Zoning, Applicants, File