



MANAGEMENT REPORT

Frederick J. Presley, Town Manager

Sept 13 - 27, 2024

[Town of Wethersfield Website](http://www.wethersfieldct.gov)



Wethersfield Town Hall
Business Hours

Monday – Friday
8:00 am – 4:30 pm

Saturday, September 14, 2024

10:00 am – 5:00 pm

Cove Park

<https://thegreatlm.com/calendar-events/cornfest-2024/>

OFFICE OF THE TOWN MANAGER

It's hard to believe that we are already halfway through September. Town staff is hard at work on a number of exciting projects this fall. We kicked off the new Town website redesign project. This will be a much-needed complete overhaul of our webpage to better provide for the needs of our citizens. The improvements will focus on making our services more accessible and user friendly and maximizing what residents and customers can accomplish online. I'm sure many of you have seen the recent increase in messaging from the official Town Facebook page (<https://www.facebook.com/WethersfieldCTgov/>) and our new Instagram page (<https://www.instagram.com/townofwethersfieldct/>) as well. Gabriella Hopkins, our new Social Media Coordinator is doing a great job ramping up how we get information out to our residents. If you haven't done so yet, follow our pages to get all of the latest information.

The Town is also working with consultants to complete our Affordable Housing Plan and the update of our Plan of Conservation and Development. As part of that process, we're looking for your input. Please take a few minutes to take the online survey to help guide us through the next decade. Your opinions really do matter. You can find the survey at <https://www.surveymonkey.com/r/WethersfieldVision2034>. And you can follow along with the progress of the plan at www.wethersfieldvision2034.com.



WETHERSFIELD
Rich Past. Bright Future!

The Wethersfield Chamber of Commerce will hold its annual Cornfest this Saturday, September 14th in Cove Park. The weather forecast looks amazing this year so get out there enjoy this family friendly event. The inaugural 1781 Cars on Main to benefit the Bobby Garten Memorial Fund will be Saturday, September 28th. I hope everyone will get out and enjoy the late summer and early fall happenings here in Wethersfield.

A quick reminder that school is back in session please drive safely and be alert to students riding their bikes and walking to and from school.

The next Town Council meeting will be on Monday, September 16th.

I hope you all have a great long weekend and week ahead!



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[Town of Wethersfield Website](http://www.wethersfieldct.gov)

Wethersfield Government Access Television

Town Council, Board of Education and Planning & Zoning Commission meetings
[WGTV's YouTube Channel](#) - Live streamed / viewable any time
[WGTV Meeting Replay](#) - Replay on WGTV

COUNCIL AND BOARD

[Board & Commission Agendas](#)

- **Town Council:** Monday, 9/16 7:00 pm
- **Central CT Health District:** Thursday, 9/19 6:30 pm
- **Board of Education:** Tuesday, 9/24 7:00 pm

LIAISON MEETINGS

[Board & Commission Vacancies](#)

Planning & Zoning Commission	Tue, 9/17	Councilor Timbro
Library Board	Tue, 9/17	Councilor Roets
Insurance Committee	Thur, 9/19	Mayor Lesser
Senior Citizen Advisory Committee	Thur, 9/19	Mayor Lesser
Redevelopment Agency	Tue, 9/24	Councilor Duric
Historic District Commission	Tue, 9/24	Councilor Zambrello
Wethersfield Tourism and Cultural Commission	Tue, 9/24	Councilor Clancy
Parks & Recreation Board Special Meeting	Tue, 9/24	Councilor Carbone
Bicycle & Pedestrian Stakeholders Advisory Committee	Thur, 9/26	Councilor Zambrello

DEPARTMENT/DIVISION NEWS

Employment Opportunities

<https://wethersfieldct.gov/human-resources>

Fall Leaf Collection Positions

Custodian II - Floater

Maintainer III – HVAC / Plumber

Prevention Coordinator

Human Resources Generalist

Town Planner

Maintainer III – Mason

Certified Police Officer

ENGINEERING

- **Traffic Sign Inventory:** A request for consultant proposals to retain a consultant to inspect and inventory an estimated 3,500 traffic signs in Town using ARPA funding has been issued. This data will be managed by the Engineering Dept and used to develop capital plans for sign replacements and upgrades as mandated by the Federal Highway Administration. Information is available and can be found at <https://wethersfieldct.gov/finance/open-bids> with proposals due **Wednesday September 18th at 2:00 p.m.**
- **Railroad Track Road Crossing Repairs:** Genesee & Wyoming Railroad confirmed that the rails at the Wells Rd crossing were installed higher than expected so all work is on hold while they coordinate with DOT to design and complete additional road reconstruction work on the approaches. This project also includes road crossing improvements at Jordan Ln and Hartford Ave, and work related to replacement of railroad ties along the tracks throughout Town. Additional information regarding the schedule for the remaining work will be provided when available.



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- **Mill Woods Park Dam Improvements:** All Seasons Landscaping is completing dam improvements at the Mill Woods Park Pond and Swimming Pond, which are mandated by the CT Department of Energy and Environmental Protection (DEEP) to ensure dam stability and minimize the potential for failure. The project primarily involves removing trees and root balls on or in close proximity to the dam embankments, installation of slope stabilization and erosion control measures, and concrete and pipe joint repairs. Please use caution when traveling through the park during construction.
- **MDC Water Main Replacement Projects:** MDC’s contractor, Paramount Construction, continues with water main replacement work in the Goodrich Drive neighborhood. Water main improvements at the south end of Silas Deane Hwy and Town Line Rd are currently scheduled for later this year.
- **CNG Gas Main Replacement Projects:** CNG’s contractor, Laydon Industries, is currently milling and paving to restore gas main trenches in Griswold Rd.
- **Sidewalk Repair Program:** DiCioccio Bros. is continuing with repairing sidewalks hazards caused by Town trees and along public properties.
- **Pavement Preservation Program:** The Town’s contractor, indus, completed application of a fog seal to restore and preserve the pavement surface along the southern end of Middletown Ave and Mill St last week. Pavement markings will be repainted when the contractor performs other work in Town later this year.
- **Fall Paving Program:** Town crews and DiCioccio Bros. have completed drainage work and replacing sidewalk ramps, respectively, and Tilcon has completed pavement reclamation and is currently grading roads with paving scheduled to begin next week. The roads included in this program are:

STREET	FROM	TO
Morgan Circle (East)	Coppermill Rd	Coppermill Rd
Brian Ln	Morgan Circle	Cul de Sac
Tee Ln	Highcrest Rd	Cul de Sac

PHYSICAL SERVICES

<https://wethersfieldct.gov/physical-services>

Schools

Servicing the various HVAC units in the schools.

Filter changes

General carpentry work orders for door repairs, handrails, door closures and general repairs.

Plumbing: Replaced filters at SDMS in multiple drinking fountains, faucets and clearing toilets and urinals from vandals who tossed paper towels and other items.

Continuing to clean the schools throughout the day and night.

Road crew

Catch basin replacements supporting the Fall paving program

Repairing catch basins

Recycling hauling and turning over the stockpile

Filling potholes

Tree crew

Watering of Springtime planted trees.

Preparation of Street tree planting Fall 2024. Met with residents of proposed sites.

Shade Tree Commission meeting.

Removal of approved maple at 468 Main St.

Emergency removal of Oak at 336 Church St.

Tree pruning throughout town.

Storm Damage clean-up in Folly Brook Stream.

Quotes for Stump Grinding.

Tree inventory

Mechanics and Trades

Transfer Station Hours

Monday & Friday	9:00 am – 2:45 pm
Saturday	8:00am – 3:45 pm



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[Town of Wethersfield Website](http://www.wethersfieldct.gov)

- Electrical work at Town Hall
- Replaced malfunctioning light banks at Cottone field
- Carpentry work orders
- Working on preparing for the winter season and turning on the heating system
- Vehicle maintenance
- Truck maintenance
- Preparing boxes for the leaf program

Grounds

- Preparing Cove Park for the upcoming Cornfest
- Mowing fields, schools, around town buildings and open spaces
- Maintaining planting around town buildings
- Field maintenance for sports

SOCIAL, YOUTH AND SENIOR SERVICES

Phone: 860-721-2880

Senior Center News

www.wethersfieldct.gov/senior-center.

Energy Assistance

Residents may call the office at 860-721-2880 to schedule an application appointment. More information at [State of CT Energy Assistance](http://www.ctenergyassistance.com).

Weekend Meals - Children receiving free or reduced lunch are automatically eligible for this program. Those experiencing financial difficulties may also sign up. Contact Social & Youth Services for application or appointment.

Food Bank and Special Needs Fund - This fund is used to assist eligible residents with various needs in addition to food insecurities. <https://rec.wethersfieldct.gov/wbwc/webtrac.wsc/donation.html>



CHAMBER OF COMMERCE
www.wethersfieldchamber.com
President: Natia Shukakidze



CONNECTICUT
COUNCIL OF SMALL TOWNS
www.ctcost.org



Capitol Region Council of Governments www.crcog.org



Community Renewal Team
Changing lives... Creating opportunity!

<https://www.crtct.org/newsroom/publications/>



Connecticut Conference of Municipalities:
Prescription Discount Card: This program was developed in conjunction with ProAct Inc. to help lower the prescription drug cost for Connecticut residents. The card is designed to be used by those who do not have insurance or if a prescription is not covered by your current insurance program. The card cannot be used in conjunction with another insurance program to discount your co-pays/deductible. Cards available at Town Hall. <https://www.ccm-ct.org/Services/Prescription-Savings>



WETHERSFIELD

Rich Past. Bright Future!

What is Vision 2034?

Wethersfield's Vision 2034 Comprehensive Plan will be a guide for the Town's future. The Plan will help the Town make decisions about land use, housing, economic development, transportation, sustainability, and more. Please join us in shaping Wethersfield's future!

The Comprehensive Plan Is:

- A vision document that guides the Town in making policy decisions.
- Referenced by boards and commissions in considering applications.
- A source of information on trends, statistics, and current conditions in the Town.
- Required by Connecticut General Statutes to be updated at least once every ten years.
- A requirement for State funding that can be used to help secure grants.

Get Involved!

Take the online survey and attend the public workshop!

Public Workshop



WHEN:
Thursday, Oct 24th
7:00 - 9:00 PM



WHERE:
Wethersfield Community
Center Banquet Room
30 Greenfield St,
Wethersfield, CT 06109

Online Survey

Please take the online survey
and tell us what you think!
[www.surveymonkey.com/r/
WethersfieldVision2034](http://www.surveymonkey.com/r/WethersfieldVision2034)



Visit the Plan website to learn more and stay involved:

www.wethersfieldvision2034.com






PUBLIC MEETING NOTICE - UPDATED

The Wethersfield Advisory Parks and Recreation Board will hold a special meeting on **Tuesday, September 24, 2024 at 6:30 pm** at the Pitkin Community Center to provide information on draft updates to the Mill Woods Master Plan, which includes construction of new fields, courts, parking areas, roads and other park amenities.


Residents are encouraged to attend and comment on the plan.


If residents cannot attend, comments should be submitted by October 1, 2024 via email to **rec.activities@wethersfieldct.gov**

 **September 24, 2024
(Note Date Change)**

 6:30 PM

 Pitkin Community Center
30 Greenfield Street
Wethersfield, CT 06109

 860-721-2890

 wethersfieldct.gov/recreation

Salute to Business 2024

Wednesday, October 2 • 5:30pm

River Restaurant, Putnam Park, Wethersfield

Cocktail Hour - Dinner - Dessert - Cash Bar

RESERVE YOUR TICKETS TODAY!

Awardees

Dillon-Baxter Funeral Home

Griffith Academy

H.C. Rohde Oil

Betty H. Rosania Award

George Oickle

Special Recognition

Sebastianelli Jewelers

Tourism & Cultural

Commission Recognition

Bike Walk Wethersfield



Photo contest winners to be announced



theGreatElm

100 WOOD ROAD, WETHERSFIELD, CT 06092

For more information contact
EconomicDevelopment@wethersfieldct.gov

860-721-2838





AGENDA
TOWN COUNCIL
Monday, September 16, 2024
7:00 PM

Town Council Chambers, 505 Silas Deane Highway

A. Pledge of Allegiance

B. Recording of Attendance by Town Clerk

Presentations

Swearing In and Pinning of Promotions to Lieutenant, Sergeant and New Wethersfield Police Officers

Police Department Activity Report

1781 Cars on Main

C. Hearings

1. O24-008 Ordinance Authorizing the Use of Photo Noise Violation Monitoring Devices - Noise Cameras
This item is for public hearing.
[O24-008_Wethersfield_Noise_Camera_Ordinance__3_.docx](#)

D. Public Comment

E. Council Reports

F. Council Comments

G. Town Manager's Report

Part Time Program Specialist Position at Senior Center

H. Town Clerk Communications

1. EDIC Monthly Report
For information only. No action required.
[Memo to TC - Sept 2024.docx.pdf](#)

I. Bids

J. Consent Agenda

1. Minutes for Approval
Motion to approve Town Council Regular Meeting Minutes dated September 3, 2024.

K. Approval of Ordinances and Resolutions

1. O24-008 Ordinance Authorizing the Use of Photo Noise Violation Monitoring Devices - Noise Cameras
Recommended Motion: Motion to approve O24-008 - Ordinance Authorizing the Use of Photo Violation Monitoring Devices - Noise Cameras.
[O24-008_Wethersfield_Noise_Camera_Ordinance__3_.docx](#)

L. Unfinished Business

1. Project Fund Allocation from American Rescue Plan Act Revenue Replacement Funds and Fiscal Year 2023-2024 Budget Transfers
Recommended Motion: Motion to allocate ARPA funds for the following project amounts:

TBD by the Council

[ARPA Status Report 08-15-24b.pdf](#)

[FY24_FOR_ACTION_Year-End_Transfers_08-15-24.pdf](#)

M. New Business

N. Ordinances and Resolutions for Introduction

1. O24-009 Amend Ch. 149, Taxation - Expansion of Benefits
For introduction only.
[Local Income-Based Tax Relief.pdf](#)
[Ordinance Qualifying Income Eligibility Limits for Tax Exemptions.docx](#)

O. Public Comment

P. Executive Session

1. Discussion of Personnel Matter

Q. Adjourn

Meeting Viewing Options

[Town Council Livestream](#)

COX channel 16 or Frontier channel 1601

[WGTV YouTube Channel](#)

Wethersfield Public Schools
127 Hartford Avenue
Wethersfield, CT 06109

Human Resources and Personnel Committee
5:00 p.m., Monday September 16, 2024
Stillman Building, 127 Hartford Avenue
Lower Level Meeting Room

PLEASE NOTE TIME CHANGE

AGENDA

1. Call to Order
2. Good news from BOE and Central Office on all WPS staff. How can we celebrate all staff in the district in an authentic way? Peer recognition/Staff/BOE/Trinkets for staff. What school are we going to begin with?
3. Create a calendar to promote culture at WPS.
4. Future topics to discuss (Add dates to these topics)
 - Staffing/Hiring Update.
 - Absences & Leave of Absence Update
 - Exit interview (Quarterly to protect the staff member) Dates proposed: September/December/ March/June)
 - Survey discussion: What themes have been discussed and will be discussed in each school.
 - CT State Health Insurance update. Collaborating with other bargaining units to improve insurance benefits in the district. Is this possible?
 - Follow up on financial status/health information being shared with staff.
5. Other Business.
6. Adjournment.



Wethersfield Library

**Wethersfield Library Board Meeting
HYBRID Meeting In-person & Virtual (via Zoom)
Tuesday September 17, 2024 at 7:00 p.m.
Agenda**

- Public Comment
- Approval of Minutes of the August 13, 2024 Special Library Board Meeting – Vote
- Friends of the Library Report
- Town Council Liaison Report
- Chairman’s Report
 - 2025 Meetings - Vote
- Library Director’s Report
- Building Committee
 - Update on Library Redesign Project
- Outreach Committee
 - Update on StoryWalk
- Finance Committee
 - Review FY 24-25 Operating Budget & Investment Accounts
 - Fine Free Proposal - Vote
- Adjourn

This public meeting will be a hybrid meeting conducted in-person at 515 Silas Deane Highway, Wethersfield, CT 06109 and virtually (via Zoom) with Library Board members, staff, liaisons, and guests. The general public are invited to attend. This meeting will be recorded and all participants consent to being recorded.

Public participation during the public comment portion of the meeting will be in-person as well as by audio format (via Zoom). Please note: the public comment portion occurs at the very beginning of the meeting. The public may access the live audio meeting by calling 1-301-715-8592. The meeting ID is: 850 5967 2298. The passcode is: 361331.

After you have joined the meeting, you will be placed in the Waiting Room on mute until the host accepts your request. Once accepted, you will be able to hear, but not be heard until it is your turn to speak during the public comment portion of the meeting. You will be selected based on a first-come, first-serve order. Please remember to state your name and address.

Written comments will be accepted at brookberry@wethersfieldlibrary.org or Brook Berry, Library Director, Wethersfield Library 515 Silas Deane Highway, Wethersfield, CT 06109. The deadline to submit written comments is the day of the meeting at 5:00 pm (September 17, 2024).

Town of Wethersfield
**Planning and Zoning
Commission**

505 Silas Deane Highway
Wethersfield, CT 06109
(860) 721-2838



AGENDA
TUESDAY, SEPTEMBER 17, 2024

Town Hall, Council Chambers
505 Silas Deane Highway
7:00 p.m.

Chairman
Vice-Chairman
Clerk
Members

Joseph Hammer
Peter Leombruni
Anthony Homicki
Christopher Brechlin
Tom Dean
David Drake
Dave Edwards
Tracy Gionfriddo
James Hughes
Joseph Ercolani
Anna Laurie
Paul Thompson
Frederick Presley, Town Manager
Dominick Caruso, Planning Consultant

Alternates

Ex-Officio
Staff Liaison

PLEASE NOTE: THIS MEETING WILL NOT BE LIVE STREAMED AND WILL BE IN-PERSON ONLY DUE TO AUDIO SYSTEM UPGRADES.

1. CALL TO ORDER

1.1 ROLL CALL & SEATING OF ALTERNATES (5 members required for a quorum)

2. OLD BUSINESS

2.1 Public Hearing – 2189-24-Z Matthew Accarpio seeking a Special permit in accordance with Section 3.5.2 (Home Occupation) of the Wethersfield Zoning Regulations for an Auto Detailing business at 274 Wells Road – **CONTINUED from 9/4/24.**

3. NEW BUSINESS

3.1 Public Hearing – 2190-24-Z Raising Cane’s Restaurant LLC seeking a Special permit in accordance with Section 6.3.R (Sign Regulations) of the Wethersfield Zoning Regulations for a signage exception at 1298 Silas Deane Highway.

3.2 Public Hearing – 2191-24-Z Matt Haskell for Artfx seeking a Special permit in accordance with Section 6.3.Q (Sign Regulations) of the Wethersfield Zoning Regulations for a Master Sign Plan at 991-1129 Silas Deane Highway.

3.3 CGS 8-24 Review – Elm St/Great Meadows Parking and Access Improvements

4. OTHER BUSINESS

5. MINUTES - September 4, 2024

6. STAFF REPORTS AND PENDING APPLICATIONS TO BE HEARD

6.1 Application No. 2192-24-Z Connor Wotus seeking a Special Permit in accordance with Section 3.6.C (Accessory Buildings & Structures) of the Wethersfield Zoning Regulations for a Shed over 200 Sq. Ft. at 165 Rutledge Road.

6.2 Application No. 2193-24-Z Danielle Chylinski seeking a Special Permit in accordance with Section 5.2.C.1 (Permitted Principal Uses) of the Wethersfield Zoning Regulations for a change of use from Retail & Service Establishments to Office Uses at 277 Main Street.

7. PUBLIC COMMENTS ON GENERAL MATTERS OF PLANNING AND ZONING

8. CORRESPONDENCE

9. ADJOURNMENT

If you wish to review the applications on file or submit comments, please email planning@wethersfieldct.gov or by calling 860-721-2838. (Deadline to submit emails on the day of the meeting is 3:00 p.m. Please include your name and address as it will be read into the record). The meeting packet will also be posted on the Town website at <https://Wethersfieldct.gov> under [Key links - Agendas & Minutes](#). The Planning and Zoning Commission meeting may be viewed on the following: ●Cox Channel 16 or Frontier Channel 1601 ● WGTV YouTube Channel at <https://www.youtube.com/channel/UCfuf-C0gYVVxmD5ilFTnsQ>

SPECIAL MEETING/REVISED

NOTE DATE CHANGE

PARKS AND RECREATION ADVISORY BOARD

HARBOR MANAGEMENT COMMISSION

TUESDAY, SEPTEMBER 24, 2024

AGENDA

Meeting starts at 6:30 P.M.

BANQUET ROOM – PITKIN COMMUNITY CENTER

- A. INFORMATION ON THE UPDATED MILL WOODS MASTER PLAN
 - 1. Mr. Luke McCoy, Landscape Architect with Kaestle, Boos Associates (KBA) will provide Information on the Updated Master Plan for Mill Woods Park

- B. Public Comments.

- C. Board Member Comments.

- D. Minutes – August 22, 2024

- E. Motion to Adjourn.

The meeting packet will be posted on the Town website <https://wethersfieldct.gov/>

Wethersfield Public Schools
127 Hartford Avenue
Wethersfield, Connecticut 06109

Agenda for the Community and Public Relations Committee
Wednesday, September 18, 2024
6:00 p.m., Stillman Building, Lower Level Conference Room
127 Hartford Avenue

AGENDA

1. Call to Order
2. Finalizing BOE Roles Summary for Website
3. Information/tips on cell phone/technology controls for parents
4. Information about District scores and AP/College classes
5. Communication on school emergencies/threats
6. Adjournment

**TOWN OF WETHERSFIELD
INSURANCE COMMITTEE MEETING
Town Manager's Conference Room
Thursday, September 19, 2024
5:30 P.M.**

AGENDA

- A. Call to Order
- B. Public Comment
- C. Election of Officers
- D. Approval of Minutes
 - 1. Minutes of June 20, 2024 meeting
- E. Reports from Brokers of Record/Insurance Consultants
 - 1. Medical - USI Insurance Services, LLC – Christopher Monroe
 - a. FY24 claim experience recap
 - b. FY25 Year-to-date claim experience update (through August)
 - c. Wellness compliance update
 - 2. Property/Casualty & Risk Management - USI Insurance Services, LLC – Christopher Wardrop
 - a. Risk and property/casualty market update
 - b. 2024-25 Insurance/Risk Management Activity Planning
- F. Other Business
- G. Adjournment

Next meeting: October 17, 2024