



MANAGEMENT REPORT

Frederick J. Presley, Town Manager

Aug 30 – Sept 13, 2024

[Town of Wethersfield Website](http://www.wethersfieldct.gov)



Wethersfield Town Hall
Business Hours

Monday – Friday
8:00 am – 4:30 pm

Saturday, September 14, 2024
10:00 am – 5:00 pm
Cove Park

LABOR DAY HOURS



Town Hall

Closed Monday, September 2, 2024

Wethersfield Library

Closed Saturday, August 31, 2024 through
Monday, September 2, 2024

Transfer Station

Saturday, August, 31, 2024 Open 8:00 am – 3:45 pm
Closed Monday, September 2, 2024

Refuse and Recycling Schedule

One Day Delay in Pick Up the Week of September 2, 2024

OFFICE OF THE TOWN MANAGER

With the weather cooling off a bit and schools back in session, it's beginning to feel more like fall is arriving. But there are technically three weeks of summer left and a long Labor Day Weekend on tap to enjoy first.

Porchfest was held this past Saturday, August 24th, along Main Street in Old Wethersfield. The event was a huge success with an estimated 8,000-10,000 visitors enjoying the music, food and vendors downtown. Thanks to the Old Wethersfield Shopkeepers for organizing this great event and to the many Town staff members from the Police Department, Fire Department, Physical Services and Parks and Recreation and our friends at Aetna Ambulance for helping to make sure the event was safe and enjoyable for all. The Chamber's Cornfest will be Saturday September 14th in Cove Park and the inaugural 1781 Cars on Main to benefit the Bobby Garten Memorial Fund will be Saturday September 28th. I hope everyone will get out and enjoy the late summer and early fall happenings here in Wethersfield.

With school back in session, it is a good time to remind everyone to drive safely and be alert to students riding their bikes and walking to and from school. It's also important to remind parent to please follow the established protocols with respect to student drop off and pick up. Every year, the Superintendent sends out reminders to parents regarding the proper place



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to safely drop off and pick up their students. In the past few years we have witnessed an increase in many parents ignoring these requests and creating potentially dangerous situations for students and others by stopping in undesignated areas, performing illegal U-turns and driving at unsafe speeds. Our Wethersfield PD will be stepping up enforcement around our schools to discourage this behavior and keep our students and residents safe. Please be considerate and respectful. The few minutes you might save by ignoring the rules aren't worth the risk of hurting someone. Be safe out there!

The next Town Council meeting will be on Tuesday, September 3rd.

I hope you all have a great long weekend and week ahead!

Wethersfield Government Access Television

Town Council, Board of Education and Planning & Zoning Commission meetings
[WGTV's YouTube Channel](#) - Live streamed / viewable any time
[WGTV Meeting Replay](#) - Replay on WGTV

COUNCIL AND BOARD

[Board & Commission Agendas](#)

- **Board of Education Special Meeting:** Friday, 8/30 5:00 pm
- **Town Council:** Tuesday, 9/3 7:00 pm
- **Board of Education:** Tuesday, 9/10 7:00 pm

LIAISON MEETINGS

[Board & Commission Vacancies](#)

Planning & Zoning Commission	Wed, 9/4	Councilor Timbro
Youth Advisory Board	Thur, 9/5	Councilor Carbone
Wethersfield Advisory Committee for People w/Disabilities	Mon, 9/9	Councilor Zambrello
Shade Tree Commission	Mon, 9/9	Councilor Bailey
Housing Authority	Mon, 9/9	Councilor Clancy
Advisory School Building Committee	Mon, 9/9	Councilor Zambrello
Historic District Commission	Tue, 9/10	Councilor Zambrello
Veterans Commission	Wed, 9/11	Mayor Lesser
Human Rights and Relations Commission	Wed, 9/11	Councilor Clancy
Economic & Development Commission	Thur, 9/12	Councilor Duric

DEPARTMENT/DIVISION NEWS

Employment Opportunities

<https://wethersfieldct.gov/human-resources>

**Maintainer III – HVAC / Plumber
Prevention Coordinator
Part Time Tax Clerk – Tax Collector’s Office
Part Time Children’s Librarian
Human Resources Generalist
Town Planner
Maintainer III – Mason
Certified Police Officer**



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ENGINEERING

- **Railroad Track Road Crossing Repairs:** Genesee & Wyoming Railroad confirmed that the rails at the Wells Rd crossing were installed higher than expected so they are coordinating with DOT to design and complete additional road reconstruction work on the approaches to improve the profile. Due to this issue, the rail replacements that were scheduled this week at the Hartford Ave and Jordan Ln crossings have been postponed until later this year. Additional information regarding the schedule for additional work will be provided when available.
- **Mill Woods Park Dam Improvements:** All Seasons Landscaping has started completing dam improvements at the Mill Woods Park Pond and Swimming Pond, which are mandated by the CT Department of Energy and Environmental Protection (DEEP) to ensure dam stability and minimize the potential for failure. The project primarily involves removing trees and root balls on or in close proximity to the dam embankments, installation of slope stabilization and erosion control measures, and concrete and pipe joint repairs. Please use caution when traveling through the park during construction.
- **Silo Drive Area Road Settlement:** Final design plans have been developed by the Town’s consultant, VHB, for drainage improvements and reconstruction of Silo Dr, Hayrake Dr and Haystack Rd to address ongoing settlement issues. MDC is still evaluating their sanitary sewer system to identify possible causes and required utility work, which must be completed prior to paving. At this time, staff plans to issue a bid solicitation for the road reconstruction project over the winter with construction in 2025.
- **Town Hall Sidewalk Improvements:** Staff is designing site improvements to provide easier access for residents between the front driveway and door to the Social & Youth Services Dept for food donations and other deliveries. Improvements are expected to include installing new concrete sidewalk, ramp and curb, and resetting brick pavers as required.
- **MDC Water Main Replacement Projects:** MDC’s contractor has completed water main installations along Northbrick Ln and continues with work in the Goodrich Drive neighborhood. Water main improvements at the south end of Silas Deane Hwy and Town Line Rd are currently scheduled for later this year.
- **Road Repair Program:** Limited road repairs have been completed along Park Ave, Main St, Harvard St, Darwell Rd, Goff Rd, Grandview St, and Wolcott Hill Rd at Nott St and the WHS driveway.
- **Fall Paving Program:** Staff has developed plans for drainage improvements and revised road grading to eliminate flat areas in Morgan Cir and ensure proper slopes are provided for stormwater management. Town crews and DiCioccio Bros. are completing the drainage work and replacing sidewalk ramps, respectively. At this time, Tilcon is scheduled to start pavement reclamation the week of September 3rd with paving the anticipated week of September 16th. The roads included in this program are:

STREET	FROM	TO
Morgan Circle (East)	Coppermill Rd	Coppermill Rd
Brian Ln	Morgan Circle	Cul de Sac
Tee Ln	Highcrest Rd	Cul de Sac

PHYSICAL SERVICES

<https://wethersfieldct.gov/physical-services>

Schools

- Hanmer washing condensers
- Highcrest washing all the condensers windows A/C units
- SMDS change out a pump seal above ceiling
- SMDS changing fan coil motor above ceiling in classroom 18
- High School: help plumbing for new sink location
- Filter roof clean up
- Highcrest-a/c replacement and multiple repairs
- Charles Wright a/c repair
- Finished installing art room sink,
- WHS installed water filters,
- Hanmer school replaced bearing assembly on circulator
- Charles Wright replaced sensors, heads, checking all urinal fixtures

Transfer Station Hours	
Monday & Friday	9:00 am – 2:45 pm
Saturday	8:00am – 3:45 pm



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Hammer rebuilt urinal connections
Checked all fixtures at schools to assure properly working for the start of school
Checked doors and locks.
Minor work order repairs

Trades

Painter/Carpenter-Nature Center Stairs
HVAC-Pool closing, A/C repairs Town Hall
Electrical-Street light repairs, building lighting upgrades
Mechanics-Repairs/maintenance town dump trucks, police vehicles, small equipment, and leaf machines.

Tree Crew

Tree Pruning/Removals at all schools.
Tree Survey
Street tree pruning/Work orders

Grounds Management and Parks

School cleanups pruning/ weed whacking / mowing / brush removal / weeding / nightmare School courtyard cleanout
Assisted with tree work in Webb courtyard
Cut bank back at Town Hall
Office move at PD
Council chamber setup
Replace and repair swings and other equipment at playgrounds
Assemble and install new concrete bench at Webb school
Cut back sidewalks along wells road from Wolcott Hill to Webb
remove vines from webb tennis court
Finished engineering and stringing fall fields
Painting of fields
Mowing
Baseball\Softball field maintenance and grooming
Install football uprights at Webb
Move various goals into place and install nets
General grounds maintenance

Highway

Recycling
Replacing basins for the Fall paving program
Nature Center masonry and carpentry project for the stairs, rails and entranceway
Filling potholes
Patching pavement at schools
Roadside mowing

SOCIAL, YOUTH AND SENIOR SERVICES

Phone: 860-721-2880

Senior Center News

www.wethersfieldct.gov/senior-center.

Energy Assistance

Residents may call the office at 860-721-2880 to schedule an application appointment.
More information at [State of CT Energy Assistance](http://www.ct.gov/energy).

Weekend Meals - Children receiving free or reduced lunch are automatically eligible for this program. Those experiencing financial difficulties may also sign up. Contact Social & Youth Services for application or appointment.

Food Bank and Special Needs Fund - This fund is used to assist eligible residents with various needs in addition to food insecurities. <https://rec.wethersfieldct.gov/wbws/webtrac.wsc/donation.html>

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CHAMBER OF COMMERCE
www.wethersfieldchamber.com
President: Natia Shukakidze



CONNECTICUT
COUNCIL OF SMALL TOWNS

www.ctcost.org



Capitol Region Council of
Governments www.crcog.org



Community Renewal Team
Changing lives... Creating opportunity!

<https://www.crtct.org/newsroom/publications/>



Connecticut Conference of Municipalities:
Prescription Discount Card: This program was developed in conjunction with ProAct Inc. to help lower the prescription drug cost for Connecticut residents. The card is designed to be used by those who do not have insurance or if a prescription is not covered by your current insurance program. The card cannot be used in conjunction with another insurance program to discount your co-pays/deductible. Cards available at Town Hall. <https://www.ccm-ct.org/Services/Prescription-Savings>

Wethersfield Public Schools
127 Hartford Avenue
Wethersfield, Connecticut 06109

Agenda for the Special Meeting of the Board of Education
Friday, August 30, 2024
5:00 p.m., Stillman Building, Lower Level Meeting Room
127 Hartford Avenue

UPDATED

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Building Committee's selection of TSKP to carry out pre and post referendum project management oversight for the Wethersfield Public Schools elementary school buildings.
 - a) [Colliers Proposal](#)
 - [Colliers Fee Schedule](#)
 - b) [Construction Solution Group Proposal](#)
 - [CSG Fee Schedule](#)
 - c) [Tecton Architects Proposal](#)
 - [Tecton Fee Schedule](#)
 - d) [TSKP Proposal](#)
 - [TSKP Fee Schedule](#)
4. Adjournment



AGENDA TOWN COUNCIL

Tuesday, September 3, 2024

7:00 PM

Town Council Chambers, 505 Silas Deane Highway

A. Pledge of Allegiance

B. Recording of Attendance by Town Clerk

Presentations

Proclamation - Patriot Day and National Day of Service and Remembrance (9/11)

Strategic Plan Update - Vlada Ragonese, Director of Capital & Strategic Initiatives

C. Hearings

1. R24-008 Resolution Adopting the Capitol Region Natural Hazard Mitigation Plan Update, 2024-2029

This item is for public hearing.

[Draft HMP - Wethersfield Annex.pdf](#)

[R24--008 Cert of Adoption.pdf](#)

2. R24-009 Resolution to Repeal and Adopt Amended Bylaws and Enabling Ordinance of the Central Connecticut Solid Waste Authority (CCSWA)

O24-007 Ordinance to Create and Become a Member of the Central Connecticut Solid Waste Authority Amended Bylaws and Concurrent Enabling Ordinance for Municipal Adoption

This item is for public hearing.

[Municipal Memo 2024 Bylaws and Concurrent Ordinance FINAL.pdf](#)

[CCSWA-Bylaws-Amended-FINAL 2024.pdf](#)

[R24-009 & O24-007 CCSWA.pdf](#)

3. R24-007 Resolution Regarding Defined Traffic Easement at 551 Silas Deane Highway

This item is for public hearing.

[Sect. 8-24 P&Z Referral Letter.pdf](#)

[118-187-006 Property Map.pdf](#)

[R24-007 Auth Resolution CT DOT.pdf](#)

D. Public Comment

E. Council Reports

F. Council Comments

G. Town Manager's Report

H. Town Clerk Communications

I. Bids

1. Contract Award Recommendation - Consultant to Provide Pre and Post Referendum Project Management Oversight for Wethersfield Public Schools Elementary (K-6) Buildings
Recommend motion: Motion to authorize the Town Manager to approve the contract for TSKP Partners for pre and post referendum project management oversight for the Wethersfield Public Schools Elementary Buildings and to allocate \$55,900 of the Fiscal Year 2023-2024 Budget Transfers, previously transferred by the Town Council on August 19th, 2024 for this project.
[2025-01 - TSKP Studio Proposal.pdf](#)
[2025-01- Project Management Oversight for Public Elementary Buildings - bid results summary.pdf](#)
[TSKP fee schedule.pdf](#)
2. Replacement of the Media Center Roof at Highercrest Elementary School
Motion to authorize the Town Manager to accept Omnia National IPA's consortium pricing awarding the contract to Imperial Company for \$156,600.
[HCrestImperial.pdf](#)
[MUNIS_HCrest.pdf](#)

J. Consent Agenda

1. Resignations from Boards & Commissions
Motion to approve the resignation of Lena Rodriguez from the Wethersfield Housing Authority.
[2024-09-03 RESIGNATIONS.pdf](#)
2. Minutes for Approval
Motion to approve Town Council Regular Meeting Minutes dated August 19, 2024.
[2024-08-19 Minutes \(unapproved\).pdf](#)

K. Approval of Ordinances and Resolutions

1. R24-008 Resolution Adopting the Capitol Region Natural Hazard Mitigation Plan Update, 2024-2029
Recommended Motion: Motion to approve R24-008 - Resolution Adopting the Capitol Region Natural Hazard Mitigation Plan Update, 2024-2029 and to authorize the Town Manager to execute all required documents including the Certificate of Adoption.
[R24--008_Cert_of_Adoption.pdf](#)
2. R24-009 Resolution to Repeal and Adopt Amended Bylaws and Enabling Ordinance of the Central Connecticut Solid Waste Authority (CCSWA)
O24-007 Ordinance to Create and Become a Member of the Central Connecticut Solid Waste Authority Amended Bylaws and Concurrent Enabling Ordinance for Municipal Adoption
Recommended Motion: Motion to approve R24-009 - Resolution to Repeal and Adopt Amended Bylaws and Enabling Ordinance of the Central Connecticut Solid Waste Authority (CCSWA) and to approve O24-007 - Ordinance to Create and Become a Member of the Central Connecticut Solid Waste Authority, Amended Bylaws and Concurrent Enabling Ordinance for Municipal Adoption.
[R24-009 & O24-007 CCSWA.pdf](#)
3. R24-007 Resolution Regarding Defined Traffic Easement at 551 Silas Deane Highway
Recommended Motion: Motion to approve R24-007 - Resolution Regarding Defined Traffic Easement at 551 Silas Deane Highway and to authorize the Town Manager to execute the Acceptance Agreement with the State of Connecticut Department of Transportation Regarding the Defined Traffic Easement at 551 Silas Deane Highway.
[R24-007 Auth Resolution CT DOT.pdf](#)

L. Unfinished Business

1. Project Fund Allocation from America Rescue Plan Act Revenue Replacement Funds and Fiscal Year 2023-2024 Budget Transfers
Recommended Motions:
Motion to unallocate American Rescue Plan Act funds previously allocated for the Cove Warehouse Restoration in the amount of \$150,000 and Drainage Repair Fund in the amount of \$150,000 to be made available for reallocation.

Motion to allocate ARPA funds in the amount of \$37,000 for a feasibility study for the Community/Senior Center Renovation and Expansion project.

[ARPA Status Report 08-15-24b.pdf](#)
[FY24_FOR_ACTION_Year-End_Transfers_08-15-24.pdf](#)

M. New Business

N. Ordinances and Resolutions for Introduction

1. O24-008 Ordinance Authorizing the Use of Photo Noise Violation Monitoring Devices - Noise Cameras
For introduction only.
[Wethersfield Noise Camera Ordinance.docx](#)

O. Public Comment

P. Executive Session

1. Discussion of Collective Bargaining Agreement Status
2. Discussion of Possible Acquisition of State Property

Q. Adjourn

Meeting Viewing Options
[Town Council Livestream](#)
COX channel 16 or Frontier channel 1601
[WGTV YouTube Channel](#)

Town of Wethersfield
**Planning and Zoning
Commission**

505 Silas Deane Highway
Wethersfield, CT 06109
(860) 721-2838



Chairman
Vice-Chairman
Clerk
Members

Joseph Hammer
Peter Leombruni
Anthony Homicki
Christopher Brechlin
Tom Dean
David Drake
Dave Edwards
Tracy Gionfriddo

Alternates

James Hughes
Joseph Ercolani
Anna Laurie
Paul Thompson
Frederick Presley, Town Manager
Dominick Caruso, Planning Consultant

Ex-Officio
Staff Liaison

AGENDA

WEDNESDAY, SEPTEMBER 4, 2024

Due to Holiday

Town Hall, Council Chambers
505 Silas Deane Highway
7:00 p.m.

1. CALL TO ORDER

1.1 ROLL CALL & SEATING OF ALTERNATES (5 members required for a quorum)

2. OLD BUSINESS

3. NEW BUSINESS

3.1 Public Hearing – 2189-24-Z Matthew Accarpio seeking a Special permit in accordance with Section 3.5.2 (Home Occupation) of the Wethersfield Zoning Regulations for an Auto Detailing business at 274 Wells Road.

4. OTHER BUSINESS

5. MINUTES

5.1 August 20, 2024

6. STAFF REPORTS AND PENDING APPLICATIONS TO BE HEARD

6.1 Public Hearing – 2190-24-Z Raising Cane’s Restaurant LLC seeking a Special permit in accordance with Section 6.3.R (Sign Regulations) of the Wethersfield Zoning Regulations for a signage exception at 1298 Silas Deane Highway.

6.2 Public Hearing – 2191-24-Z Matt Haskell for Artfx seeking a Special permit in accordance with Section 6.3.Q (Sign Regulations) of the Wethersfield Zoning Regulations for a Master Sign Plan at 991-1129 Silas Deane Highway.

7. PUBLIC COMMENTS ON GENERAL MATTERS OF PLANNING AND ZONING

8. CORRESPONDENCE

9. ADJOURNMENT

If you wish to review the applications on file or submit comments, please email planning@wethersfieldct.gov or by calling 860-721-2838. (Deadline to submit emails on the day of the meeting is 3:00 p.m. Please include your name and address as it will be read into the record). The meeting packet will also be posted on the Town website at <https://Wethersfieldct.gov> under [Key links - Agendas & Minutes](#). The Planning and Zoning Commission meeting may be viewed on the following: ●Cox Channel 16 or Frontier Channel 1601 ● WGTV YouTube Channel at <https://www.youtube.com/channel/UCfuf-C0gYVVxmD5ilffTnsQ>

Wethersfield Youth Advisory Board/We H.O.P.E.

Thursday, September 5, 2024

6:00 pm – Wethersfield Community Center/Fireside Room

- I. Call to Order
- II. Attendance of Members
- III. Approval of Minutes
- IV. Financial Report
- V. Youth Services Report - Erica Texeira and members
- VI. Youth After-school Programs - Patrick Telman
- VII. Drug Free Communities/YDT Diversion – Michell Waterman
- VIII. Fundraising events
- IX. New items
- X. Motion to Adjourn