



AGENDA
WETHERSFIELD TOWN COUNCIL
Monday, June 5, 2023
7:00 PM
Town Council Chambers, 505 Silas Deane Highway

A. Pledge of Allegiance

B. Recording of Attendance by Town Clerk

Presentations

Swearing In and Pinning of Assistant Fire Chief Anthony Dignoti

Heritage Commission - Chris Traczyk, Chairperson

C. Hearings

1. R23-001 Resolution Authorizing the Application for a Connecticut Small Cities Community Development Block Grant.
[R23-001 Certified Resolution CDBG Block Grant 2023.pdf](#)
2. R23-002 Resolution Endorsing the Updated Fair Housing Policy for the Town of Wethersfield
[R23-002 Certified Resolution 2023 Fair Housing Action Plan.docx.pdf](#)

D. Public Comment

E. Council Reports

F. Council Comments

G. Town Manager's Report

H. Town Clerk Communications

I. Bids

J. Consent Agenda

1. Appointments to Boards and Commissions
Motion to approve the appointment of John P. Gallivan of 72 Westwood Drive to the Citizens Recognition Committee for a term of 6-5-2023 to 6-30-2025.
[B2b 2023-6-5 appointment.pdf](#)
2. Approve Meeting Minutes
Motion to Approve Special Meeting Minutes May 15, 2023
Motion to Approve Regular Meeting Minutes May 22, 2023

K. Approval of Ordinances and Resolutions

1. R23-001 Resolution Authorizing the Application for a Connecticut Small Cities Community Development Block Grant.
Motion to approve Resolution R23-001 authorizing the application for a Connecticut Small Cities Community Development Block Grant in an amount not to exceed \$2,000,000.00 for improvements to the Harvey Fuller Senior Housing Complex owned by the Wethersfield Housing Authority.
[R23-001 Certified Resolution CDBG Block Grant 2023.pdf](#)
2. R23-002 Resolution Endorsing the updated Fair Housing Policy for the Town of Wethersfield
Motion to approve Resolution R23-002 endorsing the updated Fair Housing Policy for the Town of Wethersfield.
[R23-002 Certified Resolution 2023 Fair Housing Action Plan.docx.pdf](#)

L. Unfinished Business

M. New Business

1. Authorize the Town to submit the Community Investment Fund Grant Application for Welcome to Wethersfield.
Motion to authorize the Town of Wethersfield to apply for a State of Connecticut Community Investment Fund grant up to \$9,000,000.00 for improvements to the Main Street area for a grant application entitled “Welcome to Wethersfield”.
[OW CIF2023 Prelim Plan 06-01-23 Rev1.pdf](#)
2. Authorization to apply for a State Community Investment Fund Grant for Improvements to the William J. Pitkin Community Center Complex.
Motion to authorize the Town of Wethersfield to apply for a State of Connecticut Community Investment Fund grant up to \$6,000,000 for improvements to the William J. Pitkin Community Complex.
[CommCenter-SiteImprovements-Plan_12-28-22.pdf](#)
3. Authorization to Apply for a Safe Streets and Roads for All (SS4A) Grant.
Motion to authorize the Town of Wethersfield to apply for a Safe Streets and Roads for All Grant up to \$1,100,000 for a planning study and demonstration activities for Silas Deane Highway.
[SDHCorridor-Phase1DemonstrationPlan_Rev05-26-23.pdf](#)
4. Change in Town Council Meeting Date from June 19, 2023 to June 20, 2023
Motion to move the Monday, June 19, 2023 Town Council meeting to Tuesday, June 20, 2023 to commemorate Juneteenth Day.

N. Public Comment

O. Executive Session

P. Adjourn

Meeting Viewing Options

Town of Wethersfield YouTube Channel [Wethersfield Government Access TV](#)
COX channel 16 or Frontier channel 1601
Town of Wethersfield's Facebook page

Written comments accepted at council.comments@wethersfieldct.gov

Submission deadline - 3:00 pm meeting day.

Boards and Commissions minutes available at [Wethersfield Agendas and Minutes](#)



TOWN COUNCIL AGENDA ITEM
Swearing In and Pinning of Assistant Fire Chief
Anthony Dignoti

DATE: June 5, 2023

DEPARTMENT: Fire Department

REQUESTED BY:

ITEM: Swearing In and Pinning of Assistant Fire Chief Anthony Dignoti

TOWN BID/RFP#: STATE CONTRACT #:

BID/RFP DATE: TERM:

RENEWALS: TERMS OF RENEWAL:

COST: BUDGET SOURCE/AMOUNT:

JUSTIFICATION:

IMPACT IF NOT APPROVED:

DEPARTMENT HEAD COMMENTS:

TOWN MANAGER COMMENTS:

ACTION REQUIRED:



TOWN COUNCIL AGENDA ITEM
Heritage Commission - Chris Traczyk, Chairperson

DATE: June 5, 2023

DEPARTMENT: Economic Development

REQUESTED BY:

ITEM: Heritage Commission - Chris Traczyk, Chairperson

TOWN BID/RFP#: STATE CONTRACT #:

BID/RFP DATE: TERM:

RENEWALS: TERMS OF RENEWAL:

COST: BUDGET SOURCE/AMOUNT:

JUSTIFICATION:

IMPACT IF NOT APPROVED:

DEPARTMENT HEAD COMMENTS:

TOWN MANAGER COMMENTS:

ACTION REQUIRED:



**TOWN COUNCIL AGENDA ITEM
R23-001 Resolution Authorizing the Application for a
Connecticut Small Cities Community Development
Block Grant.**

DATE: June 5, 2023

DEPARTMENT: Town Manager

REQUESTED BY:

ITEM: R23-001 Resolution Authorizing the Application for a Connecticut Small Cities Community Development Block Grant.

TOWN BID/RFP#: STATE CONTRACT #:

BID/RFP DATE: TERM:

RENEWALS: TERMS OF RENEWAL:

COST: BUDGET SOURCE/AMOUNT:

JUSTIFICATION:
The resolution will authorize the Town of Wethersfield to submit an application for a Connecticut Small Cities Community Development Block Grant in an amount not to exceed \$2,000,000.00 for improvements to the Harvey Fuller Senior Housing Complex owned by the Wethersfield Housing Authority.

IMPACT IF NOT APPROVED:
Without approval of this resolution, the Town would not meet the application requirements for the funding.

DEPARTMENT HEAD COMMENTS:

TOWN MANAGER COMMENTS:

ACTION REQUIRED:

ATTACHMENTS:
[R23-001 Certified Resolution CDBG Block Grant 2023.pdf](#)

Town of Wethersfield

Town Council

Resolution

Resolution No. R23-001

BE IT RESOLVED by the Town Council THAT

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93 -3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities, and,

WHEREAS, it is desirable and in the public interest that the **Town Wethersfield** make an application to the State for **\$2,000,000.00** in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE Town of Wethersfield Town Council:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,
2. That the filing of an application by the **Town of Wethersfield** in an amount not to exceed **\$2,000,000.00** is hereby approved, and that the **Town Manager** is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the **Town of**

Wethersfield; and,

3. The Connecticut Small Cities Community Development Block Grant Program application is for renovations at Harvey Fuller Senior Housing Complex, an existing 32-unit elderly and disabled housing development. The proposed work will include, but is not limited to, bathroom upgrades to both ADA and non-ADA units, replace interior bedroom and closet doors, interior and exterior painting, replace mailboxes, install new exhaust fans throughout, install mini-splits at each unit, install GFCI outlets throughout, new hardwired combination smoke/co detectors, upgrade interior and exterior lighting, new call for aid system, replace baseboard heat elements, remove rear steps and replace with ramps, replace pavement/walkways/curbing, new light poles throughout, and installation of a generator.

Introduced By: _____

Date: _____



**TOWN COUNCIL AGENDA ITEM
R23-002 Resolution Endorsing the Updated Fair
Housing Policy for the Town of Wethersfield**

DATE: June 5, 2023

DEPARTMENT: Town Manager

REQUESTED BY: Frederick J. Presley, Town Manager in conjunction with Wethersfield Housing Authority

ITEM: R23-002 Resolution Endorsing the Updated Fair Housing Policy for the Town of Wethersfield

TOWN BID/RFP#: STATE CONTRACT #:

BID/RFP DATE: TERM:

RENEWALS: TERMS OF RENEWAL:

COST: BUDGET SOURCE/AMOUNT:

JUSTIFICATION:

An updated Fair Housing Policy is required to submit the 2023 Small Cities Community Development Block Grant application.

IMPACT IF NOT APPROVED:

If not approved, the grant application cannot be submitted.

DEPARTMENT HEAD COMMENTS:

TOWN MANAGER COMMENTS:

ACTION REQUIRED:

ATTACHMENTS:

[R23-002 Certified Resolution 2023 Fair Housing Action Plan.docx.pdf](#)

Town of Wethersfield
Connecticut

Fair Housing

Action Plan

2023

Frederick J. Presley
Town Manager

TOWN OF Wethersfield

Town Council

Resolution No. R23-002

BE IT RESOLVED by the Town Council THAT

Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, gender identity or expression, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, The Town of Wethersfield is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOLVED, That the Town of Wethersfield hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the Town of Wethersfield hereby endorses a Fair Housing Action Plan to incorporate the directives of State and Federal laws and Executive Orders to provide and promote racial and economic integration in any housing development financially supported with DOH funding and will take affirmative steps to reach beneficiaries from all groups and to reach a broad range of income eligible beneficiaries for appropriate and applicable housing opportunities.

BE IT FURTHER RESOLVED, That the Town Manager of the Town of Wethersfield or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Wethersfield and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Introduced By: _____

Adopted: _____

FAIR HOUSING ACTION PLAN

TOWN OF Wethersfield

I. **Policy Statement**

It shall be the policy and commitment of the Town of Wethersfield to ensure that fair and equal housing opportunities are granted to all persons, in all housing opportunities and development activities funded by the town, regardless of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, lawful source of income, familial status, national origin, ancestry, age or mental or physical disability. This shall be done through a program of education, an analysis of impediments, and designation of a Fair Housing Officer and development of a procedure for complaints of discrimination. This plan will incorporate the directives of state and federal laws and executive orders, including, but not limited to:

Title VI of the Civil Rights Act of 1964

The Fair Housing Act – Title VIII of the Civil Rights Act of 1968, as amended
Executive Order 11063, as amended by Executive Order 12259

Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended

Section 109 of Title I of the Housing and Community Development Act of 1974, as amended

Section 3 of the Housing and Urban Development Act of 1968, as amended
Sections 503 and 504 of the Rehabilitation Act of 1973, as amended

The Americans with Disabilities Act of 1990

The Age Discrimination Act of 1975, as amended

Executive Order 11246 (as amended by Executive Orders 12375 and 12086)
Equal Opportunity under HUD contracts and HUD-assisted Construction Contracts

Executive Order 12892, Leadership and Coordination of Fair Housing Connecticut General Statutes 46a-64c as amended

The Town of Wethersfield commits to providing and promoting racial and economic integration in any housing development financially supported with DOH funding and will take affirmative steps to reach beneficiaries from all racial and ethnic groups as well as the physically or mentally handicapped and families with children and to reach a broad range of income eligible beneficiaries for appropriate and applicable housing opportunities.

II. Selection of Fair Housing Officer

In accordance with Title VIII, Civil Rights Act of 1968, as amended, the Fair Housing Officer below has been designated to handle fair housing complaints and activities

**Frederick Presley
Town Manager
Town of Wethersfield
505 Silas Deane Hwy
Wethersfield, CT 06109
860-721-2801**

The Fair Housing Officer is responsible for the intake and processing of all housing complaints as well as implementation of the Fair Housing Plan activities and actions. While not expected to be an “expert” in Fair Housing Laws, at a minimum, the officer will be familiar with the complaint process and federal and state laws, which address Fair Housing. Records which show the date, time, nature of complaint and decisions made in the complaint process will be fully documented. A separate file will maintain a record of all housing discrimination complaints and follow-up actions.

III. Complaint Process

Housing discrimination complaint forms such as Forms HUD-903 and HUD-903A (Spanish version) from HUD, as well as, a summary of actions which may constitute housing discrimination, and instructions for completing and filing housing discrimination complaints will be made available to citizens at Town of Wethersfield, Town Manager’s Office, 505 Silas Deane Hwy, Wethersfield, CT 06109. Complaints need not be made on official forms to be valid.

Forms will also be distributed to lenders, realtors, and at other public places such as the Library periodically.

The Fair Housing Officer will reasonably assist the complainant in submitting the complaint to the appropriate body by providing assistance in explaining the form and/or contacting the appropriate office and allowing the use of town phones for communication.

The individual(s) filing the complaint will then be advised of the option of filing directly with the U.S. Department of Housing and Urban Development (HUD) within one year after an alleged violation, the Connecticut Commission on Human Rights and Opportunities (CHRO) by filing a notarized complaint within 180 days of the alleged violation, or the Equal Employment Opportunity Commission or with all agencies simultaneously. The individual should also be advised of the option of filing suit, at his/her expense in Federal District Court or State Court within two years of an alleged violation. The individual should be further advised that if he/she cannot afford an attorney, the Court may appoint one and that a suit may be commenced even after filing a complaint, if the individual has not signed a conciliation agreement and an Administrative Law Judge has not started a hearing. A court may award actual and punitive damages and attorney's fees and costs.

The Fair Housing Officer will keep a record of the progress on the number of complaints filed, actions taken, and the status of each complaint.

IV. Opportunity Mapping

Using the Connecticut Opportunity Map, which is available at the DOH website, the town has determined that the Town of Wethersfield is a Moderate area while a portion is a Low area. The target area for the proposed 2023 project or activity is located in a Very Low area.

V. Implementation and Action Steps

The town will take specific action steps and implementation activities over the next three-year period following the guidelines provided by DOH.

Action Steps 1, 2, 9, 10, 11 or 12 (Set I)

Minimum (1) selection

11 Appoint a fair housing officer, have him or her trained on their duties and responsibilities as a fair housing officer, and publicize the person's name, contact information, and job responsibilities.

Action Steps 3, 4, 5, 6, 7, 8, 13, 14 or 15 (Set II)

Minimum (1) selection

13 Refer complaints of housing discrimination to HUD, CHRO, or a private fair housing agency.

Additional Steps

The Town of Wethersfield will adopt annually a Fair Housing Policy Statement and a Fair Housing Resolution as an indication of its commitment to Fair Housing Month during the month of April.

The Town of Wethersfield will display its fair housing policies/procedures and ADA policies and grievance procedures on its website.

The Town of Wethersfield will display Fair Housing posters identifying the town's Fair Housing Officer, title, address and phone number in prominent locations. In addition, fair housing information will be distributed outside of traditional municipal locations including local realtors and banks.

All advertising of residential real estate owned by the Town of Wethersfield for sale, rent or financing will contain the Fair Housing logo, equal opportunity slogan as a means of educating the home seeking public that the property is available to all persons regardless of race, color, religion, sex, mental or physical disability, sexual orientation, gender identity or expression, familial status, marital status, national origin, age, ancestry, or lawful source of income. All bid advertisements by town sponsored programs must include the phrase "Equal Opportunity/ Affirmative Action Employer." The type of logo, statement or slogan will depend on the type of media being used (visual or auditory). All logos/statements must appear at the end of the advertisement.

VI. Analysis of Impediments

The town will cooperate and assist the state with its periodic Analysis of Impediments and conduct a review of policies, practices and procedures that affect the availability and accessibility of housing.

VII. Timetable

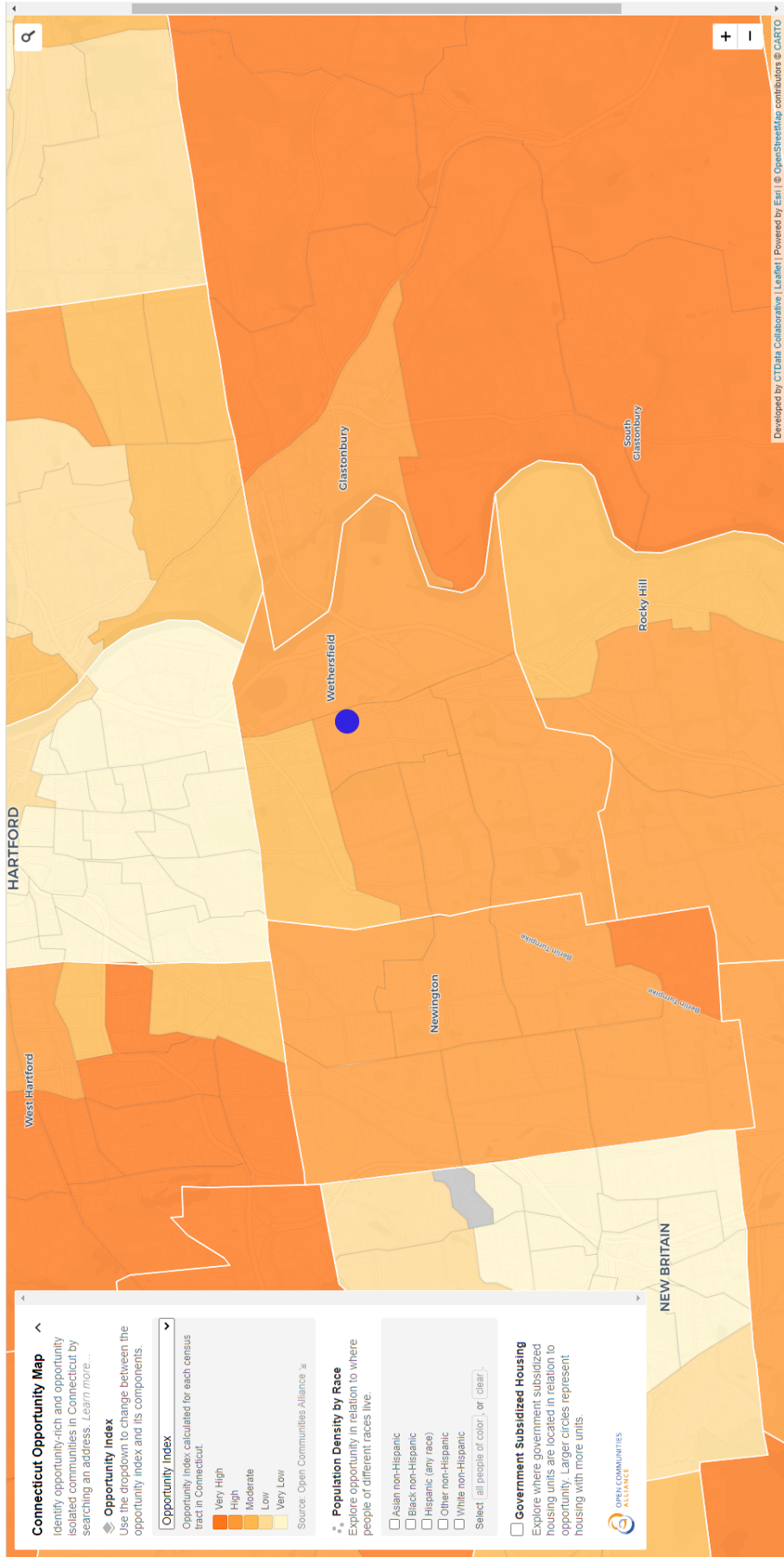
The Town of Wethersfield will carry out action steps within three years of the adoption of this Plan.

VIII. Amendments

The Town Manager shall amend and revise this Plan as required to keep current with state/federal affirmative action and equal opportunity policies and procedures and local actions and activities to further the purposes of this Plan.

**Frederick J. Presley
Town Manager**

DATE



Developed by CData Collaborative | Leaflet | Powered by Esri | © OpenStreetMap contributors © CARTO

Connecticut Opportunity Map

Identify opportunity-rich and opportunity isolated communities in Connecticut by searching an address. [Learn more...](#)

Use the dropdown to change between the opportunity index and its components.

Opportunity Index
 Opportunity Index calculated for each census tract in Connecticut.

- Very High
- High
- Moderate
- Low
- Very Low

Source: Open Communities Alliance

Population Density by Race
 Explore opportunity in relation to where people of different races live.

- Asian non-Hispanic
- Black non-Hispanic
- Hispanic (any race)
- Other non-Hispanic
- White non-Hispanic

Select: all people of color | or | clear

Government Subsidized Housing
 Explore where government subsidized housing units are located in relation to opportunity. Larger circles represent housing with more units.





**TOWN COUNCIL AGENDA ITEM
Appointments to Boards and Commissions**

DATE: June 5, 2023
DEPARTMENT: Town Clerk
REQUESTED BY: Susan I. Schroeder, Town Clerk
ITEM: Appointments to Boards and Commissions
TOWN BID/RFP#: STATE CONTRACT #:
BID/RFP DATE: TERM:
RENEWALS: TERMS OF RENEWAL:
COST: BUDGET SOURCE/AMOUNT:

JUSTIFICATION:

IMPACT IF NOT APPROVED:

DEPARTMENT HEAD COMMENTS:

TOWN MANAGER COMMENTS:

ACTION REQUIRED:

Motion to approve the appointment of John P. Gallivan of 72 Westwood Drive to the Citizens Recognition Committee for a term of 6-5-2023 to 6-30-2025.

ATTACHMENTS:

[B2b 2023-6-5 appointment.pdf](#)

FOR ACTION

APPOINTMENTS TO BOARDS AND COMMISSIONS

CITIZENS RECOGNITION COMMITTEE

Member

John P. Gallivan	D	72 Westwood Drive	6-5-2023 to 6-30-2025
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Proposed by-

Date of Action – June 5, 2023



TOWN COUNCIL AGENDA ITEM
Approve Meeting Minutes

DATE: June 5, 2023
DEPARTMENT: Town Clerk
REQUESTED BY: Susan I. Schroeder, Town Clerk
ITEM: Approve Meeting Minutes
TOWN BID/RFP#: STATE CONTRACT #:
BID/RFP DATE: TERM:
RENEWALS: TERMS OF RENEWAL:
COST: BUDGET SOURCE/AMOUNT:

JUSTIFICATION:

IMPACT IF NOT APPROVED:

DEPARTMENT HEAD COMMENTS:

TOWN MANAGER COMMENTS:

ACTION REQUIRED:

Motion to Approve Special Meeting Minutes May 15, 2023
Motion to Approve Regular Meeting Minutes May 22, 2023

ATTACHMENTS:

[2023-05-15 Special Meeting Minutes - Budget Adoption w Attach.pdf](#)
[2023-05-22r w Attach.pdf](#)

Unapproved

**SPECIAL MEETING
BUDGET DELIBERATIONS AND ADOPTION OF THE BUDGET
MAY 15, 2023**

The Wethersfield Town Council held a Special Meeting for Budget Deliberations and Adoption of the Budget on May 15, 2023 at 7:00 p.m. from the Council Chambers of the Town Hall, 505 Silas Deane Highway, Wethersfield, Connecticut.

Call to Order

Pledge of Allegiance led by Councilor Lesser.

PRESENT: Shelley Carbone, Cynthia Clancy, Matthew Forrest, Kevin Hill, Ken Lesser, Daniel J O'Connor, Patrick Pentalow, Thomas Mazarrella, and Michael Rell

ABSENT: None.

ALSO PRESENT: Frederick Presley, Town Manager, Susan I. Schroeder, Town Clerk, Michael O'Neil, Finance Director

Mayor Rell thanked the staff and Board of Education for their work on the budget, as well as Mike O'Neil for his budget preparation. The Mayor compared the town budget to household budgets, with utilities and maintenance costs rising. Salary and healthcare costs are also up, as is inflation. The first version of the combined budget had a total proposed increase of 6.7%. All departments were looked at when they came before Council. The Council understands the departments' budgets and they had to choose wants v. needs. They kept most of what was asked for, but still had to cut a few needs. The budget isn't identical to what was proposed, but is a combination of the concerns of the residents and the staff.

1. DELIBERATIONS - SETTING OF THE TOWN BUDGET

Thomas Mazarrella motioned: **“THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER ON APRIL 3, 2023 BE AND HEREBY IS AMENDED AS FOLLOWS,”**

AMOUNT (\$)	ACCOUNT
INCREASE 21,884	41203 - BUILDING PERMITS
INCREASE 300,000	47401 - INVESTMENT INCOME
INCREASE 1,200,000	49002 - APPROPRIATED FUND BALANCE
INCREASE 2,413	120 - TOWN MANAGER
INCREASE 22,538	140 - INFORMATION TECHNOLOGY SERVICES
DECREASE 3,988	150 - TOWN CLERK
INCREASE 1,548	220 - FINANCE
INCREASE 87,173	230 - TAX ASSESSOR
DECREASE 2,166	240 - TAX COLLECTOR
DECREASE 17,218	300 - PLANNING & DEVELOPMENT
DECREASE 3,872	410 - BUILDING INSPECTIONS
DECREASE 137,651	420 - POLICE
INCREASE 22,811	440 - FIRE MARSHAL
INCREASE 121,015	510 - ENGINEERING

Unapproved

INCREASE 206,675	520 - PHYSICAL SERVICES
INCREASE 2,469	620 - SOCIAL & YOUTH SERVICES
DECREASE 11,195	700 - PUBLIC LIBRARY
DECREASE 9,932	800 - PARKS & RECREATION
DECREASE 160,000	910 - CONTINGENCY
DECREASE 800,582	950 - TRANSFERS - CIP/CNEF
DECREASE 545,000	960 - RETIREE MEDICAL/OPEB

seconded by Patrick Pentalow.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 5-4-0. (Cynthia Clancy, Matthew Forrest, Kevin Hill, Ken Lesser voted Nay)

Thomas Mazzarella motioned: **"THAT THE TOWN COUNCIL ADOPT THE TOWN BUDGET AS SUBMITTED BY THE TOWN MANAGER ON APRIL 3, 2023 AND AS AMENDED BY THE TOWN COUNCIL, IN THE SUM OF \$56,546,645 FOR THE FISCAL YEAR BEGINNING JULY 1, 2023."** seconded by Daniel J O'Connor.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 5-4-0.

Thomas Mazzarella motioned: **"THAT TOTAL APPROPRIATIONS FOR LIBRARY PURPOSES BE SET AT \$2,162,331 FOR THE FISCAL YEAR BEGINNING JULY 1, 2023."** seconded by Patrick Pentalow.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 9-0-0.

Thomas Mazzarella motioned: **"THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER ON APRIL 3, 2023 BE AND HEREBY IS AMENDED AS FOLLOWS: TO DECREASE THE REQUEST FOR SCHOOL PURPOSES BY \$1,507,706."** seconded by Patrick Pentalow.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 5-4-0. (Cynthia Clancy, Matthew Forrest, Kevin Hill, Ken Lesser voted Nay)

Discussion, including Board Chair Charles Carey

Thomas Mazzarella motioned: **"THAT THE TOTAL APPROPRIATION FOR SCHOOL PURPOSES BE SET AT \$61,863,166 FOR THE FISCAL YEAR BEGINNING JULY 1, 2023."** seconded by Patrick Pentalow.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 5-4-0. (Cynthia Clancy, Matthew Forrest, Kevin Hill, Ken Lesser voted Nay)

Thomas Mazzarella motioned: **"THAT THE TOTAL APPROPRIATION FOR THE CAPITAL AND NONRECURRING ROAD FUND BE SET AT \$2,100,000 FOR THE FISCAL YEAR BEGINNING JULY 1, 2023."** seconded by Daniel J O'Connor.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 9-0-0.

Unapproved

Thomas Mazzarella motioned: **"THAT THE TOTAL AMOUNT TO BE RAISED BY TAXES FOR TOWN, LIBRARY, SCHOOL AND CAPITAL AND NONRECURRING ROAD FUND PURPOSES COMBINED BE SET AT \$98,072,949 FOR THE FISCAL YEAR BEGINNING JULY 1, 2023"** seconded by Patrick Pentalow.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 5-4-0. (Cynthia Clancy, Matthew Forrest, Kevin Hill, Ken Lesser voted Nay)

Thomas Mazzarella motioned: **"THAT THE GENERAL FUND TAX RATE ON ALL REAL AND PERSONAL TAXABLE PROPERTY EXCLUDING MOTOR VEHICLES BE SET AT 41.15 MILLS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023."** seconded by Daniel J O'Connor.

Vote: All Councilors present, including the Chairperson voted. The motion passed 5-4-0. Councilors Clancy, Forrest, Hill and Lesser voted NAY.

Thomas Mazzarella motioned: **"THAT THE GENERAL FUND TAX RATE ON ALL MOTOR VEHICLE TAXABLE PROPERTY BE SET AT 31.97 MILLS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023."** seconded by Patrick Pentalow.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 9-0-0.

Thomas Mazzarella motioned: **"THAT THE CAPITAL AND NON-RECURRING ROADS FUND TAX RATE ON ALL REAL AND PERSONAL TAXABLE PROPERTY EXCLUDING MOTOR VEHICLES BE SET AT .63 MILLS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023."** seconded by Patrick Pentalow.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 9-0-0.

Thomas Mazzarella motioned: **"THAT THE CAPITAL AND NON-RECURRING ROADS FUND TAX RATE ON ALL MOTOR VEHICLE TAXABLE PROPERTY BE SET AT .49 MILLS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023."** seconded by Daniel J O'Connor.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 9-0-0.

Adjournment

At 8:00 p.m. Patrick Pentalow motioned: **"To ADJOURN THE MEETING."** seconded by Matthew Forrest.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 9-0-0.
Meeting Adjourned: 8:00 p.m.

Susan I. Schroeder
Town Clerk

MOTIONS FOR BUDGET ADOPTION

Fiscal Year 2023 - 2024

1 “THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER ON APRIL 3, 2023 BE AND HEREBY IS AMENDED AS FOLLOWS:

	AMOUNT	ACCOUNT
INCREASE	\$ 21,884	41203 - BUILDING PERMITS
INCREASE	300,000	47401 - INVESTMENT INCOME
INCREASE	1,200,000	49002 - APPROPRIATED FUND BALANCE
INCREASE	\$ 2,413	120 - TOWN MANAGER
INCREASE	22,538	140 - INFORMATION TECHNOLOGY SERVICES
DECREASE	3,988	150 - TOWN CLERK
INCREASE	1,548	220 - FINANCE
INCREASE	87,173	230 - TAX ASSESSOR
DECREASE	2,166	240 - TAX COLLECTOR
DECREASE	17,218	300 - PLANNING & DEVELOPMENT
DECREASE	3,872	410 - BUILDING INSPECTIONS
DECREASE	137,651	420 - POLICE
INCREASE	22,811	440 - FIRE MARSHAL
INCREASE	121,015	510 - ENGINEERING
INCREASE	206,675	520 - PHYSICAL SERVICES
INCREASE	2,469	620 - SOCIAL & YOUTH SERVICES
DECREASE	11,195	700 - PUBLIC LIBRARY
DECREASE	9,932	800 - PARKS & RECREATION
DECREASE	160,000	910 - CONTINGENCY
DECREASE	800,582	950 - TRANSFERS - CIP/CNEF
DECREASE	545,000	960 - RETIREE MEDICAL/OPEB

2 “THAT THE TOWN COUNCIL ADOPT THE TOWN BUDGET AS SUBMITTED BY THE TOWN MANAGER ON APRIL 3, 2023 AND AS AMENDED BY THE TOWN COUNCIL, IN THE SUM OF \$56,546,645 FOR THE FISCAL YEAR BEGINNING JULY 1, 2023.”

3 “THAT TOTAL APPROPRIATIONS FOR LIBRARY PURPOSES BE SET AT \$2,162,331 FOR THE FISCAL YEAR BEGINNING JULY 1, 2023.”

4 “THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER ON APRIL 3, 2023 BE AND HEREBY IS AMENDED AS FOLLOWS: TO DECREASE THE REQUEST FOR SCHOOL PURPOSES BY \$1,507,706.”

5 “THAT THE TOTAL APPROPRIATION FOR SCHOOL PURPOSES BE SET AT \$61,863,166 FOR THE FISCAL YEAR BEGINNING JULY 1, 2023.”

MOTIONS FOR BUDGET ADOPTION

Fiscal Year 2023 - 2024

6 “THAT THE TOTAL APPROPRIATION FOR THE CAPITAL AND NONRECURRING ROAD FUND BE SET AT \$2,100,000 FOR THE FISCAL YEAR BEGINNING JULY 1, 2023”.

7 “THAT THE TOTAL AMOUNT TO BE RAISED BY TAXES FOR TOWN, LIBRARY, SCHOOL AND CAPITAL AND NONRECURRING ROAD FUND PURPOSES COMBINED BE SET AT \$98,072,949 FOR THE FISCAL YEAR BEGINNING JULY 1, 2023”.

8 “THAT THE GENERAL FUND TAX RATE ON ALL REAL AND PERSONAL TAXABLE PROPERTY EXCLUDING MOTOR VEHICLES BE SET AT 41.15 MILLS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023.”

9 “THAT THE GENERAL FUND TAX RATE ON ALL MOTOR VEHICLE TAXABLE PROPERTY BE SET AT 31.97 MILLS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023.”

10 “THAT THE CAPITAL AND NON RECURRING ROADS FUND TAX RATE ON ALL REAL AND PERSONAL TAXABLE PROPERTY EXCLUDING MOTOR VEHICLES BE SET AT .63 MILLS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023.”

11 “THAT THE CAPITAL AND NON RECURRING ROADS FUND TAX RATE ON ALL MOTOR VEHICLE TAXABLE PROPERTY BE SET AT .49 MILLS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023.”

TOWN OF WETHERSFIELD SCHEDULE OF REVENUE	RECAP		Gen. Fund		Road Fund		Total		Mill Rate - RE/PP Mill Rate - MV Tax Collection Rate	TM PROPOSED 2023-2024	ADOPED 2022-2023	Total	Total	NOTES
	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	ACTUAL 2022-2023	ACTUAL 2020-2021	ACTUAL 2021-2022	ACTUAL 2022-2023	ACTUAL 2023-2024						
PROPERTY TAXES														
40101 Property Tax - Current Year	\$ 91,113,115	\$ 91,921,711	\$ 92,686,039	\$ 94,021,317	\$ 100,850,498	7.26%	\$	(4,254,552)	\$ 96,595,946					
40102 Property Tax - Prior Years	699,456	816,008	419,137	600,000	500,000	-16.67%			500,000					
40103 Motor Vehicle Supplement	997,875	1,184,617	950,000	950,000	950,000	0.00%			950,000					
40104 Interest and lien fees	351,601	349,980	452,571	240,000	240,000	0.00%			240,000					
40105 Paid suspense						n/a								
40106 DMV fees	86	140	63			n/a								
TOTAL PROPERTY TAXES	93,162,133	93,974,397	94,742,426	95,811,317	102,540,498	7.02%		(4,254,552)	96,285,946					
LICENSES & PERMITS														
41201 Town Clerk	2,966	3,430	3,156	2,500	2,660	6.40%			2,660					
41202 Police	10,463	35,606	15,201	19,132	12,800	-33.10%			12,800					
41203 Building Dept	513,627	508,509	804,265	400,000	400,000	0.00%		21,884	421,884					
41204 Engineering	20,170	20,135	24,195	15,000	20,000	33.33%			20,000					
41205 Transfer station	62,041	70,399	66,085	45,000	45,000	0.00%			45,000					
TOTAL LICENSES & PERMITS	609,267	638,079	912,902	481,632	480,460	-0.24%		21,884	502,344					
INTERGOVERNMENTAL REVENUES														
42501 PILOT - State Owned Property	135,355	135,355				n/a								
42502 PILOT - Tiered			266,038	260,905	271,276	3.98%			271,276					
42506 PILOT-Totally disabled	3,592	3,800	3,696			n/a								
42510 PILOT-Elderly homeowner						n/a								
42511 PILOT-Veterans	33,254	31,324	28,445			n/a								
42515 State PILOT- Colleges & Hospitals	12,859	12,859				n/a								
42610 Mashantucket pequot	137,557	137,556	137,556	137,556	137,556	0.00%			137,556					
42611 MRSA/Grants for Municipal Projects						n/a								
42612 Youth Service Bureau	20,030	22,903	20,216	22,000	22,000	0.00%			22,000					
42613 Social Services Block Grant						n/a								
42614 MRSF/Revenue Sharing						n/a								
42614 MRSF/Motor Vehicle				1,845,265	2,514,853	36.29%			2,514,853					
42700 Civil Preparedness		34,434	13,255			n/a								
TOTAL INTERGOVERNMENTAL REVENUES	342,647	378,231	469,206	2,265,726	2,945,685	30.01%			2,945,685					
EDUCATION GRANTS														
43001 Education cost sharing	10,256,948	10,907,275	11,588,231	12,273,369	13,195,642	7.51%			13,195,642					
43003 School Transportation-Public						n/a								
43004 Private School-Transp & health		18,336	20,021			n/a								
TOTAL EDUCATION GRANTS	10,256,948	10,925,611	11,608,252	12,273,369	13,195,642	7.51%			13,195,642					
OTHER GRANTS														
44502 PILOT-Highvue						n/a								
44512 Telecommunication property tax	45,950	52,470	44,013	40,000	40,000	0.00%			40,000					
44611 Greater Hartford Transit District	12,368	12,350	12,350	12,000	12,000	0.00%			12,000					
44615 CASAC	5,341	5,342	5,342	5,342	5,342	0.00%			5,342					
44901 PILOT-Housing Authority	129,680	165,678	135,252	130,000	130,000	0.00%			130,000					
TOTAL OTHER GRANTS	193,339	235,840	191,615	187,342	187,342	0.00%			187,342					
CHARGES FOR SERVICES:														
45800 Vital records	42,519	45,230	55,712	32,500	32,500	0.00%			32,500					
45801 Recording Fees	135,300	164,815	132,524	115,340	100,000	-13.30%			100,000					
45802 Conveyance Tax	335,267	490,068	620,692	320,000	400,000	25.00%			400,000					
45803 Police fees	3,572	2,803	4,245	3,330	3,300	-0.90%			3,300					
45805 Rent	6,600	3,426	3,402	3,000	3,000	0.00%			3,000					
45807 Library fees	11,776	2,028	9,186	5,000	5,000	0.00%			5,000					

41.08 < FY23 RE/PP
32.46 < FY23 MV

TOWN OF WETHERSFIELD
SCHEDULE OF REVENUE

For the year Ending June 30, 2024

RECAP	2019-2020		2020-2021		2021-2022		2022-2023		2023-2024		Gen. Fund	Road Fund	Total	NOTES
	ACTUAL	RE/PP	ACTUAL	RE/PP	ACTUAL	RE/PP	ADOPTED	RE/PP	TM PROPOSED	RE/PP				
Tax Levy - RE/PP	150,761	88,016,106	60,277	1,345,813	156,442	1,345,813	140,000	89,361,919	160,000	14.29%	41.15	0.63	41.78	
Tax Levy - MV	6,580	8,579,840	11,640	131,190	7,990	8,711,030	7,540	8,711,030	5,500	-27.06%	31.97	0.49	32.46	
Total Tax Levy	32,108	96,595,946	4,423	1,477,003	23,362	1,477,003	30,000	98,072,949	35,000	16.67%	99.17%			
45811 Computer Services	222,073	238,283	217,580	220,000	220,000	220,000	220,000	220,000	220,000	0.00%				
45812 Cell Tower	690	633	1,083	800	800	800	800	800	800	0.00%				
45813 Return Check Fees	41,944	81,174	54,585	45,000	45,000	45,000	45,000	45,000	45,000	0.00%				
45814 GF MERS Fees	47,212	45,750	51,425	45,000	45,000	45,000	45,000	45,000	45,000	0.00%				
45816 Refuse disposal	9,855	10,504	8,600	7,500	7,500	7,500	7,500	7,500	7,500	0.00%				
45818 White goods	13,874	-	-	-	-	-	-	-	-	n/a				
45820 Tree services	19,450	7,450	10,625	15,497	15,497	15,497	15,497	15,497	15,497	-3.21%				
45821 False alarms	16,962	13,336	4,833	13,000	13,000	13,000	13,000	13,000	13,000	-7.69%				
45825 Dial A Ride	1,096,543	1,181,840	1,362,286	1,003,507	1,089,600	1,089,600	1,089,600	1,089,600	1,089,600	8.58%				
TOTAL CHARGES FOR SERVICES														
FINES & FORFEITURES:														
46301 Court fines	100	-	50	50	50	50	50	50	50	0.00%				
46302 Parking tickets	7,800	10,175	7,260	14,783	12,500	12,500	12,500	12,500	12,500	-15.44%				
46303 CT traffic Violations	8,819	4,425	8,018	7,902	7,902	7,902	7,902	7,902	7,902	-2.53%				
46304 Municipal Ordinance Violations	150	2,850	338	500	500	500	500	500	500	0.00%				
46305 Municipal Violations Interest/Liens	16,869	17,787	15,666	23,735	21,252	21,252	21,252	21,252	21,252	-10.46%				
TOTAL FINES & FORFEITURES														
47401 INVESTMENT INCOME	376,726	33,837	60,703	50,000	50,000	50,000	50,000	50,000	50,000	900.00%	300,000		800,000	
OTHER INCOME:														
48809 Miscellaneous	68,919	34,200	58,988	15,000	15,000	15,000	15,000	15,000	15,000	0.00%				
45815 Banner Revenue	-	-	-	-	-	-	-	-	-	n/a				
48927 Recycling rebate	20,315	23,299	34,745	15,000	15,000	15,000	15,000	15,000	15,000	#DIV/0!				
48924 CIRMA equity distribution	68,289	29,195	78,007	-	-	-	-	-	-	n/a				
TOTAL OTHER INCOME	157,523	86,694	171,740	15,000	30,000	30,000	30,000	30,000	30,000	100.00%				
OTHER FINANCING SOURCES:														
49703 Transfer in-Police Private Duty	200,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	0.00%				
49705 Transfer in-BOE Building Use Fees	20,000	8,000	15,192	50,000	52,000	52,000	52,000	52,000	52,000	4.00%				
49002 Surplus prior years	-	-	1,218,000	-	-	-	-	-	-	n/a	1,200,000		1,200,000	
TOTAL OTHER FINANCING SOURCES	220,000	108,000	115,192	1,368,000	152,000	152,000	152,000	152,000	152,000	-88.89%	1,200,000		1,352,000	
TOTAL GENERAL FUND REVENUE AND OTHER FINANCING SOURCES	\$ 1,06,431,995	\$ 107,580,316	\$ 109,649,989	\$ 113,479,628	\$ 121,142,479	\$ 121,142,479	\$ 118,409,811	\$ 118,409,811	\$ 118,409,811	112.61%	(2,732,668)		118,409,811	
CNEF-Road Fund														
State Aid - Town Aid Road	399,515	401,185	401,165	401,165	409,433	409,433	409,433	409,433	409,433	2.06%			409,433	x
State Aid - LoCIP	128,500	875,346	73,776	181,757	191,779	191,779	191,779	191,779	191,779	5.51%			191,779	x
State Aid - Grants for Municipal Projects	21,785	21,785	21,785	21,785	21,785	21,785	21,785	21,785	21,785	0.00%			21,785	x
Tax Levy - Roads	1,233,452	1,020,385	1,225,579	1,295,293	1,477,003	1,477,003	1,477,003	1,477,003	1,477,003	14.03%			1,477,003	
TOTAL CNEF-Road Fund	\$ 1,783,252	\$ 2,318,701	\$ 1,722,305	\$ 1,900,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	10.53%			\$ 2,100,000	

TOWN OF WETHERSFIELD
SCHEDULE OF EXPENDITURES
For the year Ending June 30, 2024

	ACTUAL 2020-2021	ACTUAL 2021-2022	ADOPTED 2022-2023	TM PROPOSED 2023-2024	Increase (Decrease)	ADDS (DEDUCTS)	TOWN COUNCIL	Notes
GENERAL GOVERNMENT								
110 Town Council	\$ 65,600	\$ 80,227	\$ 83,542	\$ 86,588	\$ 3,046	\$	\$ 86,588	
120 Town Manager	568,116	782,832	882,495	904,726	22,231	2,413	907,139	
130 Town Attorney	77,434	141,734	150,000	150,000	-	-	150,000	
140 Information Technology Services	520,005	547,191	650,935	695,386	44,451	0.00%	717,974	
150 Town Clerk	287,479	308,622	298,718	327,586	28,868	(3,988)	323,598	
160 Elections	126,340	94,665	146,010	170,682	24,672	16.90%	170,682	
170 Probate	34,399	19,598	34,000	34,000	-	0.00%	34,000	
210 Treasurer	1,707	2,816	3,050	3,107	57	1.87%	3,107	
220 Finance & Accounting	670,612	649,275	694,232	721,570	27,338	3.94%	723,118	
230 Tax Assessor	452,991	394,540	432,242	492,585	60,343	13.96%	579,758	
240 Tax Collector	270,768	289,484	278,914	290,481	11,567	(2,166)	288,315	
250 Central Office Services	236,979	232,639	244,489	226,900	(17,589)	-7.19%	226,900	
300 Planning & Development	374,752	413,067	438,693	453,844	15,151	3.45%	436,626	
410 Building Inspection & ZBA	573,065	589,888	532,212	561,261	29,049	5.46%	557,389	
TOTAL GENERAL GOVERNMENT	4,260,247	4,546,578	4,869,532	5,118,716	249,184	86,428	5,205,144	
PUBLIC SAFETY								
420 Police	10,234,321	10,571,231	11,627,010	12,207,629	580,619	(137,651)	12,069,978	
430 Town Wide Radio	374,354	380,565	527,011	762,443	235,432	-	762,443	
440 Fire Marshal	194,654	217,600	229,034	245,454	16,420	22,811	268,265	
450 Fire Suppression	750,221	712,656	857,097	897,516	40,419	-	897,516	
460 Emergency Medical Services	10,809	3,348	10,765	10,765	-	-	10,765	
TOTAL PUBLIC SAFETY	11,564,359	11,885,399	13,250,917	14,123,807	872,890	(114,840)	14,008,967	
PUBLIC WORKS								
510 Engineering	707,116	761,960	822,585	931,506	108,921	121,015	1,052,521	
520 Physical Services	13,491,705	14,144,742	14,595,010	15,452,671	857,661	206,675	15,659,346	
TOTAL PUBLIC WORKS	14,198,821	14,906,702	15,417,595	16,384,177	966,582	327,690	16,711,867	
HEALTH & SOCIAL SERVICES								
610 Central CT Health District	126,172	114,435	190,904	210,211	19,307	-	210,211	
620 Social & Youth Services	668,035	567,342	715,603	715,669	66	2,469	718,138	
700 Public Library	1,959,384	2,053,736	2,136,887	2,173,526	36,639	(11,195)	2,162,331	
TOTAL HEALTH AND SOCIAL SERVICES	2,753,591	2,735,513	3,043,394	3,099,406	56,012	(8,726)	3,090,680	
PARKS & RECREATION								
800 Parks & Recreation	1,764,638	1,764,399	2,054,397	2,249,298	194,901	(9,932)	2,239,366	
TOTAL PARKS & RECREATION	1,764,638	1,764,399	2,054,397	2,249,298	194,901	(9,932)	2,239,366	

TOWN OF WETHERSFIELD
SCHEDULE OF EXPENDITURES
For the year Ending June 30, 2024

	ACTUAL 2020-2021	ACTUAL 2021-2022	ADOPTED 2022-2023	TM PROPOSED 2023-2024	Increase (Decrease)	ADDS (DEDUCTS)	TOWN COUNCIL	Notes
CONTINGENCY			340,000	500,000	160,000	(160,000)	340,000	
910 CONTINGENCY			340,000	500,000	160,000	(160,000)	340,000	
EDUCATION			59,869,601	63,370,872	3,501,271	(1,507,706)	61,863,166	
700 EDUCATION.....	56,902,759	57,452,181	59,869,601	63,370,872	3,501,271	(1,507,706)	61,863,166	
DEBT SERVICE			4,985,922	4,551,153	(434,769)	-	4,551,153	
920 DEBT SERVICE FUND	5,859,652	5,918,649	4,985,922	4,551,153	(434,769)	-	4,551,153	
INSURANCE			733,858	741,100	7,242	-	741,100	
930 LIABILITY, AUTO & PROPERTY	661,480	705,668	733,858	741,100	7,242	-	741,100	
METROPOLITAN DISTRICT			4,331,700	4,353,155	21,455	-	4,353,155	
940 METROPOLITAN DISTRICT	4,418,218	4,255,120	4,331,700	4,353,155	21,455	-	4,353,155	
TRANSFERS OUT			698,885	2,747,747	2,048,862	(800,582)	1,947,165	
950 Transfers - CIP/CNEF	2,748,682	2,132,634	698,885	2,747,747	2,048,862	(800,582)	1,947,165	
960 Retiree Medical/OPEB	3,005,352	3,496,275	3,883,827	3,903,048	19,221	(545,000)	3,358,048	
TOTAL TRANSFERS OUT	5,754,034	5,628,909	4,582,712	6,650,795	2,068,083	(1,345,582)	5,305,213	
TOTAL EXPENDITURES AND TRANSFERS	\$ 108,137,800	\$ 109,799,119	\$ 113,479,628	\$ 121,142,479	\$ 7,662,851	\$ (2,732,668)	\$ 118,409,811	
Total Town Expenditures	51,235,041	52,346,938	53,610,027	57,771,607	\$ 4,161,580	(1,224,962)	56,546,645	5.48%
Total Board of Education Expenditures	56,902,759	57,452,181	59,869,601	63,370,872	3,501,271	(1,507,706)	61,863,166	3.33%
	\$ 108,137,800	\$ 109,799,119	\$ 113,479,628	\$ 121,142,479	\$ 7,662,851	\$ (2,732,668)	\$ 118,409,811	4.34%
CNEF-Road Fund	\$ 2,294,091		\$ 1,900,000	\$ 2,100,000	200,000	-	2,100,000	10.53%
Total including Roads	\$ 110,431,891	\$ 109,799,119	\$ 115,379,628	\$ 123,242,479	\$ 7,862,851	\$ (2,732,668)	\$ 120,509,811	4.45%

	Proposed	Fund Balance Appropriation	Miscellaneous Adjustments	Net Adjustments	Adopted Budget
40101 Property Tax - Current Year	\$ 100,850,498	\$ -	\$ -	\$ (4,254,552)	\$ 96,595,946
40102 Property Tax - Prior Years	500,000	-	-	-	500,000
40103 Motor Vehicle Supplement	950,000	-	-	-	950,000
40104 Interest and lien fees	240,000	-	-	-	240,000
40105 Paid suspense	-	-	-	-	-
40106 DMV fees	-	-	-	-	-
TOTAL PROPERTY TAXES	102,540,498	-	-	(4,254,552)	98,285,946
LICENSES & PERMITS					
41201 Town Clerk	2,660	-	-	-	2,660
41202 Police	12,800	-	-	-	12,800
41203 Building Dept	400,000	-	21,884	21,884	421,884
41204 Engineering	20,000	-	-	-	20,000
41205 Transfer station	45,000	-	-	-	45,000
TOTAL LICENSES & PERMITS	480,460	-	21,884	21,884	502,344
INTERGOVERNMENTAL REVENUES					
42501 PILOT - State Owned Property	-	-	-	-	-
42502 PILOT - Tiered	271,276	-	-	-	271,276
42506 PILOT-Totally disabled	-	-	-	-	-
42510 PILOT-Elderly homeowner	-	-	-	-	-
42511 PILOT-Veterans	-	-	-	-	-
42515 State PILOT- Colleges & Hospitals	-	-	-	-	-
42610 Mashantucket pequot	137,556	-	-	-	137,556
42611 MRSA/Grants for Municipal Projects	-	-	-	-	-
42612 Youth Service Bureau	22,000	-	-	-	22,000
42613 Social Services Block Grant	-	-	-	-	-
42614 MRSF/Revenue Sharing	-	-	-	-	-
42614 MRSF/Motor Vehicle	2,514,853	-	-	-	2,514,853
42700 Civil Preparedness	-	-	-	-	-
TOTAL INTERGOVERNMENTAL REVENUES	2,945,685	-	-	-	2,945,685
EDUCATION GRANTS					
43001 Education cost sharing	13,195,642	-	-	-	13,195,642
43003 School Transportation-Public	-	-	-	-	-
43004 Private School-Transp & health	-	-	-	-	-
TOTAL EDUCATION GRANTS	13,195,642	-	-	-	13,195,642
OTHER GRANTS					
44502 PILOT-Highvue	-	-	-	-	-
44512 Telecommunication property tax	40,000	-	-	-	40,000
44611 Greater Hartford Transit District	12,000	-	-	-	12,000
44615 CASAC	5,342	-	-	-	5,342
44901 PILOT-Housing Authority	130,000	-	-	-	130,000
TOTAL OTHER GRANTS	187,342	-	-	-	187,342
CHARGES FOR SERVICES:					
45800 Vital records	32,500	-	-	-	32,500
45801 Recording Fees	100,000	-	-	-	100,000
45802 Conveyance Tax	400,000	-	-	-	400,000
45803 Police fees	3,300	-	-	-	3,300
45805 Rent	3,000	-	-	-	3,000
45807 Library fees	5,000	-	-	-	5,000
45808 Recreation	160,000	-	-	-	160,000
45809 Town Clerk MERS Fees	5,500	-	-	-	5,500
45810 Community center	35,000	-	-	-	35,000
45811 Computer Services	-	-	-	-	-
45812 Cell Tower	220,000	-	-	-	220,000
45813 Return Check Fees	800	-	-	-	800
45814 GF MERS Fees	45,000	-	-	-	45,000
45816 Refuse disposal	45,000	-	-	-	45,000
45818 White goods	7,500	-	-	-	7,500
45820 Tree services	-	-	-	-	-
45821 False alarms	15,000	-	-	-	15,000
45825 Dial A Ride	12,000	-	-	-	12,000
TOTAL CHARGES FOR SERVICES	1,089,600	-	-	-	1,089,600
FINES & FORFEITURES:					
46301 Court fines	50	-	-	-	50
46302 Parking tickets	12,500	-	-	-	12,500
46303 CT traffic Violations	7,702	-	-	-	7,702
46304 Municipal Ordinance Violations	500	-	-	-	500
46305 Municipal Violations Interest/Liens	500	-	-	-	500
TOTAL FINES & FORFEITURES	21,252	-	-	-	21,252
47401 INVESTMENT INCOME	500,000	-	300,000	300,000	800,000
OTHER INCOME:					
48809 Miscellaneous	15,000	-	-	-	15,000
48815 Banner Revenue	-	-	-	-	-
48927 Recycling rebate	15,000	-	-	-	15,000
48924 CIRMA equity distribution	-	-	-	-	-
TOTAL OTHER INCOME	30,000	-	-	-	30,000
OTHER FINANCING SOURCES:					
49703 Transfer in - Police Private Duty	100,000	-	-	-	100,000
49xxx Transfer in - BOE Building Use Fees	52,000	-	-	-	52,000
49002 Surplus prior years	-	1,200,000	-	1,200,000	1,200,000
TOTAL OTHER FINANCING SOURCES	152,000	1,200,000	-	1,200,000	1,352,000
TOTAL GENERAL FUND REVENUE AND OTHER FINANCING SOURCES					
	\$ 121,142,479	\$ 1,200,000	\$ 321,884	\$ (2,732,668)	\$ 118,409,811
CNEF-Road Fund					
State Aid - Town Aid Road	409,433	-	-	-	409,433
State Aid - LoCIP	191,779	-	-	-	191,779
State Aid - MRSF/Motor Vehicle	-	-	-	-	-
State Aid - Grants for Municipal Projects	21,785	-	-	-	21,785
Tax Levy - Roads	1,477,003	-	-	-	1,477,003
TOTAL ROAD FUND REVENUE	\$ 2,100,000	\$ -	\$ -	\$ -	\$ 2,100,000

TOWN OF WETHERSFIELD
SCHEDULE OF EXPENDITURES
For the year ending June 30, 2024

GENERAL GOVERNMENT	TMI Proposed				Reallocate Disability Premium	Changes to CNEF			Miscellaneous Adjustments	Net Adjustments	TOWN COUNCIL
	2023-2024	Adjust OPEB	Adjust Pension	BOE Adjustment		Position Changes	Changes to CIP	Adjustments			
110 Town Council	\$ 86,588	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,588	
120 Town Manager	904,726	-	-	-	2,413	-	-	-	2,413	907,139	
130 Town Attorney	150,000	-	-	-	-	-	-	-	-	150,000	
140 IT Services	695,386	-	-	-	1,220	-	21,318	-	22,538	717,924	
150 Town Clerk	327,586	-	(4,886)	-	898	-	-	-	(3,988)	323,598	
160 Elections	170,682	-	-	-	-	-	-	-	-	170,682	
170 Probate	34,000	-	-	-	-	-	-	-	-	34,000	
210 Treasurer	3,107	-	-	-	-	-	-	-	-	3,107	
220 Finance & Accounting	721,570	-	-	-	1,548	-	-	-	1,548	723,118	
230 Tax Assessor	492,585	-	(2,485)	-	1,426	-	88,232	-	87,173	579,758	
240 Tax Collector	290,481	-	(3,221)	-	1,055	-	-	-	(2,166)	288,315	
250 Central Office Services	226,900	-	-	-	-	-	-	-	-	226,900	
300 Planning & Development	453,844	-	(3,378)	-	1,160	-	-	(15,000)	(17,218)	436,626	
410 Building Inspection & ZBA	561,261	-	(5,825)	-	1,953	-	-	-	(3,872)	557,389	
TOTAL GENERAL GOVERNMENT	5,118,716	-	(19,795)	-	11,673	-	109,550	(15,000)	86,428	5,205,144	
PUBLIC SAFETY											
420 Police	12,207,629	-	(111,923)	-	(25,728)	-	-	-	(137,651)	12,069,978	
430 Town Wide Radio	762,443	-	-	-	-	-	-	-	-	762,443	
440 Fire Marshal	245,454	-	(3,427)	-	4,354	-	21,884	-	22,811	268,265	
450 Fire Suppression	897,516	-	-	-	-	-	-	-	-	897,516	
460 Emergency Medical Services	10,765	-	-	-	-	-	-	-	-	10,765	
TOTAL PUBLIC SAFETY	14,123,807	-	(115,350)	-	(21,374)	-	21,884	-	(114,840)	14,008,967	
PUBLIC WORKS											
510 Engineering	931,506	-	-	-	2,600	-	116,915	1,500	121,015	1,052,521	
520 Physical Services	15,452,671	-	(65,244)	-	37,808	-	284,111	(50,000)	206,675	15,659,346	
TOTAL PUBLIC WORKS	16,384,177	-	(65,244)	-	40,408	-	401,026	(48,500)	327,690	16,711,867	
HEALTH & SOCIAL SERVICES											
610 Central CT Health District	210,211	-	-	-	-	-	-	-	-	210,211	
620 Social & Youth Services	715,669	-	-	-	2,469	-	-	-	2,469	718,138	
700 Public Library	2,173,526	-	(16,758)	-	5,563	-	-	-	(11,195)	2,162,331	
TOTAL HEALTH AND SOCIAL SERVICES	3,099,406	-	(16,758)	-	8,032	-	-	-	(8,726)	3,090,680	
PARKS & RECREATION											
800 Parks & Recreation	2,249,298	-	(16,193)	-	6,261	-	-	-	(9,932)	2,239,366	
TOTAL PARKS & RECREATION	2,249,298	-	(16,193)	-	6,261	-	-	-	(9,932)	2,239,366	
CONTINGENCY											
910 CONTINGENCY	500,000	-	-	-	-	-	-	(160,000)	(160,000)	340,000	
EDUCATION											
700 EDUCATION	63,370,872	-	(7,706)	(1,500,000)	-	-	-	-	(1,507,706)	61,863,166	
DEBT SERVICE											
920 DEBT SERVICE FUND	4,551,153	-	-	-	-	-	-	-	-	4,551,153	
INSURANCE											
930 LIABILITY, AUTO & PROPERTY	741,100	-	-	-	-	-	-	-	-	741,100	
METROPOLITAN DISTRICT											
940 METROPOLITAN DISTRICT	4,353,155	-	-	-	-	-	-	-	-	4,353,155	
TRANSFERS OUT											
950 Transfers - CIP/CNEF	2,747,747	-	-	-	-	-	(145,000)	-	(800,582)	1,947,165	
960 Retiree Medical/OPEB	3,903,048	(500,000)	-	-	(45,000)	-	-	-	(545,000)	3,358,048	
980 State Teachers Retirement Contribution	6,650,795	(500,000)	-	-	(45,000)	-	(145,000)	-	(1,345,582)	5,305,213	
TOTAL TRANSFERS OUT	12,112,479	(500,000)	(241,046)	(1,500,000)	-	(655,582)	(145,000)	(223,500)	(2,732,668)	11,809,811	
TOTAL EXPENDITURES AND TRANSFERS	57,771,607	(500,000)	(233,340)	(1,500,000)	-	(655,582)	(145,000)	(223,500)	(1,224,962)	56,546,645	
Total Town Expenditures	63,370,872	(500,000)	(7,706)	(1,500,000)	-	(655,582)	(145,000)	(223,500)	(1,507,706)	61,863,166	
Total Board of Education Expenditures	12,112,479	(500,000)	(241,046)	(1,500,000)	-	(655,582)	(145,000)	(223,500)	(2,732,668)	11,809,811	
CNEF-Road Fund	2,100,000	-	-	-	-	-	-	-	-	2,100,000	
Total Including Roads	123,242,479	(500,000)	(241,046)	(1,500,000)	-	(655,582)	(145,000)	(223,500)	(2,732,668)	120,509,811	

Town of Wethersfield
FY24 Budget Deliberations

Enter an "x" in the highlighted column to include the listed item in the expenditure adjustments.

Enter an "x" in the highlighted column to include the listed item in the revenue adjustments.

Expenditure Adjustments:	Town	BOE	Total
x Adjust pension contribution per actuary	(233,340)	(7,706)	(241,046)
x Adjust OPEB contribution per actuary	(500,000)	-	(500,000)
x Correction to Engineering overtime	1,500	-	1,500
x BOE adoption adjustment	-	(1,500,000)	(1,500,000)
x Reduce Contingency to 2023 level	(160,000)	-	(160,000)
x Change to CNEF contribution	(655,582)	-	(655,582)
Position requests:			
x CIP Administrator - paid w/ARPA, no impact	-	-	-
x New position - Phys. Services - Maintainer I	94,322	-	94,322
x New position - Phys. Services - Maintainer I	94,322	-	94,322
x New position - Phys. Services - Tree Care Spec.	103,587	-	103,587
x New position - Custodian (Floater)	84,161	-	84,161
x New position - Phys. Services - Mason	105,628	-	105,628
x Deputy Fire Chief (in Proposed Budget)	(8,988)	-	(8,988)
x Position upgrade - Assessor - Clerk III	88,232	-	88,232
x New position - P/T Asst. Town Clerk	21,036	-	21,036
x New position - Engineering Technician III	116,915	-	116,915
x New position - Sidewalk Inspector	112,843	-	112,843
x New position - IT Specialist P/T	21,318	-	21,318
x New position - Fire Inspector - Option 1	28,448	-	28,448
x New position - Fire Inspector - Option 2	21,884	-	21,884
x Economic Dev. Strategic Plan - Fund with ARPA	(15,000)	-	(15,000)
x Reduce 53340 Road Salt	(50,000)	-	(50,000)
x CIP Reduction Webb Stairs & Walks	(120,000)	-	(120,000)
x CIP Reduction Nature Center Ramp	(25,000)	-	(25,000)
LIST ADDITIONAL ITEMS IN ROWS BELOW			
Net effect of "x" items on expenditures	(1,224,962)	(1,507,706)	(2,732,668)

Non-Tax Adjustments (see B Section):	Total	Fund Balance as a % of FY24 Budget
x Use of fund balance	1,200,000	10.06%
x Adjustment to ECS per Governor's budget	2,200,000	
x Additional fees - Fire Marshal	21,884	
x Additional Assessors GL	88,232	
LIST ADDITIONAL ITEMS IN ROWS BELOW		
x Investment Income	300,000	
Net effect of "x" items on revenues	1,610,116	

Town of Wethersfield
Finance Department
FY24 CNEF - All Funding Sources

Line No.	Category	Project Title	Funding Source				Total Request
			Lease Financing	Grant Funds	General Fund	Use of Reserves	
1	Finance	Lease payments - Fire trucks	\$ -	\$ -	\$ -	\$ 196,810	\$ 196,810
2	Finance	Lease payments - Radio System	-	-	1,776	200,000	201,776
3	Finance	Lease payments - Street Lights	-	-	317,022	-	317,022
4	Finance	Lease payments - Cotton Turf	-	-	175,120	3,190	178,310
5	Assessor	2024 Revaluation	-	-	60,000	-	-
6	Town Clerk	Land Records Scanning	-	-	100,000	-	-
7	IT Services	Mobile Device Management System	-	-	10,000	-	-
8	IT Services	Police Dept. Domain Controllers (2)	-	-	12,000	-	-
9	IT Services	Door Access System	-	-	22,000	-	-
10	Physical Services	Zero-Turn mower	-	-	16,500	-	-
11	Physical Services	Van (BOE trades)	-	-	40,000	-	-
12	Physical Services	Ventrac w/ accessories (Putnam walkway)	-	-	60,000	-	-
13	Physical Services	Sand-pro Infield Groomer	-	-	30,000	-	-
Grand Totals			\$ -	\$ -	\$ 844,418	\$ 400,000	\$ 893,918

Proposed Budget 1,500,000
Total above 844,418
Difference 655,582

1,102,747 CIP Projects
1,947,165 Total Transfers - FY24

**TOWN OF WETHERSFIELD
CAPITAL IMPROVEMENT PROGRAM
FY24**

CIAC Priority	Project Name	Recommended Amount
1	Replacement of Webb School Walkways and Stairs	-
2	Grant Matching Funds	200,000.00
3	Roof Consultant PM/RM Renewal	73,747.00
4	Roof Routine Maintenance	25,000.00
5	Repl. of Coppermill Road Culvert over Goff Brook - Consultant (Prelim. Design)	25,000.00
6	Straddle Hill Area Road Settlement	100,000.00
7	Replace Traffic Signs	25,000.00
8	Miscellaneous Drainage Improvements	50,000.00
9	Sidewalk Ramps - ADA Detectable Warning Panels	65,000.00
10	Nature Center Concrete Sidewalk & ADA Ramp	-
11	Company 2 Outdoor South Stair Removal	25,000.00
12	Replacement of Coppermill Rd Culvert over Goff Brook - Final Design & Construction	25,000.00
13	LOTCLIP Great Meadow Rd. and Marsh St. Trail Imp. (Phases 1 & 2) - Consultant Design	160,000.00
14	Replace Roof D at Highcrest School	175,000.00
15	Playground Equipment Replacement	50,000.00
16	Radio Shelter Generator Replacements	40,000.00
17	Radio Shelter HVAC Replacements	39,000.00
18	Company 2 Addition Schematic Arch Design	25,000.00
	TOTAL	1,102,747.00

Unapproved

**REGULAR MEETING
May 22, 2023**

The Wethersfield Town Council held a MEETING on May 22, 2023 at 7:00 p.m. from the Council Chambers of the Town Hall, 505 Silas Deane Highway, Wethersfield, Connecticut.

A) Pledge of Allegiance led by Councilor Pentalow.

B) Recording of Attendance by Town Clerk

PRESENT: Shelley Carbone, Cynthia Clancy, Matthew Forrest, Kevin Hill, Ken Lesser, Daniel J O'Connor, Patrick Pentalow, Thomas Mazzarella, and Michael Rell

ABSENT: None.

ALSO PRESENT: Frederick Presley, Town Manager, Susan I. Schroeder, Town Clerk, Walter Topliff, Assessor, Matt Hart, Executive Director of CRCOG, Chris Monroe, USI Representative

Presentations

Capitol Region Council of Governments (CRCOG), Matt Hart, Executive Director

Questions and discussion.

C) Hearings - NONE

D) Public Comment

Judy Keane, 126 Broad Street was called to speak
Robert Young, 20 Coppermill Road was called to speak

E) Council Reports

Ken Lesser was called to speak. Veterans Commission met May 10. Discussed creating a Suicide Hotline card. Memorial Day Parade and Ceremony information provided. Attended EDIC meeting. Wethersfield selected as 25th best town summer destination in the country. Heritage Commission created digital Historic Wethersfield billboards that will be going up to promote tourism.

F) Council Comments

Ken Lesser was called to speak. Highlighted upcoming Career Advisory Board breakfast featuring Wethersfield Business mentors and the high school student interns they worked with.

Michael Rell was called to speak. Several upcoming dates were noted. May 25 - WECC's PEP graduation; May 27 - Memorial Day Parade and Ceremony; May 31 - Dollars for Scholars event; June 3 - Fireworks; June 5 - Laura's Garden Party event.

G) Town Manager's Report

Unapproved

Frederick Presley, Town Manager was called to speak. Keane Foundation 5K Race scheduled June 4.

H) Town Clerk Communications

Susan Schroeder was called to speak. Updates on dog licensing provided.

I) Bids

I.1) Revaluation Bid Award

Walter Topliff, Assessor was called to speak

Patrick Pentalow motioned: **"TO APPROVE THE 2023-11 BID AWARD FOR THE TOWN REVALUATION, IN THE AMOUNT OF \$186,000 AND TO AUTHORIZE THE TOWN MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE PROJECT."** seconded by Daniel J O'Connor.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 9-0-0.

J) Consent Agenda

Matthew Forrest motioned: **"TO APPROVE THE CONSENT AGENDA"** seconded by Patrick Pentalow.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 9-0-0.

J.1) Contract Award - Employee Wellness Compliance Vendor

Motion to award a contract for an employee wellness compliance vendor to WellSpark Health, Inc. pursuant to the terms outlined in the Request for Proposals dated January 19, 2023 and the responding proposal by WellSpark Health, Inc.

J.2) Approve Meeting Minutes

Motion to Approve Special Meeting Minutes dated May 1, 2023.

Motion to Approve Special Meeting Minutes dated May 3, 2023.

Motion to Approve Regular Meeting Minutes dated May 8, 2023.

Motion to Approve Special Meeting Minutes dated May 9, 2023.

K) Approval of Ordinances and Resolutions - NONE

L) Unfinished Business

L.1) American Rescue Plan Act Revenue Replacement Fund Allocation

Thomas Mazzarella motioned: **"TO BUDGET AND APPROPRIATE ARPA REVENUE REPLACEMENT FUNDS FOR THE FOLLOWING PROJECTS: \$15,000 FOR THE ECONOMIC DEVELOPMENT STRATEGIC PLAN; \$69,000 FOR F350**

Unapproved

TRUCK WITH DUMP (PHYSICAL SERVICES); \$125,000 FOR TOWN RADIO NETWORK SENTRY" seconded by Daniel J O'Connor.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 6-3-0.
(Matthew Forrest, Kevin Hill, Ken Lesser voted Nay)

M) New Business

M.1) Introduction of Resolutions pertaining to the 2023 Small Cities Community Development Block Grant for improvements to the Harvey Fuller Senior Housing Complex owned by the Wethersfield Housing Authority.

N) Public Comment

Robert Young, 20 Coppermill Road was called to speak

O) Executive Session

Patrick Pentalow motioned: **"TO ENTER EXECUTIVE SESSION"** seconded by Michael Rell.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 9-0-0.

O.1) Discussion of Employee Contract(s) for individual officers or employees.

Matthew Forrest motioned: **"TO COME OUT OF EXECUTIVE SESSION"** seconded by Daniel J O'Connor.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 9-0-0.

P) Adjourn

Daniel J O'Connor motioned: **"TO ADJOURN"** seconded by Matthew Forrest.

Vote: All Councilors present, including the Chairperson voted AYE. The motion passed 9-0-0.

Meeting Adjourned: 8:40 p.m.

Susan I. Schroeder
Town Clerk

PENDING: APPROVED BY VOTE OF COUNCIL ()
June 5, 2023

Capitol Region Council of Governments



Matt Hart | Executive Director

Key Items of Discussion

What is
CRCOG?

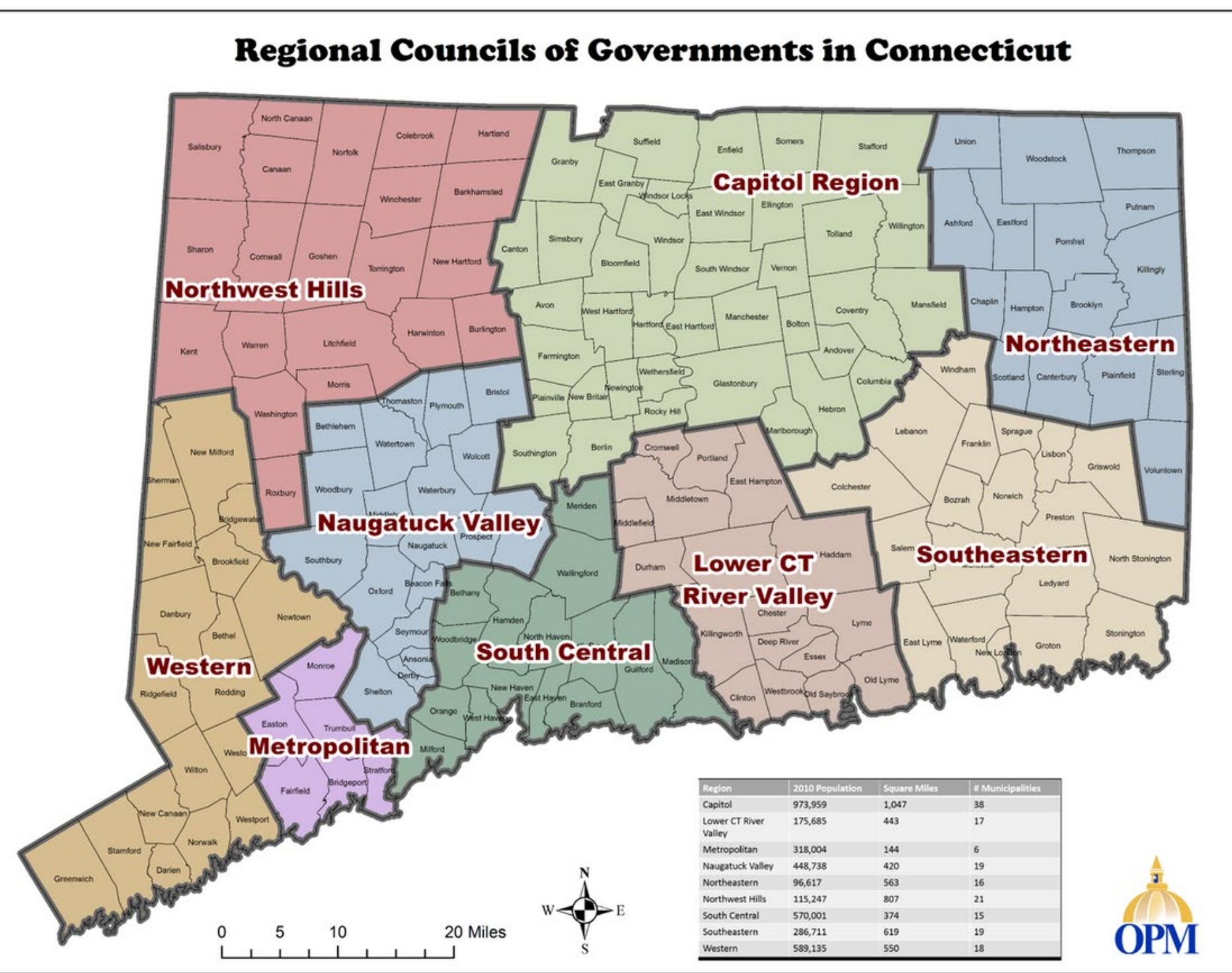
Current
Initiatives

Benefits for
Wethersfield

Questions?

Regional Councils of Governments (COGs)

- Regional Councils of Governments (COGs) provide a geographic framework for municipalities to jointly address interests, and coordinate the delivery of federal, state, & local programs
- COGs can also function as a Metropolitan Planning Organization (MPO) which oversees regional planning and implementation of federal transportation funding



CRCOG Structure

Largest of state's 9 COGs, serving 38 municipalities with a population of almost 1M residents. Approx. 30 employees in 4 departments.

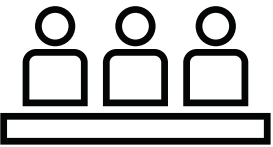
Municipal Services & Administration - supports MSC and purchasing coalition. Conducts special projects & legislative advocacy.

Regional Planning & Development - staffs Regional Planning Commission. Administers Brownfields, land use & economic development programs.

CRCOG Structure

Transportation Planning - supports Transportation Committee and MPO with administration of federal & state transportation funds (TIP, LOTCIP). Conducts planning studies & projects that can become the basis for design & construction.

Public Safety & Homeland Security – supports CREPC and administers federal & state grants providing funds for public safety, emergency management & public health. Staffs CRCOPA.



Policy Board

Mayor Michael Rell

Fred Presley,

Town Manager



Transportation Committee

Derrick Gregor,

Town Engineer



Regional Planning Committee

Richard Roberts



Municipal Services Committee

Fred Presley



Capitol Region Emergency Planning Council (CREPC)

Rafael Medina - Police Chief

Anthony Dignoti - EMD & Fire

Marshal

Karen Tomczyk - Deputy EMD

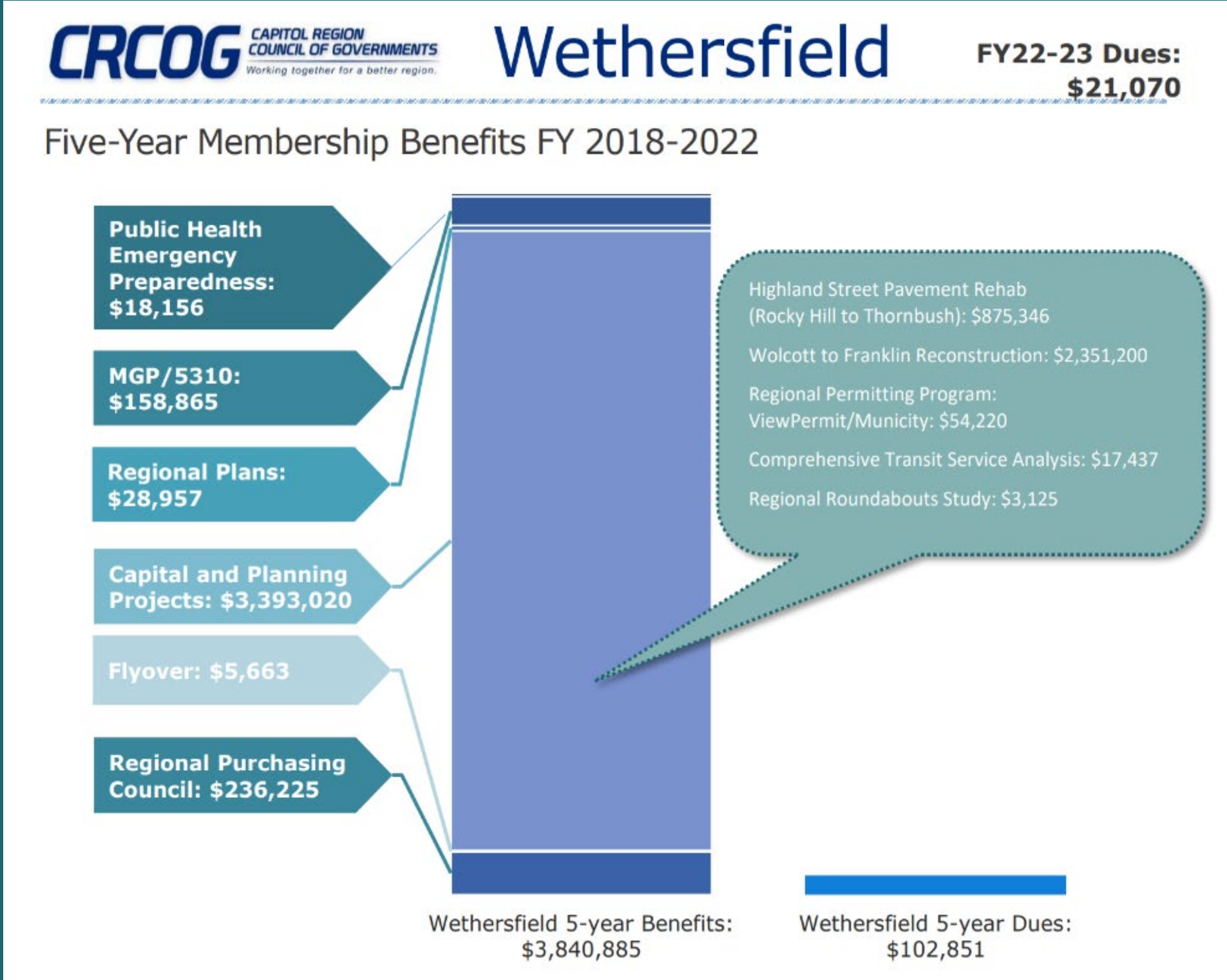
Current Initiatives

- ❑ Regional performance incentive program (animal control, assessment, code enforcement/building inspection)
- ❑ Infrastructure projects
 - Safe Streets for All (SS4A)
 - RAISE grant for Farmington Canal Heritage Trail
- ❑ Transit oriented development study
- ❑ Waste management project/Central CT Solid Waste Authority

Wethersfield

Five-Year Membership Benefits FY 2018-2022

5-year Benefits:
 \$3,840,885
 5-year Dues:
 \$102,851



SUPPORTING PUBLIC SAFETY, HOMELAND SECURITY AND PUBLIC SAFETY



Administered State Homeland Security Grant Program funds for 19th straight year

Brought in \$1.2 M in grant funds by managing 14 local public health department/district subcontracts

LEVERAGING STATE AND FEDERAL FUNDING



Directed over \$44 million of transportation spending, including \$27 Million of federally funded projects and \$17 Million of State LOTCIP funded projects

Additional Commitments to fund nearly \$26 million in LOTCIP Projects

CONDUCTING PLANNING STUDIES



COMPLETED

East – West Rail Economic
Impact Study

INTIATED

Transit – Oriented
Development (TOD) Analysis

SAVING TIME AND MONEY



Purchasing Council saved
members \$1.92 million

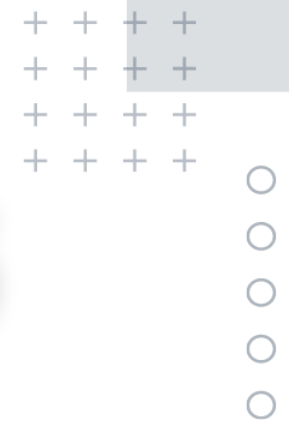
EzIQC generated \$11.1 million
in Purchase orders

CRCOG Annual Meeting

June 15,
2023



CRCOG ANNUAL MEETING



OUR SPEAKERS



**MICHELLE
MCCABE**

KEYNOTE SPEAKER,
CONNECTICUT MAIN
STREET CENTER



**ERIN
STEWART**

NEW BRITAIN MAYOR
& POLICY BOARD
CHAIR



**MATT
HART**

EXECUTIVE
DIRECTOR



Riverfront Boathouse Thursday, June 15, 2023

1:30	Registration Opens
2:00	Opening Remarks, Mayor Erin Stewart
2:15	Keynote Speaker, Michelle McCabe
3:00	CRCOG Annual Update, Matt Hart
3:45	Networking

- This event will have passed hors d'oeuvres and a cash bar
- Register through the link below
- Tickets are \$25.00

QUESTIONS

THANK YOU

MHART@CRCOG.ORG



**TOWN COUNCIL AGENDA ITEM
R23-001 Resolution Authorizing the Application for a
Connecticut Small Cities Community Development
Block Grant.**

DATE: June 5, 2023
DEPARTMENT: Town Manager
REQUESTED BY: Frederick J. Presley, Town Manager in conjunction with Wethersfield Housing Authority
ITEM: R23-001 Resolution Authorizing the Application for a Connecticut Small Cities Community Development Block Grant.
TOWN BID/RFP#: STATE CONTRACT #:
BID/RFP DATE: TERM:
RENEWALS: TERMS OF RENEWAL:
COST: BUDGET SOURCE/AMOUNT:

JUSTIFICATION:

The resolution will authorize the Town of Wethersfield to submit an application for a Connecticut Small Cities community Development Block Grant in an amount not to exceed \$2,000,000.00 for improvements to the Harvey Fuller Senior Housing complex owned by the Wethersfield Housing Authority.

IMPACT IF NOT APPROVED:

Without approval of this resolution, the Town would not meet the application requirements for the funding.

DEPARTMENT HEAD COMMENTS:

TOWN MANAGER COMMENTS:

I recommend approval of Resolution R23-001.

ACTION REQUIRED:

Motion to approve Resolution R23-001 authorizing the application for a Connecticut Small Cities Community Development Block Grant in an amount not to exceed \$2,000,000.00 for improvements to the Harvey Fuller Senior Housing Complex owned by the Wethersfield Housing Authority.

ATTACHMENTS:

[R23-001 Certified Resolution CDBG Block Grant 2023.pdf](#)

Town of Wethersfield

Town Council

Resolution

Resolution No. R23-001

BE IT RESOLVED by the Town Council THAT

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93 -3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities, and,

WHEREAS, it is desirable and in the public interest that the **Town Wethersfield** make an application to the State for **\$2,000,000.00** in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE Town of Wethersfield Town Council:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,
2. That the filing of an application by the **Town of Wethersfield** in an amount not to exceed **\$2,000,000.00** is hereby approved, and that the **Town Manager** is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the **Town of**

Wethersfield; and,

3. The Connecticut Small Cities Community Development Block Grant Program application is for renovations at Harvey Fuller Senior Housing Complex, an existing 32-unit elderly and disabled housing development. The proposed work will include, but is not limited to, bathroom upgrades to both ADA and non-ADA units, replace interior bedroom and closet doors, interior and exterior painting, replace mailboxes, install new exhaust fans throughout, install mini-splits at each unit, install GFCI outlets throughout, new hardwired combination smoke/co detectors, upgrade interior and exterior lighting, new call for aid system, replace baseboard heat elements, remove rear steps and replace with ramps, replace pavement/walkways/curbing, new light poles throughout, and installation of a generator.

Introduced By: _____

Date: _____



**TOWN COUNCIL AGENDA ITEM
R23-002 Resolution Endorsing the updated Fair
Housing Policy for the Town of Wethersfield**

DATE: June 5, 2023

DEPARTMENT: Town Manager

REQUESTED BY: Frederick J. Presley, Town Manager in conjunction with Wethersfield Housing Authority

ITEM: R23-002 Resolution Endorsing the updated Fair Housing Policy for the Town of Wethersfield

TOWN BID/RFP#: STATE CONTRACT #:

BID/RFP DATE: TERM:

RENEWALS: TERMS OF RENEWAL:

COST: BUDGET SOURCE/AMOUNT:

JUSTIFICATION:

An updated Fair Housing Policy is required as part of the 2023 Small Cities Community Development Block Grant application.

IMPACT IF NOT APPROVED:

If not approved, the grant application cannot be submitted.

DEPARTMENT HEAD COMMENTS:

TOWN MANAGER COMMENTS:

I recommend approval of R23-002 to endorse the updated Fair Housing Policy.

ACTION REQUIRED:

Motion to approve Resolution R23-002 endorsing the updated Fair Housing Policy for the Town of Wethersfield.

ATTACHMENTS:

[R23-002 Certified Resolution 2023 Fair Housing Action Plan.docx.pdf](#)

Town of Wethersfield
Connecticut

Fair Housing

Action Plan

2023

Frederick J. Presley
Town Manager

TOWN OF Wethersfield

Town Council

Resolution No. R23-002

BE IT RESOLVED by the Town Council THAT

Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, gender identity or expression, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, The Town of Wethersfield is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOLVED, That the Town of Wethersfield hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the Town of Wethersfield hereby endorses a Fair Housing Action Plan to incorporate the directives of State and Federal laws and Executive Orders to provide and promote racial and economic integration in any housing development financially supported with DOH funding and will take affirmative steps to reach beneficiaries from all groups and to reach a broad range of income eligible beneficiaries for appropriate and applicable housing opportunities.

BE IT FURTHER RESOLVED, That the Town Manager of the Town of Wethersfield or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Wethersfield and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Introduced By: _____

Adopted: _____

FAIR HOUSING ACTION PLAN

TOWN OF Wethersfield

I. **Policy Statement**

It shall be the policy and commitment of the Town of Wethersfield to ensure that fair and equal housing opportunities are granted to all persons, in all housing opportunities and development activities funded by the town, regardless of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, lawful source of income, familial status, national origin, ancestry, age or mental or physical disability. This shall be done through a program of education, an analysis of impediments, and designation of a Fair Housing Officer and development of a procedure for complaints of discrimination. This plan will incorporate the directives of state and federal laws and executive orders, including, but not limited to:

Title VI of the Civil Rights Act of 1964

The Fair Housing Act – Title VIII of the Civil Rights Act of 1968, as amended
Executive Order 11063, as amended by Executive Order 12259

Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended

Section 109 of Title I of the Housing and Community Development Act of 1974, as amended

Section 3 of the Housing and Urban Development Act of 1968, as amended
Sections 503 and 504 of the Rehabilitation Act of 1973, as amended

The Americans with Disabilities Act of 1990

The Age Discrimination Act of 1975, as amended

Executive Order 11246 (as amended by Executive Orders 12375 and 12086)
Equal Opportunity under HUD contracts and HUD-assisted Construction Contracts

Executive Order 12892, Leadership and Coordination of Fair Housing Connecticut General Statutes 46a-64c as amended

The Town of Wethersfield commits to providing and promoting racial and economic integration in any housing development financially supported with DOH funding and will take affirmative steps to reach beneficiaries from all racial and ethnic groups as well as the physically or mentally handicapped and families with children and to reach a broad range of income eligible beneficiaries for appropriate and applicable housing opportunities.

II. Selection of Fair Housing Officer

In accordance with Title VIII, Civil Rights Act of 1968, as amended, the Fair Housing Officer below has been designated to handle fair housing complaints and activities

**Frederick Presley
Town Manager
Town of Wethersfield
505 Silas Deane Hwy
Wethersfield, CT 06109
860-721-2801**

The Fair Housing Officer is responsible for the intake and processing of all housing complaints as well as implementation of the Fair Housing Plan activities and actions. While not expected to be an “expert” in Fair Housing Laws, at a minimum, the officer will be familiar with the complaint process and federal and state laws, which address Fair Housing. Records which show the date, time, nature of complaint and decisions made in the complaint process will be fully documented. A separate file will maintain a record of all housing discrimination complaints and follow-up actions.

III. Complaint Process

Housing discrimination complaint forms such as Forms HUD-903 and HUD-903A (Spanish version) from HUD, as well as, a summary of actions which may constitute housing discrimination, and instructions for completing and filing housing discrimination complaints will be made available to citizens at Town of Wethersfield, Town Manager’s Office, 505 Silas Deane Hwy, Wethersfield, CT 06109. Complaints need not be made on official forms to be valid.

Forms will also be distributed to lenders, realtors, and at other public places such as the Library periodically.

The Fair Housing Officer will reasonably assist the complainant in submitting the complaint to the appropriate body by providing assistance in explaining the form and/or contacting the appropriate office and allowing the use of town phones for communication.

The individual(s) filing the complaint will then be advised of the option of filing directly with the U.S. Department of Housing and Urban Development (HUD) within one year after an alleged violation, the Connecticut Commission on Human Rights and Opportunities (CHRO) by filing a notarized complaint within 180 days of the alleged violation, or the Equal Employment Opportunity Commission or with all agencies simultaneously. The individual should also be advised of the option of filing suit, at his/her expense in Federal District Court or State Court within two years of an alleged violation. The individual should be further advised that if he/she cannot afford an attorney, the Court may appoint one and that a suit may be commenced even after filing a complaint, if the individual has not signed a conciliation agreement and an Administrative Law Judge has not started a hearing. A court may award actual and punitive damages and attorney's fees and costs.

The Fair Housing Officer will keep a record of the progress on the number of complaints filed, actions taken, and the status of each complaint.

IV. Opportunity Mapping

Using the Connecticut Opportunity Map, which is available at the DOH website, the town has determined that the Town of Wethersfield is a Moderate area while a portion is a Low area. The target area for the proposed 2023 project or activity is located in a Very Low area.

V. Implementation and Action Steps

The town will take specific action steps and implementation activities over the next three-year period following the guidelines provided by DOH.

Action Steps 1, 2, 9, 10, 11 or 12 (Set I)

Minimum (1) selection

11 Appoint a fair housing officer, have him or her trained on their duties and responsibilities as a fair housing officer, and publicize the person's name, contact information, and job responsibilities.

Action Steps 3, 4, 5, 6, 7, 8, 13, 14 or 15 (Set II)

Minimum (1) selection

13 Refer complaints of housing discrimination to HUD, CHRO, or a private fair housing agency.

Additional Steps

The Town of Wethersfield will adopt annually a Fair Housing Policy Statement and a Fair Housing Resolution as an indication of its commitment to Fair Housing Month during the month of April.

The Town of Wethersfield will display its fair housing policies/procedures and ADA policies and grievance procedures on its website.

The Town of Wethersfield will display Fair Housing posters identifying the town's Fair Housing Officer, title, address and phone number in prominent locations. In addition, fair housing information will be distributed outside of traditional municipal locations including local realtors and banks.

All advertising of residential real estate owned by the Town of Wethersfield for sale, rent or financing will contain the Fair Housing logo, equal opportunity slogan as a means of educating the home seeking public that the property is available to all persons regardless of race, color, religion, sex, mental or physical disability, sexual orientation, gender identity or expression, familial status, marital status, national origin, age, ancestry, or lawful source of income. All bid advertisements by town sponsored programs must include the phrase "Equal Opportunity/ Affirmative Action Employer." The type of logo, statement or slogan will depend on the type of media being used (visual or auditory). All logos/statements must appear at the end of the advertisement.

VI. Analysis of Impediments

The town will cooperate and assist the state with its periodic Analysis of Impediments and conduct a review of policies, practices and procedures that affect the availability and accessibility of housing.

VII. Timetable

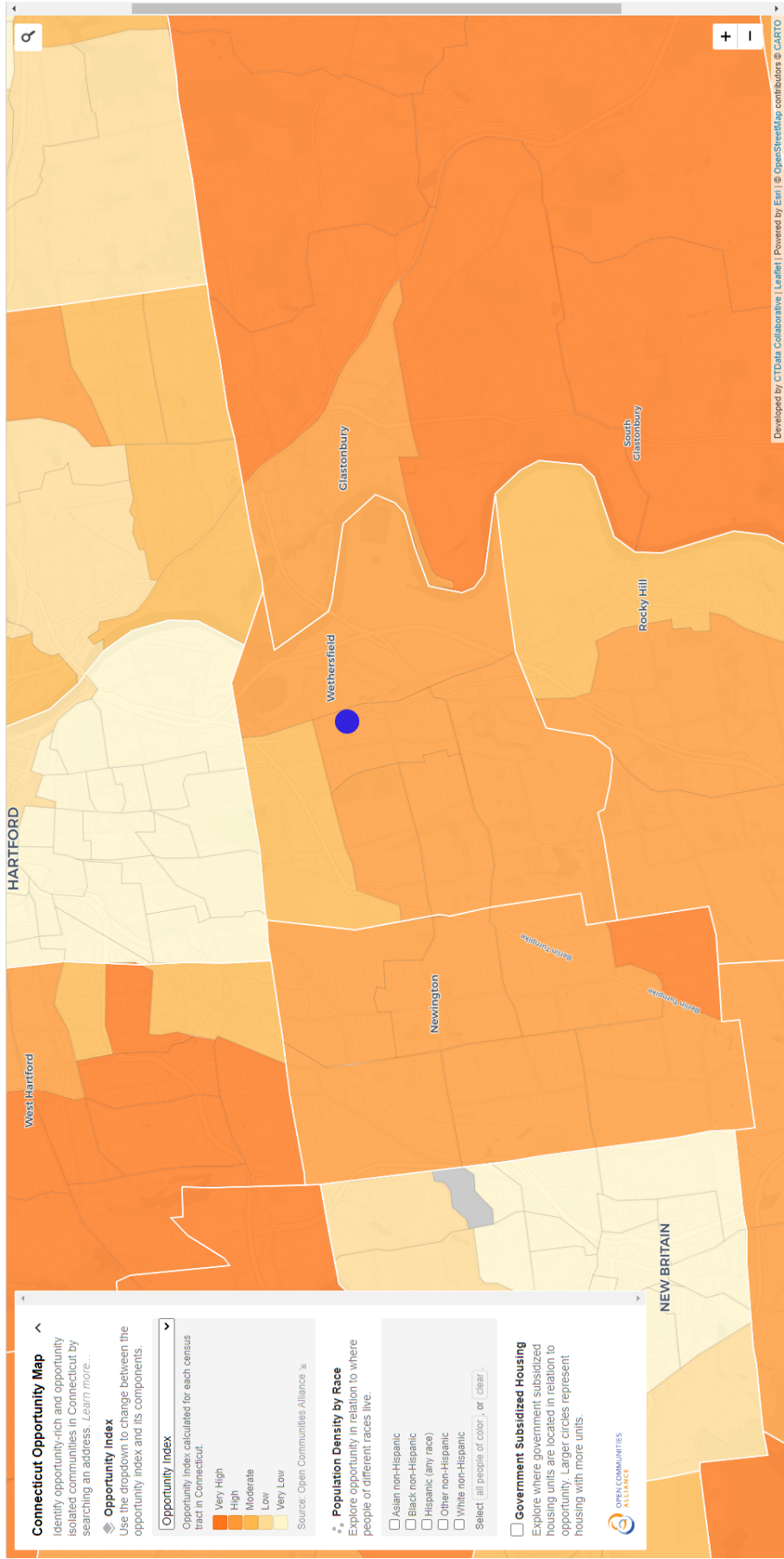
The Town of Wethersfield will carry out action steps within three years of the adoption of this Plan.

VIII. Amendments

The Town Manager shall amend and revise this Plan as required to keep current with state/federal affirmative action and equal opportunity policies and procedures and local actions and activities to further the purposes of this Plan.

**Frederick J. Presley
Town Manager**

DATE



Developed by CData Collaborative | Leaflet | Powered by Esri | © OpenStreetMap contributors © CARTO

Connecticut Opportunity Map

Identify opportunity-rich and opportunity isolated communities in Connecticut by searching an address. [Learn more...](#)

Opportunity Index
Use the dropdown to change between the opportunity index and its components.

Opportunity Index

Opportunity Index calculated for each census tract in Connecticut.

- Very High
- High
- Moderate
- Low
- Very Low

Source: Open Communities Alliance

Population Density by Race

Explore opportunity in relation to where people of different races live.

- Asian non-Hispanic
- Black non-Hispanic
- Hispanic (any race)
- Other non-Hispanic
- White non-Hispanic

Select: all people of color | or | clear

Government Subsidized Housing

Explore where government subsidized housing units are located in relation to opportunity. Larger circles represent housing with more units.





TOWN COUNCIL AGENDA ITEM
Authorize the Town to submit the Community
Investment Fund Grant Application for Welcome to
Wethersfield.

DATE: June 5, 2023
DEPARTMENT: Economic Development
REQUESTED BY: Gioia Zack, Economic Development Director
ITEM: Authorize the Town to submit the Community Investment Fund Grant Application for Welcome to Wethersfield.
TOWN BID/RFP#: STATE CONTRACT #:
BID/RFP DATE: TERM:
RENEWALS: TERMS OF RENEWAL:
COST: BUDGET SOURCE/AMOUNT:

JUSTIFICATION:

This grant would fund improvements to Wethersfield’s Main Street area as well as the Heritage Way trail which runs throughout the town, in order to continue efforts to improve safety, multimodal accessibility, promote community connectivity to make the Town of Wethersfield safe and inviting for all residents, businesses and visitors regardless of accessibility, language or other needs of all populations, especially the underserved.

IMPACT IF NOT APPROVED:

The grant application would not be submitted and the improvements would not happen unless the town found other budget resources to fund them.

DEPARTMENT HEAD COMMENTS:

This grant application is part of a larger vision of investing in the future of the town branded as “Wethersfield 400” whereby multiple projects will be submitted for consideration over multiple rounds of the Community Investment Fund. This specific grant application, entitled “Welcome to Wethersfield”, will request funds of up to \$9,000,000.00 to move the town toward completing its vision for the Main Street area by creating a sense of place upon arrival, establishing a more prominent welcome center for residents and visitors to learn about town offerings, improving wayfinding and interpretive signage and fully connecting and completing the Heritage Way trail. These improvements will be a valuable resource for tourists as well as residents. The goals are to include information about town related services for all residents, communicate and promote events for all through various modes of enhanced outreach, update the wayfinding and interpretive signage so they are multilingual and accessible friendly for anyone who may have hearing, sight or other impairments. The funds will also be used to create and enhance public gathering locations to promote community engagement, complete the multimodal trail and continue to improve safety and accessibility for all.

TOWN MANAGER COMMENTS:

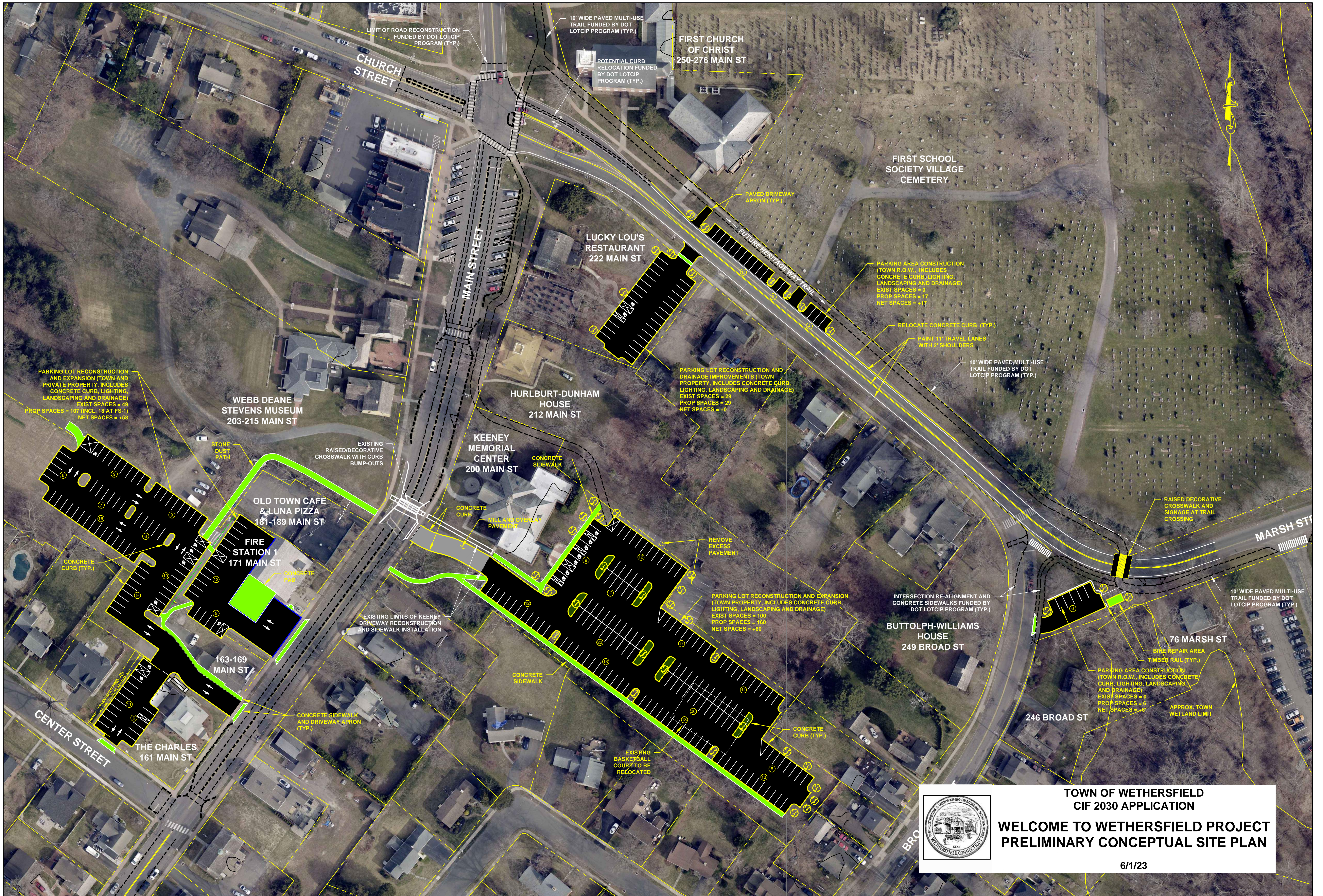
I recommend approval of the motion to authorize the Community Investment Fund grant application submission.

ACTION REQUIRED:

Motion to authorize the Town of Wethersfield to apply for a State of Connecticut Community Investment Fund grant up to \$9,000,000.00 for improvements to the Main Street area for a grant application entitled “Welcome to Wethersfield”.

ATTACHMENTS:

[OW CIF2023 Prelim Plan 06-01-23 Rev1.pdf](#)



**TOWN OF WETHERSFIELD
CIF 2030 APPLICATION**

**WELCOME TO WETHERSFIELD PROJECT
PRELIMINARY CONCEPTUAL SITE PLAN**

6/1/23



TOWN COUNCIL AGENDA ITEM
Authorization to apply for a State Community
Investment Fund Grant for Improvements to the
William J. Pitkin Community Center Complex.

DATE: June 5, 2023

DEPARTMENT: Parks & Recreation

REQUESTED BY: Kathy A. Bagley, Director of Parks & Recreation

ITEM: Authorization to apply for a State Community Investment Fund Grant for Improvements to the William J. Pitkin Community Center Complex.

TOWN BID/RFP#: STATE CONTRACT #:

BID/RFP DATE: TERM:

RENEWALS: TERMS OF RENEWAL:

COST: BUDGET SOURCE/AMOUNT:

JUSTIFICATION:

This grant would fund improvements to the William J. Pitkin Community Complex which includes improvements to the community center, reconstructing and expanding adjoining parking lots, installing handicap parking for the Greenfield Playground and reconstructing the access road and sidewalk to Willard Pool. Currently no funds are available for these improvements.

IMPACT IF NOT APPROVED:

The grant would not be submitted and the improvements would not happen unless the town found other budget resources to fund them.

DEPARTMENT HEAD COMMENTS:

This grant application is part of a larger vision for the town branded as “Wethersfield 400” whereby multiple projects will be submitted for consideration over multiple rounds. This specific grant application, entitled “Community Center” will request funds of up to \$6,000,000 to improve this Parks and Recreation facility. The improvements in the Community Center include replacement of the HVAC unit in the banquet room, installation of a sprinkler system in the building, renovations to the community center rooms, adding an additional parking lot to allow senior citizens closer access to their meeting rooms in the west wing, constructing additional parking, including an increase in handicap parking spaces, site lighting, and improved drop-off/pick-up area with better accessibility at all entrances. Also included are installing handicap parking spaces adjacent to Greenfield playground and Willard pool driveway and sidewalk reconstruction. The community center was last renovated in 1996. This renovation will provide better accessibility for everyone using the facility. Over 115,000 individuals access this facility each year to participate in the wide range of activities, events and services offered.

TOWN MANAGER COMMENTS:

I recommend approval of the motion to authorize the Community Investment Fund grant application submission.

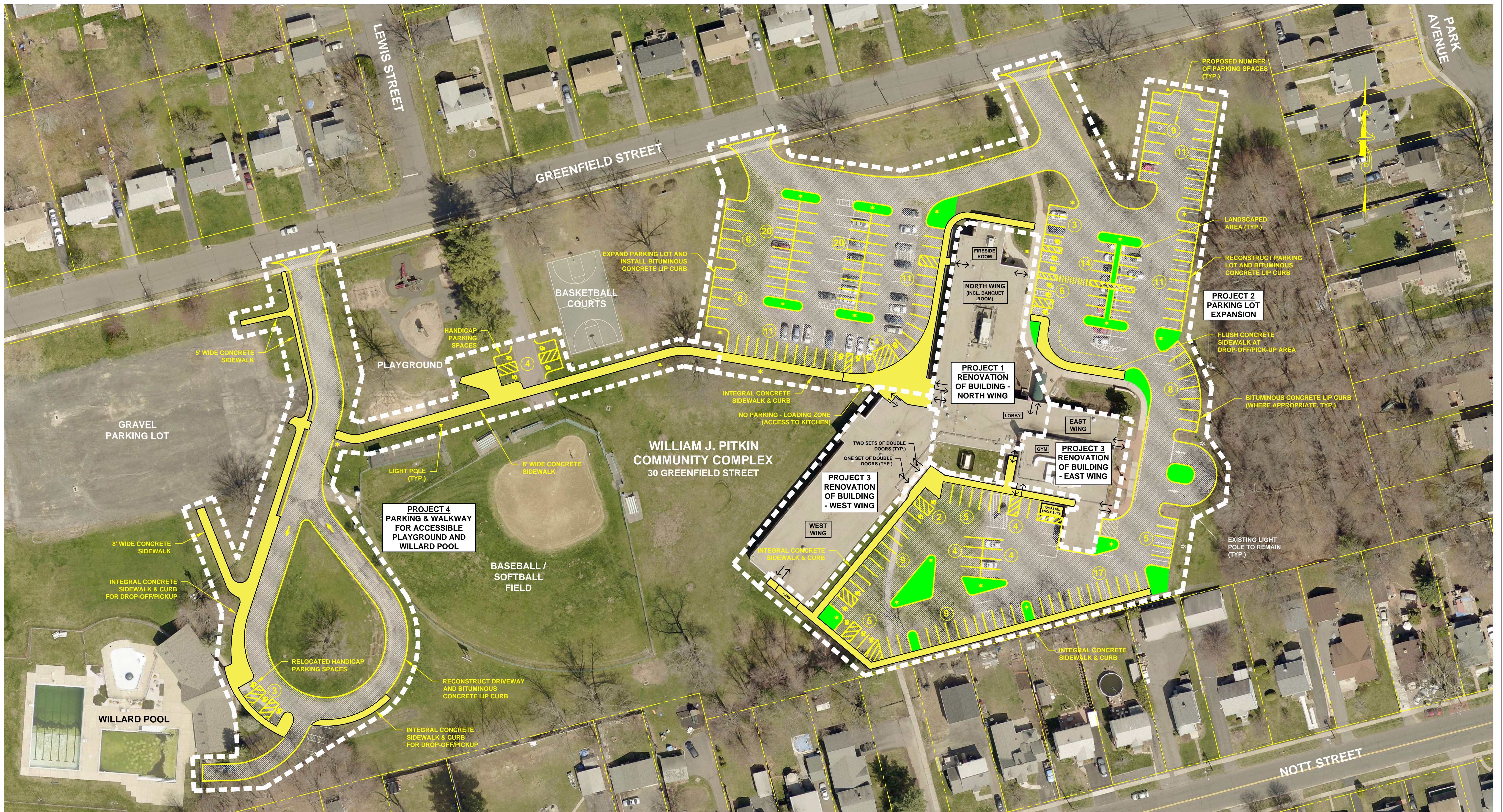
ACTION REQUIRED:

ACTION REQUIRED:

Motion to authorize the Town of Wethersfield to apply for a State of Connecticut Community Investment Fund grant up to \$6,000,000 for improvements to the William J. Pitkin Community Complex.

ATTACHMENTS:

[CommCenter-SiteImprovements-Plan_12-28-22.pdf](#)

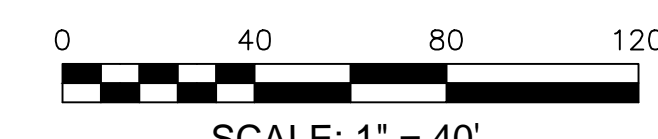


**WILLIAM J. PITKIN
COMMUNITY COMPLEX**
30 GREENFIELD STREET

PRELIMINARY
12/28/22

PARKING SUMMARY						
PROJECT	EXISTING HC SPACES	EXISTING STANDARD SPACES	TOTAL EXISTING SPACES	PROPOSED HC SPACES	PROPOSED STANDARD SPACES	TOTAL PROPOSED SPACES
PROJECT 2 - PARKING LOT EXPANSION	5	152	157	17	187	204
PROJECT 4 - PARKING & WALKWAY FOR ACCESSIBLE PLAYGROUND AND WILLARD POOL*	3	N/A	3	7	N/A	7
TOTAL:	8	152	160	24	187	211
NET:	-	-	-	+16	+35	+51

* PARKING COUNTS FOR WILLARD POOL DO NOT INCLUDE GRAVEL PARKING AREA



REVISIONS	
No.	DATE

TOWN OF WETHERSFIELD
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
505 SILAS DEANE HIGHWAY
WETHERSFIELD, CT 06109

COMMUNITY INVESTMENT FUND - STATE GRANT PROPOSAL
WILLIAM J. PITKIN COMMUNITY COMPLEX
FACILITY AND SITE IMPROVEMENTS
30 GREENFIELD STREET

CONCEPTUAL PROJECT PLAN

DRAWN BY: JM	DATE: XX/XX/XX	Sheet No.
CHECKED BY: JM	SCALE: 1" = 40' OR AS NOTED	1 of 1
APPROVED BY: DG	DWG FILE: COMMCENTER-SITEIMPROVEMENTS.DWG	



TOWN COUNCIL AGENDA ITEM
Authorization to Apply for a Safe Streets and Roads
for All (SS4A) Grant.

- DATE:** June 5, 2023
- DEPARTMENT:** Engineering
- REQUESTED BY:** Derrick Gregor, Town Engineer Presented By Vlada Shelkova, Capital Improvements Project Administrator
- ITEM:** Authorization to Apply for a Safe Streets and Roads for All (SS4A) Grant.
- TOWN BID/RFP#: STATE CONTRACT #:**
- BID/RFP DATE: TERM:**
- RENEWALS: TERMS OF RENEWAL:**
- COST: BUDGET SOURCE/AMOUNT:**

JUSTIFICATION:

Authorization to submit joint application, with Wethersfield as lead applicant and Rocky Hill as co-applicant, for a Safe Streets and Roads for All (SS4A) grant which was established by the Bipartisan Infrastructure Law (BIL) and supports the U.S. Department of Transportation’s National Roadway Safety Strategy.

The SS4A Grant Program assists communities in developing and funding transportation safety and equity projects that have significant local and regional impact. This grant will enable the Towns of Wethersfield and Rocky Hill to work closely together to identify and improve the most appropriate and effective enhancements to the Silas Deane Highway corridor.

IMPACT IF NOT APPROVED:

The grant application would not be submitted and the improvements would not occur unless the town found other budget resources to fund the study and demonstrations.

DEPARTMENT HEAD COMMENTS:

Enhancing safety, accessibility, and landscaping of the Silas Deane Highway is a critical concern for both the Towns of Wethersfield and Rocky Hill. The SS4A grant application will request funds for a total project amount of up to \$1,100,000 to conduct planning activities including a full traffic study, environmental assessment, comprehensive public engagement and input process, topographical survey, right-of-way determination, and project design for improvements along the Silas Deane Highway. Funds would also be used for demonstration activities to test safety countermeasures between Church Street and Wells Road, including intersections.

This initiative will produce studies and provide the appropriate information needed to move forward with updating the Silas Deane Highway improvements strategy and moving to implement the necessary changes needed to better safety, accessibility, and appeal.

If awarded, up to a \$220,000 match will be required for this grant between the Towns of Wethersfield and Rocky Hill. Match contribution sources would include in-kind and then capital improvement funds to cover the difference.

TOWN MANAGER COMMENTS:

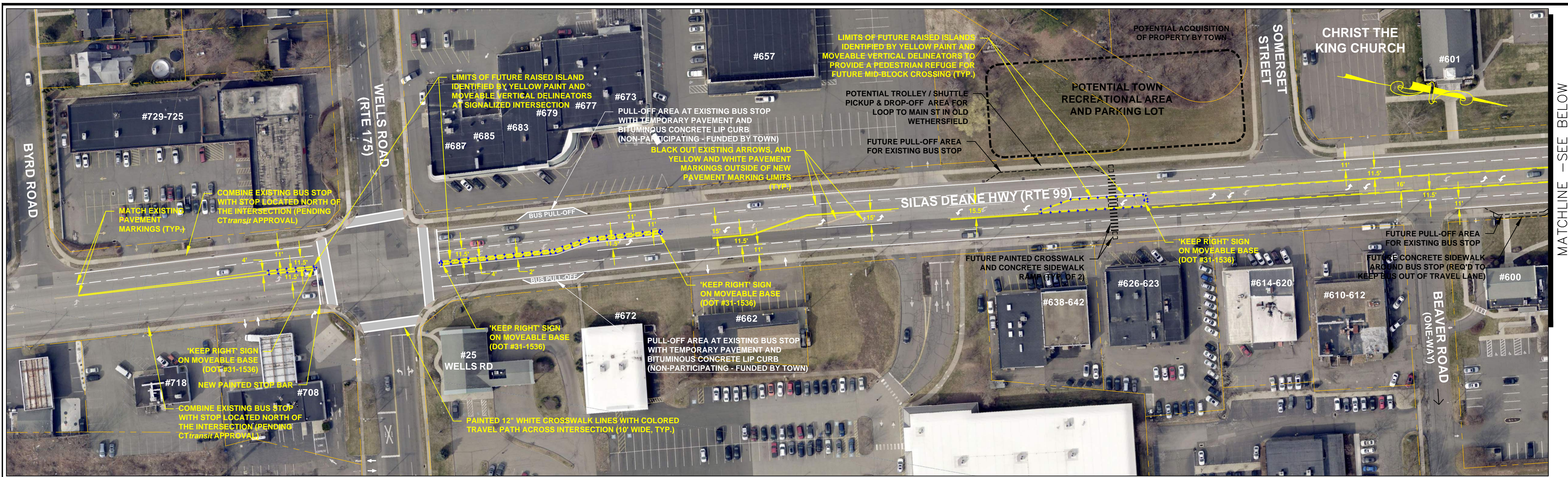
I recommend approval of the motion to authorize the Town of Wethersfield to apply for a Safe Streets and Roads for All Grant up to \$1,100,000 for a planning study and demonstration activities for Silas Deane Highway.

ACTION REQUIRED:

Motion to authorize the Town of Wethersfield to apply for a Safe Streets and Roads for All Grant up to \$1,100,000 for a planning study and demonstration activities for Silas Deane Highway.

ATTACHMENTS:

[SDHCorridor-Phase1DemonstrationPlan_Rev05-26-23.pdf](#)

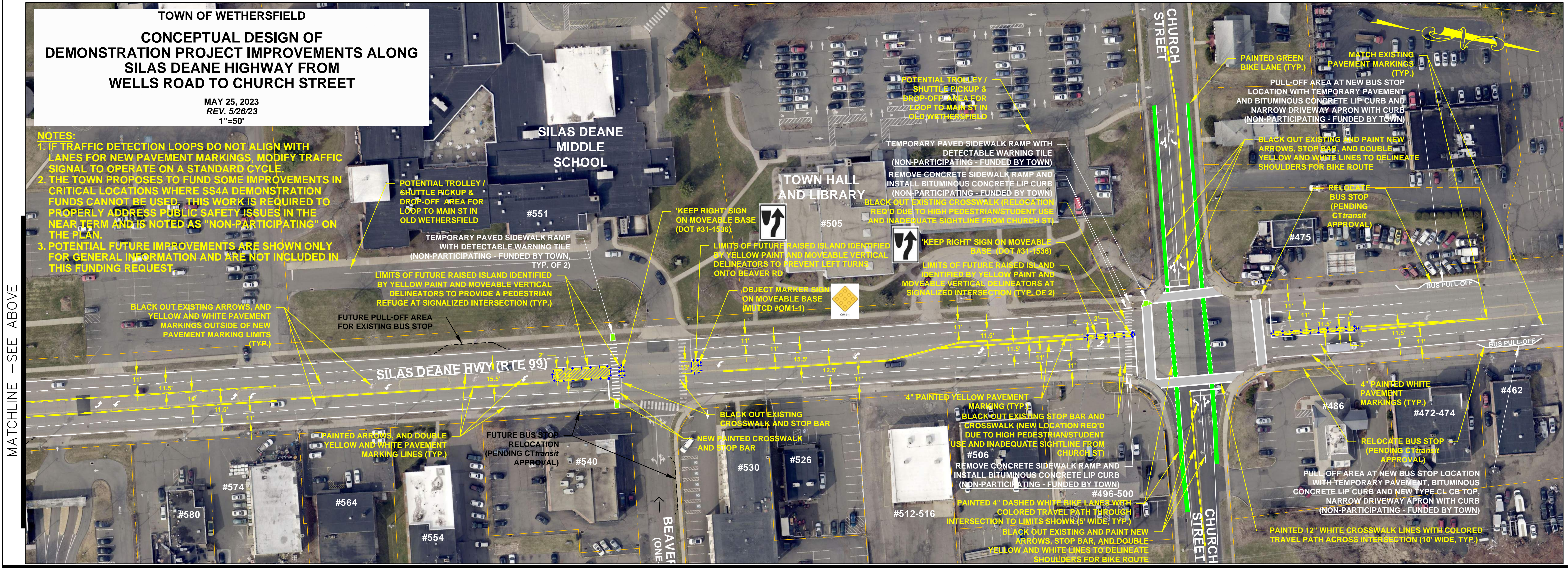


MATCHLINE - SEE BELOW

TOWN OF WETHERSFIELD
CONCEPTUAL DESIGN OF
DEMONSTRATION PROJECT IMPROVEMENTS ALONG
SILAS DEANE HIGHWAY FROM
WELLS ROAD TO CHURCH STREET

MAY 25, 2023
 REV. 5/26/23
 1"=50'

- NOTES:**
- IF TRAFFIC DETECTION LOOPS DO NOT ALIGN WITH LANES FOR NEW PAVEMENT MARKINGS, MODIFY TRAFFIC SIGNAL TO OPERATE ON A STANDARD CYCLE.
 - THE TOWN PROPOSES TO FUND SOME IMPROVEMENTS IN CRITICAL LOCATIONS WHERE SS4A DEMONSTRATION FUNDS CANNOT BE USED. THIS WORK IS REQUIRED TO PROPERLY ADDRESS PUBLIC SAFETY ISSUES IN THE NEAR TERM AND IS NOTED AS "NON-PARTICIPATING" ON THE PLAN.
 - POTENTIAL FUTURE IMPROVEMENTS ARE SHOWN ONLY FOR GENERAL INFORMATION AND ARE NOT INCLUDED IN THIS FUNDING REQUEST.



MATCHLINE - SEE ABOVE



TOWN COUNCIL AGENDA ITEM
Change in Town Council Meeting Date from June 19,
2023 to June 20, 2023

DATE: June 5, 2023
DEPARTMENT: Town Clerk
REQUESTED BY: Susan I. Schroeder, Town Clerk
ITEM: Change in Town Council Meeting Date from June 19, 2023 to June 20, 2023
TOWN BID/RFP#: STATE CONTRACT #:
BID/RFP DATE: TERM:
RENEWALS: TERMS OF RENEWAL:
COST: BUDGET SOURCE/AMOUNT:

JUSTIFICATION:

Juneteenth Day was recognized as a federal holiday on June 17, 2021. This year June 19th falls on a Monday so the Federal holiday is also Monday, June 19, 2023. Although Town Hall is open that day, it is felt that the Monday, June 19th meeting should be moved to June 20th to commemorate Juneteenth Day.

IMPACT IF NOT APPROVED:

There would be no commemoration of Juneteenth Day.

DEPARTMENT HEAD COMMENTS:

TOWN MANAGER COMMENTS:

I recommend approval of the motion to move the Monday, June 19, 2023 Town Council meeting to Tuesday, June 20, 2023 in observance of and to commemorate Juneteenth Day.

ACTION REQUIRED:

Motion to move the Monday, June 19, 2023 Town Council meeting to Tuesday, June 20, 2023 to commemorate Juneteenth Day.