

## **HDC Application Checklist – Solar Panels**

- Completed HDC Application, including detailed description in “Explanation of Application” section and \$50 application fee (cash or check). All submissions must be in hard copy (single-sided) form.
- Clear digital rendering (i.e. Photoshop) of the property with the proposed solar panels and all electrical work (conduits, panel box, etc.).
- Rendering of pattern/placement of panels; how they will be installed on roof.
- Clear rendering of conduit on all exterior surfaces showing connection to panel/box.
- List of addresses in surrounding area that exact panels have been installed previously by the same company.
- Photos of completed projects using same solar panels by same company, labeled “sample”.
- Detailed written description in “Explanation of Application” describing where lines will be run, number of panels, conduit locations, panel box location and dimensions of box.
- Please do not submit full-size plans, they are too large to scan (they can be brought to the meeting in-person).
- NO double-sided paperwork please, it doesn’t scan well.
- Please submit fully completed application packet to the Town of Wethersfield Building Department, either in-person or by mail:

Town of Wethersfield  
Attn: Building Dept.  
505 Silas Deane Hwy.  
Wethersfield, CT 06109

Wethersfield Historic District Commission  
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