

WEEKLY MANAGEMENT REPORT

Jeff Bridges, Town Manager

July 29, 2016

TOWN MANAGER:



Tax payments are due by Monday, August 1, 2016 to avoid interest

Wethersfield Town Hall Summer Hours
June 13, 2016 – August 26, 2016
Monday, Tuesday, Wednesday 8:00 am – 4:30 pm
Thursday 8:00 am – 6:00 pm
Friday 8:00 am – 1:00 pm

High School Renovation Project

Pictures of the Wethersfield High School renovation can be found on the Board of Education's website (www.wethersfield.k12.ct.us). To access, click on **Wethersfield High School Renovation Project**, then click on **School Construction**. This link will bring you to the Renovation Facebook page.

Prescription Discount Cards

PROACT mailed the CCM / Town of Wethersfield Prescription Drug discount card to all residents of the Town. Information regarding this program and prescription cards are available at Town Hall.

A. UPCOMING EVENTS:

- **Tuesday, August 2, 2016 6:00 – 8:00 pm: “National Night Out.”** – The Town of Wethersfield will join thousands of communities in all 50 states, United States territories, Canadian cities and military bases worldwide in this community building campaign. There will be food, music, prizes, games and activities for all. Free child fingerprinting and identification photos will be available. The event will be held at Mill Woods Park. For additional information contact Sergeant Michael Connolly at 860-721-2742 or Michael.connolly@wethersfieldct.gov.
- **Thursday, August 4, 2016 6:00 – 8:00 pm: “Connecticut River Cruise.”** – Wethersfield Chamber of Commerce is sponsoring a Happy Hour cruise on the Connecticut River. Tickets are \$60 per person and include light refreshments and 1 drink ticket. Purchase tickets online through Eventbrite or by check to Wethersfield Chamber of Commerce.
- **Thursdays, 3:00 – 6:00 pm May 12 – Mid October: “Wethersfield Farmers Market.”** – 40+ vendors offering organic produce, specialty food, ready-to-eat meals, Fair Trade Organic coffee, pasture-raised poultry/pork/beef, cheeses, honey, Italian ice, freshly made doughnuts, meat pies, quiche, baked goods, fresh cut flower bouquets, jams/jellies, dog/cat treats, natural soaps/lotions, jewelry, crafts, live music and food trucks. Located on the Solomon Welles House lawn, 220 Hartford Avenue. Contact information: 860-578-8650; www.wfmarket.org; www.facebook.com/WethersfieldFarmersMarket.
- **Saturday, August 20, 2016 10:00 am – 3:00 pm: “Annual Dog Swim.”** – This annual event will be held at the Mill Woods swim pond. Admission is \$5.00 for licensed, friendly dogs and \$1.00 per person. Pet food will also be accepted in lieu of the \$1.00 admission fee and will be donated to the Town's food bank. Rain date is Sunday, August 21st, 2016. Contact Parks & Recreation for more information.

B. COUNCIL AND BOARD/COMMITTEE DATES:

- **Design Review Board:** Wednesday, August 3, 2016 at 6:30 pm

C. LIAISON MEETINGS:

- **Pension Committee:** Monday, August 1, 2016 Councilor Bello
- **Planning & Zoning Commission:** Tuesday, August 2, 2016 Councilor Martino

WEEKLY MANAGEMENT REPORT

Jeff Bridges, Town Manager

July 29, 2016

D. DEPARTMENT/DIVISION NEWS:

HUMAN RESOURCES:

You may now subscribe to e-notification to receive email notices of job postings. Go to wethersfieldct.com/human-resources/ and click on "Sign up to receive job postings".

TAX COLLECTOR:

- Tax payments are due by Monday, August 1, 2016 to avoid interest.

LIBRARY

- Sign up for the summer reading program at www.wethersfieldlibrary.org

PARKS & RECREATION:

- Willard Pool will be closed to the public on Saturday, July 30, 2016. The Wethersfield Barracudas will be hosting the Central Connecticut Summer Swim League Championships. In the event of rain, the championships will be postponed to Sunday, July 31, 2016. Mill Woods Pool will be open on Saturday, July 30, 2016 from 12:00 pm – 7:45 pm.
- Town pools are open. Please see the Town website for more details www.wethersfieldct.gov or call Parks & Recreation at 860-721-2890.

SOCIAL & YOUTH SERVICES:

- **Annual School Supplies Program Donations Being Accepted Now**
School Supplies Needed: 3 subject notebooks, filler paper – college & wide ruled, 1 - 4" ring binders, 3x5 ruled index cards, highlighters, 3x3 Post-It Notes, glue sticks, markers, pencil boxes/bags, subject dividers, colored pencils, erasers, scissors, pocket folders, lunch boxes and new backpacks. All donations may be dropped off at Social & Youth Services in Town Hall before Tuesday, August 23, 2016.
- Weekend Youth Meal Program: If you have children in your home and are experiencing some financial hardship please contact Social & Youth Services about our new Weekend Youth Meal Program. A caregiver would be responsible for picking up a bag of food every Thursday or Friday. These bags would be filled with breakfast, lunch, dinner and snacks for the kids to eat on the weekends.

E. PROJECT UPDATES:

HARTFORD AVENUE ROAD CLOSURE

- **Pipeline project September 13 – 18, 2016:** Buckeye Pipeline will be replacing pipeline running across Hartford Avenue and south of the Route 5 & 15 bridge. This project will necessitate the closure of Hartford Avenue from Jordan Lane to the Hartford line from September 13-18, 2016. Traffic will be detoured around the area.

ENGINEERING

- **Middletown Ave Safety Improvements:** Staff submitted an application to CRCOG for construction funding through the 2016 CTDOT Local Road Accident Reduction Program for the area located at the south end of Middletown Ave near the Rocky Hill town line. The project was not selected for funding under this program; therefore, staff will be assessing other funding options for completing the improvements.
- **MDC Goff Brook Overflow Project:** Staff met with the MDC and their consultants to review the construction plans and schedule for improvements along Mill St and Middletown Ave towards Rocky Hill. MDC is currently reviewing bids and plans to start construction this fall or next spring.
- **Dam inspections:** GZA GeoEnvironmental has been contracted to review and inspect nine town-owned dams per Ct DEEP requirements. The consultant is scheduled to begin researching records next month and complete inspections this fall.
- **LED Streetlights:** Staff is reviewing three firms for light purchase and LED conversion.
- **CT DOT Traffic Signal Improvements at Wolcott Hill Rd & Wells Rd and Maple St & Mill St Intersections:** Construction has commenced and DOT anticipates completing improvements this fall.
- **Reservoir Estates Subdivision:** Construction within the Phase 1 limits has commenced.
- **CRCOG Bus Shelter Replacement Project:** Contractor is expected to begin construction later this year.

WEEKLY MANAGEMENT REPORT

Jeff Bridges, Town Manager

July 29, 2016

- **Wayfinding signs:** Replacement of signs at town buildings and completion of welcome signs is anticipated later this year.
- **Putnam Bridge Trail Connections:** DOT is designing proposed bike trail connections in Wethersfield and Glastonbury.
- **Summer/Fall Paving Program:** Replacement of drainage structure tops and frames is expected to commence next week with milling and paving of the following streets expected to begin mid-August:

<u>STREET</u>	<u>FROM</u>	<u>TO</u>
Drummer Lane	Ivy Lane	End
Ivy La	Cedar St	Wells Rd
Crest St	Ridge Rd	Cedar St
Round Hill Rd	Cedar St	Goff Rd
Deer Ledge La	Highland St	End
Trivet La	Wells Rd	End
Clearfield Rd	Wolcott Hill Rd	Ridge Rd
Sherburne Rd	Bermuda Rd	Wells Rd
Bermuda Rd	End	End
Hillsdale Ave	Park Ave	End

PHYSICAL SERVICES

Tree Division

- Continuing to chip fallen limbs and cut branches that were damaged in the recent series of short storms.
- Maintenance watering of trees that were planted this spring to optimize their chances of survival during this extended heat wave.
- Pruning trees throughout town.

Parks

- Field and park maintenance continues.
- Watering of plants and landscaped areas around Town buildings to help them through the heatwave.

Highway

- Continuing to fill potholes and repair basins
- Work has begun on grading the road that runs along the reservoir.
- Removal of brush along roadsides.

Mechanics

- Received the new pay loader this week. Staff have been working on becoming familiar with the machine and the improvements that have been made on the machine in the 15 years since we purchased one.
- Wiring of Police vehicles.
- Routine maintenance on vehicles and equipment.

Trades

- Daily maintenance continues on the two Town pools to keep them operational throughout the extended heatwave.
- Maintenance work on all HVAC equipment to keep systems running throughout Town..

WETHERSFIELD HIGH SCHOOL RENOVATION PROJECT

Week Activities – 8/1/16 – 8/6/16

Site work

- Setting CB and MH tops and miscellaneous grading.
- Placing concrete walks at student entrance near loading area screen wall.
- Preparation for sidewalks in various areas.

Area A – Pool & Gym

WEEKLY MANAGEMENT REPORT

Jeff Bridges, Town Manager

July 29, 2016

- Abatement.

Area B – Public Entrance & Green Room/Toilet Rooms

- Tiling/Arriscraft in Corridor 34.
- Art room abatement completed.
- Miscellaneous clean demolition and MEP demolition to start.
- Complete install of metal ceiling in Corridor 32.
- Start under slab plumbing.

Area C – Old Gym A

- Complete Kallwall and caulking.
- Painting upper structure and walls.
- Install electrical fixtures.
- Installing doors and hardware.

Area D – 100 Art

- Complete ceilings.
- Ceiling install at Kiln/Paint/Storage rooms.
- Drywall at the gallery.
- Install skylight well and soffits.
- Installing millwork.

Area D – 100 CADD/Toilet Rooms

- Complete MEP drops in CADD and Photo ceilings.
- Installing millwork.
- Install missing door frame CNC.
- Complete gallery alcove.

Area D – Tech Ed

- Place concrete at spread footings for RTU's.
- Install steel columns for RTU's.
- Curbs to be set on the roof for RTU's 8 & 9.
- Installing CMU.
- MEP rough in ongoing.

Area D – Student Entrance

- Complete masonry piers and walls at the addition.
- Install storefront.
- Demo inner wall (CTMI) and complete spray fireproofing within the vestibule.
- Set HMF at interior.

Area E – Stair 4

- Place elevated slabs.
- MEP rough in.
- Install door frames and modify openings.

Area E - Area F Corridor

- Install door frames at Stair 4 and adjacent electrical rooms. GDA to set door frames and CTMI to grout.
- Abatement in corridor. Flooring.

WEEKLY MANAGEMENT REPORT

Jeff Bridges, Town Manager

July 29, 2016

Area E – Cafeteria

- Remove slab (PCB) issue. Replace slab.

Area F – East 500

- MEP layout and rough.
- Wall layout begins.

Area F – East 300

- MEP layout and rough.
- Wall layout begins.

Area F – East 100

- MEP layout and rough.
- Start window replacement.
- Start under-slab plumbing.

Area G

- Install lighting fixtures on main entrance canopy.
- Abate plaster on MDF room. West wall.

Area H – Stair 1

- Install flooring.

Stair 2

- Spray Fireproofing.
- Masonry window opening modifications to complete and install windows.
- Miscellaneous patching. Drywall and masonry.
- MEP rough in
- Framing soffits.

Stair 3

- Install new window.
- Patch masonry and paint. MEP rough in. Prepare for soffits and ceilings.

Roof

- Silktown metal guy to finish all trim.

F. CHAMBER OF COMMERCE: www.wethersfieldchamber.com

G. CCM: 2015 Legislative Agenda

<http://advocacy.ccm-ct.org/Resources.ashx?id=dd744142-4339-48e5-beab-cf134d021b0d>

H. CRCOG: www.crcog.org

I. MIRA: www.ctmira.org (Formerly CRRRA - www.crra.org)

J. CRT: **CRT 2014 Annual Report** www.crtct.org/en/news/publications

K. COUNCIL OF SMALL TOWNS: www.ctcost.org

L. ATTACHMENTS:

- **Fire Marshal – Monthly Report – June 2016**

WEEKLY MANAGEMENT REPORT

Jeff Bridges, Town Manager

July 29, 2016

- **Social & Youth Services** – *School Supply Drive Flyer*
- **Police Department** – *National Night Out - Press Release*
- **Social & Youth Services** – *Wethersfield Hunger Action Team Status Report*
- **CRCOG** – *Annual Report*

TOWN OF WETHERSFIELD FIRE MARSHAL

MONTHLY REPORT

June 2016

July 28, 2016

The following are some highlights of the first half of 2016:

- 139 annual inspections were conducted
- 52 fire protection systems were inspected
- 75 code consultations were held to assist property owners with code compliance issues
- 60 plan reviews were completed
- 34 Fire/Evacuation drills were witnessed by the Fire Marshal's office
- 59 Investigations were required
- The Fire Department responded to 281 incidents
- There were 29 fires including 6 fires in structures
- The total dollar loss to fire stands at \$687,400

Attached with this report includes the following:

Jan-Jun 2016 Inspection/Staff activity report
2016 half year Fire incident report

Thanks
Anthony Dignoti
Fire Marshal

**WETHERSFIELD
FIRE MARSHAL'S OFFICE
INSPECTION/ACTIVITY REPORT**

JUNE 2016		
CODE ENFORCEMENT - INSPECTIONS	MONTH	YEAR
ANNUAL INSPECTIONS	5	139
FIRE PROTECTION INSPECTIONS	9	52
RE-INSPECTIONS	3	50
LICENSE INSPECTIONS	3	24
CODE COMPLAINT INSPECTIONS	3	6
CERTIFICATE OF OCCUPANCY INSPECTIONS	3	11
UNDERGROUND TANK INSPECTIONS	0	2
HAZARDOUS OPERATION INSPECTIONS	0	5
ALL OTHER INSPECTIONS	24	113
TOTAL INSPECTIONS	50	402
BUILDING PERMIT PLAN REVIEWS	11	44
OTHER PLAN REVIEWS	3	15
FIRE PROTECTION PLAN REVIEWS	0	1
TOTAL PLAN REVIEWS	14	60
TOTAL CODE ENFORCEMENT	64	462
CUSTOMER SERVICE		
CODE CONSULTATIONS	9	75
LEGAL AND REFERRALS	3	61
OTHER CUSTOMER SERVICE ACTIVITIES	58	297
TOTAL CUSTOMER SERVICE	70	433
ALARM MONITORING/REPORTING		
INCIDENT REPORTS	10	64
CAD-ADMINISTRATIVE	2	17
ALARM MONITORING	0	14
TOTAL ALARM MONITORING/REPORTING	12	95
INVESTIGATIONS		
CAUSE AND ORIGIN INVESTIGATIONS	2	14
HAZARDOUS MATERIALS INVESTIGATIONS	0	6
OTHER INVESTIGATIONS	3	39
TOTAL INVESTIGATIONS	5	59
PUBLIC EDUCATION - FIRE PREVENTION		
FIRE PREVENTION	8	38
TRAINING	3	7
SMOKE/CO DETECTOR INSTALLS	1	9
TOTAL PUBLIC EDUCATION - FIRE PREVENTION	12	54
TOTAL	163	1103

WETHERSFIELD

Incident Type Report (Summary)

Alarm Date Between {01/01/2016} And {06/30/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	6	2.13%	\$671,300	97.65%
113 Cooking fire, confined to container	4	1.42%	\$1,600	0.23%
114 Chimney or flue fire, confined to chimney	1	0.35%	\$500	0.07%
116 Fuel burner/boiler malfunction, fire	1	0.35%	\$2,500	0.36%
131 Passenger vehicle fire	3	1.06%	\$6,000	0.87%
140 Natural vegetation fire, Other	5	1.77%	\$0	0.00%
141 Forest, woods or wildland fire	1	0.35%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	3	1.06%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.35%	\$0	0.00%
154 Dumpster or other outside trash receptacle	1	0.35%	\$0	0.00%
160 Special outside fire, Other	3	1.06%	\$5,500	0.80%
	29	10.32%	\$687,400	100.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	0.35%	\$0	0.00%
320 Emergency medical service, other	1	0.35%	\$0	0.00%
322 Motor vehicle accident with injuries	1	0.35%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	0.71%	\$0	0.00%
341 Search for person on land	1	0.35%	\$0	0.00%
352 Extrication of victim(s) from vehicle	2	0.71%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	2	0.71%	\$0	0.00%
365 Watercraft rescue	1	0.35%	\$0	0.00%
	11	3.91%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	10	3.55%	\$0	0.00%
410 Combustible/flammable gas/liquid condition,	2	0.71%	\$0	0.00%
411 Gasoline or other flammable liquid spill	8	2.84%	\$0	0.00%
412 Gas leak (natural gas or LPG)	11	3.91%	\$0	0.00%
413 Oil or other combustible liquid spill	1	0.35%	\$0	0.00%
424 Carbon monoxide incident	7	2.49%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	5	1.77%	\$0	0.00%
441 Heat from short circuit (wiring),	1	0.35%	\$0	0.00%
442 Overheated motor	1	0.35%	\$0	0.00%
443 Breakdown of light ballast	1	0.35%	\$0	0.00%
444 Power line down	3	1.06%	\$0	0.00%
445 Arcing, shorted electrical equipment	7	2.49%	\$0	0.00%
460 Accident, potential accident, Other	1	0.35%	\$0	0.00%
463 Vehicle accident, general cleanup	14	4.98%	\$0	0.00%
	72	25.62%	\$0	0.00%

WETHERSFIELD

Incident Type Report (Summary)

Alarm Date Between {01/01/2016} And {06/30/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
500 Service Call, other	1	0.35%	\$0	0.00%
520 Water problem, Other	8	2.84%	\$0	0.00%
521 Water evacuation	10	3.55%	\$0	0.00%
522 Water or steam leak	11	3.91%	\$0	0.00%
531 Smoke or odor removal	8	2.84%	\$0	0.00%
550 Public service assistance, Other	1	0.35%	\$0	0.00%
551 Assist police or other governmental agency	1	0.35%	\$0	0.00%
553 Public service	21	7.47%	\$0	0.00%
561 Unauthorized burning	4	1.42%	\$0	0.00%
571 Cover assignment, standby, moveup	8	2.84%	\$0	0.00%
	73	25.97%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	32	11.38%	\$0	0.00%
631 Authorized controlled burning	2	0.71%	\$0	0.00%
651 Smoke scare, odor of smoke	7	2.49%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	3	1.06%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.35%	\$0	0.00%
	45	16.01%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	12	4.27%	\$0	0.00%
710 Malicious, mischievous false call, Other	1	0.35%	\$0	0.00%
711 Municipal alarm system, malicious false	1	0.35%	\$0	0.00%
730 System malfunction, Other	6	2.13%	\$0	0.00%
731 Sprinkler activation due to malfunction	1	0.35%	\$0	0.00%
733 Smoke detector activation due to	5	1.77%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	0.71%	\$0	0.00%
736 CO detector activation due to malfunction	8	2.84%	\$0	0.00%
740 Unintentional transmission of alarm, Other	8	2.84%	\$0	0.00%
744 Detector activation, no fire -	1	0.35%	\$0	0.00%
745 Alarm system activation, no fire -	2	0.71%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	4	1.42%	\$0	0.00%
	51	18.14%	\$0	0.00%

Total Incident Count: 281

Total Est Loss:

\$687,400

Wethersfield Social & Youth Services School Supply Drive

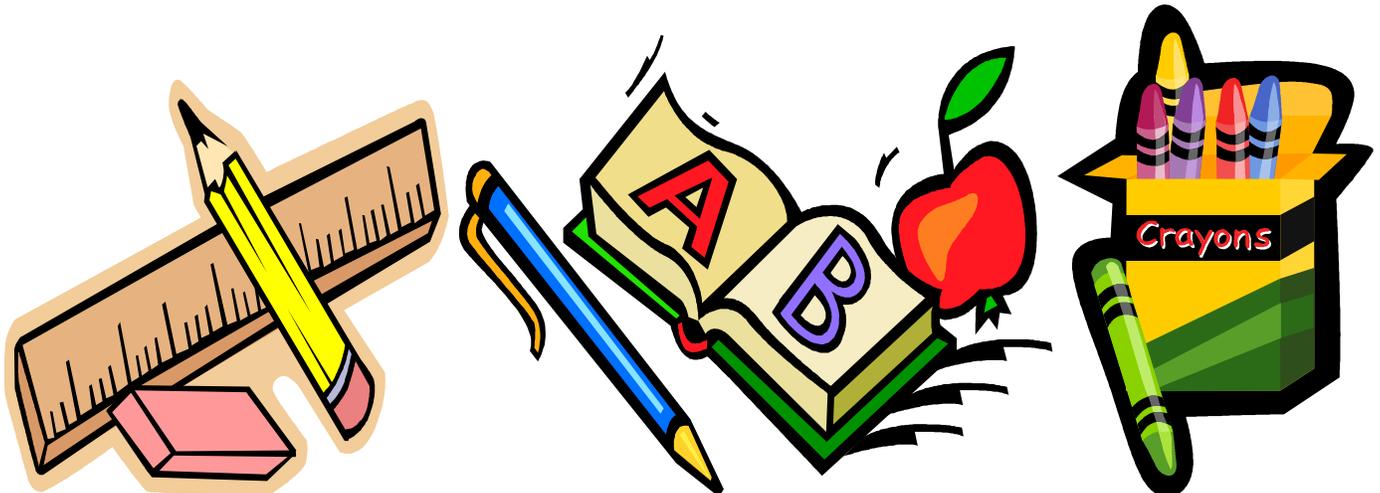
The Town of Wethersfield Social and Youth Services Department will be collecting and distributing school supplies to qualified Wethersfield families for the coming school year. The following items are needed for Wethersfield youth:

Erasers (hand held only)
Plastic Work (pencil) box
Pencil/pen pouches for binders
Pocket folders (portfolios)
Colored pencils
Highlighters
Index cards – white 3 x 5”
Glue sticks
Post-it notes (3” x 3”)
Backpacks

Magic markers (bold and thin) washable
Subject dividers (packages of 8)
Small scissors
3 ring binders (1, 1 ½, and 2 inch sizes)
3 ring binders with zippers
Paper for 3 ring binders (wide ruled preferred)
5 subject spiral notebooks
3 subject spiral notebooks
Thumb drives
Lunchboxes

**Please bring your donations to Town Hall,
Social & Youth Services by Tuesday, August 23!**

For more info, call 860-721-2977





James Cetran
Chief of Police

*Wethersfield Police
Department*
250 Silas Deane Highway
Wethersfield, CT 06109



Tel 860 721-2900
Fax 860 721-2995

PRESS RELEASE

The Wethersfield Police Department will be hosting a National Night Out event on Tuesday, August 2, 2016. The event is scheduled from 6:00 PM to 8:00 PM at Millwoods Park.

The Town of Wethersfield will join over thousands of communities in all fifty states, United States territories, Canadian cities, and military bases worldwide. In all, millions people are expected to participate in this event.

National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, better places to live.

“This is an excellent opportunity for our residents, families, community leaders and officers to get together and reinforce the common goals we share, namely to show we want safe neighborhoods and show that Wethersfield is a great place to live and work. Wethersfield’s participation in National Night Out is another example of the police-community partnership that we strive to continuously strengthen.” said Lt. Donald Crabtree, Wethersfield Police Department, Support Services Bureau Commander.

National Project Coordinator Matt Peskin said “National Night Out has proven to be an effective, inexpensive and enjoyable program to promote neighborhood spirit and police-community partnerships in our fight for a safer nation.”

There will be food, drinks, music, prizes, games, and activities for families and persons of all ages. There will also be free child fingerprinting and identification photos.

Along with officers from the Wethersfield Police Department, there will also be persons from the Town Park & Recreation Department, Wethersfield Volunteer Fire Department, Fire Marshal’s Office and Wethersfield Volunteer Ambulance Association at the event.

All residents are encouraged to attend.

For additional information please contact Sergeant Michael Connolly at 860-721-2742 or michael.connolly@wethersfieldct.gov .

Wethersfield Hunger Action Team (HAT)

Status Report

Oct. 2015 – July 2016

The Wethersfield Hunger Action Team working with Social and Youth Services staff have achieved the following accomplishments:

- Created the Hunger Action team with community representatives from town government, school district, food service, local business, clergy, housing authority, food share, early childhood collaborative, and town residents.
- Created and distributed a food resource and most needed items flyer.
- Increased amount of food individuals and families can take at their monthly food bank visit.
- Purchased fresh produce, dairy, and protein weekly.
- Added evening appointments to improve food bank access.
- Increased senior citizens participation in the commodity surplus program.
- Added a SNAP (Supplemental Nutrition Assistance Program) outreach worker once a month at Town Hall.
- Developed a presentation of Wethersfield hunger data and shared it with Board of Education and Town Council members.
- HAT members appeared on a local TV station to inform the community about the team and hunger data in Wethersfield.
- Met with school administration to increase free and reduced meal participation this upcoming school year.
- Made free and reduce meal application available in multiple languages.
- Held first annual Wethersfield Mayor's Charity Ball. Proceeds of \$16,000 have been donated to the Wethersfield food bank. The Wethersfield Mayor's Charity Ball Committee selected the donation to be used toward a youth weekend meal program for the 2016/2017 school year.
- Added food drop off locations around town (William Raveis and First Church).
- Purchased specialty items to have available in the food bank for individuals with dietary restrictions.
- Held a youth summer lunch program at Wethersfield Housing Authority.
- Held a youth summer lunch program at CREC Discovery Academy.
- Piloted a summer weekend meal program for Wethersfield youth.
- Created a logo for the Wethersfield Hunger Action Team.

Monday, July 25, 2016

Paul Montinieri, Mayor
Town of Wethersfield
Wethersfield Town Hall
505 Silas Deane Highway
Wethersfield, CT 06109

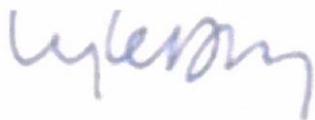
Re: CRCOG Annual Report and Member Benefits Information

On behalf of the CRCOG Policy Board I am happy to send you CRCOG's annual report and your CRCOG member benefits information which lays out some of the details of what you receive for your dues. All of our members receive more in benefits than paid in dues.

CRCOG is committed to addressing a wide range of issues of concern to municipalities such as transportation, homeland security, public safety, solid waste management, and brownfields assessment and remediation, and crumbling foundations to name a few. In addition, CRCOG assists in developing and sharing best practices in planning related to transit oriented development, green infrastructure, complete streets, environmental protection, alternative energy, food security and many other topics. CRCOG is your place to bring forward issues on which we might work together.

I thank you for your participation to make our metro region the best it can be. If you have questions or suggestions, please feel free to contact me at (860) 522-2217 extension 232 or lwray@crcog.org).

Sincerely,



Lyle D. Wray
Executive Director

Membership Benefits FY 2015-2016

Wethersfield | \$9.60 of Benefits Per Dollar of Dues



NOTE: The above chart does not include one-time town-specific benefits, such as corridor studies or funded capital projects.

Wethersfield | Highlights

- » CRCOG will continue to work with the town to advance the bus shelter program.
- » Wethersfield participates in the Regional Online Permitting Program.

Highlights



CTfastrak celebrates one year of operations; ridership exceeds targets.



\$1.6 million saved by member municipalities through the Purchasing Council.



CRCOG is managing statewide aerial imagery flyover. Online permitting system serves 24 municipalities.



Re-launched MetroHartford Brownfields Program and initiated a workshop series on Next Generation Economic Development in Connecticut

Return on Investment

\$1 of local dues helps CRCOG access \$11 of state, federal, and other funding.

Financial Highlights 2015-2016 Projections

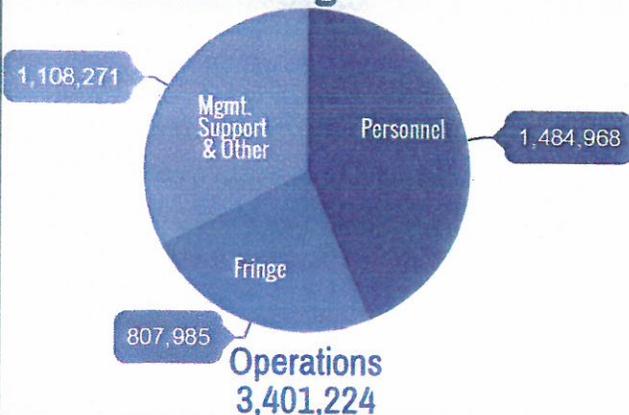
Revenues: \$8,318,228



Expenditures: \$8,050,710



2016-2017 Budget



Homeland Security & Public Safety



The Get Ready Capitol Region website was fully upgraded and continues to be the go to site for citizen emergency preparedness in the region. An ambassador program was launched to promote the site and a new partnership formed with the Hartford Marathon Foundation.

The CAPTAIN mobile data communications system is currently undergoing an upgrade and the CT-CHIEF Records Management System is being piloted by the State Criminal Justice Information System.

CRCOG delivered the FEMA Student Tools for Emergency Preparedness Program for all 5th grades students in both Bristol and Canton and will continue to offer this service.

CRCOG also began receiving funding from the Department of Public Health for infectious disease preparedness. A functional exercise was held and Healthcare Coalition planning well underway.

CRCOG conducted several After Action Reviews of Real Life Incidents at the request of our member communities along with a variety of Table-Top exercises. CRCOG also sponsored several FEMA Courses including "Integrating Whole Community Inclusive Planning into the Emergency Management Process"



Municipal Services

CRCOG expanded upon the CRCOG Data Center with the expertise of CRCOG's IT Strategic Partner, CCAT. CT OPM provided at total of \$529,000 to CRCOG to establish a "home" for all five Nutmeg Network Demonstration Project services. In addition, the CRCOG Data Center will be able to house future IT cooperative software licenses and IT services through a sustainable cost model that allows for expansion as services and storage needs grow. Early savings estimates for the 17 pilot towns participating in these efforts are from 32% to 58% each year for the various projects versus commercially available options. Dollar savings for the initial pilots are \$805,876 with more to come as the services are rolled out statewide.



CRCOG also convened three meetings on a variety of topics of interest to municipal Human Services and Social Services directors from the CRCOG region as part of the CRCOG Human Services Coordinating Council. We were able to raise more complex issues than would otherwise have been discussed at the regional level for the first time through this group.

Policy, Planning and Development



In FY 2016, CRCOG advanced projects that are helping to create a more connected, competitive, vibrant, and green Capitol Region by:

- Improving the redevelopment potential of contaminated properties through environmental investigations conducted under the MetroHartford Brownfields Program. This year, the program worked on seven sites, six of which hold potential for transit oriented development (TOD).
- Providing technical assistance on TOD to member communities through the CTfastrak and CTrail-Hartford Line Corridor Advisory Committee, and TOD on-call technical assistance.
- Advancing regional complete streets planning through education on best practices in assessing and implementing complete streets, implementation of the Regional Pedestrian and Bicycle Plan, and monitoring trends in walking and biking in the region.
- With the CRCOG Foundation hosting a three-part workshop series on Next Generation Economic Development in Connecticut. Topics covered included Talent Development and Advanced Manufacturing, Innovation and Entrepreneurship, and Anchor Institutions, Neighborhood Involvement, and the Innovation Economy.
- Partnering with the CHART Coalition of the Eastern Highlands Health District on the Plan4Health Project, which produced an on-line Healthy Communities Toolkit to help rural planning and zoning commissioners better understand their roles in developing healthier communities through active transportation and access to healthy foods.



Transportation



CTfastrak, CT's first Bus Rapid Transit System, celebrated its 1 year anniversary and surpassed the year one ridership goal. April 2016 had a total of 377,717 corridor passenger trips.

In addition, CRCOG's transportation department:

- Continued administration of the Local Transportation Capital Improvement Program and programmed approximately \$11.2 million in funding under this program for municipally sponsored projects
- Programmed approximately \$10.3 million in federal 2015 Surface Transportation Urban funds
- Approved over \$55 million for new municipally sponsored transportation projects to improve regionally significant roads, sidewalks and multi-use trails
- Completed Capitol Region Intelligent Transportation System Strategic Plan
- Initiated or advanced 7 planning transportation studies
- Continued general transportation planning and mobility management with the region (freight, vehicular, bus transit, rail, aviation, vulnerable users)

