

Unapproved

Minutes

Charter Revision Commission

Jan 30, 2014

Chairman Silver called the Charter Revision Commission meeting to order at 6:34pm in the Town Manager's Conference Room. The roll was taken and all 7 Commissioners were present: Commissioners: Knapp, McAuliffe, Kirsche, Pelletier, Laccavole, Zaleski and Silver.

Chairman Silver asked Commissioner Kirsche to act as temporary secretary.

The minutes of the January 23, 2014 meeting were reviewed.

Commissioner Knapp **MOVED FOR THEIR [minutes] ACCEPTANCE**, seconded by Commissioner McAuliffe, and unanimously approved. 7-0-0

Attorney Richard Roberts was present to serve as counsel to the Commission as they presented their observations and questions after reviewing the Charter in its entirety over the past week on their own.

Some of the discussion points were references to evolving technology and should that be addressed. Minority representation, the difference between electors and qualified electors, substantive vs. non-substantive (commas, etc) were discussed. Other issues were discussed but no opinions on any issue were proffered and no votes were taken.

The possibility of a snow date on the Public Hearing scheduled for February 27 was discussed.

Commissioner Knapp **MOVED THE STORM DATE WOULD BE THE FOLLOWING THURSDAY, MARCH 6 AT 7PM** seconded by Commissioner Zaleski. The vote was predicated on the assumption the Town Council Chambers would be available, and if not available, the staff would coordinate a date close to that without needing another affirmative vote by the Commission. It was agreed the Chambers would be the optimal site for the Hearing.

It was unanimously approved, 7-0-0.

It is the intent of the Commission to have the Public Hearing on February 27 known by as many electors as possible. Chairman Silver will seek out Wethersfield Life, Wethersfield Post, and the Hartford Courant encouraging notice. Mr. Silver will also work with the Town Manager to give notice to Boards and Commissions.[Town Clerk note: Council Chambers available, Thursday, March 6, if needed]

The last order of business was a discussion on the agenda for the scheduled meetings the Commission will have as it deliberates the provisions of the Charter. It was agreed via the following motion moved by Commissioner Knapp and seconded by Commissioner Laccavole that:

The agenda be noticed in advance to be limited to only certain sections of the Charter for that particular meeting. It was understood that as the discussion evolved there may be some reference how that particular provision relates to another section not specifically on the agenda but that would be the exception.

The agenda will be formatted similar to Robert's Rules as follows:

1. Call to order
2. Roll call of members present
3. Reading of minutes of last meeting
4. Public comments limited to 5 minutes per person and solely related to the noticed agenda (only the sections of the Charter to be discussed at that particular meeting).
5. Commissioners discussion on the noticed agenda topic(s).
6. Unfinished business
7. New business
8. Announcements
9. Adjournment

At that point the Town Manager entered the meeting after his attendance at the Shared Services Committee meeting. He did say his Department would be supplying Secretarial assistance after this meeting.

There being no further business Commissioner Pelletier **MOVED TO ADJOURN**, seconded by Commissioner McAuliffe, Meeting ended at 8:13 pm.

It was unanimously approved, 7-0-0

Respectfully submitted,
Commissioner Kirsche

Acting Secretary