

WETHERSFIELD POLICE FACILITY BUILDING COMMITTEE & TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - MONDAY September 22, 2003

Prior to the start of the meeting Library Director Goodgion gave a tour of the Library to all members interested.

Chairman Coombs called the Meeting to order at 6:10 P.M. in the Library Meeting Room. Members present were Joseph Coombs, Diane Fitzpatrick, Raymond Grasso, John O'Brien, Carmen Pace, Stuart Temple and Tim Tuell. Staff Liaison Tony Martino and Library Director Laurel Goodgion were also present. No Committee Member was absent. From the Public Paul Flannery was also present.

1. Public Comments:

- A. None

Chairman Coombs introduced new member Stuart Temple to the Committee.

I. Police Facility

A. Approval of Minutes:

- 1. [Minutes of September 8, 2003 Meeting](#) - Motion by Raymond Grasso seconded by Diane Fitzpatrick to approve minutes as amended. **All members voted in favor.**

B. Expenditures:

- 1. None

C. Contractor Requisition For Payments:

- 1. None

D. Police Facility Construction Status:

- 1. Construction Status - Chairman Coombs advised the contractor corrected the ductwork insulation and damaged ceiling tiles. Humidity problems seem to have been corrected. Misc. lock problems being corrected. Next month we should see the balance of requisitions to close out purchase orders for retainage payments.
- 2. Financial Report - Tony Martino went over Report No. 48 dated September 22, 2003.
- 3. Change Orders: - None

E. Staff Information:

- 1. None

F. Old Business (Tabled)

- 1. Bristol Crane - Chairman Coombs advised there was nothing new to report.

NOTE: John O'Brien arrived at 6:15 PM.

G. New Business

- 1. None

II. Town Wide Radio System

A. Approval of Minutes

- 1. [Minutes of September 8, 2003 Meeting](#) - Motion by Raymond Grasso seconded by Diane Fitzpatrick to approve. **All members voted in favor.**

B. Expenditures

- 1. Anchor Electric Contractors - App. No. 2 - \$32,775.00 - Chairman Coombs recommended this item be tabled, as he would like the electrical inspector to check things out to be sure the generator was installed correctly and all punch list items completed. Motion by Carmen Pace seconded by Raymond Grasso to table payment. **All members voted in favor.**

C. Contractor Change Orders:

- 1. None

D. Old Business

1. Construction Progress:

- a. Shelters / Site Work - Chairman Coombs advised
 1. 250 Silas Deane Highway - Shelter is wired and ready to go.
 2. Fire House 3 - Shelter is wired and ready to go.
 3. Callahan Tower - Shelter is wired and ready to go.

Carmen Pace questioned the broadcast of the CT Siting Council Meeting as it was shown on Channel 16 but you couldn't understand what was said. Chairman Coombs advised he was in the audience and the way the speakers were set up and the acoustics in the room those present had a hard time hearing what was said. Chairman Coombs advised he was waiting for a printed copy of the Siting Council Minutes before he makes any comments on the meeting. Diane Fitzpatrick heard that Sprint called Fred Martin as an expert witness. Diane questioned if this was a conflict of interest for him to work for a vendor when he is working for us. Chairman Coombs advised we should wait for the printed copies of the minutes to see in what capacity Mr. Martin was testifying for Sprint so we could then see if there was a conflict or not.

- b. Radio Infrastructure -. Chairman Coombs advised thing are in the process of being finished. Motorola was in last week to do a "R56 Audit" . This is where they do a quality check of the installation, including grounding. The inspector had a couple of concerns with the level of grounding at the Police Facility. We will get the written report next week. The verbal report was that we are in good shape.
- c. Mobile / Portable Radios -Installation is on going. Some portable radios had to be reprogrammed as they were initially programmed wrong. Antennas for the police vehicles have been corrected to meet Fred Martin's requirements. Chairman Coombs advised he checked with the Police and Recreation & Parks, both areas advised the radios worked very well this weekend to meet their needs for the Cornfest and Fire Convention and Parade.

E. New Business

- 1.

F. Staff Information

- 1.

III. Town Hall Renovation / Library Renovations

A. Approval of Minutes

1. [Minutes of September 8, 2003 Meeting](#) - Motion by Diane Fitzpatrick seconded by Raymond Grasso to approve minutes. **All members voted in favor.**

B. Expenditures

1. August 2003 Internal Copies - \$57.56 - Motion by Carmen Pace seconded by Raymond Grasso to approve minutes. **All members voted in favor.**

C. Project Status

1. Chairman Coombs advised that Peter Wells was in last week and met with the Registrar's; Recreation & Parks; Health District, Social & Youth Services and the Library. Peter gathered all their comments, requirements and wish lists for incorporation into his first drawing. Diane Fitzpatrick requested Committee members get a copy of Peter's report as soon as it's ready.

D. Staff Information

1. None

E. Old Business

1. Diane Fitzpatrick requested a status on Tuthill and Wells contract. Chairman Coombs said it has been a problem getting all the players together (Peter Wells, Bonnie Therrien, Duncan Forsyth, Mike Turner and Joe Coombs). Hopefully when Bonnie gets back from her trip a meeting date can be finalized as well as the contract. All individuals have submitted their comments and now they will to be consolidated and finalized at the meeting.

F. New Business

1. None

2. **Executive Session** - It was determined that there was no need to go into executive session.
3. **Next Scheduled Meeting:**
 - A. The next regularly scheduled meeting will be Monday October 13, 2003 at 6:00PM in the Library Meeting Room.
4. **Adjournment:** Motion by Diane Fitzpatrick seconded by Raymond Grasso to adjourn. **All members voted in favor.** Meeting adjourned at 6:32 P.M.

I hereby certify that the above is a true copy of the minutes approved by the Wethersfield Police Facility Building Committee.

John J. O'Brien Jr. Clerk
Michael J. Turner, Staff Liaison