

WETHERSFIELD POLICE FACILITY BUILDING COMMITTEE & TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - MONDAY September 8, 2003

Chairman Coombs called the Meeting to order at 6:09 P.M. in the Library Meeting Room. Members present were Joseph Coombs, Diane Fitzpatrick, Raymond Grasso, John O'Brien, Carmen Pace and Tim Tuell. Staff Liaison Tony Martino, Bonnie Therrien and Mike Turner were present. Library Director Laurel Goodgion was also present. No Committee Member was absent. Also present were Stewart Temple and Paul Flannery.

1. Public Comments:

Under Public Comments Chairman Coombs commented on how Louis DelMastro was a good friend and great citizen. A moment of silence was observed in Lou's memory.

I. Police Facility

A. Approval of Minutes:

1. Minutes of August 11, 2003 Meeting - Motion by Carmen Pace seconded by Diane Fitzpatrick to approve minutes as amended. **All but one member voted in favor (John O'Brien abstained).**

B. Expenditures:

1. None

C. Contractor Requisition For Payments:

1. Kone Elevator - Req. # 4 - \$2,033.26 - Motion by Carmen Pace seconded by John O'Brien to approve payment. **All members voted in favor.**
2. SWI Glass & Metal - Req. # 10 - \$6,451.21 - Motion by John O'Brien seconded by Carmen Pace to approve payment. **All members voted in favor.**

D. Police Facility Construction Status:

1. Construction Status - Chairman Coombs advised that the warranty work is moving forward by the various vendors. Semac has corrected ductwork insulation has been corrected by Semac and they are now replacing tiles that were damaged. The appropriate vendor is working on camera and latch problems.
2. Financial Report - We will request an updated report from Barry Froeberg.
3. Change Orders: - None

E. Staff Information:

1. None

F. Old Business (Tabled)

1. Bristol Crane - Mike Turner advised there was nothing new to report.

G. New Business

1. None

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II. Town Wide Radio System

A. Approval of Minutes

1. Minutes of August 11, 2003 Meeting - Motion by Diane Fitzpatrick seconded by Carmen Pace to approve. All but one member voted in favor (John O'Brien abstained).

B. Expenditures

1. Martin AG (USA) - Invoice WCT-09-PM - \$5,000.00 - Motion by John O'Brien seconded by Carmen Pace to approve payment. **All members voted in favor.**
2. TILCON - Invoice 633341 - \$70.24 - Motion by Raymond Grasso seconded by Carmen Pace to approve payment. **All members voted in favor.**

3. Martin AG (USA) - Invoice WCT-12-REG - \$531.25 - Motion by Carmen Pace seconded by Raymond Grasso to approve payment. **All members voted in favor.**
4. Martin AG (USA) - Invoice WCT-4-SM - \$2,920.00 - Motion by Diane Fitzpatrick seconded by Raymond Grasso to approve payment. NOTE: This item is to be paid out of the operating budget upon sign off from the Town Manager. **All members voted in favor.**
5. Martin AG (USA) - Invoice WCT-22-PM - \$1,962.40 - Motion by Carmen Pace seconded by Raymond Grasso to approve payment. **All members voted in favor.**

C. Contractor Change Orders:

1. Costrotta Construction. Additional Site Work - \$3,000.00. Motion by Carmen Pace seconded by Raymond Grasso to approve \$3,000 payment for this extra work. **All members voted in favor.**

D. Old Business

1. Construction Progress:
 - a. Shelters / Site Work - Mike Turner advised
 1. 250 Silas Deane Highway - Shelter is wired and ready to go.
 2. Fire House 3 - Shelter is wired and ready to go.
 3. Callahan Tower - Shelter is wired and ready to go.
 - b. Radio Infrastructure - . Mike Turner brought the Committee up to date on the generators-wiring of the transfer switches, training and maintenance. We need to set up a power outage test of the generators.
 - c. Mobile / Portable Radios - Mike Turner advised Public Works is online. Wethersfield Volunteer Ambulance vehicles are being installed followed by Fire Dept then Police vehicles.
2. Visionair - Bonnie Therrien advised that she had authorized payment of all invoices including the Fire Dept portion. Paul Dudley and Tom Hemphill will be the Town's administrators of the program.

E. New Business

1. CT Siting Council Public Hearing regarding Sprint on Fire House 3 Tower - Mike Turner advised the members that the State will hold the Public Meeting at the Community Center Banquet Room on Wednesday night September 10, 2003. A notice was sent to all abutting property owners advising them of the meeting.

F. Staff Information

1. None

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III. Town Hall Renovation / Library Renovations

A. Approval of Minutes

1. Minutes of August 11, 2003 Meeting - Motion by Raymond Grasso seconded by Diane Fitzpatrick to approve minutes with corrections. (*Amendment* add under Item IIID - Staff Information "Diane Fitzpatrick requested copy of Tuthill and Wells contract be forwarded to the Committee before it is executed). All but one member voted in favor (John O'Brien abstained).

B. Expenditures

1. None

C. Project Status

1. Peter Wells meeting with Recreation & Parks, Social & Youth Services, Health District and Election Department Wednesday to discuss their requirements.

D. Staff Information

1. Library Building Problems - Needs July 2003 - Laurel Goodgion's memo was forwarded to the Committee for information.

E. Old Business

1. Diane Fitzpatrick advised we need to get a budget once Peter Wells completes his review. Diane advised the Library part of the budget has to be kept separate from the Town Hall side to avoid

cutting into each areas funds.

2. Tour of Library - Will be at 5:30 PM prior to the next meeting on September 22, 2003 for those wishing to participate. *NOTE:* Tony Martino and Bonnie Therrien arrived at 7:00 PM.

F. New Business

1. Bonnie Therrien advised there would be an auction to get rid of the old Police furniture. Bonnie brought to the Committee copies of the daily logs for the Police Station from DeCarlo & Doll. Committee members reviewed the logs and they will be kept in Engineering.

- G. Executive Session** - Motion by Diane Fitzpatrick seconded by Raymond Grasso to go into executive session to discuss Cost Recovery for Construction Defaults. **All members voted in favor.** Executive session started at 7:05 PM. Those present were Joseph Coombs, Diane Fitzpatrick, Raymond Grasso, John O'Brien, Carmen Pace, Tim Tuell, Tony Martino, Bonnie Therrien and Mike Turner. Motion by Diane Fitzpatrick seconded by Raymond Grasso to end executive session at 7:32 PM. **All members voted in favor.**

- A. Semac - Motion by Raymond Grasso seconded by Diane Fitzpatrick to authorize the Town Manager to settle with Semac with a reduction as previously discussed around \$11,000. **All members voted in favor.**
- B. T & T Electric - Motion by Raymond Grasso seconded by Diane Fitzpatrick to authorize the Town Manager to go back to T & T with a counter offer with up to \$2,500 reduction be removed from their final payment. **All members voted in favor.**

2. Next Scheduled Meeting:

The next regularly scheduled meeting will be Monday September 22, 2003 at 6:00PM in the Library Meeting Room.

3. Adjournment:

Motion by Raymond Grasso seconded by Diane Fitzpatrick to adjourn. **All members voted in favor.** Meeting adjourned at 7:43 P.M.

I hereby certify that the above is a true copy of the minutes approved by the Wethersfield Police Facility Building Committee.

John J. O'Brien Jr. Clerk
Michael J. Turner, Staff Liaison