

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - TUESDAY OCTOBER 12, 2004

Chairman Coombs called the Meeting to order at 6:00 P.M. in the Library Meeting Room. Members present were Paul Camarco, Joseph Coombs, Raymond Grasso, Carmen Pace, and Tim Tuell. Staff Liaison Tony Martino, Mike Turner, Library Director Laurel Goodgion, and Attorney Morris Borea were also present. Also present were Town Councilors Andy Adil, Kitch Czernicki and Donna Hemmann. Committee Members David Edwards and Stuart Temple were absent.

Executive Session - Motion by Carmen Pace seconded by Tim Tuell to go into executive session at 6:01 PM. **All members voted in favor.** Those present were: Paul Camarco, Joseph Coombs, Raymond Grasso, Carmen Pace, Tim Tuell, Tony Martino, Michael Turner, Andy Adil, Kitch Czernicki, Donna Hemmann and Morris Borea. Motion by Raymond Grasso seconded by Carmen Pace to end executive session at 7.05 PM. **All members voted in favor.**

NOTE: No motions or actions were made in executive session that needed to be brought out in public session. Councilors Adil, Czernicki, Hemmann and Town Attorney left at 7:06 PM.

1. Public Comments:

A. None.

2. Approval of Minutes:

A. [Minutes of September 27, 2004 Meeting](#) - Motion by Raymond Grasso seconded by Paul Camarco to approve minutes. **All members voted in favor.**

3. Projects for Discussion:

I. Town Wide Radio System

A. Expenditures

1. Martin AG (USA) - Invoice WCT-55-RM - \$281.25 - Motion by Paul Camarco seconded by Raymond Grasso to approve payment. **All members voted in favor.**

NOTE: Paul Camarco left at 7:08 PM.

B. Contractor Change Orders:

1. Discussion Motorola Equipment Credit - Discussions were held in executive session.

C. Old Business:

1. None

D. New Business:

1. None

NOTE: Laurel Goodgion arrived at 7:09 PM.

E. Staff Information:

1. Motorola Interference Investigation - Motorola is still working the issue. They are looking to replace the microwave dishes and antennas on towers.
2. Radio Salvage Status - Old consoles only thing left to be removed. Fred Martin still trying to sell equipment.

II. Town Hall & Library Renovations:

A. Expenditures

1. None

B. Project Status:

1. Project Schedule - Chairman Coombs advised there has been no change to the proposed schedule. Schedule is to be further defined.
2. Misc. - Mike Turner advised the contractor has been in and completed the building permit today. The contractor will mobilize his staff at the site next Monday.

C. Staff Information

1. Mike Turner advised he took the Contractor thru showing him what items were to be salvaged (i.e. bulletproof glass, cameras, etc.).
2. Chairman Coombs advised he went to the last Department Head meeting and advised all that

of the projects status. He also advised that no Staff is to call the Contractor or Architect. Effective immediately the Contractor and Architect will only deal with Chairman Coombs or Mike Turner. If anyone has any needs they are to see one of these two individuals.

3. Laurel Goodgion advised that the Friends of the Library would be having a book sale November 5th thru 7th to deplete their stock of donated books. They will not be accepting new book donations until after the renovations are completed.
4. Chairman Coombs is working on a scenario to move the Health District to the Town Hall Meeting Room on a temporary basis to be able to start work on installing the elevator. Temporary locations for the Employee Lunch Room and Copy Room are needed. One of the scenarios is to temporarily use the Library Lunch Room for Town Employees and move the copier room into the current Employee Lunch Room. He's also looking to get the Library entrance moved before the bad weather comes. This might require closing off the current Town Hall entrance temporarily and having everyone use the entrance by the Mangers Office to enter Town Hall.

D. Old Business:

1. Small Cities Grant - No report. Mike Turner advised the Asst. to the Town Manager would be going to a seminar on Small Cities Grants tomorrow. Mike will be going to a different Seminar later on.
2. Technology Committee - No Report

E. New Business:

1. Committee Members were given a handout from CL&P dated Sept 29, 2005 (Typo error). Members were asked to review it at their leisure. Chairman Coombs advised if the referendum for Town Hall passes we will not participate in this program but would look at another one that would include this as well as other energy saving rebates.

4. Next Scheduled Meeting:

A. The next regularly scheduled meeting will be Monday October 25, 2004 at 6:00PM in the **Library Conference Room on the Main Floor. NOTE CHANGE OF LOCATION.**

5. **Adjournment:** Motion by Raymond Grasso seconded by Carmen Pace to adjourn. **All members voted in favor.** Meeting adjourned at 7:32 PM.

I hereby certify that the above is a true copy of the minutes approved by the Town Hall Renovations Committee.

Paul Camarco, Clerk