

## WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - MONDAY AUGUST 23, 2004

Chairman Coombs called the Meeting to order at 6:05 P.M. in the Library Meeting Room. Members present were Joseph Coombs, David Edwards, Raymond Grasso, Carmen Pace and Stuart Temple. Staff Liaison Tony Martino and Mike Turner were present. Library Director Laurel Goodgion was also present. Committee Member Paul Camarco and Tim Tuell were absent.

**Executive Session - Pending Litigation** - No session was needed.

**1. Public Comments:**

A. None.

**2. Approval of Minutes:**

A. [Minutes of August 9, 2004 Meeting](#) - Motion by Carmen Pace seconded by Stuart Temple to approve minutes as amended (Amendment to correct the last line on page two, change "and" to "a"). **All members voted in favor.**

**3. Projects for Discussion:**

**I. Town Wide Radio System**

**A. Expenditures**

1. None

**B. Contractor Change Orders:**

1. Discussion Motorola Equipment Credit - Mike Turner advised he spoke with the Town Attorney who is in discussions with the Motorola Attorney. They are discussing the equipment credit and static investigation at the same time.

**C. Old Business:**

1. None

**D. New Business:**

1. Mike Turner advised today he received a notice from the State advising we have to register with the Siting Council all towers within the Community. He will give the Committee copies of the request and reports.

**E. Staff Information:**

1. Motorola Interference Investigation - Mike Turner advised we received a report back from Motorola. The results show the system isn't operating at optimum level. The system needs to operate at optimum level before final analysis can be finalized.
2. Radio Salvage Status - Mike Turner advised some equipment has been sold. Fred Martin will give us an accounting and funds to deposit. We will then pay him his commission.

**II. Town Hall & Library Renovations:**

**A. Expenditures**

1. Joseph Merritt - Invoice 10528900 - \$109.82 - Motion by Carmen Pace seconded by Stuart Temple to approve payment. **All members voted in favor.**

**B. Project Status:**

1. Chairman Coombs advised the project is getting starting. We have to wait for the affidavit back from the Attorney General's Office that the Contractor signed that he did not give gifts to State Employees. Nutmeg turned it in as required. The Library Grant will not sign off on the Library Grant until they hear from the Attorney General and we cannot sign with the Contractor until we get the signed State Library Grant. Raymond Grasso suggested Bonnie Therrien send a letter to DECD advising that startup is awaiting approval from another State Agency (Attorney General's signoff on affidavit). This way DECD won't penalize us for holding up the project.

**C. Staff Information**

1. None

**D. Old Business:**

1. Selection of Contractor - Mike Turner advised Nutmeg has been notified of winning the Award. The Finance Dept notified the losing contractors, that they did not win the contract. The contractor can start getting bonds and insurance ready. Pre-Construction meetings could also start now. Laurel Goodgion went over concerns on when the Library had to close for construction, Chairman Coombs advised Laurel to get him a memo advising of their peak and slow times and he will coordinate that with the Architect and Contractor.
2. Small Cities Grant - No Report
3. Technology Committee - Laurel Goodgion advised she missed the last technology meeting.

**E. New Business:**

1. Chairman Coombs advised the two offers given to CT Carpentry were rejected. And they want go to arbitration. Asst Town Attorney John O'Brien has been assigned this item.
  2. Chairman Coombs advised he would be accompanying Bonnie to the Planning and Zoning meeting to answer any questions the Commission might have on the renovation bond. He asked the Committee if they wanted to take a position on the referendum. \$5.2 Million is slated for Town Hall Renovations and \$2.92 Million slated for Roads and Sidewalks. After discussion motion by Raymond Grasso seconded by Stuart Temple that Staff develop a concise list of what will be accomplished under the referendum so voters will be aware that this is needed and is additional work not authorized under the existing project. **All members voted in favor.**
4. **Next Scheduled Meeting:**
- A. The next regularly scheduled meeting will be Monday September 13, 2004 at 6:00PM in the Library Meeting Room.
5. **Adjournment:** Motion by Raymond Grasso seconded by Stuart Temple to adjourn. **All members voted in favor.** Meeting adjourned at 6:40 PM.

I hereby certify that the above is a true copy of the minutes approved by the Town Hall Renovations Committee.

Paul Camarco, Clerk