

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - MONDAY JULY 12, 2004

Chairman Coombs called the Meeting to order at 6:20 P.M. in the Library Meeting Room. Members present were Joseph Coombs, David Edwards, Raymond Grasso, Carmen Pace and Tim Tuell. Staff Liaison Tony Martino was present. Library Director Laurel Goodgion was also present. Committee Members Paul Camarco and Stuart Temple were absent.

1. Public Comments:

A. None.

2. Approval of Minutes:

A. [Minutes of June 28, 2004 Meeting](#) - Minutes amended to read on page 3 Item C2 line two "revised text changes" instead of "verbiage changes". Motion by Raymond Grasso seconded by Carmen Pace to approve minutes as amended. **All but two members voted in favor (David Edwards and Tim Tuell abstained).**

3. Projects for Discussion:

I. Town Wide Radio System

A. Expenditures

1. NECS - Invoice 11315000 - \$813.72 - Chairman Coombs advised this invoice was to move radio equipment due to the relocation of the Physical Services Office staff and this should be forwarded to the Schools Building Committee for processing. Motion by Raymond Grasso seconded by Tim Tuell to forward he invoice to the Schools Building Committee for payment. **All members voted in favor.**

B. Contractor Change Orders:

1. Discussion Motorola Equipment Credit - Chairman Coombs advised nothing new to report. He met last Friday with the Town Manager and she told the Town Attorney to back off until the static issue was resolved. Motorola is supposed to come to Town this week and change the microwave dishes on all the towers. Chairman Coombs has not heard from Motorola yet this week.

C. Old Business:

1. None

D. New Business:

1. Chairman Coombs advised there are two vendors who want to go on the Police Tower, Verizon and Nextel. One has already been paying rent. Both want to install shelters one with a generator inside and the other will not be using a generator. Chairman Coombs and Town Staff met with one of the vendors to review their plans. Both vendors were advised they couldn't do anything to effect Police operations. Dave Edwards asked if the shelters would be taking parking spaces away from the Police. Chairman Coombs advise no they would be going into the grass area in back.

E. Staff Information:

1. Motorola Interference Investigation - Chairman Coombs advised Motorola is supposed to come to Town this week and change the microwave dishes on all the towers. Chairman Coombs has not heard from them yet this week.

2. Radio Salvage Status - Chairman Coombs advised Fred martin has disconnected everything in the old police facility and moved it into the outer area. He has been asked to get it all out of the building as soon as possible. He has some possible vendors for some of the equipment.

II. Town Hall & Library Renovations:

A. Expenditures

1. Tuthill & Wells LLC - Invoice 3622 - \$34,127.50 - Motion by Raymond Grasso seconded by Carmen Pace to approve payment. **All members voted in favor.**

B. Project Status:

1. Chairman Coombs advised we have to wait for the bond to move forward. He was advised by

the Town Manager that there are four 3' by 4' signs being posted notifying people about the referendum. They will be located at the entrance to the High School, in front of Moeller Home, the entrance to Town Hall and in front of the Community Center.

C. Staff Information

1. Laurel Goodgion gave Chairman Coombs a copy of a memorandum received from Jim Reynolds acknowledging the fact the Town was in receipt of the \$50,000 donation from the Library Board to help with renovations to the Library.
2. Chairman Coombs handed out a Hartford Courant Article dated July 7, 2004 stating the Wethersfield Chamber of Commerce supports the special referendum proposal to release grant money for improvements and handicap renovations to the Town Hall and Library.

D. Old Business:

1. Discussion on Contractor Interviews - For the benefit of the two members who couldn't make the interviews Chairman Coombs went over what transpired. Copies of the contractor's handouts were mailed to the two missing members right after the interviews for their review. Chairman Coombs advise how one vendor thought about not coming to the interview, as his price was higher then the other two, but would interview at a later date if he was considered. Chairman Coombs advised the individual if he didn't wish to come to the interview to submit a withdrawal letter. The contractor showed up for the interview. All contractors were asked if the bond failed and the scope of the work had to be cut back were they still interested in the project. All said yes. Chairman Coombs met with Asst. Town Attorney O'Brien today. He has not finished with his work yet but will get us a summary report for the next meeting. He asked no decision be made until he gets his report to the Committee. No action will be taken until after the referendum is finalized.
2. Small Cities Grant - Chairman Coombs advised there was nothing new to report.
3. Technology Committee - Chairman Coombs advised he had nothing new to report. He told Laurel Goodgion the Technology Committee still has concerns for not having closets on each floor. The project as design with the one room in each wing will meet the needs of the networks.

E. New Business:

1. None

III. Police Facility

A. Expenditures

1. La Rosa Group - App # 13 - \$53,097.73 - Not attached to the handout was the change order reducing the \$4,000 the Town Manager negotiated back from the vendor. The Change Order was shown to members present (Copies will be included in the next packets for Committee members files. Motion by Ray Grasso seconded by Tim Tuell to approve payment based on change order and copy being forwarded to them. **All members voted in favor.**

4. Next Scheduled Meeting:

- A. The next regularly scheduled meeting will be Monday July 26, 2004 at 6:00 PM in the Library Meeting Room.

5. **Adjournment:** Motion by Raymond Grasso seconded by Tim Tuell to adjourn. **All members voted in favor.** Meeting adjourned at 6:48 PM.

I hereby certify that the above is a true copy of the minutes approved by the Town Hall Renovations Committee.

Paul Camarco, Clerk