

## WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - MONDAY MAY 10, 2004

Chairman Coombs called the Meeting to order at 6:02 P.M. in the Library Meeting Room. Members present were Paul Camarco, Joseph Coombs, Carmen Pace and Tim Tuell. Staff Liaison Tony Martino and Mike Turner were present. Library Director Laurel Goodgion was also present. Committee Members David Edwards, Raymond Grasso and Stuart Temple were absent.

### 1. **Public Comments:**

A. None.

### 2. **Approval of Minutes:**

A. Amended [Minutes of April 12, 2004 Meeting](#)

B. [Minutes of April 26, 2004 Meeting](#)

**NOTE:** Since Raymond Grasso was absent Tim Tuell suggested approval of the minutes be tabled until Ray was for comments. **All members agreed.**

### 3. **Projects for Discussion:**

#### I. **Town Wide Radio System**

##### A. **Expenditures**

1. None.

##### B. **Contractor Change Orders:**

1. Discussion Motorola Equipment Credit - Mike Turner advised there is correspondence going back and forth between the Town and Motorola Attorneys.

##### C. **Old Business:**

1. Motorola Punch List - Mike Turner advised the last radio to be installed is in the Fire Boat and it should be accomplished this week.

##### D. **New Business:**

1. None

##### E. **Staff Information:**

1. Motorola Interference Investigation - Mike Turner advised last week the Motorola Static Investigation Team did measurements to determine the cause of the static. Next Monday they will be testing at Executive Square. Taking down one Cellular Carrier at a time to see if that is the cause of the problem.

2. Radio Salvage Status - Mike Turner advised Fred Martin has all the portable radios and is cleaning and testing them. He will be coming back to do the final disconnect of the old console system. He is waiting for an ok to cut the cord. Chairman Coombs advised Fred has sold some equipment for \$600 to \$700.

#### II. **Town Hall & Library Renovations:**

**NOTE:** No expenditures could be voted on as **there wasn't a quorum** to pay invoices (5 Members Required).

##### A. **Expenditures**

1. CCCI - Invoice 0000001 - \$3,290.00
2. Joseph Merritt - Invoice 10469480 - \$26.83
3. April 2004 Internal Copies - \$49.68

##### B. **Project Status:**

1. Mike Turner advised the project is out to bid. Ten sets of specs have been picked up to date. At 9:00 AM on Wednesday there is a mandatory pre-bid walk thru meeting. More then likely contractors will pick up specs the day of the mandatory pre-bid meeting.

##### C. **Staff Information**

1. DECD April 19, 2004 Letter to Bonnie Therrien - Accepted as information.

2. Mike Turner May 3, 2004 Memo Cost. Est. for Completing Work - Chairman Coombs went thru the 46 Items on the spreadsheet and had the Committee rate each item "High Priority" or "Low Priority". The bottom line total will give the Town Council a cost estimate number on what should be done.

**NOTE:** Paul Camarco left at 7:22. With Paul's departure there no longer was a quorum to discuss "Other Than Financial Issues" (4 Members Required). Chairman Coombs dismissed the Committee at 7:23PM

3. RAND Associates Estimate
4. CCCI Estimate
5. Paul Dudley April 30, 2004 Memo
6. Tuthill & Wells Revised Cost Est. - Town Hall & Library -
7. Tuthill & Wells Sketch - Floor Plans

**D. Old Business:**

1. Small Cities Grant -
2. Technology Committee -

**E. New Business:**

- 1.

**4. Next Scheduled Meeting:**

- A. The next regularly scheduled meeting will be Monday May 24, 2004 at 6:00PM in the Library Meeting Room.

5. **Adjournment:** Chairman Coombs dismissed the Committee at 7:23 PM after Paul Camarco left, as there was **no quorum at that point.**

I hereby certify that the above is a true copy of the minutes approved by the Town Hall Renovations Committee.

Paul Camarco, Clerk Pro Tem