

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - MONDAY MARCH 28, 2005

Chairman Coombs called the Meeting to order at 6:05 P.M. in the Public Works Conference Room. Members present were Paul Camarco, Joseph Coombs, David Edwards, Carmen Pace, Stuart Temple and Tim Tuell. Staff Liaison Tony Martino, Mike Turner, Library Director Laurel Goodgion and Library Vice Chairman Gene Grayson were also present. Committee Member Raymond Grasso was absent.

1. Public Comments:

A. None.

2. Approval of Minutes:

A. [Amended Minutes of March 7, 2005 Special Meeting](#) - Motion by Paul Camarco seconded by Carmen Pace to approve minutes as amended. **All members voted in favor.**

B. [Minutes of March 14, 2005 Meeting](#) - Motion by Paul Camarco seconded by Carmen Pace to approve minutes. **All members voted in favor.**

3. Projects for Discussion:

I. Town Wide Radio System

A. Expenditures

1. None

B. Contractor Change Orders:

1. None

C. Old Business:

1. Trott Associates Investigation - Mike Turner advised that there will be a Radio Committee Meeting this Thursday and they will be having a conference call with Trott Associates.

D. New Business:

1. None

E. Staff Information:

1. Mike Turner advised the Town is looking at Rebanding as a means to eliminate the static problems.

II. Town Hall & Library Renovations:

A. Expenditures

1. Aegis - Invoice 05-117- \$1,786.25 - Motion by Paul Camarco seconded by Carmen Pace to approve payment. **All members voted in favor.**

2. True Value - Invoice 46683 - \$4.29 - Motion by Paul Camarco seconded by Carmen Pace to approve payment. **All members voted in favor.**

B. **Change Orders** - Tim Tuell asked if the Committee could receive this information in advance of the meeting to have more time to digest the information.

1. Nutmeg PCO#38 - \$1,863.56 (T&M wire demo) - Mike Turner advised this work had begun back in October. Motion by Stuart Temple seconded by Paul Camarco to approve change order. **All members voted in favor.**

2. Nutmeg PCO #27 - \$890.11 (Battery Charger relocation) - Mike Turner advised when a wall was taken down in what will become the Health District cabling was found for the fire alarm system. This charger has to be relocated. Motion by Stuart Temple seconded by Paul Camarco to approve change order. **All members voted in favor**

3. Nutmeg PCO #25 - \$0.00 - (Relocate call for aids) - Motion by Stuart Temple seconded by Paul Camarco to approve change order. **All members voted in favor**

4. Nutmeg PCO #31 - \$2,214.60 (Drywall corridor south end, both sides) - Chairman Coombs advised the original plan was to leave the former dispatch lobby area as is, but now due to changes it would be better to finish off the area with sheetrock. Motion by Stuart Temple seconded by Paul Camarco to approve change order. **All members voted in favor**

5. Nutmeg PCO #40 - \$557.68 (Heat pipe relocation for duct install) - Chairman Coombs advised this is for the north end of the corridor leading into the old sally port. Motion by

Stuart Temple seconded by Paul Camarco to approve change order. **All members voted in favor**

6. Nutmeg PCO #42 - (\$2,500) - Credit for locker furnish & install) - Chairman Coombs advised that Laurel Goodgion found they could use existing lockers to avoid purchasing new ones. Motion by Stuart Temple seconded by Paul Camarco to approve change order. **All members voted in favor**
7. Nutmeg PCO #10RR - \$70,834 (Allowance door hardware - purchase all, install on lower level only) - The purpose of this change order is to allow Nutmeg to purchase all the hardware in the schedule for the entire building but only install in the areas they are working in. The balance of the hardware will be installed during Phase 2 of the Renovation. At first there was a motion to table this item but the motion was subsequently withdrawn. Motion by Stuart Temple seconded by Paul Camarco to approve change order. **All members voted in favor.**

C. Staff Information

1. Construction Progress -Chairman Coombs advised more drywall is going up. Ceiling grids are being installed. The elevator pit is poured. Masonry for the shaft is going up. They should be up to the first floor by tomorrow. They will then have to cut holes into the floor to pour grout into the masonry to solidify them. Once this is accomplished they can cut the hole in the floor. The fire sprinkler pipes are going in. We are waiting for electrical boxes to switch panels. Concrete has been poured in the floors of the lobby. The plan is to start the chimney in a couple of weeks once the heating system has been shut down. The price for the chimney was for veneer work only. If the flues need replacing we will be looking at increased costs. The glass contractor is on the job looking at the lobby area. The architect is working on outside designs now and hopes to have something to show the Committee within a couple of weeks. There is a meeting tomorrow morning with the Electrical Engineer and the Town Electrical Inspector to go over the generator requirements. Tim Tuell questioned the schedule. Where are we to date? If we are behind have we documented this so we are not liable for delays? Laurel Goodgion advised that the contractor has started demolition in the Library basement today.
2. Construction Costs - Chairman Coombs handed out an article entitled " Construction Costs On Rise, Strain Budgets" that was in the March 27, 2005 Hartford Courant. This is for information only. Joe will give copies to the Town Manager and Town Council.
3. Furniture - Mike Turner advised that the donated modular furniture arrived last week and last Friday was installed in the Finance, Assessor, Tax Collector and Town Clerk's areas. After the meeting Mike offered to take members interested down to Finance to show them what the installed furniture looks like.

D. Old Business:

1. Small Cities Grant - Mike Turner advised nothing new to report.
2. Technology Committee - No Report.

E. New Business:

1. Discussion "New Bond Work" - Mike Turner advised Gary Santoro arranged for a meeting last week with SBC to obtain a quote on what needs to be done downstairs. Chairman Coombs advised they are getting information on Homeland Security issues that have to be incorporated into the plans. The Emergency Operations Center will be located in the Town Council Chambers.

4. Next Scheduled Meeting:

A. The next regularly scheduled meeting will be Monday April 11, 2005 at 6:00PM in the Public Works Conference Room.

5. **Adjournment:** Motion by Paul Camarco seconded by Stuart Temple to adjourn. Meeting adjourned at 7:07 PM. **All members voted in favor.**

Paul Camarco, Clerk