

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - MONDAY JANUARY 24, 2005

Chairman Coombs called the Meeting to order at 6:02 P.M. in the Public Works Conference Room. Members present were Paul Camarco, Joseph Coombs, David Edwards, Raymond Grasso, Carmen Pace, Stuart Temple and Tim Tuell. Staff Liaison Tony Martino, Mike Turner, Library Director Laurel Goodgion and Library Board Vice Chairman Gene Grayson were also present. No Committee Member was absent.

1. Public Comments:

A. None.

2. Approval of Minutes:

A. [Minutes of January 10, 2005 Meeting](#) - Tim Tuell requested the minutes be amended to include his comments regarding budget monitoring. Motion by Paul Camarco seconded by Tim Tuell to approve minutes as amended. **All members voted in favor.**

3. Projects for Discussion:

I. Town Wide Radio System

A. Expenditures

1. None

B. Contractor Change Orders:

1. None

C. Old Business:

1. Trott Associates Investigation - Mike Turner advised static report has not been received yet. Chairman Coombs advised he talked to Bonnie Therrien last Friday and she was going to call Trott looking for the report.

D. New Business:

1. None -

E. Staff Information:

1. Radio Salvage Status - Mike Turner advised Fred Martin has gotten rid of the last of the equipment. We are waiting for his final accounting.

II. Town Hall & Library Renovations:

A. Expenditures

1. CLS - Invoice S5415838.001- \$10.60 - Motion by Raymond Grasso seconded by Paul Camarco to approve payment. **All members voted in favor.**
2. Szewczak Associates - Invoice 9712 - \$510.00 - Motion by Paul Camarco seconded by Stuart Temple to approve payment. **All members voted in favor.**
3. Tuthill & Wells - Invoice 3663 - \$6,233.00 - Motion by Carmen Pace seconded by Paul Camarco to approve payment. **All members voted in favor.**
4. Hartford Safe & Lock. - Invoice 797495 - \$28.50 - Motion by Paul Camarco seconded by Stuart Temple to approve payment. **All members voted in favor.**
5. Library - Moving - \$195.00 - This is not a bill but a request to purchase the moving boxes. Motion by Paul Camarco seconded by Carmen Pace to approve purchase of boxes and payment as long as the price does not exceed \$195.00. **All members voted in favor.**

B. Change Orders

1. COP-6R - Convert toilets to wall hung - NTE \$20,674.14 Mike advised that the bathrooms were scheduled for renovation under the Small Cities Grant. When the walls were taken down the plumbing was into a common chase. Suggestion is to use wall hung fixtures instead of those anchored to the floor. Peter Wells is not happy with the estimated cost in this change order and is still negotiating the price of this change order. It was suggested the change order be approve for up to the price shown subject to review by Mike Turner and Chairman Coombs. Motion to this effect was made and then failed 2 to 5. During the discussion the Committee wanted to be sure contractor knew final approval was from Committee and advance notification of change orders with proper estimates was required. Motion by Tim

Tuell seconded by Raymond Grasso seconded by Tim Tuell to table this item. **All members voted in favor.**

C. Staff Information

1. Construction Progress - Mike Turner advised that the lobby central stair tower has been demolished. When the ceramic tiles were removed the contractor found 1-1/2 inches of mortar to be chiseled out. The installation of the heating isolation valves went smoothly. On the lower level inside doorframes have been installed and hallway doorframes are ready to installed. The outside pavers have been removed and excavation should start tomorrow for the covered walkway from the outside Library door to the Town Hall entrance on the Silas Deane side of the building. Chairman Coombs advised that all of the rebar has been delivered to the site. Laurel Goodgion advised that people going to Ground South now have to go thru the Library using the Library elevator.

Mike Turner advised that today he received a letter giving us a clean bill of health on the elevator pit advising work could continue with no need safety HAZMAT requirements. Work on the pit had been held up once the leakage from an underground tank had been discovered on December 22, 2004. The tank and contaminated soil have been removed and disposed of. Nutmeg had requested a plan to work there under hazardous conditions. Based on the letter mentioned above there is no need for such a plan as work can progress under normal routine. If the contractor is not convinced with the outcome of our environmental testing they are free to conduct their own at their own expense.

D. Old Business:

1. Small Cities Grant - Mike Turner advised there is a quarterly report due at the end of the month. Mike advised he has a new Project Sign requirement that he forwarded the contractor to incorporate in our sign that is currently in design.
2. Technology Committee - No report. Mike Turner advised each Department Head has been contacted by the Architect to be sure computer jacks are installed where required. The contractor will install jacks and conduit where needed.

E. New Business:

1. Discussion "New Bond Work" - Based on a preliminary report from the bond council we cannot commingle old bond and new bond money together. There are some things where we could save money by doing them at the same time with the current contractor. It might mean accomplishing it with contingency funds. Old bond contingency funds could not be replenished from the new bond. Mike Turner advised that the contractor is now putting up the stud frames for the new offices. Now is the time to take care of the sprinklers before the ceilings go up. Mike Turner and Peter Wells will develop a list of items of work to be done now for the second phase of renovations. We will also look to going out to bid on the new roof at this time as well. The list will be available for the next meeting. We are currently waiting for the Town Manager to sign off on Peter Wells contract for the second bond. It is currently with the Town Attorney for review.

4. Next Scheduled Meeting:

- A. The next regularly scheduled meeting will be Monday February 14, 2005 at 6:00PM in the Public Works Conference Room.

Mike Turner advised he is developing a format similar to DeCarlo & Doll's to break down expenses to show the Committee where we are financially. Laurel had submitted a quote from the cleaning company for cleaning up the dust from books the contractor caused while demolishing walls on the lower level.

5. **Adjournment:** Motion by Raymond Grasso seconded by Paul Camarco to adjourn. Meeting adjourned at 7:15 PM. **All members voted in favor.**

Paul Camarco, Clerk