

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE AMENDED MINUTES - MONDAY JANUARY 10, 2005

Chairman Coombs called the Meeting to order at 6:00 P.M. in the Public Works Conference Room. Members present were Paul Camarco, Joseph Coombs, Carmen Pace, Stuart Temple and Tim Tuell. Staff Liaison Tony Martino, Mike Turner and Library Director Laurel Goodgion were also present. Committee Members David Edwards and Raymond Grasso were absent.

1. Public Comments:

A. None.

2. Approval of Minutes:

A. [Minutes of December 13, 2004 Meeting](#) - Motion by Carmen Pace seconded by Paul Camarco to approve minutes. **All members voted in favor.**

3. Projects for Discussion:

I. Town Wide Radio System

A. Expenditures

1. Martin AG (USA) - Invoice WCT-57-PM - \$875.00 - Motion by Stuart Temple seconded by Carmen Pace to approve payment. **All members voted in favor.**

B. Contractor Change Orders:

1. None

C. Old Business:

1. Trott Associates Investigation - Mike Turner advised Trott Associates, from Texas, was hired to figure out the static problem. They spend three or four days here investigating the problem. We hope to have their report by the end of the week. Chairman Coombs advised that the individuals who came were electrical engineers and were very knowledgeable. At the outset they gave the Town an analysis of what it might or might not be. They advised that we had a very good radio system. Carmen Pace questioned the article in the paper on the radio systems failure on Christmas Eve. Chairman Coombs advised the comment in the paper were not the Town Managers comments and the fact of the matter the Town had a backup system working thru the Rocky Hill Dispatch Center. Bonnie Therrien has had discussions with John Zaleski and John Daniels from Motorola on the problem, which was rectified quickly. Mike Turner advised there is a meeting scheduled for tomorrow night with Motorola to discuss the system and the problem.

D. New Business:

1. None -

E. Staff Information:

1. Radio Salvage Status - Mike Turner advised Fred Martin sold the console and there are odds and end pieces that he is lumping together to try and get rid of in one lump batch.

II. Town Hall & Library Renovations:

A. Expenditures

1. Electrical Wholesales Inc - Invoice D83540- \$37.92 - Motion by Carmen Pace seconded by Paul Camarco to approve payment. **All members voted in favor.**
2. Hartford Safe & Lock - Invoice 3480 - \$10.00 - Motion by Paul Camarco seconded by Stuart Temple to approve payment. **All members voted in favor.**
3. EnviroScience Consultants - Invoice 0000002 - \$7,170.00 - Motion by Carmen Pace seconded by Stuart Temple to approve payment. **All members voted in favor.**
4. Professional Floor Covering Co. - Invoice 9201 - \$148.45 - Motion by Paul Camarco seconded by Carmen Pace to approve payment. **All members voted in favor.**
5. Community Resource Management - Invoice 1-1-05 - \$572.50 - Motion by Paul Camarco seconded by Carmen Pace to approve payment. **All members voted in favor.**
6. United Paint & Wallpaper - Invoice 530964 - \$23.55 - Motion by Paul Camarco seconded by Stuart Temple to approve payment. **All members voted in favor**

7. Nutmeg Change Order 2 - \$9,634.68 -(isolation valves) - Mike Turner advised that a correction had been received and the total number of valves needed had been reduced so the amount of the change order is reduced to \$8,174.46. Prior to a voted there was much discussion by Stuart Temple as to why the work was being done on overtime and why the contractor could reschedule people to get their forty hours on straight time for Saturday. He understands why Sunday and the Holiday has to be paid on overtime. Mike Turner and Joe Coombs will discuss this with Nutmeg, but we don't want to delay the other work their doing and get behind schedule. It was suggested future Change Orders be listed as a separate category. Motion by Paul Camarco seconded by Stuart Temple to approve this change order with the amount not to exceed \$8,174.46. **All members voted in favor**
8. Nutmeg Companies - \$161,569.00 (pending Architect certification) - Based on a handout tonight the amount is being lowered to \$144,888.30. Motion by Paul Camarco seconded by Stuart Temple to approve payment of \$144,888.30. **All members voted in favor.**

NOTE: Tim Tuell questioned budget monitoring. Tony Martino advised spreadsheet is being kept to track expenses similar to what is produced on the MUNICS System. Tim would like to see a chart similar to what DeCarlo & Doll provided for the Police Station. Mike Turner is working on a draft form similar to what DeCarlo & Doll had for the Police Station (AMENDED ITEM)

B. Project Status:

1. Project Schedule: - Chairman Coombs advised we are in schedule in some areas ahead in others. Now that we are 105 days into the project he is going to ask Nutmeg to prepare an updated schedule. We will try and include the schedule in the next packet.

C. Staff Information

1. Report of Construction Status - Chairman Coombs advised the Lobby area is being boarded up and will be closed by the end of the week to start taking out the stairs and adding the bearings and concrete. Staff will be rerouted thru the Library. On the Library side a stairwell and dumbwaiter have been removed. We are waiting to hear from the Electrical Engineer regarding putting in new circuit panels or reusing the old ones. Chairman Coombs advise there will be a Change Order coming regarding water fountains and toilets. Laurel Goodgion requested we look at full wall molded panels in the lavatory stalls instead of the two bolt panels. The full wall molded panels will cut down on youth damage.

D. Old Business:

1. Small Cities Grant - Mike Turner advised Finance has received the first drawdown check from the State based on the first two requisitions paid the contractor.
2. Technology Committee - No report. Chairman Coombs advised the Technology Committee has issued a strategic plan we will utilize where we can.

E. New Business:

1. Underground tank discovery and removal - Chairman Coombs advised on December 22, 2004 Nutmeg's Superintendent advised while digging the elevator pit they smelled fumes. Investigation found an outside diesel tank that use to feed the generator years ago and replaced with an inside tank. This change was made before any current Town Staff was hired (including Fred Valente). DEP staff was contacted and the tank and contaminated soil removed. Chairman Coombs advised the Town Manger was looking to have the tank removal remediation paid thru the bond. She is going to check with the Bond Council. Chairman Coombs feels it should be paid out of the Town Operating Budget, as the tank was not in the scope of work of the bond, just discovered by work associated with the bond. Comment raised regarding the underground tank found at Moeller Home Was that tanks removal cost covered by their bond? Answer no covered thru Town General Fund Contingency Account. Committee feels this tank should be treated the same way.

III. Police Facility

A. New Business

1. Bonnie Therrien December 13, 2004 Memo Regarding Final Bill - CT Carpentry - Mike

Turner advised when Bonnie sent her settlement agreement to Barry Froeberg he reminded her of the electric deduct we paid T&T for damage CT Carpentry did to light poles. Bonnie was unaware of the electric deduct when she negotiated with Frank DiBacco on the \$6,000.00 settlement. Chairman Coombs suggested we waive the electric deduct and settle at \$6,000 to avoid going to arbitration and legal fees. Motion by Paul Camarco seconded by Carmen Pace to allow the Manager to close out the project with CT Carpentry at \$6,000 as soon as he provides the necessary forms and certified payroll to the Construction manger for processing. **All members voted in favor.**

4. Next Scheduled Meeting:

A. The next regularly scheduled meeting will be Monday January 24, 2005 at 6:00PM in the Public Works Conference Room.

5. Adjournment: Motion by Tim Tuell seconded by Carmen Pace to adjourn. Meeting adjourned at 7:10 PM. **All members voted in favor.**

Paul Camarco, Clerk