

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE AMENDED MINUTES - TUESDAY June 6, 2006

Chairman Coombs called the Meeting to order at 6:05 P.M. in Conference Room 2 (Ground Floor). Members present were Paul Camarco, Joseph Coombs, David Edwards, Raymond Grasso, Carmen Pace and Tim Tuell. Staff Liaison Tony Martino, Mike Turner and Library Director Laurel Goodgion were also present. Committee Member Stuart Temple was absent.

Today is day 610 of the project.

1. Executive Session

Motion made by Paul Camarco seconded by Raymond Grasso to go into executive session at 6:06 PM. **All members voted in favor.** Present for executive session were Committee Members Paul Camarco, Joseph Coombs, David Edwards, Raymond Grasso, Carmen Pace and Tim Tuell. Also present were Staff Liaison Tony Martino and Mike Turner. Motion made by Paul Camarco seconded by Raymond Grasso to end executive session. **All members voted in favor.** Executive session ended at 6:37 PM

NOTE: No items were mentioned in executive session that needed to be brought out in public session.

2. Public Comments:

A. None.

3. Approval of Minutes:

A. [Minutes of May 15, 2006 Meeting](#) - Motion by Paul Camarco seconded by Carmen Pace to table the minutes. Tim Tuell felt the minutes didn't elaborate on the discussions regarding the budget. He requested Tony Martino go thru his notes and expand the minutes regarding the budget discussions **All members voted in favor.**

4. Projects for Discussion:

I. Town Wide Radio System

A. Staff Information

1. Mike Turner advised we are still working on the rebanding budget. **NOTE:** Mike and David Edwards left at 7:03PM

II. Town Hall & Library Renovations - Phase 1:

A. Expenditures

NOTE: Prior to discussing the expenditure payment Raymond Grasso questioned the availability of funds. Did we get authorization from Town Council to spend additional funds? Chairman Coombs advised he had further discussions with Town Manager Therrien and we have the ability to make a motion to move the parking lot funds into a contingency account to pay for additional expenses and authorize additional PCO's. Chairman Coombs asked Tony Martino to read a June 5, 2006 memorandum Town Manager Therrien gave to Mayor Morin and the Town Council at last nights Town Council Meeting. The letter advised that the Committee would be moving the parking lot funds to contingency and the parking lot improvements wouldn't be accomplished until Phase 2 was almost complete and the lot will be paid from Phase 2 funds or general funds. If Town Councilors had a problem with this they were to get back to Bonnie today. Chairman Coombs advised Bonnie did not hear back from any Councilors today. Raymond Grasso requested Tony Martino get a copy of the Town Council minutes referencing this memorandum for the Committees official file. Tim Tuell feels this approach is a fast and loose method of handling the problem increasing the cost of the total project. Other members agreed with Tim but this was the only way to keep the project going. Tony Martino advised the Webb School Project has a similar problem and the Town Council appropriated additional funds to them. The Webb Parking lot is now going to be funded from the Pavement Maintenance account. Motion by Paul Camarco seconded by Carmen Pace to move \$160,000 appropriated from the parking lots account to the contingency account for remaining Phase

1 work as needed. Once the work is done move the remaining funds back to the parking lot account.
All members voted in favor.

1. Special Testing Labs Inc - Invoice 19942 - \$160.00 - Motion made by Paul Camarco seconded by Raymond Grasso to approve this payment. **All members voted in favor.**

B. Change Orders

1. PCO 91R - Urinal at L017 - \$4,461.62 - Chairman Coombs advised this urinal is going to be re-piped and raised up. Motion made by Raymond Grasso seconded by Carman Pace to approve this change order. **All members voted in favor.**
2. PCO 120R - Added Demo - \$19,785.95 - Motion made by Paul Camarco seconded by Raymond Grasso to approve this change order. **All members voted in favor.**
3. PCO 121 - Electric Repairs at Engineering - \$1,605.29 - Motion made by Paul Camarco seconded by Carmen Pace to approve this change order. **All members voted in favor.**
4. PCO 135 - Added Electric Circuits - \$2,310.72 - Chairman Coombs advised this is for two new circuits in back of the Library. Motion made by Raymond Grasso seconded by Paul Camarco to approve this change order. **All members voted in favor.**
5. PCO 137 - Column Enclosures - \$4,806.34 - Motion made by Paul Camarco seconded by Raymond Grasso to approve this change order. **All members voted in favor.**
6. PCO 143 - Lower Drinking Fountain - \$1,457.11 - Motion made by Paul Camarco seconded by Carmen Pace to approve this change order. **All members voted in favor.**
7. PCO 148 - Fur Out Wall at L015 - \$2,154.73 - Motion made by Paul Camarco seconded by Raymond Grasso to approve this change order. **All members voted in favor.**
8. PCO 149 - Contaminated Concrete Dumpster - \$363.39 - Motion made by Raymond Grasso seconded by Carmen Pace to approve this change order. Chairman Coombs advised Nutmeg at the construction meeting that we will not pay this type of expense again. Nutmeg was instructed to mark their dumpsters as belong to them and what was to be put in them. They are also responsible for covering them so others don't use them at the end of the day. Unfortunately volunteers working around Town Hall dumped debris into this dumpster contaminating the load increasing the cost of disposal. **All but one member voted in favor, Paul Camarco voted No.**
9. PCO 152 - Temporary Pull Station - \$793.23 - Motion made by seconded by to approve this change order. **All members voted in favor.**

C. Staff Information

1. Budget Report dated May 23, 2006 - Motion by Paul Camarco seconded by Raymond Grasso to accept this as information. **All members voted in favor.**
2. Nutmeg Change Order Log - May 30, 2006 - Motion by Paul Camarco seconded by Carmen Pace to accept this as information. **All members voted in favor.**
3. Change Order Log - May 30, 2006 - Motion by Paul Camarco seconded by Carmen Pace to accept this as information. **All members voted in favor.**
4. Dale Kroop May 23, 2006 Letter - It was request⁴ed Mike Turner talk with Dale Kroop to get an estimate for the remainder of his charges for the project. Motion made by Paul Camarco seconded by Carmen Pace to accept this as information. **All members voted in favor.**
5. Construction Schedule Dated May 23, 2006 Letter - Paul Camarco commented that the date of completion keep moving out with each new schedule. Raymond Grasso referred to the February 13th minutes where it was requested Peter Wells come back to the Committee in May to give us an updated status report on the work and what could be done to shorten the time schedule for completion. Request Peter Wells attend our next meeting to discuss the schedule. Motion made by Raymond Grasso seconded by Paul Camarco to table this as information. **All members voted in favor.**

D. Old Business:

1. Construction Status - Chairman Coombs advised the drywall is still proceeding. A new window has been installed on the south side overlooking the rose garden. Doors have been hung as well as some hardware. Ceilings and floors to start soon. There is a problem on the south wall to duct air upstairs. Might have an answer to this at tomorrow's job meeting to get

proper airflow upstairs. On the outside of the building they are taking out the glass doors. They have chipped out most of the quarry tile in the old lobby. The checkout desk has been moved to its new location but will not be secured permanently until after it is moved again to install the carpeting. Someone will be in next week to work on the rack and cabling for the data room. Punch list work on the Town Hall side minus 4 items is complete. There was a small leak that developed from filling in the roof test holes. They are painting the outside columns. Some of the canopy metal joints have been fixed. Paul Camarco and other members advised their dissatisfaction with the workmanship (aesthetics) on the canopy; they feel the front part of the canopy should be replaced. Chairman Coombs will bring members comments forward at tomorrow's job meeting. The chiller unit for the data room has been installed outside the building.

2. ADA Status - The canopy is the last item to be completed to finish this project.

E. New Business:

1. None

III. Town Hall / Library Renovations - Phase 2

A. Expenditures

1. Marjam - Invoice 4281832-00 - \$1,128.34 - Motion by Paul Camarco seconded by Raymond Grasso to approve this payment. **All members voted in favor.**
2. Marjam - Invoice 4281956-00 - \$154.44 - Motion by Paul Camarco seconded by Raymond Grasso to approve this payment. **All members voted in favor.**
3. Tuthill & Wells - Invoice 3736 - \$75,387.00 - Motion by Paul Camarco seconded by Carmen Pace to approve this payment. **All members voted in favor.**

B. Change Orders

1. None

C. Staff Information

1. None

D. Old Business

1. None

E. New Business

1. None

NOTE: Prior to adjourning the meeting Chairman Coombs asked if anyone had any questions regarding anything on the Agenda. No one had questions.

5. Next Scheduled Meeting:

A. The next regular scheduled meeting will be Monday June 12, 2006 at 6:00PM in Conference Room 1.

6. **Adjournment:** Motion by Paul Camarco seconded by Raymond Grasso to adjourn. Meeting adjourned at 7:28 PM. **All members voted in favor.**

Paul Camarco, Clerk