

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - MONDAY February 13, 2006

Chairman Coombs called the Meeting to order at 6:00 P.M. in the Public Works Conference Room. Members present were Paul Camarco, Joseph Coombs, Carmen Pace, Stuart Temple and Tim Tuell. Staff Liaison Tony Martino, Mike Turner, Town Manager Bonnie Therrien, Town Councilor Andy Adil and Library Director Laurel Goodgion were also present. Committee Members David Edwards and Raymond Grasso were absent.

Today is day 497 of the project.

1. Public Comments:

A. None.

2. Approval of Minutes:

A. [Minutes of February 6, 2006 Special Meeting](#) - Raymond Grasso sent an e-mail requesting the minutes be amended as follows: "Town Hall Phase 1 Item D Old Business change "Based on the architects comments we should revisit the schedule in mid-May to see if the contractor is adhering to their new schedule. Discussion to include all areas of the schedule to be sure they are not falling behind" to "Discussion to include all areas of schedule and to consider all options if they are falling behind". Phase II Item C Staff Information - Peter Wells made these comments during executive session. They should not be reported to imply they were made as part of the meeting." Also Ray's commented his motion to separate the 4 items and put the boilers out to bid was made under new business. Motion by Stuart Temple seconded by Paul Camarco to amend the minutes as stated above. **All members voted in favor.** Motion by Stuart Temple seconded by Paul Camarco to approve the amended minutes. **All members voted in favor.**

3. Projects for Discussion:

I. Town Wide Radio System

A. Staff Information

1. Mike Turner advised the Radio Committee met last week putting together the rebanding budget for Nextel. Participants will include Motorola, NECS, Trott Associates, Fred Martin and Town Staff and Volunteer Fire and Ambulance Staff. Once the budget is approved by Nextel there will be no cost to the Town.

II. Town Hall & Library Renovations - Phase 1:

A. Expenditures

1. Nutmeg Companies - Req. # 16 - \$12,178.56 - Motion made by Paul Camarco seconded by Stuart Temple to approve this payment. **All members voted in favor.**

B. Change Orders

1. PCO 106R - Window Millwork Health Office - \$689.40 - Chairman Coombs advised the millwork is in the Health District where the columns had to be encased. Andy Adil advised Health District staff was concerned by the noise coming out of the elevator mechanical room. Chairman Coombs advised the noise is predominate when the elevator is coming down when the air and hydraulics mix. He will work with Nutmeg and Baystate Elevator to figure out a way to sound proof the area. Motion made by Paul Camarco seconded by Stuart Temple to approve change order. **All members voted in favor.**

C. Staff Information

1. Budget Report February 8, 2006 - Motion by Paul Camarco seconded by Stuart Temple to accept this as information. **All members voted in favor.**
2. Change Order Log February 7, 2006 - Motion made by Paul Camarco seconded by Stuart Temple to accept this as information. **All members voted in favor.**

D. Old Business:

1. Construction Status - Chairman Coombs advised Town Staff and Health District Staff moved into the Ground Floor of Town Hall. Staff spent the day unpacking. Fire Marshal spent the weekend installing the phone and data lines. The handrail situation has been rectified with the architect and building inspector. Bonnie Therrien advised that the move was a moral booster

for staff. Mike Turner advised this morning he was the first person to get stuck in the elevator. The Nutmeg Superintendent was the second. The elevator company has come in and rectified the problem.

2. ADA Status - Mike Turner advised the majority of the work is completed and we received an extension of time to June 2006. The current Nutmeg Invoice approved above brings ADA payments to \$363,000 of the \$390,000 Grant. The canopy and signs are the final parts of the projects to be finished under the Grant. Bonnie Therrien advised the canopy is her next ADA project issue to get finished.

E. New Business:

1. CDWG Govt. Purchase Order - \$954.00 - Chairman Coombs advised he authorized this purchase in advance so the phone system and computer hookup work could be completed this past weekend. Motion by Paul Camarco seconded by Stuart Temple to authorize this purchase. **All members voted in favor.**
2. Combo Microwave/Convection Oven - \$419.00 - Chairman Coombs advised this item was to go in the new Employee Lounge. Mike Turner advised we wanted to get a microwave / convection oven combination because the old lounge had a stove as well as a microwave in it. Motion by Paul Camarco seconded by Stuart Temple to authorize this purchase. **All members voted in favor.**

III. Town Hall / Library Renovations - Phase 2

A. Expenditures

1. Hartford Sprinkler Co - App # 3 - \$6479.00 - Motion made by Paul Camarco seconded by Stuart Temple to approve this payment. **All members voted in favor.**

B. Change Orders

1. CO #4 - Hartford Sprinkler - Add Sprinkler Heads Phone Room - \$1,650.00 - Tim Tuell as if this item had been in the plan and taken out. Mike Turner advised it was but the Fire Marshal and Building Inspector have different codes, the Fire Codes do not require the sprinklers in the Phone Room but the Building Inspector requires them so the full building can be considered sprinkled. Motion by Paul Camarco seconded by Stuart Temple to approve this change order. **All members voted in favor.**

C. Staff Information

1. Mike Turner advised that the staff that moved out of the Library Lower Level left furniture behind. It was offered to other departments. What ever is left will be sent to auction or disposed off. All leftover furniture will be removed from the Library Lower Level by the end of this week. Gary Santoro inspected above the ceilings to see the amount of wires that have to come out of the Library Ground Level. Mike Turner advised asbestos abatement will start next week on the Library Ground Floor. Chairman Coombs will make a report to Town Council in March; Tim Tuell asked the report be shared with the Committee members for preview prior to presentation to Town Council.

D. Old Business

1. None

E. New Business

1. 1. None

NOTE: Prior to adjourning the meeting Chairman Coombs asked if anyone had any questions regarding anything on the Agenda. No one had questions.

4. Next Scheduled Meeting:

- A. The next regular scheduled meeting Monday February 27, 2006 at 6:00PM in the Public Works Conference Room. Next Special meeting will be Tuesday February 21, 2006, if needed.

5. **Adjournment:** Motion by Paul Camarco seconded by Stuart Temple to adjourn. Meeting adjourned at 6:18 PM. **All members voted in favor.**

NOTE: After the meeting Chairman Coombs took members down to see the newly renovated Town Hall Ground Floor Space as well as what work has been accomplished on the Library Ground Floor Space.

Paul Camarco, Clerk