

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - MONDAY June 25, 2007

Vice Chairman Tuell called the Meeting to order at 6:00 P.M. in Conference Room One.

Present

		Present	Absent	Excused
Committee Member Name	Joseph Coombs, Chairman			X
	Tim Tuell, Vice Chairman	X		
	Paul Camarco, Clerk			X
	Raymond Grasso	X		
	Luke McEntire			X
	Carmen Pace	X		
	Stuart Temple	X		
Liaison Present	Paul Montinieri, Council Liaison	X		
	Tony Martino, Staff Liaison	X		
	Mike Turner, Staff Liaison	X		
Staff & Guests Present	Bonnie Therrien, Town Manager			X
	Laurel Goodgion, Library Director	X		
	Greg Curtin, Chairman, Library Board	X		

Today is day 36 of the Project

1. Public Comments:

A. None

2. Approval of Minutes:

A. [Minutes of June 11, 2007 Meeting](#) - Motion by Raymond Grasso seconded by Stuart Temple to approve the minutes as amended. **All members voted in favor.**

3. Projects for Discussion:

I. Town Hall / Library Renovations - Phase 2

A. Expenditures

1. A. J. Madison - Invoice 585241- \$4,110.00 - Motion made by Stuart Temple seconded by Raymond Grasso to table this item due to the lack of a quorum. **All members voted in favor.**
2. Friar Associates - Invoice 0000002 -\$2,337.50 - Motion made by Stuart Temple seconded by Raymond Grasso to table this item due to the lack of a quorum. **All members voted in favor.**

B. Change Orders

1. None

C. Staff Information

1. Budget Report Dated June 21, 2007 - Laurel Goodgion requested a breakdown of what has been spent or encumbered for Library FF&E. Motion by Stuart Temple seconded by Carmen Pace to accept this as information. **All members voted in favor.**
2. Work Progress Report dated June 13, 2007 - Motion made by Stuart Temple seconded by Carmen Pace to accept this as information. **All members voted in favor.**

3. Draft Library Time Line - Mike Turner advised the pert chart is stamped draft. Several sub-contractors haven't given Ray Tribuzio their schedule which is holding up his finalizing Kronenberger's schedule. Tim Tuell appreciated this chart. It is a useful working tool. Motion made by Stuart Temple seconded by Carmen Pace to accept this as information. **All members voted in favor.**

D. Old Business

1. Construction Status - Mike Turner provided the status of demolition. Temporary lighting has been installed. Air ducts are being removed. The chiller is going to have to be shut down a few days for the entire Town Hall when abatement starts in the fan room. An e-mail has been sent to Town Staff that there will not be AC for a day and a half and to dress accordingly.
2. Nutmeg Claim - Raymond Grasso made a motion seconded by Carmen Pace requesting the agenda be amended to add Nutmeg's Claim to the agenda. **All members voted in favor.** Committee members were given copies of Nutmeg's Claim and Peter Wells response prior to this meeting agenda packet being released. Tim Tuell suggested we add executive session to the next meeting agenda to discuss this item. It was also requested that Town Manager Therrien and Peter Wells be present for that discussion. All members agreed.

E. New Business

1. None

4. Next Scheduled Meeting:

- A. The next regular scheduled meeting will be Monday July 9, 2007 at 6:00PM in Conference Room One.

Prior to requesting a motion to adjourn Tim Tuell asked Paul Montinieri; Greg Curtin and Laurel Goodgion if they had any questions or comment. They had none.

5. **Adjournment:** Motion by Carmen Pace seconded by Raymond Grasso to adjourn. **All members voted in favor.** Meeting adjourned at 6:12 PM.

NOTE: This meeting tied the record for the shortest Building Committee Meeting.

Paul T. Camarco, Clerk