

**WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING
COMMITTEE
MINUTES – MONDAY March 10, 2008**

Chairman Coombs called the Meeting to order at 6:00 P.M. in Conference Room One.

Present

Committee Member Name	Present	Absent	Excused
Joseph Coombs, Chairman	X		
Tim Tuell, Vice Chairman	X		
Raymond Grasso	X		
Luke McEntire	X		
Carmen Pace			X
Stuart Temple, Clerk Pro Tem	X		
Liaison Present			
Paul Montinieri, Council Liaison	X		
Tony Martino, Staff Liaison	X		
Mike Turner, Staff Liaison	X		
Staff & Guests Present			
Bonnie Therrien, Town Manager			X
Laurel Goodgion, Library Director	X		

Today is day 296 of the Project

1. Public Comments:

1. None

2. Approval of Minutes:

- A. Minutes of February 25, 2008 Meeting – Motion by Stuart Temple seconded by Raymond Grasso to approved the minutes. **All but one member voted in favor (Luke McEntire abstained).**

3. Projects for Discussion:

I. Town Hall / Library Renovations – Phase 2

A. Expenditures

1. EnviroScience – Invoice 1507 -\$2,670.00 – Luke McEntire asked if there would be any more abatement. Chairman Coombs advised there is a wish list of mechanical items which by discovery might require more abatement at fitting or valves. Motion made by Luke McEntire seconded by Raymond Grasso to approve this payment. **All members voted in favor.**
2. National Library Relocations – Invoice 14133 -\$1,435 – Motion by Raymond Grasso seconded by Stuart Temple to approve this payment. **All members voted in favor.**

B. Change Orders

1. None

C. Staff Information

1. Job Meeting Minutes Dated February 27, 2008 – Motion by Raymond Grasso seconded by Stuart Temple to accept this as information. **All members voted in favor. NOTE:** Tim Tuell arrived at 6:03 PM

D. Old Business

1. Construction Status – Chairman Coombs advised the contractor is still working on the outside framing. Sheeting has been started on the outside walls. They started installing windows. They have finished the windows in the sally port area, minus caulking. Today they were installing windows in the ground floor of the

Library. Most of the windows have been delivered to the job site. Laurel Goodgion advised there wasn't much noise while the installation was being done. The area was a little cold due to the windows being out. The electricians are here working on the cabling tray and circuits. We are waiting to here back from Eunice DeBella on the sketches for the Town Clerks Vault. The Council Chamber ceiling is being demolished and the lights saved for use in another town facility. **NOTE:** At this time we went back to voted on the invoices now that there was the required quorum to vote on financial matters.

E. New Business

1. Luchs Engineering Review – At this time a copy of Luchs' report was distributed. Chairman Coombs then gave members a chance to review the report before discussion. Chairman Coombs advised the report was received to late on Friday to be included in the packets. Motion by Luke McEntire seconded by Stuart Temple to accept this report as information. Discussion followed. Mike Turner advised when he asked Luchs to do the analysis they were to take the building plans and do their own calculations based on the plans, then determine the modifications needed based on discovery of rubble in the wall. Based on their calculations they came up with the same conclusions and methodology as John Thomas. Tim Tuell asked why the report which was dated February 26th was not released sooner. Mike Turner advised it was received in his office Friday afternoon. He cannot comment on why they waited so long to release it. Mike Turner advised a copy of Luchs report has been faxed to Peter Wells and John Thomas. Luke McEntire advised there is not a lot of history on the stone we are using. Chairman Coombs advised this is probably why he was being more conservative on the bracing to avoid cracks. This type of stone has been used on 40 story buildings in New York City with no problems. Chairman Coombs asked for a motion to send Luchs a letter thanking them for their analysis. Motion was made by Tim Tuell seconded by Luke McEntire. **All members voted in favor.** Motion was then made by Raymond Grasso seconded by Tim Tuell stating that the Luchs Review addressed the concerns the Committee had. **All members voted in favor.** Tony Martino then advised the original motion to receive this report as information was still open. Luke McEntire and Stuart Temple retracted that motion.
2. Benches – Tim Tuell questioned since there were no bidders for the benches the Committee should look at keeping the benches and use them instead of purchasing new chairs for the Council Chambers. Mike Turner advised that there were no bidders when the process closed but the Manager received an e-mail from someone offering to buy the benches. At their last meeting the Council agreed to reject the formal bid process as no bids were received from that, but accept the e-mail bid to get rid of the benches. Tim Tuell said we should try and stop the sale. Chairman Coombs will report back on this.

4. **Next Scheduled Meeting:**

- A. The next regular scheduled meeting will be Monday March 24, 2008 at 6:00 PM in Conference Room One.
Prior to adjourning the meeting Chairman Coombs asked Councilor Montinieri and Library Director Goodgion if they had any questions or comments. Both replied no.

2. **Adjournment:** Motion by Raymond Grasso seconded by Luke McEntire to adjourn. **All members voted in favor.** Meeting adjourned at 6:28 PM.

I hereby certify that the above is a true copy of the minutes approved by the Town Hall Renovations Committee.

Stuart Temple, Clerk – Pro Tem

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