

**WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING
COMMITTEE
MINUTES – MONDAY January 14, 2008**

Chairman Coombs called the Meeting to order at 6:05 P.M. in Employee Lounge.

Present

Committee Member Name	Present	Absent	Excused
Joseph Coombs, Chairman	X		
Tim Tuell, Vice Chairman	X		
Paul Camarco, Clerk			X
Raymond Grasso			X
Luke McEntire	X		
Carmen Pace	X		
Stuart Temple	X		
Liaison Present			
Paul Montinieri, Council Liaison	X		
Tony Martino, Staff Liaison	X		
Mike Turner, Staff Liaison			X
Staff & Guests Present			
Bonnie Therrien, Town Manager	X		
Laurel Goodgion, Library Director	X		
Greg Curtin, Chair – Library Board	X		
Polly Moon – Library Vice Chair	X		
Peter Wells - Architect	X		

Today is day 240 of the Project

1. Public Comments:

1. None

2. Approval of Minutes:

- A. Minutes of December 10, 2007 Meeting – Motion by Stuart Temple seconded by Tim Tuell to approved the minutes. **All members voted in favor.**
- B. Minutes of January 7, 2008 Meeting – Motion by Luke McEntire seconded by Carmen Pace to approved the minutes. **All members voted in favor.**

3. Projects for Discussion:

I. Town Hall / Library Renovations – Phase 2

- A. Expenditures
 1. Amodio Moving – Invoice C23103 - \$3,579.00 – Motion made by Carmen Pace seconded by Luke McEntire to approve this payment. **All members voted in favor.**
 2. Clear Channel Telecommunications – Invoice 4681 - \$1,145.00 – Chairman Coombs advised this was to move the Town Clerk’s Data Processing Equipment ad set them up again. Tony Martino advised the amount requested is minus the sales tax. Tony advised there will also be a supplemental invoice. Motion made by Stuart Temple seconded by Carmen Pace to approve this payment. **All members voted in favor.**
 3. EnviroScience – Invoice 1191 -\$3,830.00 – Stuart Temple advised the vendor was suppose to be giving details of what was being done and how many people were involved. Tony Martino was asked to call the vendor to be sure this information was shown on future invoices. Motion by Stuart Temple seconded by Carmen Pace to approve this payment. **All members voted in favor.**
 4. Hartford Safe & Lock – Invoice 8392 -\$22.50 – Motion by Carmen Pace seconded by Like McEntire to approve this payment. **All members voted in favor.**

5. National Library Relocations – Invoice 14084 -\$1,435.00 – Motion by Luke McEntire seconded by Carmen Pace to approve this payment. **All members voted in favor.**
 6. True Value Hardware – Invoice 67532 - \$51.96 – Motion by Luke McEntire seconded by Stuart Temple to approve this payment. **All members voted in favor.**
 7. True Value Hardware – Invoice 67557 - \$46.93 – Chairman Coombs requested this invoice be denied. The bond should not pay for clocks or batteries and the extension cords listed were credited back on Invoice 67563. Motion by Stuart Temple seconded by Carmen Pace to deny this payment. **All members voted in favor.**
 8. True Value Hardware – Invoice 67563 - \$18.02 – Because of Invoice 67557 the \$25.96 credit is to be deleted and members are to approve an expense of \$43.98. Motion by Stuart Temple seconded by Tim Tuell to approve a payment of \$43.98. **All members voted in favor.**
 9. True Value Hardware – Invoice 67570 - \$5.79 – Motion by Tim Tuell seconded by Stuart Temple to approve this payment. **All members voted in favor.**
 10. Tuthill & Wells – Invoice 3799 - \$16,390.00 – Motion by Stuart Temple seconded by Luke McEntire to approve this payment. **All members voted in favor.**
- B. Change Orders
1. None
- C. Staff Information
1. Job Meeting Minutes dated December 11, 2007 & January 3, 2008. Motion by Carmen Pace seconded by Stuart Temple to accept this as information. **All members voted in favor.**
 2. Town Hall Change Order Log Dated December 12, 2007 – Motion by Stuart Temple seconded by Carmen Pace to accept this as information. **All members voted in favor.**
 3. Budget Sheet Dated December 12, 2007 – Motion by Stuart Temple seconded by Tim Tuell to accept this as information. **All members voted in favor.**
 4. 2008 Meeting Calendar – Motion by Stuart Temple seconded by Tim Tuell to receive this as information. **All members voted in favor.**
- D. Old Business
1. Construction Status –
 - a. Roof – Chairman Coombs advised the work regarding the roofing change order previously approved has been accomplished and has been completed. The Library Roof will be complete once the cap flashing is installed. They have started installing roof drains on the Town Hall roof.
 - b. Misc. – Chairman Coombs advised they are doing selective demolition. Framing has been completed on the second floor. They have started putting up the outside framing to hold the new façade. The plumber has been working on the sprinkler system. Peter Wells advised that the shop drawings have been approved for the windows. The stone needs to be field measured . The vendor has to fly up from Texas to measure the job to cut the stone. The fan coil units are on site. They will be installed when the time is appropriate. Electrical work has started on the second floor. Peter advised there is still an issue with the Town Vault. Chairman Coombs advised depending on the solution we might have to go back to Town Council for

additional funds. Peter Wells advised the new Town Clerk vault door is bigger but lighter than the old door. The new door meets the 4 hour fire rating requirement. The State Library wants a masonry wall versus a sheetrock wall that will provide the same 4 hour fire rating. If we have to brick the solution might be to take down the existing masonry and install new 8 inch masonry. Peter Wells has John Thomas the structural engineer reviewing the structural requirements so they can bring a solution to the State Library.

E. New Business

1. Second Opinion Review – Tim Tuell advised in regards to the bracing he has nothing against Peter Wells or his Structural Engineer but he would like to have another Structural Engineer do a peer review to be sure the revised bracing will work. The Engineer who did the original plan developed the solution to the problem. We need a second opinion to be sure it works. Prior to the meeting Tim talked to Mike Turner and Chairman Coombs regarding this subject. The Town has on-call engineers and Mike has asked them to provide quotes for doing this work. Mike had requested a response by 5:30 PM today. Paul Montinieri asked if this was warrantee work and if there was a way to check to see if the braces meet specs. John Thomas and Peter Wells have their professional opinions on this. The welds are to be checked by a testing lab. Paul asked if a year down the road would we want to check to be sure the braces are not being stressed. Peter Wells advised that John Thomas is a conservative engineer so his calculations requirements could be above what is needed. No response for independent review was received prior to this meeting. Stuart Temple advised the issue is not warrantee but errors and omissions. Luke McEntire advised he was in favor of getting a second opinion. Motion by Tim Tuell seconded by Luke McEntire to seek a second opinion to be assured the building can assume the new loads. **All members voted in favor. NOTE;** Paul Montinieri left at 6:58 PM. Tim Tuell asked what we could do to expedite the second opinion. Chairman Coombs advised responses were due back today. Tomorrow Tony Martino will call the on-call engineers to find out why they hadn't responded. Peter Wells advised the bracing design had to be redesigned because the walls were not constructed as shown in the original design. Once the test holes were done we found out the walls were not as solid as originally thought. Peter has no problem with us going out for a second opinion. Peter advised the original cantilever was one foot and the new cantilever will extend the wall out another 18 inches plus or minus. Chairman Coombs advised the methodology used is a common one. Tim Tuell asked Mike Turner what the cost of the peer review would be. Mike Turner thought it would be a few thousand dollars. Stuart Temple questioned where the weak link was. Peter advised that the plate was not big enough and needed additional bolts. Bonnie Therrien asked who will determine the cost and will the Committee need a special meeting to approve the low bidder. Tim Tuell suggested he would be willing to accept moving forward with an amount not to exceed number. Motion by Tim Tuell seconded by Stuart Temple to approve going out for a second opinion and allowing staff to award the bid in an amount not to exceed \$10,000. **All members voted in favor.**
2. Library Shelving – Greg Curtin asked given the fact construction is moving along ok minus this concern on bracing, when the Library will be able to order their

shelving as there is a lead delivery time. Chairman Coombs advised when we reach a point where we see finished staircases, carpeting and painting we will tell the Library to move forward. Chairman Coombs reminded Greg we would need three quotes, Laurel Goodgion advised by the time we are ready to go out to bid the shelving will be back on the state bid list. Laurel was advised to get the specs for what she was looking for so that the bid specs could be developed, Laurel advised she will be looking for shelving similar to what was purchased for the Children's Library from MJ Shelving. **NOTE:** Greg and Polly Moon left at 7:15 PM

4. Next Scheduled Meeting:

A. The next regular scheduled meeting will be Monday January 28, 2008 at 6:00 PM in Conference Room One.

5. Adjournment: Motion by Tim Tuell seconded by Stuart Temple to adjourn. **All members voted in favor.** Meeting adjourned at 7:18 PM.

I hereby certify that the above is a true copy of the minutes approved by the Town Hall Renovations Committee.

Paul T. Camarco, Clerk

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