

WHS & HANMER SCHOOL BUILDING COMMITTEE REGULAR MEETING MINUTES Monday July 14, 2014

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x arrived at 6:36		
	J. Edward Brymer Jr., Vice Chairman	x		
	Daniel Camilliere	x		
	Frank Dellaripa	x		
	Diane Fitzpatrick, Clerk	x		
	Peter Gardow	x		
	David Drake	x		
Liaison Present	Steven Barry, Council Liaison	x		
	Mike Turner, Staff Liaison	x		
	Gina Deangelo, Board of Ed.			x
	John Morris, BOE	X		
Staff Present				
	Jeff Bridges, Town Manager	x		
	Mike Emmett, Supt. Schools	x		
	Tom Moore, WHS Principal	x		
	Fred Bushey, Dir of Maintenance	x		
	Lori Schroll, Administrative Analyst - Engineering	x		
	Sally Katz, Dir. Of Physical Services	X arrived at 6:35		
Guests Present				
	Rusty Malik, Quisenberry Arcari	x		
	Gus Kotait, O&G Construction			x
	Loel Purcell, O&G Construction	x		
	Mark Jeffco, O&G Construction	x		

1. Call to Order: Vice Chairman Brymer called the Meeting to order at 6:30 p.m. in the lower level Meeting Room at the Board of Education in the Stillman Building.

2. Public Comments - none

3. Approval of Minutes:

a. Minutes of the June 23, 2014 regular meeting. Motion was made by Dan Camilliere to approve the minutes, seconded by Peter Gardow; Discussion – none

All Present voted in Favor

4. Expenditures:

a. GNCB increase purchase order by \$1000.00.

Motion was made by Frank Dellaripa to increase this purchase order, seconded by Dan Camilliere; Discussion – Frank asked if this will complete their portion of the project, Mike stated this is an estimate.

All present voted in favor.

b. GNCB Geotechnical Engineers, Inv. # 20658, 6/30/14, \$ 258.60

Motion was made by Diane Fitzpatrick to pay this Invoice, seconded by Dan Camilliere; Discussion – none

All present voted in favor.

c. Req. 00001, L&P Gates, 6/09/14, \$ 11,400.00

Motion was made to pay this Invoice by Diane Fitzpatrick, seconded by Peter Gardow; Discussion –none

All present voted in favor

d Req. 00002, L&P Gates, 6/30/14, \$ 37,833.75

Motion was made to pay this Invoice by Diane Fitzpatrick, seconded by Peter Gardow; Discussion – Mike explained that these were held up last meeting due to not having a signed contract.

All present voted in favor

e. CIRMA, Inv. 51590101, 6/27/14, annual LAP Premium for Builders Risk, \$ 26,795.00

Motion was made to pay this Invoice by Diane Fitzpatrick, seconded by Fred Dellaripa; Discussion – none

All present voted in favor

f. Fuss & O'Neill, Inv. 0011536, 6/20/14, \$ 2,660.25

Motion was made to pay this Invoice by Dan Camilliere, seconded by Frank Dellaripa; Discussion – The question was asked if they are done-Mike stated they will continue to the project completion August 2016.

All present voted in favor

g. BVH Integrated Services, Inv. 02112129.12, 6/25/14, \$ 3070.52

Motion was made to pay this Invoice by Peter Gardow, seconded by David Drake; Discussion - none

All present voted in favor

h. Special Testing Labs, Inv. 28180, 5/30/14, \$ 5,504.00 Motion was made to pay this Invoice by Frank Dellaripa seconded by Dan Camilliere; Discussion - none

All present voted in favor

i. State Building permit fee, Phase 2 work, \$ 11,914.50 Motion was made to pay this Invoice by Diane Fitzpatrick seconded by Peter Gardow; Discussion – none

All present voted in favor

j. Marguerite Concrete, Inv. #00001, 5/31/14, \$38,750.00

Motion was made to pay this Invoice by Frank Dellaripa; seconded by Dan Camilliere; Discussion - none

All present voted in favor

5. Change Orders –

a. PCO 32, G&R Valley Plumbing, 6/5/14, \$11,081.00, shower drains and basins

Motion was made by Peter Gardow to accept PCO #32, seconded by Dan Camilliere not to exceed \$11,081 seconded by Diane Fitzpatrick; Discussion – Mark said that they are going to try to get them down a little more.

All present voted in favor

b. PCO 47, PB 2.04 – Masonry VE Items 6/25/14 (\$140,280.00)

Motion was made by Frank Dellaripa to approve PCO #47, seconded by Ed Brymer; Discussion – It was explained that these were identified as VE items previously. David asked about the old brick being cleaned and whether we should leave that cost in, Rusty stated it may look different than the new brick if it is clean.

All present voted in favor

c. PCO 48, PB 2.15 – Plumbing VE Items 6/25/14 (\$249,500.00)

Motion was made by Ed Brymer to approved PCO #48, seconded by Peter Gardow; Discussion – none

All present voted in favor

d. PCO 49, PB 2.09 – Drywall & Plaster. VE Items 6/25/14 (\$163,272.00)

Motion was made by Frank Dellaripa to approve PCO #49, seconded by Peter Gardow; Discussion - none

All present voted in favor

e. PCO 50, Spazzarini, 6/26/14, \$ 5,504.89, 2" water line to concession building – Motion was made by Ed Brymer to accept PCO #50, seconded by Peter Gardow; Discussion: The question was asked what is the material being used for this, Mike stated plastic piping.

All present voted in favor

f. PCO 51, Spazzarini, 6/30/14, \$ 1010.24, Excavation For CNG relocation – Motion was made by Peter Gardow to accept PCO #51 seconded by Frank Dellaripa; Discussion – none

All present voted in favor

6. Architect/CM

a. O&G Phase 1 Construction Status – Mark stated that they are moving along with Phase 1 & 2, and they haven't uncovered too many unknowns. Fuss & O'Neill have taken some more tests in the locker room walls for asbestos, haven't received the results yet.

David asked about the duct change on the roof of the new gymnasium, is there a cost number for it yet. Mark said not yet, he said it may take a little time to get the numbers.

Jeff stated that we have received the last revisions on the elevator this afternoon, and he has sent it on to the Attorney to look over, but feels it should be ok. Mark said that once they get the signature, they will release the contractors on production. But they will be working with the School Administration on maintaining the existing elevator for the first part of September/October. Mr. Emmett said they have identified the students in wheelchairs, Mr. Moore has looked at their schedules and have tried to minimize the amount of movement off of the 100 & 200 levels. Also, they all have an adult with them while moving in the building.

What type of disruption will the new elevator going in make, Mark said very little this isn't a noisy installation.

Fred said that the telephones have been handed out to TelServe – it will take a little while because the cable needs to be run through the asbestos abatement area, they are hoping they will be able to finish this soon. Mr. Emmett asked Fred where are they with the Guidance office, Fred said that ½ of guidance is in the old Adult Ed room and the other ½ is in room 505 and the vendor has the direction of moving these numbers.

Christine asked about the Ferguson contract and if the relocation of the phone expense was in it. Mark stated he did go through documents and the phone system relocation was not assigned to anyone so this will be an owner's expense. Fred said he is taking care of this and it will be billed to the project.

Christine asked about the blockage, the abatement is being done as we speak, going to have to do more camera work at this site, and there may be additional blockage so we will see another change order on that. Mr. Emmett stated that they are still dealing with flooding issues, over 4th of July weekend they had to go in and rip out the new carpeting in Mr. Moore's office due to the water and mold.

Christine asked if there is anything new on the track from Mark Fisher and stated that she had approved Fisher Co., to do some redesign work. Rusty said no answer yet. Mr. Moore stated that they had spoken regarding this at the job meeting, getting the season in and then handing the track over around October 15th. Mark stated that this may be too late; it takes a long time drying. Spazzarini was going to check with the vendor to see the best time do to this.

Frank asked about the reports that were sent out, according to them the Construction contingency is \$858,036, is it going to change. Mark said yes, once the amount of the budget increases, the July report will indicate the new budget and contingency amount.

Peter stated that Mike forwarded the status report and it has basically 28 /30 things on it, are we going to get it done by Labor Day. Mark said we are a little behind on the mechanical issues, but on schedule for everything else.

Mark stated that the parent drop off is on schedule, at the beginning of year there will be the same amount of parking spaces as in June.

Mr. Emmett asked if they are aware of the paving project scheduled beginning Sept 8th, Mike stated that he and Lt. Crabtree are in negotiations with DOT to either do night paving or Saturday paving.

Steve Barry asked about the parking on the north side of the building, Mr. Moore stated that it will be maintained in the same way it is right now. He also asked about Cottone field, will be able to be used in the Fall, Mr. Moore stated yes it will be. Mr. Emmett stated that the majority of the bleacher work is done, press box is in place, they demoed the concession stand and they are working on that now. Steve asked about the parking for the field, Mr. Moore stated it will be the same as last year. Jeff asked if the handicapped accessibility to the field will be done, yes it will.

Christine asked if the Eagle Drive sidewalk will it be done, Mark will look at site plan and color code it to identify the areas for new construction.

Christine asked about the submittal list, Mark stated that they are working with Rusty on the hot items, and is addressing them.

b. O&G Monthly Report & Schedule Update* –

c. QA Architects Report – Rusty stated that they are reviewing the shop drawings and should be receiving information on the other areas and looking at the changes that may be needed. Christine asked if he will be able to go to the contractor meetings, Rusty stated yes it will be helpful.

Frank asked about the transformer at the concession stand, CES has spoken with CL&P and they know what needs to be done, Ferguson needs to put the paperwork in with CL&P. Christine stated someone should call them.

Mike stated the addition of the turning lane on Folly Brook Blvd, is out to bid with the intention of having it awarded and done as soon as possible.

8. Correspondence

a. Allowance Schedule – no action required- for info only – Mike stated that this is just showing what the allowances are in the bids, different than change orders. It needs to be posted, will do it tomorrow.

b. SMI schedule for abatement during summer 2014 info purposes only – Mike stated this was to let the members know what abatement was going on this summer.

9. Committee Reports

Site-work / Construction – no report

Communications – Diane stated that they had a meeting after the last meeting, and she sent a list of questions to Brian, Mr. Moore stated that he has the responses to the questions. Diane asked if he could get the answers back to her so she can do write up a FAQ brochure and partner with the PTSA to be sent out to the parents.

Mike Emmett showed the members a new power point presentation showing the progress thus far at the high school. This will be posted on the website and Face Book. Diane asked if he could do a reverse messenger to let the parents know it is up there so they can see it.

Technology/Furniture – Fred says he is working with a few different companies, working with technology companies regarding telephone systems in the building and this is all on the State Contract/State bid.

Energy/Commissioning – Peter stated it has been quiet, Christine asked if there is meeting coming up? Mark stated that once all equipment has been selected they can start going through submittals. He will make sure Peter is in loop.

Finance – Christine stated they will be meeting later this month. She said that Mike O'Neil has met with O&G to go over the reports and let them know exactly what they need.

9. Old Business –

a. Discussion State funding approval status – Christine stated we are good to go with the State, Christine asked that on the on the school facilities side, most of the employees that we have been working with have left, should we be worried if we have to go back to them for anything? Lorel stated not sure what will happen, the State may change how they do business there overall since they are short staffed.

10. New Business –

a. Recommend award remaining Phase 2 contracts - Flooring, Ceramic tile, Painting, Food Service Equipment and remainder of Roofing. Lorel went over the overall summary of what is remaining.

Ed Brymer made the motion to accept Silktown Roofing (the remaining amount) contract in the amount of \$2,054,140.00 seconded by Peter Gardow; Discussion - none

All Present voted in favor.

David Drake made the motion to accept Urban Contractors(flooring) contract in the amount of \$1,411,335.00, seconded by Frank Dellaripa; Discussion – none

All Present voted in favor.

Diane Fitzpatrick made the motion to accept Dalene Hardwood Flooring (ceramic tile) contract in the amount of \$949,275.00, seconded by Ed Brymer; Discussion – none

All Present voted in favor.

Dan Camilliere made the motion to accept Mackenzie Service Corp. (painting) contract in the amount of \$602,789.00, seconded by Frank Dellaripa; Discussion – none.

All Present voted in favor.

Ed Brymer made the motion to accept Todd Devin Food Equipment Inc. (food service equipment) contract in the amount of \$718,000.00, seconded by Peter Gardow; Discussion – none.

All Present voted in favor.

b. Discussion technology and FF&E purchases/ schedule – Fred passed out a schedule to everyone for Phase 1 (technology) & Phase 2.

Fred stated Phase 1 for all the new additions – split up into 5 different packages but all coming under 1 vendor – Virco Corporation. Virco has given them special pricing for the specialty items. This is all off of the State Contract, Jeff asked for the contract number.

Fred continued on with the pricing – Furniture comes in at \$768,168.26 for Phase 1 & Phase 2, there is an additional \$4,230 that will be ineligible, this is the warranty for the computers.

The technology part of this comes to \$236,893.00 and that is split between 90 lap tops for the media center and the remaining is for the technology switches that need to go around the building and that comes to \$195,393.00. The total for FFE at this point is \$772,398.46 which is below budget. Fred went on to say there are 3 components to this part, tech piece, phase 1 - new buildings & phase 2 - admin. guidance/nurses office

c. Recommend award furniture purchase using state bid- Virco (includes the Wenger and Flynn)
Diane Fitzpatrick made the motion to accept Phase 1 Furniture that will include media/choral/band rooms in the amount of \$416,289.30 seconded by Peter Gardow; Discussion – none
All Present voted in favor.

Diane Fitzpatrick made the motion to accept Phase 2 Furniture that will include admin/guidance/nurse, in the amount of \$351,879.16, seconded by Peter Gardow; Discussion – none.
All Present voted in favor.

d. Recommend purchase of laptops for media center.
Diane Fitzpatrick made the motion to accept to accept the Technology purchase of the FFE in the amount of \$231,123.00, seconded by Ed Brymer; Discussion – Jeff asked if this will be on line before the warranty expires – Fred said yes it will. Mr. Emmett asked if this will be in on time – Fred said it will take between 30 and 60 days for it to come in.
All Present voted in favor.

e. 2015 Meeting Schedule
Diane Fitzpatrick made the motion to adopt the 2015 Meeting Schedule, seconded by Ed Brymer; Discussion – none
All Present voted in favor.

11. Upcoming Dates

a. July 21, 2014, next Regular TC meeting

12. Adjourn - Motion made by Dan Camilliere seconded by Ed Brymer to adjourn.
All present voted in favor.

Meeting adjourned at p.m. 8:20 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Diane Fitzpatrick, Clerk