

**OWHS & HANMER SCHOOL BUILDING COMMITTEE  
REGULAR MEETING MINUTES  
Monday June 23, 2014**

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman	x		
	Daniel Camilliere	x		
	Frank Dellaripa	x		
	Diane Fitzpatrick, Clerk	x		
	Peter Gardow	x		
	David Drake	x		
<b>Liaison Present</b>	Steven Barry, Council Liaison			x
	Mike Turner, Staff Liaison	x		
	Gina Deangelo, Board of Ed.			x
<b>Staff Present</b>				
	Jeff Bridges, Town Manager			x
	Mike Emmett, Supt. Schools	X arrived at 8:11		
	Tom Moore, WHS Principal			x
	Fred Bushey, Dir of Maintenance	X Arrived at 7:14		
	Lori Schroll, Administrative Analyst - Engineering	x		
	Sally Katz, Dir. Of Physical Services			x
<b>Guests Present</b>	Rusty Malik, Quisenberry Arcari			x
	Gus Kotait, O&G Construction	x		
	Rob Martinotti, O&G Construction	x		
	Mark Jeffco, O&G Construction	x		
	John Morris, Bd. of Ed	x		

**1. Call to Order:** Chairwoman Fortunato called the Meeting to order at 6:35 p.m. in the lower level Meeting Room at the Board of Education in the Stillman Building.

**2. Public Comments - none**

**3. Approval of Minutes:**

**a. Minutes of the June 9, 2014 regular meeting.** Motion was made by Dan Camilliere to approve the minutes, seconded by Peter Gardow; Discussion – none

**All Present voted in Favor**

**4. Expenditures:** a. CNG gas mains, \$ 18,496.89 authorization to relocate.

Motion was made by Diane Fitzpatrick to pay this Invoice, seconded by Ed Brymer; Discussion – This pipe is on the west side of the building in the back. There is gap between 2 new and it should be replaced with a new line especially since the new line has a 50 year life span. Spazzarini will be providing the excavation.

**All present voted in favor.**

a. Req. #000087, Spazzarini Const. 5/31/14, \$188,770.01 Motion was made by Frank Dellaripa to pay this Invoice, seconded by Dan Camilliere; Discussion – This is a progress payment , Frank asked what percent are they at? Rob stated 19%.

**All present voted in favor.**

b. Req. #00008, O&G Industries, 5/31/14, \$98,114.00 Motion was made to pay this Invoice by Peter Gardow, seconded by David Drake; Discussion – this is a progress payment.

**All present voted in favor**

c. Req. #00003, Silkdown Roofing, 5/31/14, \$223,099.90 Motion was made to pay this Invoice by David Drake, seconded by Ed Brymer; Discussion - Frank asked if the roofer has a lot of trades workers working behind them and if there is any way someone can go up there with a magnet and make sure that all the nails and debris is picked up. Rob stated yes we can get someone up there and walk around those areas.

**All present voted in favor**

d. Req. #00002, G& R Valley, 5/19/14, \$95,628.90 Motion was made to pay this Invoice by Frank Dellaripa, seconded by Ed Brymer; Discussion – Rob stated this was for the underground plumbing, the locker room, roof drains and the plumbing for the band room , chorus room and media center.

**All present voted in favor**

e. Req. #00006, Waterbury Foundry 5/31/14, \$67,117.50 Motion was made to pay this Invoice by Frank Dellaripa, seconded by Ed Brymer; Discussion – the question was asked if this is almost done, yes it is.

**All present voted in favor**

f. Req. #00002, GDS 5/31/14, \$54,387.50 Motion was made to pay this Invoice by Dan Camilliere, seconded by Ed Brymer; Discussion - none

**All present voted in favor**

g. Req. #00002, G Donovan, 5/31/14, \$23,453.14 Motion was made to pay this Invoice by Frank Dellaripa, seconded by Dan Camilliere; Discussion - none

**All present voted in favor**

h. Req. # 00002, CT Mason, 5/31/14, \$383,609.05 Motion was made to pay this Invoice by Diane Fitzpatrick, seconded by Ed Brymer; Discussion – This is the masonry on the new gym.

**All present voted in favor**

i. Req. #00002, SMI 5/31/14, \$49,603.30 Motion was made to pay this Invoice by Dan Camilliere, seconded by Frank Dellaripa; Discussion - none

**All present voted in favor**

j Inv. # 2409246, Hartford Courant 5/31/14, \$93.82 Motion was made to pay this Invoice by Ed Brymer, seconded by Diane Fitzpatrick; Discussion - none

**All present voted in favor**

k Jos. Merritt, Inv. I0270106, 6/4/14, \$783.00 Motion was made to pay this Invoice by Frank Dellaripa, seconded by Dan Camilliere; Discussion - none

**All present voted in favor**

l. QA Architects, Inv. 6788 5/31/14, \$19,531.11 Motion was made to pay this Invoice by Diane Fitzpatrick, seconded by Dan Camilliere; Discussion - none

**All present voted in favor**

m.QA Architects, Inv. 6789 5/31/14, \$10,787.16 Motion was made to pay this Invoice by Diane Fitzpatrick, seconded by Ed Brymer; Discussion – This bill is for mileage & insurance. This is the annual payment for the \$5,000,000 rider for the excess liability insurance.

**All present voted in favor**

n.Wm. Myers, Inv. C1234/1 6/5/14, \$1,100.00 Motion was made to pay this Invoice by Dan Camilliere, seconded by Frank Dellaripa; Discussion - none

**All present voted in favor**

o.Wm. Meyers, Inv. COM-694-14/1, 5/30/14, \$1,469.00 Motion was made to pay this Invoice by Diane Fitzpatrick, seconded by Ed Brymer; Discussion - none

**All present voted in favor**

p.MJ Daly, Inv. #0001, 4/30/14 \$192,413.95 Motion was made to pay this Invoice by Dan Camilliere, seconded by Ed Brymer; Discussion - none

**All present voted in favor**

#### **5. Change Orders –**

a. PCO #41, 6/19/14, \$9,261.00, hand trench work band and media ctr. - Motion was made by Diane Fitzpatrick to approve this change order, seconded by David Drake; Discussion – Rob stated that his was trench work where electrical lines were lodged in the concrete and needed to be chipped out by hand. He had contacted Christine, Frank and Dave gave them the input and they had agreed to it. The question was raised if there is a chance of this happening again within the building, Rob said there is a good chance we will find it again within the project.

**All present voted in favor**

b. PCO # 43, 6/19/14, \$ 431.00, precast slab top over exist yard drain - Motion was made by David Drake to approve this change order, seconded by Frank Dellaripa; Discussion - David asked why this is needed, Rob stated it could be a potential safety issue.

**All present voted in favor**

c. PCO # 44, 6/19/14, \$ 4566.00, added storm due to unknown 8” pipe in back of building - Motion was made by Peter Gardow to approve this change order, seconded by Dan Camilliere; Discussion – Rob stated that when they were doing some storm drainage at the back of the building they discovered an existing 8 in line coming out of rear side of automotive lot and based on the elevation of that and the elevation of the new catch basins, they would have to lower this pipe to make it fit the new pipe.

**All present voted in favor**

d. PCO # 45, 6/19/14, \$0, press box steel scope exchange - Motion was made by David Drake to approve this change order, seconded by Dan Camilliere; Discussion – Rob stated we own the steel in the phase 1 steel package, but it made sense to have the press box guy to provide the steel because the coordination of that makes sense. So we decided to exchange scopes one guy said he could do it for that price and we got credit from the other guy.

**All present voted in favor**

**Motion was made by Diane Fitzpatrick to add PCO #46 - L&P Gate \$4,787.00 to the Agenda, seconded by Frank Dellaripa.**

**All present voted in favor.**

e. PCO #46 L&P Gate 6/19/14, \$4787.00 Tube Steel at Gym – Motion was made by Diane Fitzpatrick to accept this change order, seconded by Ed Brymer; Discussion: Four architectural tubes that are south side of new gym. This scope wasn't picked up in the structural drawings so it wasn't included in the structural steel package and now needs to be purchased separately. Frank stated this is one of the down falls of using phasing plans. Discussion continued on whether we could leave this as is and not add these, but the building was designed with these and they should stay.

**All present voted in favor**

**Motion was made by Diane Fitzpatrick to add PCO #42 Spazzarini 6/19/14, \$0 Access Road for G&R Valley, seconded by Ed Brymer.**

**All Present voted in favor.**

f. PCO #42 Spazzarini 6/19/14, \$0 Access Road for G&R Valley – Motion was made by Diane Fitzpatrick to accept change order #42, seconded by Dan Camilliere; Discussion – Rob stated this is a no cost change order between the site contractor to the plumbing contractor. The plumber asked for an access road to the back of the building so the site contractor provided \$1400 worth of gravel to provide the gravel road for the plumbing contractor.

**All present voted in favor**

Frank asked what the change orders to date total. Rob asked approved or unapproved, Christine stated give us both. Rob said that the estimated & pending change orders total \$383,577.00 and the approved total \$69,115.00.

Diane asked if the Rock Memorial that was on the hill where the new parking spaces are going was moved, Rob stated that yes the rock and a memorial bench was moved into storage.

Christine asked about the drain, Rob stated that he has a negotiated proposal, eliminating some scope and the contractor included the 2 basins. It was \$14,000 but now it is down to \$10,000, the contractor is donating the shower basins and they have eliminated the floor drains in the athletic showers (the showers the teachers use not the kids).

Also, Rob stated that another Change order will be coming through soon for the band room, there is a 4 inch sanitary tie in that doesn't exist even though the existing drawings show it there.

Diane, said we should keep track of all the errors, Christine said that she has discussed it with Rob and asked that O&G to look over the drawings before the contractors got them.

Christine asked when will there be a final recommendation for the ductwork in gym, Rob replied that it should be signed off on this Friday, but at this point there is no estimate on cost for this yet. Christine stated that in order to do the resolution we will need to have a cost.

Christine explained the Committee's change order process to Gus. It was decided that a sub-committee for change orders consisting of Gus, Frank, David and Christine will meet to discuss the upcoming change orders.

## **6. Architect/CM**

**a. O&G Phase 1 Construction Status** – Rob stated that the good news, we believe the Governor has signed off on the bill, hoping that by the next report they will have the real number that includes the funds the Governor is giving the Town. They are hoping by July 28th meeting we will have new numbers in the report.

David asked if there are any weak contracts or is everything going well, Rob stated that he thinks we have all good contracts, L&P Gates is a smaller contractor and we just have to monitor him and help him along other than that there are a great group of contractors and the contracts are holding up.

Christine asked Rob to send updated RFI Submittal, and put a star with the submittals that need to be resolved asap for us to monitor. Rob said that he will highlight the top ten on the list. Christine asked how many roofing submittals have you received; Rob stated about 9 or 10.

**b. O&G Monthly Report & Schedule Update\*** – see above

**c. QA Architects Report** – No Report

**8. Correspondence** – none

**9. Committee Reports**

**Site-work / Construction** – Frank asked what is the MDC doing about the water, Rob stated that Spazzarini is dealing with it but they can't get a permit. Frank said have them give him a call, not sure what the issues are, it may be something with the design change.

**Communications** – Diane stated that they will be meeting at the close of this meeting.

**Technology/Furniture** – Fred said that they have been meeting on Fridays again. I am going to start with Technology part first. They are ready to purchase equipment the servers and the cost of \$89,682.90. This Friday they will abate the server & telephone rooms; this means the entire district computer system will be taken down this weekend, hoping to be back up and online Monday. Furniture - Fred stated that they will be going off the State Contract and will be working with the Verco Wenger & Flynn who has promised him that they will hold their 2013 prices. This is Phase 1 of the

project, and consists of certain items for the gym and media center, but Fred stated he still has to add the main office suite and the guidance suite to this. At this time budget is \$3,850,000 and for the items above it is \$421,216. David asked what was budgeted for those items, Fred stated \$421,216.

Christine asked procedurally how will this work; Mike stated that it has to come before the School Board Committee and then the Town Council, the only difference is we do not have to bid it they use the State bid.

David asked who will manage this, Fred said the Board of Ed will manage it, Rob stated that O&G will coordinate deliveries and making sure the rooms are ready for the furniture. Fred said he would be happy to have Verco come in and speak with the Town Council.

Discussion continued on when and what kind of computer equipment would be purchased, and Fred said that Keith is still working on that. The Committee wants to make sure that the computers are not put into the bond and are paid through the money the State gave the Town.

Christine stated that FF&E should be added as an Agenda item.

Ed stated that the security camera issues were never finalized yet, and they have to meet again to go over this.

Fred asked if the Committee would like Verco to come in and let the Committee know that they will be holding their prices and show the product that will be purchased. He will invite Rebecca from Q&A to come that night also.

### **Energy/Commissioning – not meeting yet**

**Finance** – Christine stated that they met before this meeting, on the 10th Gus & Rob will meet with Finance and we will get the financial report at the last meeting of July. The Committee asked when they will see a Munis report, waiting for the money from the State to re-work the budget numbers for the revised project total. Finance Staff will be putting in a for State progress payment this week, payment should arrive sometime in August. The town will be issuing Bonds late summer for approximately \$12 million. The next report that O&G will do will be for June.

### **9. Old Business –**

a. Discussion State funding approval is this is appropriated – We heard that the Governor signed but we believe that it has to go back to School Facilities so the Superintendent will follow up on this.

**10. New Business –** a. Athletic Track Color – The submittals for the track were received using the color red, the Board of Education had talked having the track done in blue for the school colors. The Contractor was notified and told us that that the pigment in the blue track will not wear as well, nor the quality of the product isn't as good as the red pigment. It was decided to stay with the red to get the better quality and longer life.

Also, another lane for pole vault and long jump would like to be added; Rob stated that they would need the information from the Athletic Director as soon as possible since the track is being done at this time. Christine instructed him to get a price and to let the Committee know.

Rob said that Mr. Moore couldn't attend but he had a question on if it would be a benefit to add anti-graffiti stuff on the wall (where a new parking spacing is going to be), Christine said to get a price on that also.

### **11. Upcoming Dates**

- a. July 14, 2014, next Regular Building Committee meeting
- b. July 21, 2014, next Regular TC meeting

**12. Adjourn** - Motion made by Peter Gardow seconded by Frank Dellaripa to adjourn.

**All present voted in favor.**

Meeting adjourned at 8:16 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

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**Diane Fitzpatrick, Clerk**