

WHS & HANMER SCHOOL BUILDING COMMITTEE SPECIAL MEETING MINUTES Monday January 27, 2014

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman	x		
	Daniel Camilliere	x		
	Frank Dellaripa	x		
	Diane Fitzpatrick, Clerk	x		
	Peter Gardow	x		
	David Drake	x		
Liaison Present	Steven Barry, Council Liaison			x
	Mike Turner, Staff Liaison	x		
	John Cascio, Bd. Of Education			x
Staff Present				
	Jeff Bridges, Town Manager	x		
	Mike Emmett, Supt. Schools			x
	Tom Moore, WHS Principal			x
	Fred Bushey, Dir of Maintenance	x		
	Lori Schroll, Administrative Analyst - Engineering	x		
	Sally Katz, Dir. Of Physical Services	x		
	Linda, Savitsky, Finance Director	x		left at 7:37
	Keith Rafaniello, Board of Ed			x
Guests Present				
	Rusty Malik, Quisenberry Arcari	x		
	Lorel H. Purcell, O&G Construction	x		
	Rob Martinotti, O&G Construction	x		
	Mark Jeffko, O&G Construction	x		
	Mark Hoffman – Hartford Courant	x		

Frank Dellaripa made the motion to adjourn to Executive Session, seconded by Ed Brymer. The purpose was to discuss privileged attorney-client correspondence PURSUANT TO Sections 1-200(6) (E) and 1-210 (b) (10)**. BUILDING COMMITTEE MEMBERS ONLY. The Chair requested Jeff Bridges, Mike Turner, Lori Schroll, Linda Savitsky and Town Attorney Al DiVincentis to remain.

All present voted in favor.

Committee went into Executive Session at 6:34 p.m.

Frank Dellaripa made the motion to come out of Executive Session, seconded by Peter Gardow.

All present voted in favor.

The committee exited Executive Session at 7:25 p.m. No votes were taken.

Call to Order: Chairwoman Fortunato called the Meeting to order at 7:32 p.m. in Room 210 at Wethersfield High School.

Chairwoman Fortunato asked the Committee if we could go out of order and do the Finance Report now, since Linda Savitsky was here, the Committee agreed. Linda stated the Finance Committee hasn't met in a couple of months and she has not been able to tie out Munis with O&G's Financial Report to a reasonable tolerance. She stated that she and Rob have a meeting set for Thursday to go over the balances and to set up some kind of system for Change Orders so they will track well with the State.

The next Finance Committee meeting will be in February. Peter asked Linda what determines a reasonable tolerance, Linda replied it would need to be a legitimate reason of timing why the numbers don't match.

1. Approval of Minutes:

a. Minutes of the January 13, 2013 special meeting. Motion was made by Frank Dellaripa to accept the minutes, seconded by Dan Camilliere; Discussion – Peter stated that on page 2 - section 3d- changes in scope acoustics and cost he had made a statement he would like put into the minutes regarding the standard for acoustics, he asked Lori to recheck the tape and add it to the minutes. Ed Brymer stated that there was some verbiage not included in the minutes that he would like to see in.

Frank Dellaripa amended the original motion from accepting the minutes to having the minutes Tabled, and corrections added. Dan Camilliere seconded it.

All Present voted in Favor.

2. Expenditures:

a. QA Architects, Inv. 6369. 12/31/13, \$19,531.11

Motion was made Frank Dellaripa to pay this Invoice, seconded by Ed Brymer; Discussion – Ed asked Mike Turner if he had gone over this bill, Mike replied yes he did.

All present voted in favor

b. QA Architects., Inv. # 6370, 12/31/13, \$ 194.33

Motion was made Ed Brymer to pay this Invoice, seconded by Peter Gardow; Discussion – Christine asked about the postage cost and Rusty stated that SE highlights each town, so this invoice is just for Wethersfield.

All present voted in favor

c. William Meyers Moving 12/13/13 \$4578.50

Motion was made Peter Gardow to pay this Invoice, seconded by Frank Dellaripa; Discussion – None

All present voted in favor

d. Special Testing Labs, Inc., Inv. # 27904, 12/31/13, \$ 2,724.00

Motion was made Frank Dellaripa to pay this Invoice, seconded by Diane Fitzpatrick; Discussion – Peter asked did they find anything , Mike stated that this was a normal testing, also Rob amended the bill by \$200 that didn't match his records

All present voted in favor

e. Waterbury Masonry & Foundation, Req. #3, 12/31/13, \$15,200

Motion was made Diane Fitzpatrick to pay this Invoice, seconded by Ed Brymer; Discussion – None

All present voted in favor

f. United Steel, Req #3, 12/31/13 \$162,659.00

Motion was made Frank Dellaripa to pay this Invoice, seconded by Diane Fitzpatrick; Discussion – None

All present voted in favor

g. Spazzarini Construction, Req.#3, 12/31/13 \$192,166.00

Motion was made Ed Brymer to pay this Invoice, seconded Frank Dellaripa; Discussion – Ed asked Rob what this was for? Rob answered part of this was for the Hazmat tank, the media & band room excavation.

All present voted in favor

h. SMI – Req#1, 12/31/13 \$575,240.00

Motion was made Diane Fitzpatrick to pay this Invoice, seconded by Dan Camilliere; Discussion Frank asked if this is extra work, Rob answered no this is contract work.

All present voted in favor

i. O&G, Req. #3, 12/31/13 \$76,374

Motion was made Frank Dellaripa to pay this Invoice, seconded by Ed Brymer; Discussion – None

All present voted in favor

j. Fuss & O'Neill 0010991 \$61,326.24

Motion was made Diane Fitzpatrick to pay this Invoice, seconded by Dan Camilliere; Discussion –Peter asked if this is the end, Mike stated no they are with us till the end of construction. This cost was for the Christmas break abatement.

All present voted in favor

k. GNCB, Invo#20196,

Motion was made Dan Camilliere to pay this Invoice, seconded by Ed Brymer; Discussion – None

All present voted in favor

3. Change Orders

a. Spazzarini – PCO 00011, 1/23/14, \$8925.00 Trench Work Excavation - Rob stated that rock was discovered when they were digging a trench in the new bus loop. Rob explained where the rock was found, Frank asked him what is the chance of finding more rock, Rob answered there is a good chance. Peter asked does it cost more to excavate it, Rob answered yes. David asked if the trench could have been moved, Rob stated no.

Frank Dellaripa made the motion to accept PCO#11, seconded by Diane Fitzpatrick. Discussion - None

All present voted in favor

b. Spazzarini – PCO 00012, 1/23/14, \$9,150.00 Rock Below Band Footings – Rob stated that trench rock was found under the band footings at the end of the building.

David Drake made motion to accept PCO #12, Peter Gardow seconded. Discussion - None

All present voted in favor.

c. Spazzarini – PCO 00013, 1/23/14, \$2,5550.00 – Comm. Line relocation trench road

Rob stated that there was trench rock when putting the communication line in.

Peter Gardow made the motion to accept PCO #13, David Drake seconded it. Discussion - None

All present voted in favor.

4. Architect/CM

a. O&G Phase 1 Construction Status

Rob stated that the Media Center & Gym phase will be 100% complete. The demolition of the band and chorus rooms is next and should be done by the end of this week. Rob stated that working in the cold weather is difficult; it is too cold to pour the concrete, so that will be done next week.

Peter Gardow stated that he did go on the tour last week with 2 of the Councilors, and stated it was exciting to see the progress and everyone working. Christine said with the snow it was better to postpone, but it will be rescheduled so the other members of the Committee could see it. Christine asked Mr. Hoffman from the Hartford Courant, if he has been able to tour the building, he said no only the abatement area.

b. O&G Monthly Report - Combined with above

5. Committee Reports

Site-work / Construction – No Report –Frank said he wouldn't be able to go to the meeting on Wednesday, Christine asked Dave if he could go, Dave said he will check his schedule.

Communications – Diane stated that the Sub-Committee wasn't available to meet tonight; Dan said that it will be postponed until next month. Diane stated that they probably won't meet unless they have topics to discuss. Christine stated after the joint meeting with the Board and Town Council, we want to make sure we keep them and the Community updated. Diane stated that this was the first meeting Tracy McDougal has attended in a while.

Diane wants to go on the record, that she is concerned that a Board of Education Liaison has not been attending any of the Building Committee Meetings. Diane went on to say she has been on past School Building Committees and this is the first one that the Board of Education hasn't sent someone to the meetings. She continued on by saying this is a large project and someone should be here from the Board, if things go wrong on this project she doesn't want just the committee members to get blamed, or accused of not relaying the information.

Christine asked Fred Bushey to relay this concern to Superintendent Emmett and to again ask the Board Liaison to attend.

Dan said while we have the superintendent & the principal coming, he also thinks a Board of Education member should be present. He asked Christine if a request to BOE could be sent. Christine said she has invited them on more than one occasion, but no one has come. Ed said he agrees with Diane and Dan that someone should be here from BOE, he also said he has heard Christine ask them, but they haven't responded. Maybe they are relying on the staff to bring them back info. Christine will ask again to send a BOE member.

Technology/Furniture – No Report - Diane asked if we looked at cutting costs, or should we even be looking at purchasing some of these consumables through the bond money? Maybe look at another way to purchase them, maybe Town funds. Jeff stated the consumables (i.e. I pads) will not be bonded.

Energy/Commissioning – No Report. Haven't held any meetings yet. Lorel asked if Peter should be at the FE commissioning, Rusty stated yes he thinks he should. Peter said he will be away the rest of this week, and asked when the meeting would be scheduled for. Rusty said it will be this week.

Finance – see above.

6. Tabled Items

a. Temp vs. perm sidewalk on south side driveway

b. PCO # 5 \$ 6,980.00, HD pavement - Frank stated that we should look at this when we go over the alternates.

Peter asked if the fire trucks got in ok the other day when they had a call. Fred stated that they had a little issue because it was parent drop off time. An existing air handler unit was the cause of the problem and it had nothing to do with this project. .

7. Old Business – Copy of Handout from 1/22/14 TC/BOE/SBC Workshop (no action required)

Ed stated he thought it went very well, the feedback was good and everyone enjoyed the meeting.

8. New Business

a. Review /accept Proposals for Hazmat Material abatement Gym B and wrestling room (SMI PCO or vendor from State Bid List)** - Mike said this is to get quotes for the west gym/corridor etc.

It will be scoped on Wednesday, this work is going to be done over February break, and it will be up to O&G Staff to make sure it gets done on time. The bid needs to be at Council on 2/3, so the Committee needs to make a decision today. Christine asked what is the recommendation is, Mike stated to put a dollar figure and leave it flexible so the town can negotiate with the vendors. Dave asked if SMI charged us to wrap up the rooms and the down time that they weren't able to work when they found it.

Rob wants to get it to the amount down to around \$95,000 including the original \$28,000 they were already approved for.

Ed Brymer made the motion to allow Rob Martinotti to meet with both vendors and do his best to get the figure NTE \$100,000 and to choose the vendor he thinks is suitable to do the job. Diane Fitzpatrick seconded it. Discussion: Frank asked if they are going to remove the pcbs for \$12.00 per foot, he asked isn't that cheap? He asked to make sure the materials are going to the right landfill.

All present voted in favor.

b. VE ideas during scope review (accept/reject/pending)* - Lorel stated that the list she passed out has the accepted items 1st; the rejected are next and the pending items are last. Lorel proceeded to go over each item them with the Committee. Peter asked if the Fire Marshal had weighed in on #13 and since it is such a small amount shouldn't we move it to the pending list? Peter also stated he doesn't want to accept any item that does not have a dollar amount with it, the committee agreed. Lorel said she will put them down as pending until she can get a dollar amount. Peter said we need to vote on items that have real numbers attached to them. Christine asked Lorel when do we see the list again, and when does she need a decision. Lorel stated by the next meeting.

Rusty stated that CES has weighed in on these changes and code wise they are ok.

Ed Brymer made a motion to accept the ones that are clearly stated as accepted, Diane Fitzpatrick seconded, the motion. Discussion – Christine asked Lorel to clean up the list and resend just the accepted items.

All present voted in favor.

9. Upcoming Dates

- a.** February 3, 2014, Regular Town Council meeting - Going to vote on hazmat vendor that will be done during vacation.
- b.** February 10, 2014, Regular Building Committee meeting - Lorel stated that at this meeting we will go over the VE list again, and the Committee will need to decide on alternates. She stated she will have a cost summary with which VE's we are going with.

Lorel stated that she had gone back to all the Bidders and asked for an extension to the 90 day hold, to date she has gotten word from 5 bidders saying yes, but haven't talked to all of them yet. She stated she does need to rebid the elevator and the painter.

Christine stated that we should have a Special Meeting before the 10th to go over the VE list. It was decided to meet on February 5, 2014 at 6:00 in Room 210 at WHS. A Special Meeting notice will be sent out.

Christine said that they are still waiting for the appointment with the DAS Commissioner; next week is the target week and also the opening of the General Assembly Legislative Session.

10. Adjourn - Motion made by Diane Fitzpatrick seconded by Dan Camilliere to adjourn.

All present voted in favor.

Meeting adjourned at 9:30 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Diane Fitzpatrick, Clerk