

WHS & HANMER SCHOOL BUILDING COMMITTEE REGULAR MEETING MINUTES Monday September 10, 2012

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman	x		
	Steven Barry			x
	Daniel Camilliere	x		
	Frank Dellaripa	x		
	Diane Fitzpatrick, Clerk	x		
	Peter Gardow	x		
Liaison Present	David Drake, Council Liaison	x		
	Mike Turner, Staff Liaison	x		
	John Cascio, Bd. Of Education	x		
Staff Present				
	Jeff Bridges, Town Manager	x		
	Mike Emmett, Supt. Schools	x		
	Tom Moore, WHS Principal	x		
	Fred Bushey, Dir of Maintenance	x		
	Lori Schroll, Administrative Analyst - Engineering	x		
	Sally Katz, Dir. Of Physical Services			x
	Andrew Komar, Asst. Principal			x
	Sue Smith, Finance Director			x
	Keith Rafaniello, Board of Ed			x
Guests Present	Rusty Malik, Quisenberry Arcari	x		
	Ken Biega, O&G Construction			x
	Lorel H. Purcell, O&G Construction	x		

Call to Order: Chairwoman Fortunato called the meeting to order at 6:35 p.m. in the Community Room, Lower Level of the Wethersfield Library.

1. **Public Comments:** None- no public present

2. **Approval of Minutes:** Motion by Dan Camilliere seconded by Frank Dellaripa to approve the minutes of 8/27/12 meeting. All present voted in favor.

3. **Correspondence:** None

4. **Expenditures:**
 - a. Quisenberry Arcari Inv. No. 5585, 8-31-12, \$ 253,441.32 – a motion to pay this invoice was made by Ed Brymer, seconded by Frank Dellaripa, (Ed noted with this invoice the schematic design portion will be paid in full). All Present voted in favor.

 - b. Quisenberry Arcari Inv. No. 5584, 8-31-12, \$ 401.10 – motion was made by Ed Brymer, seconded by Peter Gardow. All present voted in favor.

5. Staff/Architect/CM Information:

a. Architects Reports & Schematic Design Submission: Rusty Malik stated that they have been meeting with O&G regarding the budget and will continue to do so. Rusty said he had received the energy consumption from Fred Bushey and he forwarded it to the CES and are working on an analysis, he is hoping it will be ready by the next meeting. Rusty stated that they are further developing their drawings; goal is by end of the month to be done with most of exterior of building. Frank asked Rusty about the cost of the heating system; Rusty replied that CES is going to look into this. Ed asked Rusty if the principal and superintendent will be involved with the designs of the classrooms. Rusty hasn't met with them yet, but most of the classrooms will be slightly the same, but will depend on what subject will be taught in that room. Peter expressed concerned that at night when the lights are on the windows of the gym will make it look like a billboard, Rusty said it will let more light out but also in during the day. Mr. Emmett asked if the metal panels were along the western exposure of the gym, the answer is yes. Fred Bushy asked about dehumidification, Rusty will ask CES. As they move forward they will be spending a lot of time with O&G refining the budget, etc. Design development goes from September to December and they will present pieces at each meeting.

b. Construction Managers Report: Lorel Purcell reported that O&G is still working on the budget, they are getting close. She explained to the committee that Renovate as New means everything must have a 20 year life. Every square foot of the building is touched, whatever is in good condition will stay, they may reuse doors, but change hardware, etc. Lorel will bring the list along with the dollars to the next meeting. The Chair requested a detailed list of items proposed and cut to assure the committee has the final word. Lorel also stated that they had started going over the phasing with Mr. Emmett and Mr. Moore. She will meet with them again on 9/14 to present the first part of the phasing, once a plan is in place than they will present it to the Fire Marshal and the Building Inspector. The estimated date of the geothermal test well will be either October 5 or October 12. The test well will be over by the northwest corner. The question was asked why that spot and not closer to the neighbors, Lorel answered it was the best place to get the drill access.

6. Old Business:

a. Committee Reports:

Site Work/Construction – no report, Steve Barry was excused from meeting.

Communications – Diane reported that the first item of business is setting up a neighborhood meeting regarding the drilling of the geothermal wells. Diane suggested notifying neighbors as far as Fairview Drive on the meeting. Typical notifications are to residents 300 feet from activity. Suggestions were made on what to let the neighbors

know, i.e. the drilling will take place during the summer as not to bother the students. It will follow the times of the noise ordinance, and will be done Monday through Friday, but if need arises they may have to work on Saturdays. Diane stated she is going on the record that she will not support Saturday drilling.

The committee has been discussing ways of getting the information out to the public. They were considering starting a Facebook page, to make sure the correct information is getting out there. Also, they are going to talk to the video arts teacher regarding having students tape the progress of the building and posting it on the website. They will also update Public Access at least once a month, and they plan on meeting with the PTO/PTA's of the high school as well as the middle and grammar schools.

It was discussed that the committee will need to let the other groups that use the high school know that they will be relocated while certain portions of work is going on, and where they will be located to.

John Cascio suggested that we try to keep all the information positive, letting the residents know that we are aware that it will be an inconvenience, but look what we are going to have when it is done.

Christine asked that we send the minutes and agendas to the Town Council and the Board of Ed.

Technology/Furniture – Will be meeting with Rusty to start the prelude.

Energy – Will be meeting on Thursday 9/13 (3:30 p.m.) at the Board of Ed with a CL&P representative, Fred, Lorel, Mike, Rusty and a CES Rep. Chairwoman Fortunato suggested they invite John Morris of the Energy Committee. They will contact him with an invite.

Finance – Met regarding the Commissioning Agent, will elaborate under new business.

7. New Business:

- a.** Presentation of Schematic Design to Town Council- Oct. 15th? - Rusty said that this a realistic date to present to Council. The Town Council has been asked questions regarding the parking on Folly Brook Blvd, and the geothermal system. The questions regarding these and the parking/parent drop off will be addressed.
- b.** Discussion on selection of BVH as Commissioning Agent *- The Finance Committee had selected 3 firms and interviewed them. Consensus of the committee was to hire BVH, the Town Council approved this. The contract came in \$40,000 under budget at \$237,000. The contracts are under review by the Town Attorney and the insurance agent.

8. Other Business:

a. Hanmer School Fire Alarm Project Status Report: Fred Bushey stated he had made some calls to the State, but has not received a response yet. He has a tentative date of 9/13 to go into the State and see if he can get any answers. Mike Emmett and Jeff Bridges have not heard anything from the State either. Sue Smith had emailed some more information to them regarding this matter and she received no response either.

9. Adjourn: The next meeting will take place on Monday September 24, 2012, in the Lower Level Meeting Room of the Board of Ed

Motion made by Ed Brymer, seconded by Dan Camilliere to adjourn. Meeting adjourned at 8:26 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Diane Fitzpatrick, Clerk