

**WHS & HANMER SCHOOL BUILDING COMMITTEE
SPECIAL MEETING MINUTES
Tuesday, June 5, 2012**

Present:

Committee Member Name	Present	Absent	Excused
Christine Fortunato, Chairman	X		
J. Edward Brymer Jr., Vice Chairman	X		
Steven Barry	X		
Daniel Camilliere	X		
Frank Dellaripa	X		
Diane Fitzpatrick, Clerk	X		
Peter Gardow	X		
Liaison Present			
David Drake, Council Liaison	X		
Mike Turner, Staff Liaison	X		
Staff Present			
Jeff Bridges, Town Manager	X		
Tim McDowell, Supt. Of Schools			X
Mike Emmett, Asst Supt. School	X		
Tom Moore, WHS Principal	X		
Fred Bushey, Dir of Maintenance	X		
Lori Schroll, Administrative Analyst - Engineering	X		
Guests Present			

1. Call to Order:

Chairperson Christine Fortunato called the meeting to order at 5:30 PM in the Board of Education, Conference Room, 127 Hartford Avenue, Wethersfield, CT.

2. Public Comments: None

3. Minutes of May 24, 2012 Special meeting:

Motion by Diane Fitzpatrick seconded by Frank Dellaripa to approve the minutes of May 24, 2012 meeting with corrections. All present voted in favor.

4. Executive Session – Interviews of 4 shortlisted CM Firms

Motion by Dan Camilliere seconded by Diane Fitzpatrick to enter into executive session at 5:33 pm. All building Committee members, town staff and BOE staff present were invited to remain.

Motion by Ed Brymer, seconded by Dan Camilliere to exit executive session at 10:18 pm. No votes or decisions were made during executive session.

5. Recommend contract award of CM Firm (Note staff Lori Schroll left the room during deliberations)

The Committee discussed the qualifications, presentations and proposals from the 4 firms and ranked them as follows:

Ed Brymer made a motion that based upon previous work experience, qualifications and pricing, that O&G is the best value for the Town and is the highest ranked firm, Dan Camilliere seconded that motion. 4 members voted yes, 3 members voted no (Diane Fitzpatrick, Steve Barry, and Peter Gardow). Motion passed.

Steve Barry made the motion that Newfield Construction would be 2nd on the list, seconded by Frank Dellaripa. 6 members voted yes, 1 member voted no (Peter Gardow). Motion passed.

Peter Gardow made the motion that Turner Construction would be 3rd on the list, seconded by Ed Brymer. All members voted in favor. Motion passed.

Dimeo Construction by default is 4th on the list.

The Committee then authorized the Town Manager to negotiate a fee proposal with O&G Construction, with goal to be within the January 2012 project budget adopted by the committee and that was used as a basis for the Town referendum. If successful this proposal will be brought to Town Council for award. If unsuccessful, the Manager shall bring the issue back to the building committee.

The Town Manger will send the proposed form of contract to Attorney DiVincentis to go over and to make any appropriate changes.

6. Adjournment:

Motion made by Dan Camilliere seconded by Ed Brymer to adjourn.

All members voted in favor. Meeting adjourned at 10:45 PM.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Diane Fitzpatrick, Clerk