

WHS & HANMER SCHOOL BUILDING COMMITTEE MEETING MINUTES Monday, March 25, 2013

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman	x		
	Steven Barry	x		
	Daniel Camilliere	x		
	Frank Dellaripa	x		
	Diane Fitzpatrick, Clerk	x		
	Peter Gardow			x
Liaison Present	David Drake, Council Liaison	x		
	Mike Turner, Staff Liaison	x		
	John Cascio, Bd. Of Education			x
Staff Present				
	Jeff Bridges, Town Manager	x		
	Mike Emmett, Supt. Schools	x		
	Tom Moore, WHS Principal			x
	Fred Bushey, Dir of Maintenance	x		
	Lori Schroll, Administrative Analyst - Engineering	x		
	Sally Katz, Dir. Of Physical Services			x
	Sue Smith, Finance Director			x
	Keith Rafaniello, Board of Ed	x		
Guests Present				
	Rusty Malik, Quisenberry Arcari	x		
	Loel H. Purcell, O&G Construction	x		
	Andy Komar, Asst. Principal	x		

Call to Order: Chairwoman Fortunato called the meeting to order at 6:40 p.m. in the Lower Level Meeting Room at the Board of Education.

1. Public Comments: none

2. Approval of Minutes:

Motion by Ed Brymer seconded by Steve Barry to approve the minutes of 3/11/13 Meeting. with typo errors All present voted in favor. Dan Camilliere abstained

3. Correspondence:

a. O&G discussion of PCB/permitting and abatement – discussion deferred to Item 4i.

b. PLA picketing at Town Hall 3/21/13 – Jeff stated that there were a few picketers from CT Laborers Union who were picketing at town hall, requesting town consider use of a PLA. They were noted as well mannered and did not cause a problem. PLA prefers that union laborers are used on the High School, the precedent has been to have an open shop. There is a Town local vendor ordinance that preference is given to Town business if they are the lowest bidder or within 10% of the lowest bidder.

4. Expenditures:

a. Bid award- WHS Third Party Independent Code Review

Mike stated that out of the responses none of the firms that bid have ever worked with the State of Connecticut DCS. His recommendation is to reject these bids and go back out to bid and solicit the firms that have worked with the State performing this specific review.

Lorel stated that they are anticipating going back to the State this week, she had calculated in the Construction Schedule 45 work days for BSF to do their review, but it is looking like they should get them back within 60 days which would be the same as a private firm.

It was agreed that for Phase I we don't need a private firm, we will wait for the State. We may still need these services for Phase II, which PCT meeting is scheduled for July 16th.

Frank asked when the bids should go out, it depends on how we separate phase 2, and we should have a bid package to send out in 2/3 weeks. The consensus of Committee was that Staff should solicit quotes.

Diane Fitzpatrick made a motion to reject the proposals that were submitted, Steve Barry seconded, all present voted in favor.

b. Bid Award – WHS Special Inspection Testing Services

Mike Turner stated that we didn't receive 3 competitive quotes and we do have time to reject these and go back out.

Dan Camilliere made a motion to reject this bid, Frank Dellaripa seconded it. All present voted in favor.

c. Bid award- WHS Structural PEER Review

Mike Turner stated that 8 firms bid for this and recommends going with Macchi Engineers, they came in the same price as the first vendor, but they have recommendations from O&G and Quisenberry since they have worked with them before.

\$10,000 was budgeted for this, it is for the additions only.

Frank Dellaripa made a motion to award the bid to Macchi Engineers, seconded by Ed Brymer, all present voted in favor.

d. Moving Services – bid award TBD using State Bid

There is a State bid for moving services and there are 8 firms on it. Mike spoke to 3 lowest to see if they have experience moving schools, and they did. It was suggested that Mike have all the firms go to the school at the same for a walk through and so O&G can go over the phasing and scope of the moves. Once that is done, the Committee can solicit proposals and interview them.

e. EnviroMed, Inv. #13562 2/28/13 \$1520.00 (progress invoice airs & wipes)

Frank Dellaripa made the motion to pay EnviroMed invoice #13562 in the amount of \$1520.00, seconded by Steve Barry, all present voted in favor. There was no discussion.

f. EnviroMed, Inv. #13561 2/28/13, \$3155.00(progress invoice floor and paint report)

Frank Dellaripa made a motion to pay EnviroMed invoice #13561 in the amount of \$3155.00, seconded by Diane Fitzpatrick, all present voted in favor.

g. EnviroMed, Inv. #13564 3/5/13, \$43585.00 (progress invoice for UG Tank soil samples)

Frank Dellaripa made a motion to pay EnviroMed invoice #13564 in the amount of \$43,585.00, seconded by Dan Camilliere. All present voted in favor. Mike noted all the testing is done, but the final report isn't completed yet.

h. JL Surveying, Inv. #9319, 3/11/13 (final invoice for additional surveying.)

Dan Camilliere made the motion to pay JL Surveying invoice #9319 in the amount of \$1000.00 seconded by Ed Brymer, question was raised if this is their last invoice, the answer is yes, and they have completed their job. All present voted in favor.

i. RFP Fuss & O'Neill for PCB Management \$TBD (proposal)

Jeff stated that they met with Fuss & O'Neill and the Phase 2 Proposal of \$30,000 is still available, and he is looking for guidance from Quisenberry and O&G. Rusty stated that the testing needs to be done and it should be done during April vacation because the Self Implementation Plan needs to be submitted by May 9th.

Frank Dellaripa made a motion to accept the RFP from Fuss & O'Neill in the amount of \$30,000 (to do 1 -3 in the proposal), Ed Brymer seconded, all present voted in favor. Items 1-3 are about \$25k, but added dollars are for additional sampling if needed up to the \$30 budget. The figure for post remediation verification (item 4) was not approved, as this scope will be revised once testing is done.

Jeff stated that he will need to get all the facts together to bring to Council so they understand what the issues are. Chairwoman Fortunato asked that the Committee along with the Consultants attend the April 1st Council meeting. Superintendent Emmett reiterated that the building is safe, the issue is we have to test some more for budget reconciliation.

5. Architect/CM Information:

a. Architect discussion – PCT Meeting with DCS

Rusty stated they went through the drawings and the State had a list of 25 items that need to be addressed, he is taking care of this list and will ask for another meeting to back over and show the State that they took care of the issues.

One of the items brought up was the Storage area in the basement (weight room). This area is going to use is as District Storage so under the High School project it would not be reimbursable, Rusty asked if the Committee was interested in making this a separate project and if so who would prepare the EO49 paperwork. It was decided that the Board of Ed would pursue the paperwork.

b. A&M – Discussion schedule, went over revised scheduled handed out.

Lorel went over the revised schedule, the band and choral floor is scheduled for abatement this summer.

c. BVH - discussion commissioning status

Michael Gannon of BVH came to the meeting to give the Committee an update. He stated that their busy time isn't during the design phase. He distributed their Design Phase Commissioning Report dated March 2013 for review by Rusty's consultants. An electronic copy will be emailed to committee members.

6. Old Business:

a. Committee Reports:

Site Work/Construction – No Report

Communications –Diane stated that they subcommittee met and they are in a holding pattern till PCB stuff gets resolved and committee has some answers.

Superintendent Emmett stated that he has been speaking to the elementary schools PTO/PTA's to keep them updated. Also, they will be updating the Facebook page and posting the Agenda's and Minutes on it to keep the public informed. Danny suggested having a quarterly meeting for the public to let them know the status of the project.

Technology/Furniture- No Report

Energy – No Report

Finance – No Report - Jeff asked for some information from Lorel for next year.

7. Other Business:

a. Hanmer Fire Alarm Progress Report

Fred stated that the project is moving along; all the material on site. The brain of the system is being put together in the Vendor's shop and will be tested there before being installed. They are on schedule and will work on Good Friday and during April Vacation.

Fred also stated that the 3 suspect asbestos material sites tested came back negative.

b. Associated Electronic Systems Inc., Invoice # 2, 3/29/13, \$ 33,696.50 (progress)

Diane Fitzpatrick made a motion to pay Associated Electronic Systems, Inv. #2 in the amount of \$33,696.50, seconded by Dan Camilliere, all present voted in favor.

8. Adjourn:

Motion made by Dan Camilliere seconded by Ed Brymer to adjourn.
All present voted in favor.

Meeting adjourned at 9:05 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Diane Fitzpatrick, Clerk