

**WHS & HANMER SCHOOL BUILDING COMMITTEE
REGULAR MEETING MINUTES
Monday September 12, 2016**

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman	x		
	Daniel Camilliere, Clerk	x		
	Frank Dellaripa	x arrived at 7:04		
	Peter Gardow	x		
	David Drake	x		
	Charles Carey	x		
Liaison Present	Steven Barry, Council Liaison			x
Staff Present	Jeff Bridges, Town Manager	x		
	Mike Emmett, Supt. Schools	x		
	Tom Moore, WHS Principal	x		
	Fred Bushey, Dir of Maintenance	x		
	Lori Schroll, Admin. Analyst - Engineering	x		
	Sally Katz, Staff Liaison	x		
Guests Present	Rusty Malik, Quisenberry Arcari	x		
	Gus Kotait, O&G	x		
	Mark Jeffko, O&G			x
	Lee Donaldson, O&G			x
	Tony Martino, Town Council	x		
	John Morris, Bd. Of Ed	x		

Call to Order: Chairwoman Fortunato called the meeting to order the order at 6:30 p.m. in the Media Center at WHS.

1. Public Comments -

**Jennifer Rascius
418 Wolcott Hill Road**

Mrs. Rascius passed out a picture from her dining room looking out at the school, she stated this is the view she has and all you see is the mechanicals on the roof. She asked the Committee what the plan is to hide them. The Chairwoman assured Mrs. Rascius that the Committee is addressing this situation.

**Gail Stewart
411 Main Street**

Mrs. Stewart request from the Committee to allow for public comment at the beginning and the end of each meeting as does the Town Council and the Board of Ed. Chairwoman Fortunato responded that to add public commit at the end of a meeting is a procedural change, committees similar to this one follow the same procedure in terms of public comment. Mrs. Stewart also asked that the website be updated with the current Agendas.

**Kevin Stewart
411 Main Street**

Mr. Stewart asked for clarification on how the request for the new equipment for the pool will move forward, is it this committee or the Board of Ed that will do this. Chairwoman Fortunato responded that

it wouldn't be this committee it would be the Board of Ed, she asked Mr. Emmett to address this question.

Superintendent Emmett said they are looking into the cost of these items and they are estimating \$25,000, this request will go to the Capitol Improvement Advisory Committee in January, if approved by them, then it will go to the Town Council in May. Mr. Emmett did add that Park & Recreation had purchased new flags for the pool.

**Caroline Francis
107 Boulder Road**

Mrs. Francis asked if there is a timeline of when the kids can get back in the pool; Christine said the committee would be discussing that this evening.

1. Approval of Minutes:

a. Minutes of the August 8, 2016 regular meeting

Motion was made by Ed Brymer to accept the minutes, seconded by Peter Gardow;

Discussion – none.

All present voted in favor - Charles Carey abstained

b. Minutes of the August 11, 2016 special meeting

Motion was made by Peter Gardow to accept the minutes, seconded by Dan Camilliere; Discussion – none

All present voted in favor - Charles Carey abstained

c. Minutes of the August 22, 2016 regular meeting

Motion was made by Ed Brymer to accept the minutes, seconded by Peter Gardow;

Discussion – none

All present voted in favor

d. Minutes of the September 6, 2016 special meeting

Motion was made by Charles Carey to accept the minutes, seconded by Peter Gardow; Discussion – none

All present voted in favor - Ed Brymer abstained

2A. Expenditures:

a. Eagle Leasing - Inv. #R1831612 - 4/30/16 - \$445.00

Motion was made by Ed Brymer to pay this invoice, seconded by Peter Gardow; Discussion – none

All present voted in favor

b. Fuss & O'Neill - Inv. #0014775 - 8/15/16 - \$30,130.50

Motion was made by Charles Carey to pay this invoice, seconded by Ed Brymer;

Discussion – Peter asked if this was for the pool, Gus replied yes.

All present voted in favor

c. BVH - Inv. #02112129.00-35 - 8/22/16 - \$4,771.60

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere;

Discussion – none

All present voted in favor

d. Valley Communication - Inv. #638628 - \$78,422.41

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere;

Discussion - none

All present voted in favor

e. STL - Inv. #30316 - 7/29/16 - \$8,010.83

Motion was made by Charles Carey to pay this invoice, seconded by Ed Brymer;

Discussion - none

All present voted in favor

2B. Contractor Requisitions -

a. Dalene - Req. #6 - 7/30/16 - \$42,311.43

Motion was made by Ed Brymer to pay this requisition, seconded by Charles Carey;

Discussion - Ed asked what this is for, Gus answered tile work within the building.

All present voted in favor

b. Cherry Hill - Req. #25 - 7/31/16 - \$43,425.50

Motion was made by Charles Carey to pay this requisition, seconded by Ed Brymer;

Discussion - Gus stated that this was for some windows in the student entrance, the art room and a few windows in the Tech Ed wing.

All present voted in favor

c. O&G - Req. #34 - 7/29/16 - \$89,382.00

Motion was made by Charles Carey to pay this requisition, seconded by Ed Brymer;

Discussion - none

All present voted in favor

d. Marguerite - Req. #15 - 7/31/16 - \$24,666.75

Motion was made by Ed Brymer to pay this requisition, seconded by Charles Carey;

Discussion - none

All present voted in favor

2C. Proposed Change Orders

a. PCO #769- NT Oliva - ASI 193 Corr.66 ceiling layout - 8/24/16 - \$791.00

Motion was made by Ed Brymer to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

b. PCO #770 - NT Oliva - NTO Conex Relocation - 8/24/16 - \$1,624.00

Motion was made by Ed Brymer to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

c. PCO #771 - NT Oliva - RFI 1079 RCP Rev. of St. 3 - 8/24/16 - \$820.00

Motion was made by Ed Brymer to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

d. PCO #772 - NT Oliva - Fabric wall panel in Corr 66 - 8/24/16 - \$3,076.00

Motion was made by Ed Brymer to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

e. PCO #786 - Urban - Epoxy Flooring in Rms. 41 & 42 - 9/1/16 - \$37,402.00 TABLED

Motion was made by Ed Brymer to continue to TABLE PCO 786, seconded by Charles Carey;

Discussion - none

All present voted in favor

f. PCO # 28 - O&G - CM Fee for August - 8/31/16 - \$6,296.00

Motion was made by Ed Brymer to accept this PCO, seconded by Charles Carey; Discussion - none
All present voted in favor

g. PCO #580 - CT. Mason - Cut slab at St. 12 landings - 8/22/16 - \$1,191.00

Motion was made by Peter Gardow to approve this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

h. PCO #763 - CT. Mason - Infill existing holes in St. 12 B/C MJD (\$2,039) & B/C FEC (\$874.00) 8/31/16 - \$0

Motion was made by Peter Gardow to approve this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

i. PCO #765 - CT. Mason - Install lintel above gym door 55 A&B - 8/22/16 - \$1,424.00

Motion was made by Ed Brymer to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

j. PCO #766 - CT. Mason - CMU in ST. 1 level 200 - 8/22/16 - \$4,076.00

Motion was made by Ed Brymer to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

k. PCO #768 - CT. Mason - RFI 600 old projector openings - 8/24/16 - \$2,918.00

Motion was made by Ed Brymer to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

l. PCO #773 - CT. Mason - ASI130 chg location of F02 windows - 8/25/16 - (\$20,000.00)

Motion was made by Ed Brymer to approve this PCO, seconded by Peter Gardow; Discussion - Gus explained that they used the existing window openings in D wing instead of making new ones.

All present voted in favor

m. PCO #776 - CT. Mason - Repair loose bricks in Area F windows - 8/25/16 - \$689.00

Motion was made by Charles Carey to approve this PCO, seconded by Ed Brymer; Discussion - none

All present voted in favor

n. PCO #777- CT. Mason - Replace top course bricks at kalwall - 9/8/16 - \$3,335.00

Motion was made by Charles Carey to approve this PCO, seconded by Ed Brymer; Discussion - Peter asked what this is, Gus explained CTM had to rework the masonry around the new translucent windows in the old gym because they were loose and the existing brick wasn't cemented properly.

All present voted in favor

o. PCO #779 - CT. Mason - Create door opening 3 to 2 doors - 9/8/16 - \$2,419.00

Motion was made by Charles Carey to approve this PCO, seconded by Ed Brymer; Discussion - none

All present voted in favor

p. PCO #781 - MJ Daly - MEP pool Rev. tab - 8/29/16 - ~~\$3,089.00~~ \$1,917.00

Motion was made by Ed Brymer to approve this PCO, seconded by Peter Gardow; Discussion - Gus explained the reduced price is due to removing the lift cost.

All present voted in favor

q. PCO #783- Urban - Add flooring & base in corr. 35 - 8/29/16 - \$1,605.00

Motion was made by Ed Brymer to approve this PCO, seconded by Peter Gardow; Discussion- none

All present voted in favor

r. PCO #785 - NT Oliva - Add ACT in pool ramp - 8/31/16 - \$1,006.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

s. PCO #788 - NT Oliva - Area H,D,E break metal at wind & ceilings - 9/1/16 - \$7,493.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

t. PCO #789 - NT Oliva - Break metal in servery - 9/1/16 - \$1,495.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

u. PCO #790 - NT Oliva - Add CL Pockets to darkening shades - 9/1/16 - \$2,989.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

v. PCO #791 - Davis Ulmer - Add FP head at concession/new gym - 9/1/16 - \$614.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

w. PCO #792 - Davis Ulmer - Add 2 FP heads at media center - 9/1/16 - \$1,228.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

x. PCO #793 - NT Oliva - Replace damaged/missing CL tiles- B/C MJD (\$3821.00) - 9/2/16 - \$0

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion -

Replace ceiling tiles due to leaks.

All present voted in favor

y. PCO #794 - CT Mason - Set lintels in F300/500 window - 9/7/16 - \$4,686.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

z. PCO #795 - CT Mason - Masonry opening/infill area D100 - 9/7/16 - \$7,082.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

aa. PCO #796 - CT Mason - Set CMU & brick at area D roof - 9/7/16 - \$2,535.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

bb. PCO #797 - CT. Mason - Infill door frame 127H in St. 3 - 9/7/16 - \$2,542.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

cc. PCO #798 - CT Mason - Brick repair for F100 window install - 9/7/16 - \$1,319.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

dd. PCO #799 - CT. Mason - Create opening D55 Gym B - 9/7/16 - \$1,468.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none
All present voted in favor

ee. PCO #800 - CT. Mason - Add brick piers at entry vestibule - 9/7/16 - \$3,644.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none
All present voted in favor

ff. PCO #801 - GDA - Locker number seq. change - 9/7/16 - \$3,036.00

Motion was made by Ed Brymer to approve this PCO, seconded by Peter Gardow; Discussion - Peter asked why this needed to be done? Rusty explained that locker numbers had to go to 1000 and up. Gus said this price includes all the tags and the labor; they have been ordered but haven't been installed yet.

All present voted in favor

gg. PCO #802 - GDA - Manual backstop winch - 9/7/16 - \$2,685.00

Motion was made by Ed Brymer to approve this PCO, seconded by Peter Gardow; Discussion - none
All present voted in favor

hh.PCO #803 - CT Mason - CMU patching in F100 B/C MJD (\$1,493)- 9/7/16 - \$0

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none
All present voted in favor

ii. PCO #804 - CT Mason - Lay CMU around beams in old St. 4 - 9/8/16 - \$2,594.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none
All present voted in favor

jj.PCO #805 - GDS - RFI959 overhang about 39 B&C - 9/8/16 - \$1,164.00

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - none
All present voted in favor

kk.PCO #806 - Ferguson - RFI 1023 card access at 130F - 9/8/16 - \$12,879

Motion was made by Ed Brymer to approve this PCO, seconded by Charles Carey; Discussion - This would allow access for the staff to enter on the north side near the parking lot. Peter said there are other ways to get into the building, this is convenience over cost. Christine stated that this is for safety also. Gust stated that this price include 2 other vendors, GDA & Cherry Hill.

All present voted in favor - Peter Gardow voted no

3. Pool update -

Gus stated that O&G had a meeting with all the contractors involved with the pool, on how they can all work together to get it finished quickly. He continued on to say there are 3 lifts in the pool area for the contractors and the electrical & ductwork contractors are working in there right now. The ductwork will be on site Wednesday; the hangers are in; and the electrical accessories should arrive on the 16th with the lights scheduled for the end of September. Gus said they would take approximately 2 weeks to install, so he said as of now they are still on schedule for the end of October.

Christine asked Fred about the repair work on pool; Fred responded that they are 75% done fixing the return lines on the scupper.

Christine asked what we are doing about the back wall where the exposed block is, Rusty said one option is to paint the back wall in the pool above the bleachers; Mr. Moore said as long as it doesn't delay the project.

4. New Proposals - none

5. Architect/CM

a. O&G Report -

Gus reported the following while showing pictures that were taken August 9 through September 10th.

Construction is continuing in the west side of tech ed, they are roughing in for mechanical, electrical and block filling in that area as well.

In the old art rooms, they are finishing the masonry walls, installing new framing and windows.

They are going to start painting the last classroom cluster on the 3rd floor the end of this week, beginning of next.

Site work - we have paving dates of October 3 & October 10th to finish work on the west driveway & the west side parking lot.

Tennis courts are completed punched listed today.

Peter asked looking at the phasing plan is the 3rd floor part of section 5A or C, also he noticed that there are a lot of windows out in 5D. Gus stated that 5D, 5A & 5C is still under construction, with a scheduled end date of October 31st, he did add that 5D may be the beginning of October.

Christine asked if the bleachers were installed in the old gym and if not why, Gus replied they are being worked and will be done next Tuesday, and they are not done because the contractors couldn't get in there because the gym is being used after school.

Frank asked about the landscaping he said that when you look around you see a lot of dead grass, trees and shrubbery. Gus replied there are a lot of punch list items they need to take care of. Jeff said that maintaining the landscaping on this site will be a challenge.

Peter asked if they will be putting reflective stop signs on the gates as a warning.

Christine asked if the light situation that was spilling on the neighbor's property was fixed, Gus said yes.

Ed asked if the AC unit was fixed, Fred said yes it has.

Peter asked about a cost on one of the bills about rebalancing the system was this for the pool, Gus said yes, this was because the ductwork had been changed.

b. Auditorium Status – no report

c. Safety & Security Update –

Mr. Emmett stated that on Friday night when he was at the school for the football game, he noticed that in area 5c a piece of brick was propping the door open and he did not see anyone around. He asked Gus to ask the contractors to make sure the doors are secure.

d. Architects Report –

Rusty reported he is responding to punch list items.

He is responding to questions on the remaining work that needs to be done; reviewing work that has been completed. He is still getting a few submittals and he is reviewing the pool.

Frank asked Rusty about the door closures that are falling out; Rusty said the closures are manufactured to stay open all the time. Fred explained that the arm that holds the door open has a little plastic wheel, out of approximately 70 of them, 10 are broken because the door is opened to far.

Ed asked if there are certain doors that get more use, can we just change them.

Fred asked Gus if he could get Builders Hardware to come in and mark the doors that are not working properly.

6. Correspondence – none

7. Committee Reports

Site-work / Construction - Frank said he didn't go on the walk around the building so he deferred to Jeff who stated that a few of them walked the entire site today and have identified areas that have spalling, also identified a host of issues that are Spazarini's problem. We will be writing this all up to submit to Spazzarini, this will include all curbing also. Jeff continued on to say that there is a stairwell that is holding water that needs to be taken care of.

Communications -

Mr. Emmett reported that they met this evening and discussed the ribbon cutting and the plaque for the building. He asked Rusty for the dimensions of plaque, also what location within the building and what names should be on it. Rusty said if we give him a list of the names the Committee wants on it he will lay it out for them. He also said the plaque is usually in the main entrance/lobby.

Mr. Emmett stated that they have a tentative date for the ribbon cutting ceremony; the date is Sunday December 4th.

Technology and Furniture

Fred said he will speak for Mr. Rafaniello, he did receive some items for the CAD and graphic lab, still missing a few projectors, and he is working on getting Valley Communication back in for that. He said we are short in some classrooms for tables and chairs due to the numbers of enrollments; they will be able to get a number of how many pieces may be needed until the next phase is done in October. Christine asked if he is going to need money out of FF&E, he said that is a possibility but he doesn't have a specific dollar amount in mind.

Energy/Commissioning

Peter reported that the list is the same, with 1 item change and 1 item responded to since August 22nd. Gus said he will set up a meeting with Mr. Gannon and Peter to go over this, since he hasn't seen him on site recently. He continued on to say that the manuals have been delivered, and Mr. Gannon has received them.

Christine asked if Mark Jeffko has his budget amendment list done, Gus said yes.

Finance

Gus explained that as of right now there is \$98,341 in contingency. They are going to move the following:

3430200 54412 - (\$459,366)
3430200 54423 - (\$276,542)
3430200 54429 - (\$110,172)
3430400 52225 - (\$20,000)
3430400 52236 - (\$50,323)
3430400 52277 - (\$22,940)

Ed made the motion to move the above funds from these accounts, Frank Dellaripa seconded it;

Discussion - none

All Present voted in favor

Jeff stated that he will need a revised budget from Mark for the Town Council.

Rooftop HVAC Screening

Peter asked what the silos on the roof are, Rusty stated exhaust for the science rooms, said they look hideous. The painting of the unit will be done this week.

Punch list

Gus said they on continuing to work on it, Christine asked how we formally accept turnover of the building. Gus explained once an area is completed it will be turned over to the architect. Christine asked if there is a time line to accept, she also asked Gus to have an updated chart for the next meeting on September 26th. Gus also explained that the retainage will not be signed off on until that contractor's punch list is completed to O&G's satisfaction, and they won't be paid till the list is complete.

8. Old Business - none

9. New Business - none

10. Upcoming Dates

- a. September 19, 2016 next Town Council Meeting
- b. September 26, 2016 next Building Committee Meeting
- c. October 3, 2016 next Town Council Meeting

11. Adjourn - Motion was made by Frank Dellaripa, seconded by Ed Brymer; Discussion - none All Present Voted in Favor

Meeting adjourned at 8:36 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Dan Camilliere, Clerk