

**WHS & HANMER SCHOOL BUILDING COMMITTEE
REGULAR MEETING MINUTES
Monday October 24, 2016**

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	X		
	J. Edward Brymer Jr., Vice Chairman			X
	Daniel Camilliere, Clerk	X		
	Frank Dellaripa	X arrived at 7:15		
	Peter Gardow	X		
	David Drake	X		
	Charles Carey	X		
Liaison Present	Steven Barry, Council Liaison	X		
Staff Present	Jeff Bridges, Town Manager	X arrived at 7:55		
	Mike Emmett, Supt. Schools	X		
	Tom Moore, WHS Principal	X		
	Fred Bushey, Dir of Maintenance	X		
	Lori Schroll, Admin. Analyst - Engineering	X		
	Sally Katz, Staff Liaison	X		
Guests Present	Rusty Malik, Quisenberry Arcari	X		
	Gus Kotait, O&G	X		
	Mark Jeffko, O&G	X		
	Lee Donaldson, O&G	X		

Call to Order: Vice Chairman Brymer called the meeting to order the order at 6:36 p.m. in the lower level Meeting Room at the Board of Education in the Stillman Building.

1. Public Comments - none

1. Approval of Minutes:

a. Minutes of the October 11, 2016 regular meeting

Motion was made by Peter Gardow to accept the minutes, seconded by Dan Camilliere;

Discussion – none

All present voted in favor - Charles Carey abstained

2A. Expenditures:

a. Meyer - Inv. #5568 - 10/4/16 - \$1,488.00 -

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere; Discussion - none

All present voted in favor

b. Quisenberry - Inv. #9305 - 9/30/16 - \$10,878.81

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere; Discussion - none

All present voted in favor

c. Quisenberry - Inv. #9304 - 9/30/16 - \$30,000.00

Motion was made by David Drake to pay this invoice, seconded by Dan Camilliere;

Discussion - none

All present voted in favor

d. Special Testing Lab - Inv. #30551 - 9/30/16 - \$1,035.00

Motion was made by Dan Camilliere to pay this invoice, seconded by Charles Carey;

Discussion - none

All present voted in favor

2B. Contractor Requisitions -

a. Todd Devin Food - Req. #00003 - 8/31/16 - \$9,509.50 - TABLED

Motion was made by Charles Carey to continue to Table this invoice, seconded by Peter Gardow;

Discussion - none

All present voted in favor

b. O&G - Req. #00036 - 9/29/16 - \$102,891.00

Motion was made by Dan Camilliere to pay this invoice, seconded by Charles Carey;

Discussion - Peter stated he has gone through the commissioning log and nothing is getting done and feels that O&G is responsible for making sure it does get done, this being said he stated he is reluctant to approve the requisitions for O&G and MJ Daly. Mark replied that Gus is meeting with Silktown tomorrow and MJ Daly on Wednesday to discuss their open items. Also, they need to meet with Rusty regarding some of the other items. Peter continued by saying that 75 of the items ~~have had nothing done to them,~~ **were previous to October 1st with a total of 99 at the time.** ~~and there is 300 items on the list.~~ Mark said that a good portion of items on the list are minor. Gus said it is a close out requirement in order to get their retainage.

Dan Camilliere amended his motion to state that O&G will provide Chairwoman Fortunato with a report on the status of the 75 items by the end of this week in order to receive payment, seconded by Charles Carey; Discussion - none

All present voted in favor

c. Spazzarini - Req. #00036 - 9/30/16 - \$52,601.50

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;

Discussion - David asked how they are doing, do they have anything on the Commissioning list, Peter said no.

All present voted in favor

d. Marguerite - Req. #00017 - 10/31/16 - \$32,604.00

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere;

Discussion - none

All present voted in favor

e. CT. Masons - Req. #00025 - 9/30/16 - \$32,840.55

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere;

Discussion - none

All present voted in favor

f. L&P Gate - Req. #00029 - 9/30/16 - \$ 7,231.12

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere; Discussion - Gus said all they have left is their punch list items and the screening.

All present voted in favor

g. GDS - Req. #00030 - 9/30/16 - \$83,429.00

Motion was made by Charles Carey to pay this invoice, seconded by Peter Gardow;
Discussion - none

All present voted in favor

h. GDA - Req. #00030 - 9/30/16 - \$82,407.80

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;
Discussion - none

All present voted in favor

i. Mackenzie Fireproofing - Req. #00008 - 9/30/16 - \$3,325.00

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;
Discussion - none

All present voted in favor

j. Cherry Hill Glass - Req. #00027 - 9/30/16 - \$33,701.25

Motion was made by Charles Carey to pay this invoice, seconded by Peter Gardow;
Discussion - none

All present voted in favor

k. NT Oliva - Req. #00019 - 9/30/16 - \$32,373.15

Motion was made by Dan Camilliere to pay this invoice, seconded by Peter Gardow;
Discussion - none

All present voted in favor

l. Urban - Req. #00017 - 9/30/16 - \$1,502.90

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;
Discussion - none

All present voted in favor

m. Mackenzie - Painting - Req. #00023 - 9/30/16 - \$19,892.67

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere;
Discussion - Lee said they have a painter on second shift just doing the punch list items.

All present voted in favor

n. Davis Ulmer - Req. #00029 - 9/30/16 - \$47,595.00

Motion was made by Dan Camilliere to pay this invoice, seconded by Peter Gardow;
Discussion - None

All present voted in favor

o. G&R Valley - Req. #00030 - 9/29/16 - \$60,724.00

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere;
Discussion - none

All present voted in favor

p. Ferguson - Req. #00029 - 9/28/16 - \$ 119,901.52

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere;
Discussion - Lee said they are almost done.

All present voted in favor

q. MJ Daly - Req. #00028 - 9/29/16 - \$191,976.24

Motion was made by Peter Gardow to pay this invoice, seconded by Charles Carey; Discussion - the Committee discussed whether payment should be made since the items on the Commissioning list haven't been completed.

Peter Gardow amended his original motion instead of paying MJ Daly to issue a check for them, but hold their payment until O&G advises the Committee of the progress they make, seconded by Charles Carey; Discussion - the Committee discussed releasing the MJ Daly check the Town is holding for their July requisition, and it was decided to inform the Town Manager to release that check.

All Present voted in favor

2C. Proposed Change Orders

a. PCO #786 - Urban - Epoxy Flooring in Rms. 41 & 42 - 9/1/16 - \$37,402.00 TABLED

Motion was made by Peter Gardow to continue to **TABLE** this PCO, seconded by David Drake; Discussion - none

All present voted in favor

b. PCO #812 - G&R Valley - Install 4 pediment drains - 9/21/16 - \$860.00

Motion was made by Peter Gardow to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

c. PCO#810 - G&R Valley - Expansion tank - 10/19/16 - \$2,693.00

Motion was made by Charles Carey to accept this PCO, seconded by Peter Gardow; Discussion - none

All present voted in favor

d. PCO #828 - Mackenzie - Boys & girls locker rm. fl. Abatement - 10/18/16 - \$3,196.00

Motion was made by David Drake to accept this PCO, seconded by Peter Gardow; Discussion - none

All present voted in favor

e. PCO #829 - Mackenzie - media center soffit painting - 9/30/16 - (\$4,098.00)

Motion was made by Peter Gardow to accept this PCO, seconded by Charles Carey; Discussion - David asked Rusty if they ever finished the soffit in the band room, Rusty said not yet. Christine said it should be done since it was a requirement of the Fire Marshal.

All present voted in favor

f. PCO #830 - Mackenzie - Various extra painting items - 10/18/16 - \$2,852.00

Motion was made by Peter Gardow to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

g. PCO #831 - Mackenzie - Painting of F wing chases b/c to MJ Daly - 10/18/16 - \$0

Motion was made by Peter Gardow to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

h. PCO #832 - Mackenzie - Add paint in St. 8 & 12 - 10/18/16 - \$2,726.00

Motion was made by Peter Gardow to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

i. PCO #833 - Ct Masons - RFI853 west wall vestibule 258 - 10/19/16 - \$2,411.00

Motion was made by Peter Gardow to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

j. PCO #834 - Ct. Masons - Door 344j at mezz - 10/19/16 - \$1,325.00

Motion was made by Peter Gardow to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

k. PCO #835 - Ct. Masons - Infill unsupported slab in café - 10/19/16 - \$901.00

Motion was made by Charles Carey to accept this PCO, seconded by Dan Camilliere; Discussion - none

All present voted in favor

l. PCO #836 - Ct Masons - Cut existing opening at 55 a&b - 10/19/16 - \$443.00

Motion was made by Charles Carey to accept this PCO, seconded by Dan Camilliere; Discussion - none

All present voted in favor

m. PCO #837 - Ct. Masons - Set lintels above door frame 344j - 10/19/16 - \$1,646.00

Motion was made by Charles Carey to accept this PCO, seconded by Peter Gardow; Discussion - none

All present voted in favor

n. PCO #838 - G&R Valley - Replace auto shop floor drain - 10/20/16 - \$0

Motion was made by Peter Gardow to accept this PCO, seconded by Charles Carey; Discussion - none

All present voted in favor

3. New Proposals - Wall Pads for Gym

Fred stated he received 3 quotes for wall pads in old gym; his recommendation is to accept the quote from the Resilite Company in the amount of \$4,817.00.

Motion was made by Frank Dellaripa to accept this recommendation and to approve \$4,817.00 to pay for the wall pads, seconded by Charles Carey; Discussion - none

All present voted in favor

4. Architect/CM

a. O&G Report - Monthly Status

Gus reported the following:

The pool work is complete one week early, and a swim meet took place in there on Friday. Rusty said he is looking at adding more baffles in the pool because it is very loud in there. The cost would be approximately \$3,500 but he will bring it to the Committee when he decides.

Work is continuing in area f, and the tech wing. Ceilings are closed and floors are being waxed on the 300 & 500 levels and the temporary wall will be done at the end of the week.

Spazzarini has been working on sitework, fixed all the concrete cracks will be starting the spalling next week.

Gus said there will be a fence change order coming.

Frank asked about the hydro seeding, Gus said they were expected last week.

Major construction will be done by end of the month, Gus is meeting with each contractor individually to go over what they need to do and start closing them out. Mark said that they will go through each contract to close them out, have them approved by the Committee and then have the Town Council vote on them. He continued on to say that Fuss & O'Neill will go over SMI to make sure everything is good with them. Mark said the goal for closing out the contracts is by the end of the year, or the beginning of the New Year. O&G was asked to have a matrix showing all the contractors for the next committee meeting.

The stop sign and the do not enter signs when you come in from Wolcott Hill are in, but the stop bar isn't done yet. Also, more fire lane signs are needed. There will be a meeting this week to see what signs will be needed, the traffic signs will be done by the Town, and the wayfinding signs are part of the project.

Questions were raised if Eagle Drive should/could be a 2 way after school hours, also whether reflective tape could be added around all signs on the property.

b. Auditorium Status – no report

c. Safety & Security Update – Mr. Moore reiterated that they did get some signs up. Fred said they have been monitoring the burglar alarms; Christine asked him to get together and consolidate any last minute expenditures.

d. Architects Report –

Rusty said they are working on the following items:

The panels in the pool and the wayfinding signs and will bring the information to the meeting when it is ready. He will also help Gus with the contractor close outs when they begin.

He continued on to show the Committee some options for the plaques, and they decided they wanted the plaque to be consistent with what is already there. The Committee agreed on Option 1 that will have all the committee members, the mayors, the Board of Ed chairpersons, the town manager, the superintendent of schools, the principal, Sally, Mike Turner, the Architect and O&G. Christine asked that Lori's name be added to the list on the plaque.

**Peter Gardow made the motion to accept the Architects recommendation for the plaque, seconded by Charles Carey; Discussion - none
All present voted in favor**

5. Correspondence –

Sally said she received an email from Cheryl Pearce, a parent of a swimmer who said she thought the pool looked great and she heard a lot of positive comments from other parents. Sally said that Mrs. Pearce added that the team was excited to be back in their home pool, hats off to building committee for getting this done early.

6. Committee Reports

Site-work / Construction - Frank said the owners meetings are biweekly now and there will be one this Wednesday, also the time changed has changed to 8:00 a.m. He continued on to say he went to the door meeting today and they were going through reasons why this is happening, it may be a manufacturer's

defect. The manufacturer is saying these doors have been put into other high schools without issue, so they don't understand why they are breaking in this school. The factory representative will be shipping 20 new enclosures to repair ones that are broken, but they recommend adding door stops to these doors to see if this helps, and if not then it will need to be revisited. The cost of the door stops and to have them put it is approximately \$3,500.

**Motion was made by Frank Dellaripa to add the door stops in the amount of “not to exceed \$3,500” with the stipulation that Fred Bushey decides where they should go, seconded by Charles Carey; Discussion - none
All present voted in favor - Peter Gardow voted no**

Communications - no report

Technology and Furniture - Fred reported that the furniture will be coming in on Thursday morning and Meyer will be bringing all the Tech Ed equipment back on Thursday and Friday.

Energy/Commissioning - covered it above

Finance - Mark stated that there is still \$300,000 left in allowances and approximately \$75,000 left in contingency.

Rooftop HVAC Screening - Rusty showed the images of what we own now and another type of screen. He is also looking at putting steel down first and bolting the screen to that so there will be less penetration of the roof, this would increase the cost by \$50,000 to \$100,000.

The Committee discussed providing Planning and Zoning 2 options:

Option 1 - Paint the units that can be seen by houses and not add screens.

Option 2 - Paint and Screen the units

Rusty said he will do the renderings and bring it to Planning and Zoning.

**Motion was made by Peter Gardow to present the 2 options to Planning and Zoning, seconded by Charles Carey; Discussion - none
All present voted in favor**

The Committee also instructed O&G to have the rest of the units painted including the Carrier sign if possible.

Punch list - Lee passed out a list to the Committee showing the items that have been identified so far, out of 1397 items, they have 308 left. They will be coordinating with Quisenberry to come out and re-inspect again.

Lee mentioned that the materials are in the warehouse for the bench in the front lobby so that should be done soon.

Christine asked if we received direction from the tree warden regarding the tree, Sally responded that he told her if the roots are cut anymore, it will kill the tree, and he suggests a retaining wall. Gus said that Spazzarini gave a quote but it was too expensive. The Committee discussed adding top soil to cover the roots, or maybe geogrid. Christine asked that we revisit this item at the next meeting.

7. Old Business -

Motion was made by Peter Gardow to take Fuss & O'Neill Req. #14933 off the Table, seconded by Frank Dellaripa; Discussion - none

All present voted in favor

Motion was made by Peter Gardow to pay Fuss & O'Neill, Req. #14933, 9/28/16 in the amount of \$14,579.00 subject to increase of their PO, seconded by Charles Carey; Discussion - none

All present voted in favor.

8. New Business -

a. 2017 Meeting Dates

Motion was made by Peter Gardow to accept these meeting dates, seconded by Frank Dellaripa; Discussion - Christine reminded the Committee that when this Committee was formed it was charged with renovating 2 schools, Wethersfield High School and Hanmer School and will continued until they are discharged from their duties by the Town Council.

All present voted in favor

b. Increase Fuss & O'Neil PO

Motion was made by Charles Carey to increase this PO by not to exceed \$15,000, seconded by Dan Camilliere; Discussion - none

All present voted in favor

c. Increase Quisenberry PO

Motion was made by Charles Carey to increase this PO by not to exceed \$30,000, seconded by Dan Camilliere; Discussion - none

All present voted in favor

9. Upcoming Dates

a. November 7, 2016 next Town Council Meeting - **CANCELLED**

b. November 14, 2016 next Building Committee Meeting

c. November 21, 2016 next Town Council Meeting

10. Adjourn - Motion was made by Peter Gardow, seconded by Charles Carey; Discussion - none

All Present Voted in Favor

Meeting adjourned at 9:45 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Dan Camilliere, Clerk