

# WHS & HANMER SCHOOL BUILDING COMMITTEE REGULAR MEETING MINUTES Monday January 11, 2016

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman			x
	Daniel Camilliere	x		
	Frank Dellaripa	x		
	Peter Gardow	x		
	David Drake	x		
	Charles Carey	x		
<b>Liaison Present</b>	Steven Barry, Council Liaison	x		
	Mike Turner, Staff Liaison	x		
<b>Staff Present</b>	Jeff Bridges, Town Manager	x		
	Mike Emmett, Supt. Schools	x		
	Tom Moore, WHS Principal	x		
	Fred Bushey, Dir of Maintenance	x		
	Lori Schroll, Admin. Analyst -Engineering	x		
	Sally Katz, Dir. Of Physical Services		x	
<b>Guests Present</b>	Rusty Malik, Quisenberry Arcari	x		
	Gus Kotait, O&G Construction	x		
	Mark Jeffko, O&G	x		
	John Morris	x		

**Call to Order:** Chairman called the meeting to order the order at 6:30 p.m. in the lower level Meeting Room at the Board of Education in the Stillman Building.

**Public Comments – none**

**1. Approval of Minutes:**

**a. Minutes of the December 14, 2015 regular meeting.**

Motion was made by Dan Camilliere to accept the minutes, seconded by Charles Carey;  
Discussion – none

**All present voted in favor**

**b. Minutes of the January 4, 2016 special meeting.**

Motion was made by Frank Dellaripa to accept the minutes, seconded by Dan Camilliere;  
Discussion – none

**All present voted in favor**

**2A. Expenditures:**

**a. Wm. B. Meyer - Inv. #C1266/14 - 12/7/15- \$372.00**

Motion was made by Peter Gardow to pay this invoice, seconded by Frank Dellaripa;  
Discussion – none

**All present voted in favor**

**b. Wm. B. Meyer - Inv. #C1298/11 - 12/7/15 - \$1,100.00**

Motion was made by Peter Gardow to pay this invoice, seconded by Frank Dellaripa;  
Discussion – none

**All present voted in favor**

**c. STL - Inv. #29804 - 11/30/15 - \$3,804.00**

Motion was made by Dan Camilliere to pay this invoice, seconded by Peter Gardow;

Discussion – none

**All present voted in favor**

**d. Valley Communications. #634903 - 12/29/15 - \$14,614.50.**

Motion was made by Peter Gardow to pay this invoice, seconded by Frank Dellaripa;

Discussion – Christine said that while she was at the school she noticed that the sound panel in the band room was down, Keith responded it was taken down to put the projector up. Christine said Valley needs to go in and fix it, and she asked Keith if they are going to charge additional for this. Keith said he doesn't anticipate them charging more.

Christine asked who is overseeing what Valley is doing since it isn't O&G's responsibility. Fred said the person under Keith (Mr. Jim Deragan) is overseeing this work. Christine asked if they are coordinating with Ferguson regarding the work within the electrical panel, and when they do they need to make sure Ferguson signs off on it.

Keith explained that they have 3 more TVs to be mounted, Rusty said they are on the architectural plans and there is conduit there so power can be run there.

**All present voted in favor**

**e. Farmtek - Inv. #F019327 - 12/28/15 - \$1,759.83**

Motion was made by Peter Gardow to pay this invoice, seconded by Frank Dellaripa;

Discussion – Frank asked what this was, Fred answered the tables that go into the green house.

**All present voted in favor**

**f. Fuss & O'Neil - Inv. #0013874 - 12/17/15 - \$2,344.91**

Motion was made by Peter Gardow to pay this invoice, seconded by Charles Carey;

Discussion – none

**All present voted in favor**

**g. Virco - Inv. #91656351 - 10/5/15 - \$24,859.22**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;

Discussion – Frank asked if this comes under Fred, Fred said yes. Christine asked Fred about the furniture in the café that is broken and stated that those pieces need to be replaced by Virco with new pieces at Virco's expense.

**All present voted in favor**

**h. Virco - Inv. #91657350 - 10/5/15 - \$36,893.53**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;

Discussion – none

**All present voted in favor**

**i. Virco - Inv. #91658011 - 10/7/15 - \$6,508.24**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;

Discussion – none

**All present voted in favor**

**j. Virco - Inv. #9167514 - 12/15/15 - \$1,727.53**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;  
Discussion – none  
**All present voted in favor**

**k. Virco - Inv. #91667515 - 12/15/15 - \$5,756.20**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;  
Discussion – none  
**All present voted in favor**

**l. Virco - Inv. #91667513 - 12/15/15 - \$70,715.58**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;  
Discussion – none  
**All present voted in favor**

**m. Virco - Inv. #91667837 - 12/17/15 - \$5,096.24**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;  
Discussion – none  
**All present voted in favor**

**2B. Contractor Requisitions**

**a. G&R Valley - Req. #00020 - 11/30 /15 - \$83,148.75**

Motion was made by Frank Dellaripa to pay this invoice, seconded by Dan Camilliere; Discussion:  
none  
**All present voted in favor**

**b. GDS - Req. #00020 - 11/30/15 - \$132,395.32**

Motion was made by Peter Gardow to pay this invoice, seconded by Frank Dellaripa; Discussion –  
David asked if they have people on site all the time, Gus said yes.  
**All present voted in favor**

**c. G. Donovan Assoc. - Req. #00020 - 11/30/15 - \$242,706.74**

Motion was made by Peter Gardow to pay this invoice, seconded by Frank Dellaripa; Discussion –none  
**All present voted in favor**

**d. NT Oliva - Req. #00013 - 11/30/15 - \$37,346.88**

Motion was made by Frank Dellaripa to pay this invoice, seconded by Charles Carey; Discussion –  
none  
**All present voted in favor**

**e. L&P Gate Co. - Req. #00021 - 11/30/15 - \$66,246.20**

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere; Discussion –  
none  
**All present voted in favor**

**f. Marguerite - Req. #00012 - 11/30/15 - \$109,570.15**

Motion was made by Peter Gardow to pay this invoice, seconded by Charles Carey; Discussion – none  
**All present voted in favor**

**g. Davis Ulmer Sprinkler - Req. #00020 - 11/30/15 - \$30,967.15**

Motion was made by Peter Gardow to pay this invoice, seconded by Frank Dellaripa; Discussion – none

**All present voted in favor**

**h. Spazzarini - Req. #00026 - 11/30/15 - \$81, 847.25**

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere; Discussion – Christine asked if they are done outside for now, Gus said yes.

**All present voted in favor**

**i. Cherry Hill Glass - Req. #00017 - 11/30/15 - \$4,275.05**

Motion was made by Peter Gardow to pay this invoice, seconded by Charles Carey; Discussion – Christine asked how they are performing; Gus said they are on site and are doing what they are supposed to do.

**All present voted in favor**

**j. Ferguson Electric - Req. #00019 - 11/30/15 - \$148,597.60**

Motion was made by Frank Dellaripa to pay this invoice, seconded by Charles Carey; Discussion – none

**All present voted in favor**

**k. O&G Industries - Req. #00026 - 11/30/15 - \$90,779.00**

Motion was made by Peter Gardow to pay this invoice, seconded by Frank Dellaripa; Discussion – Frank asked if this included the reimbursables, Mark said yes.

**All present voted in favor**

**l. CT. Mason - Req. #00015 - 11/30/15 - \$117, 417.63**

Motion was made by Peter Gardow to pay this invoice, seconded by Frank Dellaripa; Discussion – none

**All present voted in favor**

**m. MJ Daly - Req. #00018 - 11/30/15 - \$82,555.00**

Motion was made by Peter Gardow to pay this invoice, seconded by Charles Carey; Discussion – none

**All present voted in favor**

**n. Silktown 2.07A, Req. #00014 - 11/30/15 - \$39,860.56**

Motion was made by Frank Dellaripa to pay this invoice, seconded by Dan Camilliere; Discussion – Frank asked Mr. Moore how the roofs did during the heavy rains last week; Mr. Moore and Fred said they didn't see anything, no water inside.

**All present voted in favor**

**o. Silktown - Req. #00010 - 11/30/15 - \$88,654.34**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere; Discussion – none

**All present voted in favor**

**p. Urban - Req. #00010 - 11/30/15 - \$44,088.55**

Motion was made by Frank Dellaripa to pay this invoice, seconded by Peter Gardow; Discussion – none

**All present voted in favor**

## **2C. Proposed Change Orders**

### **a. PCO #546 - Ferguson Electric – Projector Outlets – 12/7/15 - \$ - TABLED -**

### **b. PCO #240R - Ferguson - Remote Fire Panel Annunciators - 4/20/15 - \$19,945.00**

Motion was made by Peter Gardow to approve this PCO, seconded by Charles Carey; Discussion - Gus said they will order the materials and will schedule the install. Peter asked why they weren't in the original plans; Rusty said that because the building is so large, the Fire Marshal requested them. They will be placed in the Student entrance Lobby, and the Community/Pool Entrance.

**All present voted in favor**

### **c. PCO#531 - CT. Mason - drypack grout of steel auditorium - 10/14/15 - \$3,365.00**

Motion was made by David Drake, to approve this PCO, seconded by Frank Dellaripa; Discussion - mason had to add grout above new steel to close gap.

**All present voted in favor**

### **d. PCO#532 – CT. Masons - Demo; masonry infill St. 1 - 12/10/15 - \$5,691.00**

Motion was made by Peter Gardow, to approve this PCO, seconded by Dan Camilliere; Discussion: Frank asked where this was, Gus replied the bottom of stair 1 where they removed the door

**All present voted in favor**

### **e. PCO#534 – GDA - Reverse Door swing 221 & 421 - 12/4/15 - NTE \$4,254.00**

Motion was made by Peter Gardow to approve this PCO, seconded by Frank Dellaripa; Discussion - Gus said they kept the frame, reworked it and are doing it on a time and material basis. We don't have the exact number yet, but wanted work done, thus the NTE.

**All present voted in favor**

### **f. PCO#537 - CT. Masons – 4”CMU Corr 428 - 12/4/15 - \$4,672.00**

Motion was made by Dan Camilliere, to approve this PCO, seconded by Frank Dellaripa; Discussion - On the 400 level hallway - they added 4 inch masonry along the existing masonry.

**All present voted in favor**

### **g. PCO #540 - CT. Masons - Header blocks St. 1 - 12/4/15 - \$2,813.00**

Motion was made by Charles Carey, to approve this PCO, seconded by Dan Camilliere; Discussion - It was in the same condition as the 200 level, used a clip angle to hold it up.

**All present voted in favor**

### **h. PCO #543 – NT Oliva - Pool area ceiling partial back charge \$842 ea. To DU, MJD & L&P Gate – 12/7/15 - \$6,532.00**

Motion was made by Peter Gardow, to approve this PCO, seconded by Frank Dellaripa; Discussion - this was the area over the seating area. Gus said they are back charging Davis Ulmer, MJ Daly and L&P Gate \$842.00 each which they are all disputing.

**All present voted in favor**

### **i. PCO #552 - GDS - Subwoofer cabinets in Stage - 12/10/15 - \$2,982.00**

Motion was made by Charles Carey, to approve this PCO, seconded by Peter Gardow; Discussion: Discussion - none

**All present voted in favor**

**j. PCO #553- CT Mason - Infill CUH St. 1 back charge MJD \$2,856.00) – 12/18/15 - \$0**

Motion was made by Peter Gardow to approve this PCO, seconded by Frank Dellaripa;  
Discussion - none

**All present voted in favor**

**k. PCO #557 - GDS - Install GWB Corr 279 - 12/30/15 - \$3,476.00**

Motion was made by Peter Gardow to approve this PCO, seconded by Charles Carey;  
Discussion - Gus explained in the N & H area's they had to extend the walls up to the ceiling.

**All present voted in favor**

**l. PCO #559 - CT Mason - Tooth out brick set CMU - 12/31/15 - \$0**

Motion was made by Frank Dellaripa to approve this PCO, seconded by Charles Carey;  
Discussion - none

**All present voted in favor**

**m. PCO #561 - GDS - Aud. St. 1 & 2 rating & wall lam - 1/5/16 - \$14,539.60**

Motion was made by Peter Gardow to approve this PCO, seconded by Charles Carey;  
Discussion - The stairs in the mezzanine have to be a fire rated enclosures, so they added walls.

**All present voted in favor**

**n. CO #20 - O&G - CM Fees November - 12/21/15 - \$589.00**

Motion was made by Peter Gardow to approve this CO, seconded by Frank Dellaripa; Discussion - none

**All present voted in favor**

**o. CO #21 - O&G - CM Fees December - 12/29/15 - \$651.00**

Motion was made by Peter Gardow to approve this CO, seconded by Frank Dellaripa; Discussion - none

**All present voted in favor**

**p. PCO #381 - Davis Ulmer - Standpipe size 4 to 6 in. - 1/7/16 - \$10,027.00**

Motion was made by Peter Gardow to approve this PCO, seconded by Frank Dellaripa;  
Discussion - Jeff said he believes this is a design issue because the Fire Marshal was never brought in on the original design, he stated he doesn't think it should be our cost. Rusty described the drawings as a performance spec. Jeff suggested that the Committee deny this to allow Davis Ulmer to use the dispute resolution mechanisms that are in the contract to rectify this.

**Peter Gardow made a motion** to reverse his original motion and to deny PCO #381, seconded by Frank Dellaripa; Discussion - none.

**All present voted in favor**

**q. PCO #558 - Ferguson - Aud. Elev. Power - 12/31/15 - \$4,001.00**

Motion was made by Peter Gardow to approve this PCO, seconded by David Drake; Discussion - Gus said when the elevator was changed from hydraulic to electric traction, it needed bigger wire. He continued on to say even though this is an additional cost, however overall there was a large savings on the elevator itself.

**All present voted in favor**

**r. PCO #562-1 - GDS - Mezz. Soffit premium material - 1/8/16 - \$3,875.00**

Motion was made by Peter Gardow to approve this PCO, seconded by Charles Carey;

Discussion - added clips to every stud - and the guage of the stud wall was increased  
**All present voted in favor**

### **3. New Proposals -**

#### **a. Increase Po for STL by \$19,000**

**Motion** was made by Peter Gardow seconded by Frank Dellaripa; Discussion - Frank asked if this will be the last time, Mike Turner stated no, they will be with us till the end of the project.

**All present voted in favor**

#### **b. Transfer \$ from FEC utility allowance to temp heat allowance line item**

Gus said they had carried \$4000 in Fergusons contract for temp heat allowance, and last year we went over it. They will charge us for time and material only \$15,000 more is needed for a total of \$19,000 and it will be coming out of the balance of the utility allowance.

Jeff asked how did you come up with \$4,000, Gus replied it was based on an estimate, the Committee would like to know what the projection will be, going forward from now till the end of the project. Gus said he can get the back up for the next meeting, David asked if they can have an estimate going forward.

**Motion was made** by David Drake, seconded by Peter Gardow made motion to move the \$15,000 and get an estimate then move some of the allowance money out of their contract and feed it back to them as we see fit.

**All present voted in favor**

### **4. Architect/CM**

#### **a. O&G Report -**

Gus reported that they turned over the H wing to the school.

Finished the abatement in Reno area F. Starting to lay out mechanicals on 500 level.

In contingency there is about \$650,000 with approximately \$500,000 in allowances.

#### **b. Auditorium Status -**

Gus reported they started the finishes, the merlite is being installed.

Christine said she went to look at lay out for seats and the ADA seats are going to need some additional concrete to raise them up, this will be coming as a change order and will need to be done now. Rusty said they have sketches and he will discuss this with O&G. David said he thinks they need a railing behind the ADA seats.

The question was asked about the seats and when they will be in, Rusty said he was told it will take 8 to 10 weeks from the date they measure. Mark said they are waiting for confirmation from the manufacture.

They met with the school staff to confirm location of projector, wanted confirmation of location. While they were doing that they walked the cat walk and looked at the lighting stations. One of the items that were identified was getting follow spotlights in certain locations but they don't fit on catwalk. Rusty said they can put them on the 2 end positions of the mezzanine because power spots could be run there easily; this will come to the Committee as a change order. The Spot Lights were included in the lighting package and they will be manually controlled.

**c. Safety & Security Update -** Gus said he went over with the contractors the change in phasing and the separation walls before the Holiday.

**d. Architects Report** - Rusty said he is focusing on the auditorium and the demo work in the academic wing

## **5. Correspondence - none**

## **6. Committee Reports:**

**Site-work / Construction** – Frank stated he had no report. Christine said she had gone to meeting, she asked Jeff to send her the concerns that the Fire Marshal and the Building Official have, and she will work with O&G to make sure the items are taken care of. She will be speaking with the Fire Marshal to see if he can wait a little while to put in the sprinkler heads over the wenger cabinets in the band room. They can't be done right now because the space is occupied.

**Communications** – Mr. Emmett stated he had received an inquiry from Courtney Zeiller from WFSB 3 news regarding the air quality in the school. She had received information from a parent and a child saying she was out ill due to this and the story had aired on the news earlier this evening. He continued on to say he had provided her a response via email stating that any abatement in the building has been done when no children in the school usually on vacations and have the air testing done before the kids return to make sure it is safe for them.

**Technology/Furniture** – Fred said he is waiting for 5 pieces from Phase 3 that are on backorder. He is starting to order Phase 4.

**Energy/Commissioning** – Peter stated 5 items were added to the Cx list in the last week. Nothing has been closed since the beginning of November. Gus said Mr. Gannon has a lot of items that are pending verification by BVH, but he wants to wait till areas are about to be commissioned. Peter stated that the items need to get done.

**Finance** – Christine stated they will meet before the next meeting. Mike Emmett mentioned that the EDO 46 was signed and completed before the holiday and Mark said he has the EDO 42 #7 ready for signatures. Christine asked about the Board of Ed. Project where we are with that, Mark said they will have that by the end of this month.

**Rooftop HVAC Screening** - Christine said that at the Special Meeting they put a small group together to go over this, the group consists of Charles, Peter, Mike Turner, Gus and Rusty. Mike stated that they haven't gotten together yet, but will do so soon.

Christine asked about the retaining wall by the tree, the cost came in at \$11,000 which is too expensive. The tree warden will look at the tree and O&G will ask Spazzarini if they can back fill the area.

## **7. Old Business –**

Frank asked if the sink in the Trainer's office and the sound in the Gym were completed yet. Gus said the sink was all finished, but Ferguson has to have ITS come in to pull the wire for the Gym. Gus said he will discuss this with Ferguson tomorrow.

## **8. New Business - BOE update on FF&E Budget & Technology Budget (will be distributed at meeting)**

Fred said he wasn't able to complete it yet, but as of now they have spent approximately \$694,000 of a \$768,000 PO leaving a balance of approximately \$74,000. Mike said that they will put together a report

what has been budgeted, outstanding and purchased and get it to the Committee and the Town Council.

**9. Upcoming Dates**

- a. January 18, 2016 next Town Council Meeting
- b. January 25, 2016 next Building Committee Meeting

**10. Adjourn** - Motion was made by Charles Carey, seconded by Frank Dellaripa; Discussion - none  
**All Present Voted in Favor**

Meeting adjourned at 8:40 p.m.

*I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.*

---

**Dan Camilliere, Clerk**