

**WHS & HANMER SCHOOL BUILDING COMMITTEE
REGULAR MEETING MINUTES
Monday November 9, 2015**

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman			x
	Daniel Camilliere	x		
	Frank Dellaripa	x arrived at 7:32		
	Diane Fitzpatrick, Clerk	x		
	Peter Gardow	x		
	David Drake			x
Liaison Present	Steven Barry, Council Liaison			x
	Mike Turner, Staff Liaison			x
	Gina Deangelo, Board of Ed.		x	
	John Morris, BOE	x		
Staff Present	Jeff Bridges, Town Manager	Arrived at 8:12		
	Mike Emmett, Supt. Schools	x		
	Tom Moore, WHS Principal	x		
	Fred Bushey, Dir of Maintenance	x		
	Lori Schroll, Admin. Analyst -Engineering	x		
	Sally Katz, Dir. Of Physical Services		x	
Guests Present				
	Rusty Malik, Quisenberry Arcari			x
	Gus Kotaït, O&G Construction	x		
	Mark Jeffko, O&G	x		
	Keith Raffainelo	x		

Call to Order: Chairman called the meeting to order the order at 6:32 p.m. in the lower level Meeting Room at the Board of Education in the Stillman Building.

Public Comments – none

1. Approval of Minutes:

a. Minutes of the October 26, 2015 regular meeting.

Motion was made by Dan Camilliere to accept the minutes, seconded by Peter Gardow;
Discussion – none

All present voted in favor

2A. Expenditures:

a. Halloran & Sage - Inv. #11190549 - 9/21/15- \$297.50

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Peter Gardow;
Discussion – Peter asked Jeff if this was extra costs, Jeff said this was a workman’s comp issue.

All present voted in favor

b. Eagle Leasing Co. - Inv. # R1773134 - 10/15/15 - \$445.00

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere;
Discussion – none

All present voted in favor

c. Valley Communications - Inv. #633195 - 9/24/15 - \$1,684.80

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere;
Discussion – none

All present voted in favor

2B. Contractor Requisitions

a. MJ Daly- Req. #00016 - 9/30 /15 - \$336,205.95

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – Christine asked why this wasn't on the last agenda; Gus stated that he was not able to present it then. The issue was they are requesting a credit for a swing space that was deleted at the beginning of the project (\$45,000 credit). Gus said they still have to go through it to make sure it is inclusive of what Rusty was looking for.

All present voted in favor

2C. Proposed Change Orders

a. PCO #421- Spazzarini – Drainage at new main ent. – 8/20/15 - \$2,119.00 - TABLED

b. PCO#363, O&G - Carp Lab to Inst. Blocking & Wood Caps, 11/3/15, \$8,460.00

Motion was made by Diane Fitzpatrick to accept this PCO, seconded by Dan Camilliere; Discussion - none

All present voted in favor

c. PCO#412, Spazzarini - Add' l 32' of 7' blk chain link fence, - 8/6/15, \$3,761.00

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Peter Gardow; Discussion - Peter said it sounds like a lot of money, Christine said they negotiated it down.

All present voted in favor

d. PCO#504 , CT Masons - B/C L&P Gate, B/C ½ CT Masons PCO#73 - Create openings VRV's support steel - 10/23/15 - \$0 - b/c \$428 & b/c \$428

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Dan Camilliere; Discussion - Gus explained that CT Masons built the walls on 500 level, after doing so, L&P Gates came back to say they needed to do more there, so they are being backcharged because they didn't coordinate timing.

All present voted in favor

e. PCO#505 – G&R Valley - RFI-861 St. 1 drain line issue - 10/30/15 - \$3,237.33

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Dan Camilliere; Discussion: Peter asked where the issue was; Gus said in Stair 1 off of the science wing, they had to relocate the drain to fit in the ductwork. This was an unforeseen condition.

All present voted in favor

f. PCO#507 – Ferguson - RFI-656 Theatrical Lighting- 11/5/15 - \$26,666.00

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Dan Camilliere; Discussion - Gus explained that the original scope of work included reinstalling and reconfiguring the existing stage lighting and dimmer rack. Unfortunately, once the system was dismantled and studied by the EC/stage lighting contractor it was determined that the following was required:

1. Labor and material to modify and upgrade existing stage lighting systems control - \$15, 245.40.
2. Labor and material to install 3 emergency lighting circuits - \$4,467.45
3. Labor and material for 2 additional power receptacles and circuits on the auditorium catwalk - \$2,365.65

4. Labor and material to supply and install 225A, 208/120v - 3 phase, 4 wire, 42 CKT MLO - panel for the auditorium sound system - \$4,205.60.

Gus explained that #4 has been budgeted but the others would have to come out of contingency. Christine said since #4 has been budgeted that needs to be separated out the other 3 will need to be forwarded to the Town Council for approval.

Diane Fitzpatrick amended the original motion to include separating #1 for \$15,245.30, #2 for \$4,468.45 and #3 for \$2,365.65 from item #4 that is budgeted and approving them with the recommendation to the Town Council and #4 being approved this evening, seconded by Peter Gardow; Discussion - questions was asked if this work is underway and when will the auditorium be finished, Gus said some components of it are completed and it should be ready in March.

All present voted in favor

g. PCO#508 - CT Masons – Various CMU extra work @Cafe west wall – 11/5/15 - \$9,355.00

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Dan Camilliere; Discussion - This was the masonry part of the work done on the cafe to reinforce the back wall with steel.

All present voted in favor

h. PCO #509 - CT. Masons - New CMU to cover pipes & beam @ café corner - 11/5/15 - \$1,625.00

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Dan Camilliere; Discussion - This was an existing condition in the cafe.

All present voted in favor

i. PCO #510 – CT Masons - New RO for Pool Louver – 11/5/15 - \$2,786.00

Motion was made by Peter Gardow, to approve this PCO, seconded by Dan Camilliere; Discussion - none

All present voted in favor

j. PCO #511 - CT Masons – Create new openings for CUH Area 5 - B/C MJ Daly – 11/5/15 - \$0 B/C (3,327.00)

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Peter Gardow; Discussion - none

All present voted in favor

k. PCO #512 - CT Mason - RFI 776 Rebuild unstable CMU – 11/5/15 - \$1,867.00

Motion was made by Diane Fitzpatrick to approve this PCO, seconded by Dan Camilliere; Discussion - none

All present voted in favor

3. New Proposals - Keith Rafaniello came to discuss the following proposals all of which are budgeted in the FF&E budget:

a. Valley Comm. - Proposal #V-13484-0 - Auditorium Projection \$17,711.99
Will be installed in the auditorium, was in the plans, electrical has been run for it.

Diane Fitzpatrick made the motion to approve this proposal, seconded by Frank Dellaripa; Discussion none

All present voted in favor

b. Valley Comm. - Proposal #V-13471-0 - Digital Signage Displays \$16,356.90

Keith said they are purchasing 10 of them, 4 for the new café, 2 in the media center, the other 4 will be mounted in locations to be determined (concession, guidance, main entrance, and community entrance)

Diane Fitzpatrick made the motion to approve this proposal, seconded by Frank Dellaripa; Discussion none

All present voted in favor

c. Valley Comm. - Proposal #00002053 - Video Distribution - \$48,128.00

Keith explained that the Discover Video (DEVOS) systems are used in schools to enhance teaching, share major events and can also be for emergency notifications. It can be viewed on all types of devices including ipads and cell phones. The question was raised who will service this, Keith said the IT Department.

Diane Fitzpatrick made the motion to approve this proposal and make the recommendation for Town Council approval, seconded by Frank Dellaripa; Discussion -none

All present voted in favor

d. Farm Tek - Quote #807552 - Polymax Bench System - \$1,759.83- benches for the greenhouse.

Fred explained that this is for inside the building to hold the plants. They are purchasing this due to the fact that the plants were on the shelf by the window and they damaged the sill.

Diane Fitzpatrick made the motion to approve Polymax quote #807552, seconded by Peter Gardow; Discussion - none

All present voted in favor

4. Architect/CM

a. O&G Report - Gus Reported that:

The millwork was received today for the 400 level, as did the cabinetry and the countertops. Floor is in, ceiling grid is in and they are working on the lighting drops. This phase is on schedule.

Diane asked about the HVAC system, she said she was in the band room and it was very hot in there.

Gus said they are still having some issues with the heating and cooling, the fresh air is not going on.

He continued on to say the temperature control contractor will be coming out to adjust it.

Christine asked to be kept informed by email regarding this issue.

b. Auditorium Status - Gus gave the following report:

The steel is almost complete for the mezzanine and the concrete floors were poured.

Christine asked Gus to send her an updated time line. The drywall is going to be started soon.

Safety & Security Update - O&G to discuss growing concern Legionnaires Disease

Frank brought some articles to Christine's attention regarding the above issue so the Committee could be aware of potential hazards. Christine asked O&G if they are starting to monitor for this, Mark said it has never come up before that he knows of and will try to find additional information on it.

d. Architects Report - no report

5. Correspondence - "Industry and DPH Advisory on Legionnaires Disease - for information only

6. Committee Reports:

Site-work / Construction – Frank did comment that he had gone to the football game and was watching as the band was bringing the instruments to the field, he said that he doesn't think it was wide enough, they looked like they were having issues. Gus said it was built shy of 4 feet; some of it needs to be widened. He continued on to say the lighting has improved, but noticed that the paint on a handrail in the back of the building is chipping. Gus said this is on the punch list. Christine asked if new nicer trash cans have been ordered, Mr. Moore said there are brown ones there. Fred said he will speak to Recreation & Parks to see if some nicer ones can be ordered.

Communications – no report

Technology/Furniture – no report

Energy/Commissioning – Peter reported that there were 82 open and now it is down to 72, 10 closed.

Finance – no report - Mike Emmet commented that the EDO46 has been signed off and sent to the State.

7. Old Business -

a. CLP transformer leak update/ESI cost status - Jeff stated that he was part of a conference call between, the Town, CL&P and CIRMA. CIRMA is saying that they will cover the cost of the fence and will go after the 3 contractors that were on site that day. Jeff will bring this to Town Council, it can be taken off this agenda, and no action is required by the Committee.

b. Pizza oven - Fred contacted a vendor and received a quote on a pizza oven but the only type that can be found would need the wiring to be changed from what it is now. The question was raised if it would be less expensive to get a gas pizza oven. Fred will do some more research.

Christine asked if the items that were brought over from the old kitchen were in the design, or were they missed or added after the design was finished. Gus said the warmer was the only item that he knew about.

c. Trainer sink - Gus stated that Rusty has given him the type of sink that is needed and he has asked the contractors for proposals

8. New Business - none

Christine congratulated Diane on winning a seat on the Board of Education, and thanked her for her contribution to this project and being an advocate for it. Christine continued on to say she is happy that Frank will remain with the committee.

9. Upcoming Dates

- a. November 16, 2015 next Town Council Meeting
- b. November 23, 2015 next Building Committee Meeting

10. Adjourn - Motion was made by Dan Camilliere, seconded by Frank Dellaripa; Discussion - none
All Present Voted in Favor

Meeting adjourned at 8:30 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Christine Fortunato, Chairperson