

**WHS & HANMER SCHOOL BUILDING COMMITTEE
REGULAR MEETING MINUTES
MONDAY FEBRUARY 23, 2015**

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman			x
	Daniel Camilliere	x		
	Frank Dellaripa	x		
	Diane Fitzpatrick, Clerk	x		
	Peter Gardow	x		
	David Drake	x		
Liaison Present	Steven Barry, Council Liaison	x		
	Mike Turner, Staff Liaison	x		
	Gina Deangelo, Board of Ed.			x
Staff Present				
	Jeff Bridges, Town Manager	x		
	Mike Emmett, Supt. Schools	x		
	Tom Moore, WHS Principal			x
	Fred Bushey, Dir of Maintenance	x		
	Lori Schroll, Administrative Analyst - Engineering	x		
	Sally Katz, Dir. Of Physical Services			x
Guests Present				
	Rusty Malik, Quisenberry Arcari			x
	Gus Kotait, O&G Construction	x		
	Mark Jeffko, O&G	x		

Call to Order: Chairwoman Fortunato called the meeting to order the order at 6:30 p.m. in the lower level Meeting Room at the Board of Education in the Stillman Building.

Motion was made at 6:31 p.m. by David Drake to go into EXECUTIVE SESSION, seconded by Diane Fitzpatrick. Christine invited Committee members, Mike Turner, Jeff Bridges, Gus Kotait (O&G) & Mark Jeffko (O&G) to stay. **All present voted in favor.**

Motion was made at 7:27 p.m. by Frank Dellaripa to leave EXECUTIVE SESSION, seconded by Peter Gardow. **All present voted in favor**
No votes were taken during Executive Session.

Public Comments - None

1. Approval of Minutes:

a. Minutes of the February 11, 2015 special meeting. Motion was made by Dan Camilliere to accept the minutes, seconded by Peter Gardow; Discussion – Frank said there is one change that needs to be made, under 4A the word allowances were left off.

All present voted in favor with the above change. Diane Fitzpatrick abstained.

2A. Expenditures:

a. Meyer Inc. Inv. #COM-141-15/1 – 1/30/15 - \$2,478.00

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere; Discussion- none
All present voted in favor.

b. Quisenberry - Invoice #7502 12/31/14 - \$19531.11

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by David Drake; Discussion – none

All present voted in favor

c. Quisenberry - Invoice #7503 - 12/31/14 - \$365.96

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by David Drake; Discussion – none

All present voted in favor

d. - Apple - Inv. #4327404497 - 2/03/15 - \$30,864.00

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by David Drake; Discussion – none

All present voted in favor.

e. Apple - Inv. #4327523035 - 2/4/15 - \$44,025.80

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by David Drake; Discussion – none

All present voted in favor

f. AIG - Inv. #04137 - 1/19/14 - \$26,910.00

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – David asked if we received everything, the answer was yes.

All present voted in favor

g. STL - Inv. #28933 - 1/30/15 - \$6,979.00

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

All present voted in favor

h. IPREO, LLC - Inv. #10027091 - 11/28/14 - \$1,250.00

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

All present voted in favor

i. Meyer, Inc. - Inv. #C1266/4 – 2/10/15 - \$372.00

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Frank Dellaripa; Discussion – none

All present voted in favor.

j. Virco - Inv. #91608669 - 1/20/15 - \$129,320.01

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

All present voted in favor

k. Virco - Invoice #91608668 - 1/20/15 - \$1,595.86

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

All present voted in favor

l. Virco - Invoice #91609364 - 1/26/15 - \$3,375.69

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

All present voted in favor

2B. Contractor Requisitions

a. G&R Valley - Req. #00010 - 1/31/15 - \$56,196.94

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere; Discussion – none

All present voted in favor

b. Ferguson Elec. - Req. #00009 - 1/30/15 - \$102,087.57

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Peter Gardow; Discussion – none

All present voted in favor

c. GDS Contracting - Req. #00010 - 1/30/15 - \$78,704.37

Motion was made by Dan Camilliere to pay this invoice, seconded by Diane Fitzpatrick; Discussion – none

All present voted in favor

d. G. Donovan - Req. #00010 - 1/31/15 - \$297,609.52

Motion was made by Frank Dellaripa to pay this invoice, seconded by Diane Fitzpatrick; Discussion – none

All present voted in favor

e. SMI - Req. #00013 - 1/31/15 - \$44,650.00

Motion was made by Frank Dellaripa to pay this invoice, seconded by Diane Fitzpatrick; Discussion – none

All present voted in favor

f. L&P Gate - Req. #00011 - 1/30/15 - \$76,343.38

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

All present voted in favor

g. MJ Daly - Req. #00008 - 1/31/15 - \$876,069.25

Motion was made by Dan Camilliere to pay this invoice, seconded by Frank Dellaripa; Discussion – The question was asked if this coincides with the BVH report, Gus said he lowered the requisition because they haven't gotten some things completed yet.

All present voted in favor

h. O&G Industries - Req. #00016 - 1/31/15 - \$90,088 .00

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Frank Dellaripa; Discussion – none

All present voted in favor

i. NT Olivia - Req. #00006 - 1/31/15 - \$35,530.00

Motion was made by Dan Camilliere to pay this invoice, seconded by Frank Dellaripa; Discussion – none

All present voted in favor

j. Urban Contractors of CT. - Req. #00005 - 1/31/15 - \$40,199.25

Motion was made by Frank Dellaripa to pay this invoice, seconded by Diane Fitzpatrick; Discussion – Rusty has not validated this requisition, has some questions. They also need to put the right Architect on the requisition.

All present voted in favor

k. Spazzarini Const. - Req. #00016- 1/31/15 - \$89,210.11

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

All present voted in favor

l. Ct. Mason Contractors - Req. #00009 - 1/30/15 - \$161,072.50

Motion was made by Dan Camilliere to pay this invoice, seconded by Peter Gardow; Discussion – Frank asked if they are on the BVH report, yes for weatherproofing issues.

All present voted in favor

m. Silktown - Phase 2 - Req. #00002 - 1/31/15 - \$94,050.00

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Frank Dellaripa; Discussion – none

All present voted in favor

n. Silktown - Phase 1 - Req. #00009 - 1/31/15 - \$75,920.90

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Frank Dellaripa; Discussion – none

All present voted in favor

o. Davis-Ulmer - Req. #00010 - 1/30/15 - \$88,372.80

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

All present voted in favor

3. Change Orders

a. *PCO #118 - SMI - Re-Containment for Floor Cleaning - 12/22/14 - \$40,000.00 Revised Amount (\$55,659.00 original amount) - Remained tabled.

Motion was made by Diane Fitzpatrick to take 3B, C, D & E off the table, seconded by Peter Gardow; Discussion - none.

All Present voted in favor.

b. *PCO #127 - SMI - Demo Overhead Wall and Folding Partitions, 12/23/14 - \$8,784.80 Revised Amount (\$12,001.00 Original Amount) -

Motion was made by David Drake to accept this PCO, seconded by Frank Dellaripa; Discussion – none

All present voted in favor

c. **PCO #174 - SMI - Lecture Hall paneling demo - 1/15/15 - \$3,628.00

Motion was made by Diane Fitzpatrick to accept this PCO, seconded by Peter Gardow; Discussion – none

All present voted in favor

d **PCO #175 - SMI - Demo soffit and CMU 500 level - 1/15/15 - \$4,301.00

Motion was made by Diane Fitzpatrick to accept this PCO, seconded by; Discussion – none

All present voted in favor

e. **PCO #183 - SMI - Demo Rigging System at Stage - 2/5/15 - \$6,468.00

Motion was made by Frank Dellaripa to Delete this item from the Agenda, seconded by Peter Gardow; Discussion – Gus noted this work was completed by O&G laborer.

All present voted in favor

f. **PCO #185 - SMI - Soil Removal from Auditorium - 2/5/15 - \$3,353.00

Motion was made by Diane Fitzpatrick to accept this, seconded by Dan Camilliere; Discussion – none

All present voted in favor

g. PCO #189 - Davis Ulmer - Upright Sprinkler Heads/Café - 2/11/15 - \$9,528.00**

Motion was made by Diane Fitzpatrick to accept this PCO, seconded by Dan Camilliere; Discussion – none. **All present voted in favor**

h. PCO #190 - Davis Ulmer - Changing Sprinkler Heads in Area 11 - 2/17/15 - \$1,894.00

Motion was made by Diane Fitzpatrick to accept this PCO, seconded by Dan Camilliere; Discussion- Gus said they had to remove the ceiling tiles to do the work, the sprinkler heads had to be turned up.

All present voted in favor

i. PCO #191 - G&R - Overflow Piping in Wrestling Room - 2/19/15, \$1,102.00

Motion was made by Frank Dellaripa to accept this PCO, seconded by Peter Gardow; Discussion- On the plans the roof drain was to be installed on the inside wall, it had to be removed because it became a hazard when wrestling.

All present voted in favor

j. PCO #192 - GDS - Back up wall at G17 & G17a Windows - 2/19/15 - \$1,826.00

Motion was made by Frank Dellaripa to accept this PCO, seconded by Dan Camilliere; Discussion- none **All present voted in favor**

k. CO #00009 - O&G - CM Fees - January 2015 - 1/12/15 - \$771.00

Motion was made by Frank Dellaripa to accept this CO, seconded by Dan Camilliere; Discussion- none

All present voted in favor

l. CO #00010 - O&G - CM Fees - February 2015 - 2/13/15 - \$836.00

Motion was made by Frank Dellaripa to accept this CO, seconded by Dan Camilliere; Discussion - none

All present voted in favor

m. CO #1 - AIG - Abate metal pins - 1/7/15 - \$2280.00

Motion was made by Frank Dellaripa to accept this CO, seconded by Dan Camilliere; Discussion - none

All present voted in favor

***tabled from 1/5/15 Special Meeting**

****tabled from 2/11/15 Special Meeting**

4. Architect/CM

a. O&G Monthly Report -

Gus stated that the contingency fund has \$928,623, Frank asked about the owner's contingency, Mark said the only thing that was paid out of that was \$12,000 so there still should be a little less than \$400,000 in it.

Gus reported the following have been done:

They have moved the rock from basement sump pump area.

SMI abated the copy room in February

The 500 level above ceiling mechanicals and the framing for walls (chemistry room)

Masonry on 300 level the old media center

The guidance area all the walls are completed

Level 300 masonry

The science wing they have started painting the hallway, but they have to wait for the hvac system to be finished in order to do the ceiling.

Frank asked about the sink leak in the Media room, Gus said it was a bad faucet and they sent it back to the manufacturer. Diane asked about the windows, noting the ice on them and if they're leaking, Gus said he didn't see anything, no leaks. What about the sill on the window Gus said he will check again.

They have repositioned the lights and added 4 lights in the gym. Fred said some light readings need to be taken before it gets signed off on.

Schedule - it is being reviewed with the school and it will be presented at the next building committee meeting. They are looking to turn over the admin/science/chemistry 1st week in July; this is deviating from the original schedule.

The main focus is the kitchen, cafe & pool and these should be done by the end of summer. The school will be turning over the pool and cafe to O&G in May. After they finish these, they will continue on with the classrooms.

Frank Dellaripa asked when the last day of school is, Mike Emmett answered June 19th.

Steve Barry asked if the change orders can be done by trade, and are the estimates included - yes they are.

b. Architects Report - No report - Rusty was not present due to illness. Christine asked O&G about the auditorium seats, Gus said that Rusty sent a letter to G. Donovan, and is waiting for a resubmittal from them. She asked what the deadline is for getting the seats in, December of 2015 - but we need to make a decision on which ones we are putting in, so we can submit the information to the State. Gus said that Rusty is receiving approximately 2 or 3 per day of the RFI's, Gus said there are a couple that are critical.

The new mezzanine air handler is too large (physically), Fred asked how is this going to work, and how are they going to work on them, Mark said they are trying to work this out. He said there were no drawings, just as built.

c. Safety & Security - no report

Frank asked if the new security person has gone through the building yet and if he has any ideas. Mike said that he was walked through 2x, but is trying to get lay of the land. Mike continued on to say that once the building is finished, they will be looking to add additional custodial and security staff. Peter asked with a new building wouldn't you need less people?

Christine asked about the elevator, Gus said the new software was installed and since then they have had no problems, it's been about 3 weeks. Bay State has been there daily checking on it.

The sun glare is still an issue, the athletic director's office, media, music, choral, and band, Rusty will bring in the film to show the committee, if this isn't suitable they will need to think about window treatments.

5. Correspondence - none

6. Committee Reports:

Site-work / Construction – David and Frank have been alternating going to the meetings. David said that they have been discussing the Phasing plan, the water pressure issue and the leak in the Media Center.

Some of the other things discussed were that fact that the 2 scoreboards aren't synced, Gus said Mr. Maltese is calling the manufacturer to find out what to do, and will call Gus with the information, also, the water pressure and the water on the floor.

Communications - Diane said they would like to get Wethersfield Life and/or the Hartford Courant to do a story on the parts of the school that are completed, and have them take pictures while the kids are in school. Christine asked Diane to put together a tour schedule for the Committee, Board of Ed and the Town Council, Mike Emmett stated he will have Ellie coordinate it.

Mike said they have been updating the pictures on the website weekly. Diane added that the kids are thrilled with the Media Center.

Technology/Furniture – Fred stated that the phone system is 90%done and some of the employees are already using it. He continued on to say that the handsets are leased, and everything goes to the cloud. He continued on to say that he has a couple of furniture changes that will be coming before the committee. The next furniture order will be done around July 1st. They are still under budget on everything purchased to date.

Energy/Commissioning – Peter said some of the items on the list have been closed out, there are 45 open items, 7 are pending inspection, and 3 are still not responded to. Mark said that they have had a meeting with MJ Daly and they are holding money back on their req's until they respond to their issues.

Finance – Christine said they went over the budget, and what the contingency figure is. The town is invoicing the state for the next payment. She stated that it is important that we finalize the count of the auditorium chairs, and get them ordered so they can send in the state reimbursement request. She continued on to ask if there is a back charge list, showing what vendor is getting charged for certain items. Who is getting back charged for the Telsolve bills (is it Ferguson), was the language to back charge in the motion when it was made?

7. Old Business -

a. Status UST Abandonment - Clean Harbor - Gus said they haven't back filled it yet, the weather it's been too cold.

8. New Business - Frank asked if there are any change orders coming up, Gus said he will know tomorrow.

9. Upcoming Dates

- a. March 2, 2015 next Town Council meeting
- b. March 9, 2015 next Building Committee meeting

10. Adjourn - Motion made by Frank Dellaripa seconded by Dan Camilliere to adjourn.

All present voted in favor.

Meeting adjourned at 9:35 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Diane Fitzpatrick, Clerk