

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE

MINUTES – MONDAY April 13, 2009

Chairman Coombs and called the meeting to order at 6:00 PM in Conference Room One.

Present:

Committee Member Name	Present	Absent	Excused
Joseph Coombs, Chairman	X		
Tim Tuell, Vice Chairman			X
Raymond Grasso	X		
Richard LePore	X		
Luke McEntire			X
Carmen Pace	X		
Stuart Temple, Clerk	X		
Liaison Present			
Paul Montinieri, Council Liaison			X
Tony Martino, Staff Liaison	X		
Mike Turner, Staff Liaison	X		

Today is day 699 of the Project

1. Public Comments:

1. None

2. Approval of Minutes:

- A. Minutes of March 23, 2009 Meeting – Motion made by Stuart Temple seconded by Raymond Grasso to approve the minutes. **All but 1 member voted in favor (Joseph Coombs abstained).**

3. Items for Discussion:

I. Town Hall / Library Renovations – Phase 2

A. Expenditures

1. Unitech Sound & Security – Invoice 514748 - \$13,607.00 – Mike Turner advised these payments are for materials only. Motion made by Stuart Temple seconded by Raymond Grasso to approve payment. **All members voted in favor.**
2. Unitech Sound & Security – Invoice 514749 - \$3,999.14 – Motion made by Stuart Temple seconded by Raymond Grasso to approve payment. **All members voted in favor.**
3. Unitech Sound & Security – Invoice 514750 - \$9,974.68 – Motion made by Richard LePore seconded by Stuart Temple to approve payment. **All members voted in favor.**
4. John Watts Assoc – Invoice 85714 (Councilor Chairs) - \$7,848.00 – Motion made by Stuart Temple seconded by Raymond Grasso to approve this payment. **All members voted in favor.**
5. Home Depot – Invoice 7180826 - \$359.10 – Mike Turner advised this was for the hood for the library kitchen. Motion made by Raymond Grasso seconded by Stuart Temple to approve this payment. **All members voted in favor.**
6. Zavarella – Invoice 2637 - \$26,225.00 – Motion made by Stuart Temple seconded by Carmen Pace to approve this payment. **All members voted in favor.**

B. Change Orders

1. PCO 29R – Structural Strapping - \$13,412.00 – Mike Turner advised this is for the steel strapping that the peer review determined we didn't need. Chairman Coombs advised that this is something worked out between the contractor architect and engineer. The Town was never involved. We were told by the architect that we wouldn't have to worry about this from a cost standpoint. Mike Turner recommended this PCO be denied. Motion by Stuart Temple seconded by Raymond Grasso that this PCO be rejected. **All members voted in favor.**
2. PCO 52 – Sprinkler Additional Work - \$7,515.17 – Mike Turner advised this is for the change of some sprinkler heads in the Library Board Room, additional pipe in the

Council Chambers to reroute the feed thru the Finance area and to drain and refill the system. Mike advised these are revised figures and the PCO should be accepted. Motion by Stuart Temple seconded by Raymond Grasso that PCO 52 be accepted. **All members voted in favor.**

C. Staff Information

1. Job Meeting Minutes – March 13, 2009 (unavailable at time of printing agenda) – Tony Martino handed out the job minutes. Motion made by Stuart Temple seconded by Raymond Grasso to receive the minutes as information. **All members voted in favor.**
2. Szewczak Associates – Invoice 13460 - \$1,472.50 (previously tabled) – Mike Turner advised nothing has been received from Szewczak Associates so this item will remain tabled.
3. Updated Budget Sheet – Tony Martino handed out the updated budget sheets. Motion made by Raymond Grasso seconded by Stuart Temple to receive this as information. **All members voted in favor.**

D. Old Business

1. Construction Status – Chairman Coombs advised the Dias is completed and installed. The Dias has punch outs for the electrical, phone and data lines. Kronenberger hasn't done much since the last meeting. The electrician was here and the lights are finished in the soffit and now need to be inspected by the Town Building Inspectors. They wired the hood in the library kitchen. They still need to do some power installation by the counter in Park & Rec. We asked the architect to consider starting the punch list for Kronenberger. We need to go back to Council for funds to purchase hardware to hang pictures in the Council Chambers. The carpet installer was in Friday and installed the carpet on the stairs in the Library and replaced the sections in the upstairs administrative area. We now need Nutmeg to come back and finish their work. Mike Turner informed us he was advised by the Mayor that the Council will hold their May 4th Meeting in the Town Council Chambers. Question was asked if that meeting will be shown live on Channel 16. Mike Turner advised he was not sure as that function falls under the Data Processing Dept. Stuart Temple asked when we would be receiving a punch list. Tim Tuell had requested one at the last meeting. Mike Turner advised he will get members copies of one he and Chairman Coombs have prepared one.

E. New Business

1. None

4. **Next Scheduled Meeting:**

- A. The next regular scheduled meeting will be Monday April 27, 2009 at 6:00 PM in Conference Room One.

Chairman Coombs advised after adjournment that committee members interested can come up to see the Dias and what has been accomplished in the Council Chambers.

5. **Adjournment:** Motion made by Raymond Grasso seconded by Stuart Temple to adjourn. **All members voted in favor.** Meeting adjourned at 6:32 PM.

I hereby certify that the above is a true copy of the minutes approved by the Town Hall Renovation Committee.

Stuart Temple, Clerk