

Solomon Welles House Committee

Minutes – Tuesday, October 14, 2014

Members present were Kathleen Bagley, Director, Parks and Recreation Department, Mary Mahar, Committee Chairman, Gretchen Kelly, Susan Buckland, Marilyn McPhee.

- A. Minutes for April 8, 2014 and June 10, 2014 were reviewed and approved.
- B. There were no letters.
- C. The Keane Foundation Carnival will take place on the grounds October 17-19, 2014.
- D. The annual budget is on track at this time.
- E. This summer porch repairs were completed and these areas were repainted. Work was done on the railings, handicap ramp, a porch column and miscellaneous rotten boards.
- F. Repairs under consideration include painting the house, improving drainage and paving of the driveway and parking lot. The possible sinking of the house is also being investigated.
- G. Kathy Bagley distributed sample copies of the new Solomon Welles House brochure for committee review. The samples were done on flat white and glossy white paper. The committee approved the selection of glossy white paper at a cost of \$102/500 copies. Response to the brochure was very positive. Committee members were going to review the brochure for errors and report back to Kathy by October 17, 2014. Brochures will be placed at the Library, Parks and Recreation Department, the Solomon Welles House, Farmer's Market and the Community Center, among other places.
- H. Doug Maliszewski, the SWH caretaker, raised the question of asking renters for a security deposit. Kathy Bagley indicated that would create a bookkeeping problem for the office. She did say that when indicated, renters were charged an addition fee if extra clean up was involved. Doug reported that the storm windows would be going up soon. Fall flower arrangements have been placed on the porch. Painting the lower half of the room, where chipped, would freshen up the room.
- I. Replacement of the kitchen, upstairs bathroom floor and/or meeting room carpet was discussed. Replacing of the sink in the upstairs bathroom was also suggested, especially if the floor was to be replaced. Doug Maliszewski suggested moving the sink from an unused bathroom to save on the cost. Gretchen Kelly and Marilyn McPhee will go to McBride Carpet to look at possibilities
- J. Kathy Bagley recommended visiting the Historical Society Prison Exhibit to see the ties to the Solomon Welles House.

The meeting was adjourned at 8:29 p.m.

Respectfully submitted,

Gretchen Kelly