

[NOTE: These minutes are made available to the public prior to Solomon Welles House Committee acceptance.]

Solomon Welles House Committee Minutes of meeting on October 12, 2004

Meeting was called to order at 7:00 p.m. In attendance were Kathy Bagley, Marilyn McPhee, Cheryl Gardow, Deb Balzo, Pat Kupper, Carolyn Budula, Betty Dunne, Nancy Smith, and Mary Mahar.

- A. [Minutes of June 8, 2004 meeting](#) were accepted as written.
- B. Letters and Announcements
 - 1. Letters - Committee reviewed letter sent from Kathy Bagley to a town resident regarding his inappropriate use of the SWH. In the future he needs to book the SWH with Kathy Bagley's permission.
 - 2. Announcements - none
- C. Pending Business
 - 1. Election of New Chairperson - The committee elected Mary Mahar, and she accepted.
 - 2. Budget Report - Kathy Bagley reported that the budget is on target.
- D. Committee Reports
 - 1. Interior Design and Decoration - Interior "spot" painting was applied to the ceiling in the foyer, the kitchen ceiling, and the walls of the Meeting Room.
 - 2. House and Grounds - Two planters were purchased and placed on either side of the outside of the front door. At Christmas, small trees with white lights will be planted in them. Electric sockets were installed to facilitate the lights. Other improvements include:
 - north side of house painted
 - garbage pails moved
 - replacement of caretaker's main door and screen door
 - looking to replace gutter
 - 3. Landscaping - No report
- E. New Business
 - 1. Caretaker Report
 - Carpet in Solomon Welles Room has been rolled out, and Dana will look into purchasing shades that will protect the carpet from UV rays.
 - Mason needs to repair front and side steps.
 - Some window replacement will be done.
 - Dana will discuss with garden club the possibility of placing the Xmas tree in the Thornburg Room to ease space concerns in the Meeting Room.
 - Discussion about moving the piano; no conclusion reached.
 - 2. Review SWH Brochure - Committee reviewed a draft presented by Kathy Bagley. Kathy will bring photos of the SWH to share with committee for possible placement in the brochure. A suggestion was made to create a virtual tour on-line showing the SWH during different seasons.

The meeting adjourned at 7:35 p.m.

Pam Ragonese, retiring chairperson and longtime committee member, was presented with a print of the SWH and a pin depicting the town seal to thank her for her many years of service to the committee.

Respectfully submitted,

Mary Mahar