

[NOTE: These minutes are made available to the public prior to Solomon Welles House Committee acceptance.]

Solomon Welles House Committee (SWHC) Minutes of Meeting on Tuesday, April 11, 2006

Meeting was called to order at 7:00 p.m. In attendance were Kathy Bagley, Deb Balzo, Carolyn Bedula, Elizabeth Dunne, Cheryl Gardow, Mary Mahar, and Nancy Smith.

A. [Minutes of January 10, 2006](#) were reviewed and accepted.

B. Letters & Announcements

1. Letters: None

2. Announcements: Nancy Doyle had donated a framed telegram that relates to the acquisition of the House. Kathy Bagley presented this to Chairperson, Mary Mahar. Members agreed it is a wonderful piece to add to the House and that it will be placed on the front center wall in the Meeting Room. Kathy Bagley suggested a thank you note be written on behalf of the SWHC to Nancy Doyle.

C. Pending Business

1. Budget Report: Kathy Bagley reported on status of budget, indicating that spending has been down given we are at the end of the budget year. She reported that the repair of the back stairs will be funded through the Town's Capital Improvements Budget. Certain items may need to be pushed off until new budget goes into effect on July 1.

D. Committee Reports

1. Exterior Projects: Kathy Bagley and the Committee toured the outside of the House. Noted progress on back kitchen steps which are in process of being rebuilt by the Town Mason. The steps are expected to be completed before the June meeting. Kathy also noted clearing of foliage from the back path, and the removal of the Russian Olive bush. Kathy also discussed replacement / repair of the slate sidewalk which needs to be looked at as part of Committee's June tour.

2. Interior Projects:

i. Updating Photos in Collages Displayed in Meeting Room: Mary Mahar reported on the status of this project. Collages are currently at House of Images for updating.

ii. Inventory/"Appraisal" of House Contents: Deb Balzo and Carolyn Bedula had met with Caretaker to conduct an inventory of house contents on January 18, 2006. They reported that most of the items on the current inventory list are still at the House, with a few additions. Per Kathy Bagley's suggestion, a new revised inventory list will be typed up. She indicated it will be good to have for insurance purposes.

iii. Review of Web-site: Kathy Bagley indicated Town is looking to make the SWH web-site more user friendly based upon Members' suggestions.

iv. Caretaker Report: Dana reported the order from Wal-mart for (16) 33" square tables (to replace the old 30" tables) came in. Dana to order electric candle lights (with a built in 8-hour timer) from QVC. Carolyn Bedula suggested a few spares also be ordered. Further discussion held on ordering beveled glass for wooden chest in Thornburg Room. Dana also recommended Committee consider new curtains for kitchen, as the existing ones are very faded, and four chair replacements for new tables. In August will send out Oriental carpets for cleaning.

v. Fireplace Inspection: Kathy Bagley indicated that Dana had noticed unevenness and a crack around fireplace in Meeting Room- concern about what was going on. Hired structural engineer (Hallisey Engineering Associates) for fireplace inspection for \$250. Inspection deemed area "sound and safe for normal use" per their March 29, 2006 report.

vi. SWHC Plaque: Have plaque of original members of SWHC. Kathy Bagley suggested the Committee think about creation of a list of everyone who has served on SWHC for display in the House.

E. New Business:

1. Kathy Bagley reported on status of the sewer line project, which is still in the budget. On Wednesday

night, Parks and Recreation Board to go before the Town Council regarding this project. Will look into completing this job in August when the House is generally closed for maintenance and repairs.

The meeting adjourned at 8:25 p.m.

Respectfully Submitted,

Cheryl Gardow