

Solomon Welles House Committee (SWHC) Minutes of Meeting on Tuesday, April 11, 2007

Meeting was called to order at 7:00 p.m. In attendance were Kathy Bagley, Carolyn Bedula, Elizabeth Dunne, Cheryl Gardow, Mary Mahar, and Nancy Smith.

- A. [Minutes of January 9, 2007](#) were read and accepted.
- B. Letters & Announcements
 - 1. Letters: None
 - 2. Announcements: None
- C. Pending Business
 - 1. Budget Report: Kathy Bagley reported on status of budget. The 2006-2007 budget was revised with more monies allocated to the Repair Account and the Window Cleaning Account. According to Kathy Bagley, expenses have been related to the normal maintenance and repairs around the house, and it will be interesting to see how the costs related to heating oil play out. Carolyn Bedula suggested George Jackson for window cleaning. She indicated that he has been doing the window cleaning at the Keeney Center, does a good job, and offers good prices.
 - 2. Sidewalks: Kathy Bagley also reported on the proposed sidewalk project. Met with contractor to confirm measurements and quotes. Remaining proceeds of \$10,000 from the sewer project will be used to fund the sidewalk project. Discussion was held regarding sidewalks with steps, and possibly replacing a step with a slope to make path handicap accessible. Town doing a sketch to see how will look. Proposed materials to include concrete slab, and with anti-skid finish. May have to wait until August (when House is closed to public) to do work, as it is unclear how many days it will take to complete the work.
- D. Committee Reports
 - 1. Exterior Projects: Kathy Bagley commented on exterior projects in addition to the sidewalk project (see above).
 - i. New Tree: Discussions are being held with the Town Tree Warden regarding the planting of a third tree next to two trees in grass area near the parking lot. Will either continue to plant in a row or do a circle. Looking for something that will do well in wet soil.
 - ii. Planting Areas: Have been cleaned out.
 - 2. Interior Projects: Kathy Bagley commented that touch up interior painting continued to be performed in various rooms.
 - i. Chair Racks: Still looking for solution.
 - 3. Caretaker Report / Observations and Suggestions: Dana presented the following observations and suggestions to the Committee:
 - i. Replacement of: 1) kitchen curtains due to wear, and 2) upstairs drapes that shrunk after sent to cleaners. Tried using tension rods on upstairs drapes to bring these down on the window, to address the shrinking issue, but this does not work. Suggested replacing in August, and looking at Casual Curtain and Walmart for tab top curtains. Dana will price curtains for June meeting.
 - ii. Kitchen floor harder to maintain. Doing floors twice a day in December and using more cleaner to make it look good.
 - iii. Kitchen Radiator Cover: Town Painter to paint in glossy and do underneath counter in semi-gloss.

- iv. Upstairs Bathroom Radiator: Needs to be painted. Paint peeling.
 - v. Stove in Caretaker apartment not functioning properly. Would like bigger stove and smaller refrigerator, and to swap locations (i.e., put new stove where refrigerator is, and vice versa). Need to check power that runs into house to accommodate a 220 volt plug for new stove.
 - vi. Rotten sill outside of Caretaker's living room needs to be looked at.
 - vii. Cupboards: Moved white pieces from living room into the painted cupboards to make display more attractive.
 - viii. Purchased wreath for Meeting Room.
 - ix. Flashing around chimney needs to be repaired. Been getting water inside. Town hired firm to research and investigate every roof in town. Working on their report, and are to come back and fix.
- E. New Business: Kathy Bagley discussed proposed rental fees as of July 1, 2007. She indicated rental fees were checked at the Community Center (Fireside Room) and Keeney Center when considering increases to current SWH rates. The Committee reviewed and voted to accept the proposed rental fees.

The meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Cheryl M. Gardow