

Solomon Welles House Committee Minutes - Tuesday, October 14, 2008

Meeting was called to order by Chairperson Mary Mahar at 7:00 p.m. In attendance were Mary Mahar, Carolyn Bedula, Nancy Doyle, Marilyn McPhee, Nancy Smith and Parks and Recreation Director, Kathy Bagley.

A. Notes from April 8, 2008 were reviewed. No quorum at the April meeting.

B. Letters and Announcements.

None.

C. Pending Business.

1. Budget Report.

Ms. Bagley reported on the status of the budget. Current budget is on target. Ms. Bagley explained that the Town Manager has put a freeze on spending for the town. Any budget item over \$1,000 needs to be approved by the manager. This freeze should not affect the Solomon Welles house budget too much, because it's mostly utilities and building supplies.

D. Committee Reports.

Mary Mahar asked if the committee should still continue to keep the committees for interior projects and exterior projects. She suggested just having a committee as each project is identified by the committee. Members agreed with Mary Mahar on this suggestion.

Ms. Bagley reported that the painter has done touch up painting in the house. Also, a broken window was replaced. Committee members discussed the status of new curtains for the kitchen. This project will be put on hold because of the budget freeze.

E. New Business.

1. Caretaker Report.

Dana Roarke reported that things are going well at the house. She is still working on a material to recommend for edging the gardens around the house. Committee members suggested she get ideas from the garden clubs. She is leaning towards using bricks because that would fit with the house and had been used in the past.

2. Rental Rates and Rules.

Committee members reviewed the rental rates and the rules included in their packet. Ms. Bagley explained she was not looking for any changes. She only wanted to review this information with committee members. Committee members had no issues with the rules or the rental rates.

3. Resignation of Cheryl Gardow.

Mary Mahar read her resignation letter to the committee. Committee members will miss Cheryl's work with the committee and all the time she donated to this committee. She was a great secretary for the committee and will be missed. The committee will send a gift to Cheryl to thank her for her service to this committee.

4. Election of Secretary.

Committee members will elect a new secretary at their meeting in January.

5. Meeting Dates 2009.

Committee members reviewed the meeting dates for 2009.

6. Capital Improvement Program.

Ms. Bagley asked committee members for project suggestions for the capital improvement budget. Committee members asked Ms. Bagley to include the projects submitted in the past. These projects were the paving of the parking lot and painting the exterior of the house. Committee members will continue to look for grants towards this work.

F. Adjournment.

Carolyn Bedula moved to adjourn the meeting at 8:15 p.m.. The motion was seconded by Nancy Smith and voted unanimously.

Respectfully submitted,

Kathleen A. Bagley, Director
Parks and Recreation Department