

Solomon Welles House Committee (SWHC) **Minutes of Meeting on Tuesday, January 8, 2008**

Meeting was called to order at 7:00 p.m. In attendance were Kathy Bagley, Carolyn Bedula, Nancy Doyle, Cheryl Gardow, Mary Mahar, Marilyn McPhee, and Nancy Smith.

A. [Minutes of October 9, 2007](#) were read and accepted.

B. Letters & Announcements

1. Letters: None

2. Announcements: Kathy Bagley reported on the Carol Sing held at the House in December. She reported that between 100 and 200 attended. She also indicated a thank you note was sent to the Bud and Blossom Club for the Christmas decorations they did at the House.

C. Pending Business

1. Budget Report: Kathy Bagley reported on status of budget, which is on track, and informed the Committee of the purchase of a new refrigerator for the kitchen. She also indicated that to date, very little has been expended for oil, however, we are going through heating season right now.

D. Committee Report

1. Exterior Projects: Kathy Bagley reported on exterior work.

i. Porch Steps: new railings have been put up outside the House.

ii. Shutters: plan to replace gradually. A couple were pulled off, and are going to be a winter project (January / February 2008). Will begin to budget to start replacing them. Nancy Smith asked about the timing of getting shutters up after they are taken down. A suggestion was made to look if there are replacements in basement.

iii. Landscaping Plan: Wethersfield Garden Club is excited on moving forward with their proposed Landscaping Plan.

2. Interior Projects: As a follow up to the last meeting, Carolyn Bedula provided information about energy audits. If you have electric or gas heat, the energy audit is free, as well as the replacement of light bulbs with energy efficient ones. Audit is subsidized by utilities (electric and gas companies). If have oil heat then the cost is \$200.00.

3. Caretaker Report / Observations and Suggestions:

Dana reported on the following:

i. Replacement of kitchen curtains due to wear. Discussed. Cheryl Gardow brought contact information of individual who previously did window treatments for House, however, she tried to contact, and could not reach her at the phone numbers on the business card. Carolyn Bedula offered to go to Mila Fabrics, Wethersfield for fabric suggestions and an estimate. Marilyn McPhee suggested a person who did the window treatments at Silas Robbins House. Kathy Bagley also said she would check with someone she knows.

ii. Christmas Lights: New lights for Christmas tree next year.

E. New Business: Kathy Bagley reported on the Recreation and Parks Capital Improvement Program. She explained any project over \$25,000 goes into this budget. Parking lot improvements, exterior painting, and roof replacement remain as pending projects under this budget.

The meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Cheryl M. Gardow