

Solomon Welles House Committee  
Minutes – Tuesday, June 14, 2016

Chairperson Mahar opened the meeting at 7:00 p.m. Members present were Gretchen Kelly, Marilyn McPhee, Mary Mahar and Patty Tiberio. Also present was Kathleen Bagley, Director, Parks and Recreation Department.

#### TOUR OF HOUSE GROUNDS

Members took a tour of the house grounds. Ms. Bagley pointed out that the actual foundation work is complete but the contractor is working on finishing some final items including the installation of the main kitchen screen door, replacing some rotted wood on house exterior and patching the cracks and painting the main kitchen. The foundation work went smoothly except for some weather issues which delayed the project. Members were pleased with the repair of the foundation. Ms. Bagley noted that the contractor will also paint the porch ceiling and floor in the upcoming summer, probably in August when the house is closed except for the Farmer's Market.

A. Minutes.

Minutes of January 12, 2016 were approved. No meeting was held on April 12, 2016 due to construction of foundation on the north side of house.

B. Letters & Announcements.

None.

C. Pending Business.

1. Budget Report.

Chairperson Mahar asked Ms. Bagley to review the budget report with members.

She reported that all budget accounts are on target. Staff will look to spend some of the repair account before the end of June.

2. Report on House Foundation Project – see above tour of house.

D. New Business.

1. Painting house porch floor and ceiling.

As stated on the tour, the contractor will be painting the porch floor and ceiling this summer, probably in August.

2. Discussion on replacing kitchen floor and carpet in main room.

Chairperson Mahar discussed this item with members. Since the foundation work came in under budget, members asked Ms. Bagley to see if some of these funds could be used for replacing the carpet and linoleum in the house. Ms. Bagley will look into this suggestion. Gretchen Kelly and Mary Mahar volunteered to look at samples of flooring to recommend products to use for the replacements of flooring. They will look at carpeting for the main room and tiles or linoleum for the kitchen floor and pantry area. It was also suggested by the caretaker, Doug Maliszewski, to install some tile or linoleum in the main room where tables are set up for food distribution. Gretchen and Mary will take all suggestions into consideration.

3. Caretaker Report.

Chairperson Mahar asked Doug for his report. More discussion followed on the floor replacement products and Doug will measure the rooms to get an idea of area for the different products. He will coordinate with Gretchen and Mary on researching the replacements for the carpet and linoleum.

Chairperson Mahar complimented Doug on the bunting installed on the porch railings. She noted it is very attractive for the house.

Doug will also look into purchasing some new garbage cans and enclosures for the house.

E. Adjournment.

Patty Tiberio moved to adjourn the meeting at 8:08 p.m. The motion was seconded by Marilyn McPhee and approved unanimously.

Respectfully submitted,  
Kathleen A. Bagley, Director  
Parks and Recreation Department