

[NOTE: These minutes are made available to the public prior to Redevelopment Agency acceptance.]

Minutes
Redevelopment Agency
Special Meeting
Monday, December 22, 2008
5:00 pm - Town Hall
Town Manager's Conference Room

1. **Call to Order** - Chairman Lee Kuckro called the meeting to order at 5:00 p.m.
2. **Roll Call/Attendance** - Members in attendance: Lee Kuckro - Chair, Daniel Camilliere - Vice Chair, Joseph Soja, Paul Thompson and Michael Zaleski. Also in attendance: Martin Walsh, Town Council Liaison; Bonnie Therrien, Town Manager; and Peter Gillespie, Town Planner/Economic Development Manager.

Members absent: None.

3. **Public Comments** - No one from the public was present.
4. **Approval of Minutes** - December 10, 2008. Mr. Kuckro asked if there were corrections needed for the draft minutes, and the last line in paragraph 6 will be omitted. Mr. Soja motioned to approve the meeting minutes of December 10, 2008, Mr. Zaleski seconded the motion, and the vote showed all members in favor.
5. **Redevelopment Plan RFP** - Mr. Gillespie indicated that he has requested the respondent of the initial RFP for the 1178 Silas Deane Highway property to provide separate pricing proposals for Phases I and II.

The Agency then discussed a second RFP document regarding 1178 Silas Deane Highway that Mr. Gillespie prepared based on the initial RFP document discussion at the December 10, 2008 Agency meeting. It is expected that responses to this new RFP will contain separate pricing proposals relative to Phase I and Phase II. Narratives will be made in this second RFP for response clarification purposes in terms of cost and benefits. It will be requested of RKG to review the market assessment completed for the Town in 2006 and, if appropriate, update the relative sections based on the way the economy has changed.

Mr. Gillespie may be able to provide assistance with a cost estimate for time and other expenses (including the utilization of the Town Engineering Department resources) for one of the phases. Mr. Gillespie will send a letter to the property owner indicating that the Town is in the process of preparing a RFP and that it would like, in writing, permission for the Town's consultants to speak with the environmental assessors regarding said property.

6. **Budget 2009/2010** - The Agency discussed information relative to neighboring towns and their planning/economic development staff for purposes of the next budget.
7. **Correspondence** - None.
8. **Executive Session To Discuss Real Estate Matters** - There was no executive session held at this meeting.
9. **Other Business** - None.
10. **Next Meeting Dates** - Thursday, January 8, 2009 at 5:00 p.m. and Wednesday, February 4, 2009 at 5:00 p.m.
11. **Call to Adjourn** - Mr. Camilliere motioned to adjourn the meeting at 5:54 p.m., Mr. Zaleski seconded the motion, and the vote showed all members in favor.

Respectfully Submitted,

Ellen Goslicki
Agency Recording Secretary