

[NOTE: These minutes are made available to the public prior to Redevelopment Agency acceptance.]

Minutes
Redevelopment Agency
Wednesday, December 10, 2008
4:30 pm - Town Hall
Town Manager's Conference Room

1. **Call to Order** - Chairman Lee Kuckro called the meeting to order at 4:30 p.m.
2. **Roll Call/Attendance** - Members in attendance: Lee Kuckro - Chair, Joseph Soja, and Michael Zaleski. Also in attendance: Martin Walsh, Town Council Liaison; Bonnie Therrien, Town Manager; and Peter Gillespie, Town Planner/Economic Development Manager.

Members absent: Daniel Camilliere, Paul Thompson
3. **Public Comments** - No one from the public was present.
4. **Approval of Minutes** - October 15, 2008. Mr. Kuckro asked if there were corrections needed for the draft minutes, and none were requested. Mr. Zaleski motioned to approve the meeting minutes of October 15, 2008, Mr. Soja seconded the motion, and the vote showed all members in favor. November 19, 2008 - Mr. Kuckro asked if there were corrections needed for the draft minutes, and none were requested. Mr. Zaleski motioned to approve the November 19, 2008 meeting minutes, Mr. Soja seconded the motion, and the vote showed all members in favor.
5. **Proposed Mixed Use Zoning Regulations** - Mr. Gillespie and Mr. Zaleski attended the PZC meeting on Tuesday, November 18, 2008. Mr. Gillespie responded to the PZC's request for additional analysis on several issues raised at the last PZC meeting, and the proposed amendments were accepted unanimously. Mr. Gillespie thanked the Agency for its ongoing support of the amendments and noted that the Agency's involvement contributed in communicating the necessity of the amendments.
6. **Redevelopment Plan RFP** - Mr. Gillespie received a response to the RFP for 1178 Silas Deane Highway from one of the three on-call engineering firms which currently service the Town. An ideal response to the RFP would have included a breakdown including remarks for an analysis phase and a redevelopment plan phase. However, the respondent provided more of a lump sum proposal for both phases. Therefore, Mr. Gillespie and Ms. Therrien will set up a meeting with the respondent, Purcell Associates, to discuss their proposal. Additionally, Mr. Gillespie will prepare a new RFP for Agency discussion. Upon Agency review, it is expected that the RFP will go out to bid. To keep this matter moving forward, at this time, Mr. Gillespie and the Agency believe that the first phase of this project could be completed by a firm and that the second phase of the project could be handled in house.
7. **Correspondence** - None.
8. **Executive Session To Discuss Real Estate Matters** - There was no executive session held at this meeting.
9. **Other Business** - None.
10. **Next Meeting Date** - Monday, December 22, 2008 at 5:00 p.m.
11. **Call to Adjourn** - Mr. Soja motioned to adjourn the meeting at 5:11 p.m., Mr. Zaleski seconded the motion, and the vote showed all members in favor.

Respectfully Submitted,

Ellen Goslicki
Agency Recording Secretary

