

**WETHERSFIELD PLANNING AND ZONING COMMISSION  
PUBLIC HEARING AND MEETING**

**August 5, 2014**

The Wethersfield Planning and Zoning Commission held a public hearing and meeting on Tuesday, August 5, 2014 at 7:00 p.m. in the Wethersfield Town Council Chambers located at Town Hall, 505 Silas Deane Highway, Wethersfield, Connecticut 06109.

**1. CALL TO ORDER:**

Chairman Roberts called the meeting to order at 7:15 p.m.

**1.1 ROLL CALL & SEATING OF ALTERNATES (5 members required for a quorum):**

Commissioner Homicki (acting as Temporary Clerk) called the roll as follows:

Member Name	Present	Absent	Excused
Richard Roberts, Chairman	✓		
Thomas Harley, Vice Chairman	✓		
Antonio Margiotta, Clerk			✓
James Hughes			✓
George Oickle	✓		
Joseph Hammer			✓
Anthony Homicki	✓		
Angelo Robert Fazzina			✓
Thomas Dean			✓
Alex Vasel (alternate)			✓
Leigh Standish (alternate)			✓
Ryan Allard (alternate)	✓		

Also present was: Peter Gillespie, Town Planner/Economic Development Manager.

Chairman Roberts noted at the time of roll call there were four (4) regular members and one (1) alternate member in attendance. All members present to participate.

Members of the Public were present.

**2. OLD BUSINESS:**

There was no old business discussed during this meeting.

**3. NEW BUSINESS:**

Motion: Commissioner Homicki made a motion move Agenda Item **3.1 Annual Organizational Meeting of the Planning and Zoning Commission** for hearing after Agenda Item **3.6 PUBLIC HEARING APPLICATION NO. 1830-14-Z: Town of Wethersfield Seeking a Special Permit in accordance with Section 6.3 of the Wethersfield Zoning Regulations to install new and replacement bus shelters at various locations.**

**Second:** Vice Chairman Harley seconded the motion.

Aye: Roberts, Harley, Oickle, Homicki, Ryan;

Nay: None;

Vote: 5 – 0;

**Agenda Item 3.1 was taken out of order for hearing after Agenda Item 3.6**

**3.2 PUBLIC HEARING APPLICATION NO. 1826-14-Z: First School Society of Wethersfield – David Kelly, President** seeking a Special Permit to modify permit # 1520-06-Z to expand the Village Cemetery to create additional burial plots to the North and West on Property located in behind #'s 282, 290 & 300 Main Street. --- CONTINUED FROM 07-15-14.

Paul Hallisey, of Hallisey, Pearson & Cassidy, Civil Engineers & Land Surveyors, 35 Cold Spring Road, Rocky Hill, CT, member of the Board of Directors of the First School Society, appeared before the Commission on behalf of the Applicant. Mr. Hallisey indicated David Kelly, President of the First School Society was also present. Mr. Hallisey previously First School Society is the parent organization of the Village Cemetery. The Applicant is seeking a Special Permit to extend the village cemetery northerly and westerly behind land (located behind 282, 290 and 300 Main Street) that was formerly owned [twelve (12) years ago] by Trinity Church. Mr. Hallisey again noted the State has recently removed the channel encroachment line at the site, and the Applicant would like to modify the previously approved permit (approved in 2006) in order to create additional burial plots. He indicated abutting properties were notified of this Application by certified mail and that IWWC unanimously approved the plan with conditions at its hearing on July 16, 2014. Mr. Hallisey indicated IWWC approved with the Applicant's plan to fill in the remainder of the site (which will result in matching the grades of the Hart Seed property) in order to establish the requested plots. A continuous line of arborvitae trees would be established at the north property line.

Commissioner Oickle inquired and Mr. Hallisey indicated that any concerns noted by Town Engineer, Michael Turner, regarding this Application were addressed. Mr. Turner requested that the plans reflect and depict the exact trees that are to remain at the site (7 or 8 white walnut trees), as well as cranberry bushes.

Chairman Roberts indicated the two (2) conditions made in the IWWC approval are: 1) Applicant must reduce the length of the proposed pipe; 2) Applicant must discuss the matters with Michael Turner that are addressed in his memo.

Chairman Roberts indicated and Mr. Hallisey concurred the channel encroachment line, which is now being removed or eliminated, previously prevented development of the twenty thousand (20,000) sq. ft. area that is the subject of this Application.

Mr. Kelly indicated this Application would allow for creation of plots available for approximately the next fifteen to twenty (15-20) years (approximately 350 graves). Currently, there is a six to seven (6-7) year timeframe remaining for burial lot availability at the cemetery.

**Motion:** Vice Chairman Harley made a motion to close the Public Hearing regarding **PUBLIC HEARING APPLICATION NO. 1824-14-Z: First School Society of Wethersfield – David Kelly,**

**President** seeking a Special Permit to modify permit # 1520-06-Z to expand the Village Cemetery to create additional burial plots to the North and West on Property located in behind #'s 282, 290 & 300 Main Street.

**Second:** Commissioner Homicki seconded the motion.

Aye: Roberts, Harley, Oickle, Homicki, Ryan;

Nay: None;

Vote: 5 – 0;

**Public Hearing Closed.**

**Motion:** Chairman Roberts made a motion to approve **PUBLIC HEARING APPLICATION NO. 1824-14-Z: First School Society of Wethersfield – David Kelly, President** seeking a Special Permit to modify permit # 1520-06-Z to expand the Village Cemetery to create additional burial plots to the North and West on Property located in behind #'s 282, 290 & 300 Main Street, with the following stipulations:

1. On the plan entitled “permanent location survey” (most recently revised July 14, 2014), the length of the proposed twelve (12) inch HPDE pipe will be reduced
2. The Applicant will further discuss with Michael Turner the outstanding items from his Memo dated July 16, 2014.

**Second:** Commissioner Oickle seconded the motion.

Aye: Roberts, Harley, Oickle, Homicki, Ryan;

Nay: None;

Vote: 5 – 0;

**Application Approved as Stipulated.**

**3.3 PUBLIC HEARING APPLICATION NO. 1827-14-Z: Richard Legnani** Seeking a Special Permit to renew Application No. 1653-09-Z for a General Repairer's License at 1745 Berlin Turnpike.

Mr. Richard Legnani, 66 Hoffman Road, 06029, appeared before the Commission to renew his special permit for a general repairer’s license.

Chairman Roberts inquired and Mr. Legnani indicated he is aware of and comfortable with the following five (5) conditions of the current special permit [which have run for at least twenty (20) years]: 1) No more than ten (10) vehicles may be parked overnight on the premises; 2) No parking of unregistered motor vehicles on the premises; 3) No outside accumulation of parts or unused tires; 4) No commercial parking; and 5) No motor vehicles to be offered for sale or sold.

Commissioner Oickle inquired and Mr. Legnani indicated he is not aware of any concerns regarding the existing business. Mr. Gillespie confirmed there have been no complaints from the public regarding the existing business. Mr. Gillespie noted the approval for this site has gone back to 1963 and that the Applicant is requesting the permit be issued on a more permanent basis.

Commissioner Homicki inquired and the Applicant indicated he is the exclusive operator at the subject site and is requesting an indefinite term for this special permit.

**PUBLIC COMMENTS:**

There were no comments made by the Public regarding this Application.

**Motion:** Vice Chairman Harley made a motion to close the Public Hearing of **PUBLIC HEARING APPLICATION NO. 1827-14-Z: Richard Legani** Seeking a Special Permit to renew Application No. 1653-09-Z for a General Repairer's License at 1745 Berlin Turnpike.

**Second:** Commissioner Ryan seconded the motion.

Aye: Roberts, Harley, Oickle, Homicki, Ryan;

Nay: None;

Vote: 5 – 0;

**Public Hearing Closed.**

**Motion:** Vice Chairman Harley made a motion to approve **PUBLIC HEARING APPLICATION NO. 1827-14-Z: Richard Legani** Seeking a Special Permit to renew Application No. 1653-09-Z for a General Repairer's License at 1745 Berlin Turnpike, with the following stipulations:

- 1) The special permit term for this Applicant/Application shall run for perpetuity;
- 2) No more than ten (10) vehicles may be parked overnight on the premises;
- 3) No parking of unregistered motor vehicles on the premises;
- 4) No outside accumulation of parts or unused tires;
- 5) No commercial parking; and
- 6) No motor vehicles to be offered for sale or sold.

**Second:** Commissioner Oickle seconded the motion.

**Discussion:**

Chairman Roberts concurs with the special permit term suggested for this Application, as the Applicant is licensed by DMV, as well as by the Town. The change in ownership with other Applications (wherein one is seeking a special permit for a general repairer's license) has led to the establishment of five (5) year term durations. However, in this Application, there is no change in ownership and no record of public complaints for the existing business.

**Voting:**

Aye: Roberts, Harley, Oickle, Homicki, Ryan;

Nay: None;

Vote: 9 – 0;

**Motion Approved as stipulated.**

**3.4 APPLICATION NO. 1828-14-Z: ECP-PF: CT Operations** Seeking Site Plan and Design Review in accordance with Section 5.2 of the Wethersfield Zoning Regulations to operate a Health Club at 1267-1309 Silas Deane Highway.

Joe Maruzzi, owner of Goff Brook Shops, appeared before the Commission regarding this Application. He indicated that the current retailer at the site, Office Depot, will not be renewing their lease due to closure of several Office Depot stores, including the store in the subject location, in Connecticut. Mr. Maruzzi indicated (with no disrespect to the proposed tenant, Planet Fitness) that he has reached out nationally to small grocers in attempt to secure a small grocer at the subject site. Mr. Maruzzi mentioned he has had no success in that regard. Mr. Maruzzi reiterated the notion stated at previous zoning application meetings that the tenants at Goff Brook need this Application to be approved in order to generate more business at the plaza.

Mr. Ron Pepe (President of Operations – PFC Management LLC) of Planet Fitness described the national (836 locations in U.S. and in Puerto Rico) and statewide (26 locations in CT) growth of the Planet Fitness Franchise and indicated that the gym is designed for patrons who wish to arrive at the site, utilize fitness equipment, and then leave the facility. There are no services (therapeutic, child care) and exercise classes offered by Planet Fitness.

Chairman Roberts inquired and Mr. Pepe indicated the hours of operation are Monday through Thursday for twenty-four (24) hours with closure on Friday at 9:00 p.m. Saturday and Sunday hours are 7:00 a.m. to 7:00 p.m. Mr. Pepe noted that there are Planet Fitness clubs located in close proximity to other fitness club facilities. Planet Fitness offers the above-mentioned twenty-four (24) hour schedule to accommodate second and third shift working hours of patrons. Planet Fitness members can also enjoy reciprocity with other Planet Fitness club locations.

Commissioner Homicki inquired and Mr. Pepe indicated the proposed site is twenty thousand (20,000) square feet and that the average Planet Fitness location has fifteen to twenty-seven thousand (15,000 to 27,000) square feet. Mr. Pepe indicated the value of the fitness equipment is approximately six hundred fifty-thousand (\$650,000.00) dollars (which would be taxable by the Town) and that the equipment turnover is about every four to five (4-5) years.

Commissioner Oickle inquired and Mr. Pepe indicated no services (therapeutic, child care) and exercise classes will be offered at the proposed location.

In terms of parking, the Applicant noted that if necessary, employees of the plaza will be directed to park in the rear of the plaza. It was noted by Mr. Maruzzi that the adjoining property (behind True Value Hardware) would be accessible to the Goff Brook Shoppes plaza with an access driveway between the sites if needed in the future.

No comments were made by the Public regarding this Application.

Vice Chairman Harley made a motion to approve, as submitted, **APPLICATION NO. 1828-14-Z: ECP-PF: CT Operations** Seeking Site Plan and Design Review in accordance with Section 5.2 of the Wethersfield Zoning Regulations to operate a Health Club at 1267-1309 Silas Deane Highway, particularly with respect to the hours of operation as presented in this Application (Monday through Thursday for twenty-four (24) hours with closure on Friday at 9:00 p.m., with Saturday and Sunday hours as 7:00 a.m. to 7:00 p.m.).

**Second:** Commissioner Homicki seconded the motion.

**Discussion:**

There was no further discussion of this Application.

**Voting:**

Aye: Roberts, Harley, Oickle, Homicki, Ryan;

Nay: None;

Vote: 5 – 0;

**Motion Approved as stipulated.**

**3.5 PUBLIC HEARING APPLICATION NO. 1829-14-Z : Fire Finesse LLC Seeking a Special Permit in accordance with Section 5.3 of the Wethersfield Zoning Regulations for outdoor storage (hot tubs) display at 644 Silas Deane Highway.**

Ms. Brenda McMeans, 1515 Mount Vernon Road, Southington, CT, appeared before the Commission regarding her Application. She is requesting a special permit to display a fifty-one foot and three quarter (51 ¾ ) foot hot tub which is eight by fourteen (8' x 14') feet on the pavement to the right side (south side) of the existing building. The proposed display (hot tub) would extend ten (10') feet from the pavement to the rear of the building (heading east). The Applicant indicated that having the display would promote business, as customers would be able to see the product. The hot tub cannot be displayed indoors at the site due to a lack of space.

Chairman Roberts indicated the proposed location could obstruct the fire lane for the site. He inquired and Mr. Gillespie indicated that the site plan notes there are twenty (20) parking spaces for the property (parking in the rear). Mr. Gillespie noted that the pavement where the proposed display would be located currently serves as a service equipment area/storage area, and the driveway to the north would be the access driveway to the back of the building.

Commissioner Oickle indicated that the rear portion of the site is unkempt and understands that the site maintenance is not the Applicant's issue. The Applicant indicated there are commercial real estate signs that belong to the landlord and castings from another tenant. There is also a grill (which was taken from a customer) that the Applicant will dispose of soon, and the Applicant's storage trailer will be removed.

Commissioner Homicki inquired and the Applicant indicated the display, which would be present year round, will not include water. The Applicant noted the product line offered at the site includes: gas lit fire pits, barbeque grills, gas fire places, wood stoves, and pellet stoves. The Applicant has been in business for eight (8) years [hot tub and grill product line was added three (3) years ago].

Vice Chairman Harley expressed concerns with snow piling up and around the display, as well as cleaning/maintenance and fading of the display as it ages. The Applicant noted that the display would be refinished to keep it fresh looking.

Commissioner Allard expressed his concern of someone in parking lot #5 hitting the display. He suggested that the proposed display be placed further back than proposed.

Chairman Roberts indicated the Fire Marshal has often expressed the importance of access from all sides of a building. He noted he is uncomfortable with opening up the opportunity for additional outdoor displays on the Silas Deane Highway. He suggested that in fairness to the Applicant the public hearing be kept open until more members of the Commission are present to review this Application.

Mr. Gillespie indicated that if one (1) member of the Commission votes against this Application, the Application is denied, as only five (5) members are present this evening. As such, he suggested the Public Hearing be kept open so that four (4) additional Commission members have the opportunity to weigh in on this Application. Mr. Gillespie also noted Fire Marshal comments were not received by the Planning Department and that the continuation of this Public Hearing will allow the Fire Marshal the opportunity to comment on this Application.

Vice Chairman Harley concurred with Chairman Roberts and Mr. Gillespie. Commissioner Homicki

was also in favor of keeping the Public Hearing open.

Commissioner Oickle suggested the Commission vote on the Application during this meeting. He mentioned the proposal is not a good idea for the site and that he does not want to set a precedent regarding outdoor displays.

Commissioner Allard inquired and the Applicant indicated a display model that could be displayed indoors cannot be obtained.

**PUBLIC COMMENTS:**

There were no comments made by the Public regarding this Application.

**Motion:** Commissioner Homicki made a motion to continue the Public Hearing of **PUBLIC HEARING APPLICATION NO. 1829-14-Z: Fire Finesse LLC** Seeking a Special Permit in accordance with Section 5.3 of the Wethersfield Zoning Regulations for outdoor storage (hot tubs) display at 644 Silas Deane Highway.

**Second:** Vice Chairman Harley seconded the motion.

Aye: Roberts, Harley, Homicki, Ryan;

Nay: Oickle;

Vote: 4 – 1;

**Motion Failed.**

**This Application is automatically tabled for the next Planning & Zoning Public Hearing and Meeting (Wednesday, September 3, 2014).**

**3.6 PUBLIC HEARING APPLICATION NO. 1830-14-Z: Town of Wethersfield** Seeking a Special Permit in accordance with Section 6.3 of the Wethersfield Zoning Regulations to install new and replacement bus shelters at various locations.

Mr. Gillespie referred to his Memorandum to the Planning & Zoning Commission dated July 31, 2014. He noted the Town has been working with CRCOG and CT Transit for the past ten (10) years to come up with a strategy to replace aging bus shelters in the community. A program to provide the financial means to replace our existing bus shelters with a new style and design has been worked on during the past few years with other communities in the region. He noted that nine (9) locations in Wethersfield were identified as areas that would benefit from this program. Five (5) of the nine (9) locations are areas for replacement shelters. Two (2) of the nine (9) locations are new shelter locations, and two (2) other locations were recently removed. The shelters are proposed in a combination of residential and commercial areas. The shelters would have a black anodized aluminum shelter with a barrel roof and clear glass side panels. A trash receptacle would be provided for each shelter. CT Transit would like the Town to consider use of solar power for lighting, and manufacturer specs were included in the information provided to the Commissioners. Maintenance and replacement of the shelters would be handled by CT Transit, with litter, trash, cleaning, graffiti and snow removal (repair/replacement) being covered (Town to enter into a memorandum of agreement specifying the details). Seven (7) of the nine (9) shelters are in commercial zones and content-restricted advertising in those seven (7) locations will be permitted. Site plans for each location were also provided to the Commissioners. Federal grant with local matching of grant to fund this project is agreeable with Town Council.

It was noted that the maintenance history of existing bus shelters in Town was not good, and therefore, the importance of an agreement defining responsibilities associated with the bus shelters is optimal.

It was noted that easements would need to be obtained by property owners of 1060 Silas Deane Highway and Ashwood Court Condominiums on Town Line Road in order for bus shelters to be installed at those locations.

Commissioner Allard suggested that the Folly Brook Boulevard and Jordan Lane locations be reviewed mindful of ADA standards (curb height).

Chairman Roberts noted the proposed shelters would significantly improve sites that are in disarray.

**PUBLIC COMMENTS:**

Steve Walsh, owner of *WINGSITE* (a custom exhibit and display firm), 1060 Silas Deane Highway, appeared before the Commission and spoke of the existing complexities in having the proposed new site location of a bus shelter placement on his property and directly in front of his business. He mentioned is he not opposed to having nicer bus stop locations and a covered spot from the weather elements for passengers. He noted that when *WINGSITE* moved to 1060 Silas Deane Highway seventeen (17) years ago, there was no bus stop on his property and that the bus stop one day appeared on the property. *WINGSITE* has been dealing with CT Transit patrons who wait for the bus on his property (on the front lawn, under trees and in the shrubbery) who leave refuse behind despite numerous attempts of having a waste receptacle provided. He described that at one point, a trash receptacle that had been strapped to the telephone pole was somehow freed from the pole, turned upside down with trash having been dumped all over the ground. He mentioned it is a good idea to have bus shelters, but the shelters need to be placed in the right spots. He also mentioned a traffic safety concern that occurs on a daily basis. Vehicles often swerve to avoid the bus stopping right after the traffic signal (heading north on Silas Deane Highway) at the main driveway at CVS, as motorists are paying attention to the traffic light with a bus stopping in conflict with traffic flow on Silas Deane Highway, the CVS main driveway. There is also pedestrian traffic crossing the Silas Deane Highway at that location, which adds more complexity to the area. Mr. Walsh recommended the location of the proposed bus stop to be set somewhere before that main driveway and traffic light. He mentioned a safer location would be in the area between Marshalls and Starbucks Coffee, or the land area on Silas Deane Highway directly in front of the CVS plaza. He also noted there is vacant space located south of the CVS plaza's main driveway and between the north side of the one-way access driveway (which is closer to Starbucks Coffee) at CVS plaza. He noted his business serves fortune 500 companies all over the world and that having a bus shelter directly in front of his business (and business logo) is not appropriate for business image.

Commissioner Homicki inquired and Mr. Walsh indicated that none of his employees or customers utilize the bus stop on Silas Deane Highway. Commissioner Homicki concurred that the area is a difficult spot.

Commissioner Homicki inquired and Mr. Gillespie indicated the Wethersfield PD has not completed a traffic analysis or incident summary for this location, as it is a new proposed location. Mr. Gillespie also indicated that there have been discussions of looking at an alternative location in the vicinity based on the concerns expressed.

**Motion:** Vice Chairman Harley made a motion to close the Public Hearing of **PUBLIC HEARING APPLICATION NO. 1830-14-Z: Town of Wethersfield Seeking a Special Permit in accordance with Section 6.3 of the Wethersfield Zoning Regulations to install new and replacement bus shelters at various locations.**

**Second:** Commissioner Homicki seconded the motion.

Aye: Roberts, Harley, Oickle, Homicki, Ryan;

Nay: None;

Vote: 5 – 0;

**Public Hearing Closed.**

**Motion:** Vice Chairman Harley made a motion to approve **PUBLIC HEARING APPLICATION NO. 1830-14-Z: Town of Wethersfield** Seeking a Special Permit in accordance with Section 6.3 of the Wethersfield Zoning Regulations to install new and replacement bus shelters at various locations, with the recommendation that Town staff members are to discuss bus shelter location issues with the property owner of 1060 Silas Deane Highway and Ashwood Court Condominiums on Town Line Road to come up with solutions and/or have Staff pursue an alternative location for the proposed bus shelters.

**Second:** Commissioner Oickle seconded the motion.

**Discussion:**

**Voting:**

Aye: Roberts, Harley, Oickle, Homicki, Ryan;

Nay: None;

Vote: 5 – 0;

**Motion Approved as stipulated.**

### **3.1 Annual Organizational Meeting of the Planning and Zoning Commission**

**Election of 2014-2015 Officers:**

Vice Chairman Harley made a motion to nominate and elect Richard Roberts as Commission Chairman for 2014-2015. Commissioner Ryan seconded, and the vote showed all in favor.

Commissioner Homicki made a motion to nominate and elect Thomas Harley as Commission Vice Chairman for 2014-2015. Commissioner Oickle seconded, and the vote showed all in favor.

Vice Chairman Harley made a motion to nominate and elect Antonio Margiotta as Commission Clerk for 2014-2015. Commissioner Homicki seconded, and the vote showed all in favor.

Authorization of Commission Signatures for 2014-2015:

Commissioner Oickle made a motion to authorize Peter D. Gillespie to sign notices of the Commission for 2014-2015. Commissioner Homicki seconded, and the vote showed all in favor.

Commissioner Homicki made a motion to authorize Michael J. Turner to sign notices of the Commission for 2014-2015. Commissioner Ryan seconded, and the vote showed all in favor.

**Ex-Officio Members for 2014-2015:**

Commissioner Oickle made a motion for Jeff Bridges, Town Manager, as Ex-Officio Member of the Commission for 2014-2015. Commissioner Homicki seconded, and the vote showed all in favor.

**Appointment to Capitol Region Council of Governments for 2014-2015:**

Chairman Harley made a motion for Angelo Robert Fazzina as representative and James Hughes as alternate representative to the Regional Planning Commission of CROG for 2014-2015. Commissioner Homicki seconded, and the vote showed all in favor.

**Appointment to Economic Development and Improvement Commission for 2014-2015:**

Vice Chairman Harley made a motion to nominate and elect Leigh Standish as liaison to the Economic Development and Improvement Commission. Commissioner Homicki seconded, and the vote showed all in favor.

**Review of Commission Rules and Procedures:**

Commissioner Oickle made a motion to re-adopt Commission Rules and Procedures. Vice Chairman Harley seconded, and the vote showed all in favor.

The voting for the **Annual Organizational Meeting of the Planning and Zoning Commission** occurred as follows:

Aye: Roberts, Harley, Oickle, Hammer, Homicki, Ryan;

Nay: None;

Vote: 5 – 0.

**The Annual Organizational Meeting of the Planning and Zoning Commission concluded.**

**4. OTHER BUSINESS:**

There were no matters of Other Business discussed during this Meeting.

**5. MINUTES – July 1, 2014 Planning & Zoning Commission Meeting Minutes**

**Note: The July 1, 2014 Planning & Zoning Commission (PZC) Meeting Minutes were approved as corrected during the July 15, 2014 PZC Meeting.**

**July 15, 2014 Planning & Zoning Commission Meeting Minutes**

Commissioner Oickle noted that on Page 2, Line 11, “August 3” is to be changed to “August 5.”

**Motion:** Vice Chairman Harley motioned to table the minutes, as corrected.

**Second:** Commissioner Homicki seconded the motion.

Aye: Roberts, Harley, Oickle, Hammer, Homicki, Ryan;

Nay: None;

Vote: 5 – 0;

**July 15, 2014 Planning & Zoning Commission Meeting Minutes (with the above-mentioned correction) are tabled for review and voting during the next Planning & Zoning Public Hearing and Meeting (Wednesday, September 3, 2014).**

## **6. STAFF REPORTS:**

Mr. Gillespie asked the Commissioners to provide any new or updated contact information to the Planning Department on the form included in tonight’s meeting packet.

Mr. Gillespie indicated Monica Holloway, the new Property Maintenance/Zoning Enforcement Officer for the Town, has already issued orders pertaining to zoning matters. Ms. Holloway will be attending a PZC meeting in the near future, and the Commissioners can use that opportunity to discuss any matters they wish for her to pursue as well as the type and frequency of reporting the Commission would expect from her regarding zoning matters.

**Motion:** Vice Chairman Harley made a motion to cancel the **Tuesday, August 19, 2014, Wethersfield Planning & Zoning (PZC) Public Hearing and Meeting.**

**Second:** Commissioner Homicki seconded the motion.

Aye: Roberts, Harley, Oickle, Homicki, Ryan;

Nay: None;

Vote: 5 – 0;

**Motion Approved.**

**(Tuesday, August 19, 2014, Wethersfield PZC Public Hearing & Meeting is cancelled.)**

## **7. PUBLIC COMMENTS ON GENERAL MATTERS OF PLANNING AND ZONING:**

There were no public comments made at this meeting regarding general matters of planning and zoning.

## **8. CORRESPONDENCE:**

There were no items of correspondence discussed at this meeting.

**9. PENDING APPLICATIONS TO BE HEARD AT FUTURE MEETINGS:**

**10. ADJOURNMENT:**

**Motion:** Vice Chairman Harley motioned to adjourn the meeting at 9:05 p.m.

**Second:** Commissioner Homicki seconded the motion.

Aye: Roberts, Harley, Oickle, Hammer, Homicki, Ryan;

Nay: None;

Vote: 5 – 0;

Meeting adjourned.

Respectfully submitted,  
Ellen Goslicki, Recording Secretary