

**TOWN OF WETHERSFIELD
MEETING MINUTES**

Approved

**Wethersfield Library Board
Minutes of June 17, 2014**

Members present: Dorene Ciarcia, Martha Conneely, Mary Frazeur, John Gallivan, George Kelly. Joe Aguiar, Laila Mandour

Others: Laurel Goodgion, Library Director
Martha Mayer, Friends of Wethersfield Library

CALL TO ORDER: Chairman Dorene Ciarcia called the meeting to order at 7:02 p.m.

PUBLIC COMMENT:

None

ADDITIONS TO THE AGENDA

None

FRIENDS OF THE LIBRARY:

Martha reported that the Friends are looking for new board members. The townwide mailing to solicit new members will go out in the fall. The Friends are working on a revision to their website to expand the content and provide more information about the organization. The Friends do not have a table at the Farmers' Market this year, but will be at the CornFest.. Book donations continue to come in. The Friends have voted to fund access to Ancestry.com at the Library. Laurel reported that it has been ordered.

COUNCIL LIAISON

Jeff Kotkin was unable to attend the meeting.

LIBRARY BOARD CHAIRMAN

Dorene thanked Board members for attending the reception for Laurel. Dorene also discussed the importance of the July meeting. The Board will take that opportunity to set objectives for the new Director during her six month transitional period. Dorene will contact members in early July to set the date for the meeting to ensure there is a quorum.

Finally, Dorene expressed the Board's appreciation to Laurel for all she has done in her twelve years as Director. These comments were later echoed by other Board members.

APPROVAL OF THE MINUTES

Mary Frazier moved that the minutes of May 27, 2014, be approved. Joe Aguiar seconded the motion. All voted in favor.

DIRECTOR'S REPORT

Laurel distributed the current financial report. Overall the budget is in good shape. Pam Kelly had requested that we consider approving funding for shelver on Sundays to assist the reference librarian. It would appear from the financial report and the anticipated expenditures that this is feasible.

Laurel also discussed the short term funds report. There have been recent additions to these funds from memorial contributions and the United Way. Laurel suggested that the finance committee give some thought to whether and how to invest these funds.

Laurel thanked the Board for the reception at the Solomon Welles House. She also expressed her gratitude for the Board's support and for its handling of the director search process.

The migration to the new computer system has presented challenges, but on balance seems to be going well. Celia and her staff have worked hard throughout the process, and Pam and her staff are becoming increasingly involved. As a whole, the staff is doing well with the difficult task of putting a new system into operation. One thing this process has shown is the value of the consortium of libraries, which has provided a very effective means of trading information and ideas as the migration has proceeded.

Laurel also distributed an outline of a guide for the new director that she is in the process of putting together.

COMMITTEE REPORTS

Finance Committee

No report, due to members' involvement in the director search process.

Outreach Committee

No report, due to resignation and involvement in the director search process.

Dorene noted that both committees will need to gear up again in the fall.

APPOINTMENT OF PAM KELLY AS INTERIM DIRECTOR

Martha Conneely moved to approve Pam Kelly as interim library director from June 28 to August 3, 2014. Laila Mandour seconded.

All voted in favor.

APPROVAL OF HIRING OF BROOK BERRY AS NEW DIRECTOR

Laila Mandour moved to approve the hiring of Brook Berry as the new Director of the Wethersfield Library, subject to successful compliance with the Town hiring requirements and procedures, with an annual salary of \$95,000, a one-time relocation reimbursement of \$2,500, and other benefits as provided by Town policy. John Gallivan seconded.

All voted in favor.

EXECUTIVE SESSION

Mary Frazier moved to enter into executive session for the purpose of discussing personnel matters relating to pending grievances. Martha Conneely seconded.

(Martha Mayer left the meeting)

The Board entered into executive session at 7:50 p.m.

The Board came out of executive session at 7:57 p.m.

ADJOURNMENT

Laila Mandour moved to adjourn. Mary Frazier seconded

All voted in favor.

The meeting adjourned at 7:58 p.m.

Respectfully submitted,
George Kelly, Secretary.