

**TOWN OF WETHERSFIELD
MEETING MINUTES**

Approved

**Wethersfield Library Board
Minutes of April 22, 2014**

Members present: Dorene Ciarcia, Martha Conneely, Mary Frazier, John Gallivan, George Kelly.

Excused: Stephanie McKenna, Joe Aguiar

Absent: Laila Mandour

Others: Laurel Goodgion, Library Director

CALL TO ORDER: Chairman Dorene Ciarcia called the meeting to order at 7:02 p.m.

PUBLIC COMMENT:

None

ADDITIONS TO THE AGENDA

None

FRIENDS OF THE LIBRARY:

Laurel reported that the Book Sale was very successful.

LIBRARY BOARD CHAIRMAN:

Dorene reported on the Town Council budget session. She and Martha Conneely attended and spoke in favor of the budget. There were no adverse comments.

Dorene also discussed the Director search process. Interviews of the final candidates are scheduled for May 15. It was agreed that the interviews would start at 3:00 in order to complete the four interviews scheduled.

APPROVAL OF THE MINUTES

Martha Conneely moved that the minutes of March 25, 2014, as amended to correct several misspellings of names, be approved. John Gallivan seconded the motion. All voted in favor.

DIRECTOR'S REPORT

Laurel commented on the Town Council budget session.

Laurel also discussed the latest Connecticard Report. We became a “net plus” library for the first time three years ago, and has improved that status each of the last two years. This year the Library will be reimbursed \$18,315 for Connecticard loans.

Laurel discussed the proposed Library budget and distributed the narrative explaining the budget. The Town Council is still working on the overall budget, but no major changes to the Library budget are expected.

Finally, Laurel reported that she has been working on a process for phasing in the transition of the Teen Librarian position from part time to full time. She distributed a draft report setting out one approach to accomplish this.

EXPENDITURE FOR MATERIALS DISPLAY RACK

John Gallivan moved to approve an expenditure of \$7,500 from Connecticard funds to purchase display racks for DVDs and paperbacks. Mary Frazier seconded. All voted in favor.

ACCEPTANCE OF RESIGNATION OF LIBRARY DIRECTOR

George Kelly moved to accept, reluctantly, the resignation of Laurel Goodgion as Library Director. John Gallivan seconded. All voted in favor.

ACCESS TO LIBRARY MATERIALS POLICY

Martha Conneely moved to affirm the Access to Library Materials Policy. Mary Frazier seconded. All voted in favor.

BULLETIN BOARD AND HANDOUTS POLICY

Mary Frazier moved to affirm the Bulletin Board and Handout Policy. John Gallivan seconded. All voted in favor.

CONFIDENTIALITY OF RECORDS POLICY

George Kelly moved to affirm the Confidentiality of Records Policy. Mary Frazier seconded. All voted in favor.

DESELECTION OF MATERIALS POLICY

Martha Conneely moved to affirm the Deselection of Materials Policy. John Gallivan seconded. All voted in favor.

COMMITTEE REPORTS

Finance Committee

Due to the focus on the Director search, the Finance Committee has not met since the last Board meeting. Dorene reported that she plans to invite David Troy to meet with the Committee, as proposed at last month's meeting.

Outreach Committee

Laurel reported that the Teen Poetry Night was very successful. In addition, teen artwork is currently being displayed in the Library.

EXECUTIVE SESSION

John Gallivan moved to enter into executive session for the purpose of discussing personnel matters. Mary Frazier seconded. All voted in favor.

The Board went into executive session at 7:50 p.m.

The Board came out of executive session at 8:32 p.m.

ADJOURNMENT

John Gallivan moved to adjourn. Mary Frazier seconded. All voted in favor. The meeting adjourned at 8:34 p.m.

Respectfully submitted,
George Kelly, Secretary.