

Approved

**Wethersfield Library Board
Minutes of June 25, 2013**

Members present: Joe Aguiar, Dorene Ciarcia, Mary Frazier, John Gallivan, George Kelly, Stephanie McKenna.

Excused: Clare Meade and Dan Silver.

Others present: Laurel Goodgion, Library Director; Martha Mayer, Friends of Wethersfield Library; David Drake, Town council; Rosario Pulino, Liberty Bank.

Call to order: Vice-Chairman Dorene Ciarcia called the meeting to order at 7 p.m. in the Shinn Board Room of the Library.

Public comment: None

Additions to the Agenda: None

Friends of the Library: Martha Mayer reported that there was water damage to some of the books intended for the book sale but due to wonderful press they are getting lots of new donations. The Friends are selling wine glasses, \$5 each at front desk of library.

Council Liaison: David Drake stated that the Town Council is working on purchasing a new radio system. He likes the wine glass sale project.

Library Board Chairman:

Vice-chairman Dorene Ciarcia polled the board members to find out who would be able to attend the July 23 Library Board meeting. It was determined that there would not be a quorum for the meeting so the July Board meeting was cancelled. The next Board meeting will be August 27.

Approval of the Minutes:

A motion to approve the Minutes of May 28, 2013 was made by George Kelly and seconded by Stephanie McKenna. All voted in favor and the motion passed.

Director's Report: Laurel Goodgion provided information on the operating budget, which is on target. David Drake thinks any leftover monies should be put into savings instead of returning to Town Council. This is now being done by the Board of Education. Laurel reported that there was excellent response from the Town crew after the storm damage. The children's and teen summer reading programs are going well with excellent cooperation with the public schools. 1,800 children registered for the children's program and 700 registered for the teen program. Food for fines starts this week. The adult reading program has also had good response. Laurel thanked the Library Board for funding the mystery book discussion series for adults. It had good response. There are funds in the 2013-2014 operating budget to continue the series.

Committee Reports

Finance Committee: Nothing to report.

Outreach Committee: Stephanie McKenna reported that she and John Gallivan have been encouraging high school students to use the public library during the summer. She and John are looking at what they can do differently next year. The teen summer reading program was announced on the high school website.

Motions

Motion to withdraw \$20,937 from the Sjoman Fund for the purchase of items for the adult collection.

No discussion as this was discussed at the April meeting. Motion made by Stephanie McKenna and seconded by John Gallivan. All were in favor and the motion was approved.

Motion to appropriate \$20,602 from the Sjoman Fund to purchase electronic services to create an electronic branch.

The funds would purchase the *A-Z Business Resources* database and the *Freegal* music service, The electronic branch would also include the *Zinio* magazine and Freading e-book services. Stephanie McKenna suggested having an information night to show people how to use these materials. The motion was made by John Gallivan and seconded by George Kelly. All were in favor and the motion was approved.

Motion to approve Conflict of Interest Policy as revised.

George Kelly led a brief discussion on the revisions he suggested. The motion was made by Joe Aguiar and seconded by Stephanie McKenna. All were in favor and the motion was approved. .

Election of Officers

Mary Frazer presented the Nominations Committee proposed slate of officers for the 2013-2014 year:

Chairman: Dorene Ciarcia

Vice Chairman: John Gallivan

Secretary: Ellyn Laramie

Motion to approve the slate of officers as presented by the Nominations Committee.

The motion was made by Mary Frazeur and seconded by George Kelly. All were in favor and the motion was approved.

Executive Session

Motion was made to go into executive session for the annual review of the Library Director.

John Gallivan made the motion which was seconded by Stephanie McKenna. All were in favor and the motion was approved. Laurel Goodgion, Martha Mayer and David Drake left the meeting. The Board came out of executive session at 8:17 pm.

Motion to increase the Library Director's salary by 3.5% effective July 1, 2013.

The motion was made by Mary Frazeur and seconded by Joe Aguiar. All were in favor and the motion carried.

Motion to adjourn was made at 8:18pm by Dorene Ciarcia and seconded by Stephanie McKenna. All were in favor and the motion passed.

Respectfully submitted,

Ellyn Laramie, Secretary